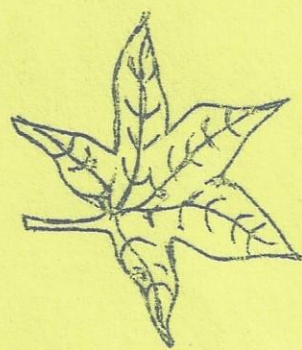


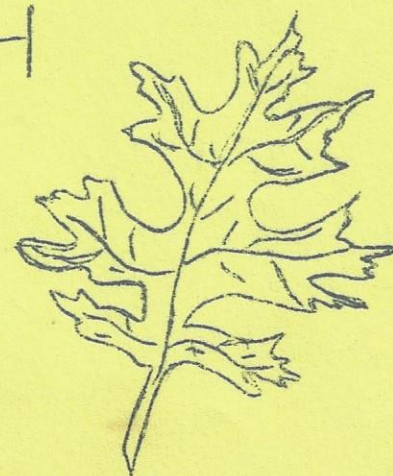
# THE REPORTS



1962



FIRST  
CONGREGATIONAL  
CHURCH





## Meetings

### W A R R A N T

## First Congregational Church of Georgetown, Mass.

Minister

REV. WILLIAM C. FLEMING  
8 Andover Street

May 3, 1962

The members of the First Congregational Church of Georgetown are hereby advised that in accordance with the Constitution and By-Laws of said Church, the Spring Meeting of the Church will be held Thursday, May 10, 1962, at 7:30 in the Church Vestry, then and there to act on the following listed articles:

- ARTICLE I: To hear the report of the Nominating Committee and to take any action required thereon.
- ARTICLE II: To see what action the Church will take relative to deleting the last sentence of Article 5, Section 2, Paragraph (e), and extend the present fiscal year until December 31, 1962, in anticipation of an amendment to the Church Constitution and By-Laws making the calendar year the fiscal year.
- ARTICLE III: To see what action the Church will take in regard to extending the present financial pledges until December 31, 1962.
- ARTICLE IV: To hear the proposals and recommendations of the Finance Committee regarding the Church budget.
- ARTICLE V: To take any other action relative to the Church and its property.

BY DIRECTION OF THE CABINET

*Eleanor C. Juarez*  
CLERK

POSTED May 3, 1962



At this meeting the following officers were elected for the 1962-1963 Church year:

Clerk-Mrs. John C. Jonasch; Treasurer-Mrs. Byron Merrill; Collector-Mrs. Edward A. Jones; Deacon-Mr. Harold Elliott; Deaconess-Mrs. John Harrigan; Trustee-Mr. Douglas Melzard; Finance Committee-Mr. Homer Tapin; Music Committee-Mr. James Macdonald; Bd. of Christian Education-Mr. Donn Chatterton; Auditing Committee-Mr. H. Nelson Pingree and Mrs. Arthur Marble; Social Committee-Mrs. T. Louis Hamelin; Ushers Committee-Mr. Clyde Tozier.

It was then voted, after discussion, to extend the present Church fiscal year until December 31, 1962, and to ask the members to extend their pledges to the Church and to the Improvement Fund until December 31, 1962. The Finance Committee will conduct the Every-Family Canvass in the Fall, which they feel will be a more advantageous time for the Canvass.

The Finance Committee then recommended that the Church vote to pro-rate the present budget to cover the period from September 1, 1962 to December 31, 1962. It was a vote.

The List of Inactive Members (compiled in 1956) was read. According to our Constitution, Section 5, par. (d) which reads "A person (member) for two years non-resident, or for the same period not worshipping with this Church may be transferred to a list known as the Inactive (or Reserve) list. .... At the end of three years from the date of transfer, the person in question shall cease to be reported." and Section 5, par. (f) "The membership of no person shall be terminated (except by letter) save under the recommendation of the Pastor and the Board of Deacons and at a meeting of the Church subsequent to the one where such action is proposed."

The List has been read, and these members will be dropped from the rolls if the Church so votes at the Autumn Meeting, unless we hear otherwise from them. Anyone knowing the whereabouts of any of the following Inactive Members may notify The Minister or The Board of Deacons. The list is as follows:

*Miss Eleanor Adams	Bernice A. Goodman	Joseph Nelson
Mrs. Helen W. Bateman	Doris L. Gowen	Louise Peatfield
Mrs. Marjorie Beers	Donald Grant	Edwin H. Perkins
*Mrs. Mary Benjamin	William Graves	Margaret L. Putington
Mrs. Lucretia Blackington	Florence H. Harrington	*Caleb Roehrig
Charles E. Boardman	Leslie Haskell	*Frances Roehrig
Mrs. Glory Brow	William R. Haskell	David W. Ross
Arthur S. Chase	Myrtle B. Higgins	Althea Sibley
Howard Chase	Walter G. Hilliard	William N. Tenney
Eugene S. Clarke	Louise M. Kannheiser	Elizabeth C. Walker
John A. Clift	*Dorothy Kranes	Barbara A. Walsh
John R. Corthell	Everett Lamore	Mary L. Welch
Miss Ethel Cross	Virginia Lamore	Nathaniel S. Welch
Mrs. Alice F. Dion	David H. Lemp	Andrew A. Winthrop
*Kenneth Ellis	Philip O. Mansell	
Miss Margaret Furgurson	Ruth D. Mauer	
Ruth W. Feronetti	Mildred M. McGrath	
Doris G. Fraser	Vera B. McPhilomy	

\* The Asterisk beside a name indicates we have an address, given us the night of the meeting.



At this meeting the following officers were elected for the 1962-1963 Church year:

Clerk-Mrs. John C. Jonasch; Treasurer-Mrs. Byron Merrill; Collector-Mrs. Edward A. Jones; Deacon-Mr. Harold Elliott; Deaconess-Mrs. John Harrigan; Trustee-Mr. Douglas Melzard; Finance Committee-Mr. Homer Tapin; Music Committee-Mr. James Macdonald; Bd. of Christian Education-Mr. Donn Chatterton; Auditing Committee-Mr. H. Nelson Pingree and Mrs. Arthur Marble; Social Committee-Mrs. T. Louis Hamelin; Ushers Committee-Mr. Clyde Tozier.

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\* The Asterisk beside a name indicates we have an address, given us the night of the meeting.



## W A R R A N T

The Members of The First Congregational Church of Georgetown are hereby advised that in accordance with the Constitution and By-Laws of said Church, the Autumn Meeting of the Church will be held Thursday, October 11, 1962, at 7:30 p.m., in the Church Vestry, then and there to act on the following listed articles:

- Article 1. To hear and receive the reports of the several Boards, Committees, and Officers of the Church, and to take any action pertaining thereto.
- Article 2. To adopt a budget for the fiscal year beginning January 1, 1963.
- Article 3. To see what action the Church will take regarding the recommendations of the Finance Committee in regard to the Improvement Fund.
- Article 4. To elect a Deacon to fill the vacancy on the Board of Deacons.
- Article 5. To take any other action desired, relative to the program of the Church and/or its property.

By direction of the Cabinet

A handwritten signature in blue ink, reading "Susan B. Merrill". The signature is written in a cursive style with a large, flowing "S" and "M".

Susan B. Merrill, Clerk pro tempore

Posted October 4, 1962



## Minister

### REPORT OF THE MINISTER

The past year has seen our Church strengthened in two important areas. With our membership rolls growing, the Deacons felt that it was time to assess them. Out-of-town members were contacted about their membership and asked whether or not they wished to maintain their affiliation with us, or if they would rather join the Church which they were attending. Members in town, whom we had not seen for some time, were also asked about their membership, hoping that they would become more active. Now new members joining the Church meet with the Deacons before they join to discuss the meaning of Church membership -- its privileges, responsibilities, and opportunities. I feel that this work during this year has added greatly to the strength of the Church, and I am grateful to the Deacons for their hard work.

This past year has seen a rise in the number of persons in our parish seeking help from the Minister in solving the problems which life so often presents. Many hours have been spent in counseling sessions and in deep thought resulting from them. Although a great time consumer, counseling is one of the more important areas in which a Minister can serve his people, and is rewarding for all concerned.

Hindsight is always better in assessing a situation than foresight. In looking over the past year, I find that my time was too much spread over activities outside the Church. Although each legitimately should be served, surely they should not all be served in one year. I have held such positions as President and Treasurer of the Church-YMCA Basketball League of Haverhill, President of the Pilgrim Club of Boston, Advisor to the Essex North Pilgrim Fellowship, Dean of the Deering Senior High Conference, a member of the State Conference Committee on the Youth Ministry, and the Essex North Committee on Ministerial Standing. Except for the latter two which take relatively little time, I have or will retire from the other positions this autumn. This will leave me with more time to serve the pressing and increasing needs of our Church.

Our Church continues to grow, although not only in membership. It grows also in its ability to serve the community in which it stands and the world in which it also stands. We must seek out new areas of service, and be alert to needs which we can serve. Our eyes must never grow dim to our tasks, but together under the banner of Christ, we will move steadily forward.



## Clerk

### REPORT OF THE CLERK 9/1/61 to 8/31/62

The Church Membership now totals 345. Listed below are the admissions and losses.

	Last Year	<u>TOTAL</u> 356
<u>Admissions</u>		
By Confession of Faith	15	
By Letter	25	
Reaffirmation of Faith	<u>0</u>	
	40	396
<u>Losses</u>		
By Transfer	20	
By Death	4	
Removed to Inactive List	<u>27</u>	
	51	<u>345</u>

The names of those lost to the Church Family are listed below. An asterisk beside the name indicates Church membership.

*Doris Thompson	Mrs. Thomas Smith
*Roland Peatfield	*Prescott W. Eaton
*Doris Kent	Lottie Sargeant
Ralph Lennon	Francis Haskell

There have been 10 Baptisms and 8 weddings.

The Cabinet has held 10 regular and 1 special meetings with an average attendance of 9.

There have been five special Church Meetings which dealt with voting on membership.

Respectfully submitted,

Eleanor C. Jonasch, Clerk



# Deacons

## REPORT OF DEACONS

The past year has brought the following actions from the Board of Deacons:

Assisted the Minister with the preparation and serving of Holy Communion.

Assisted with Baptisms.

Took necessary action with respect to help for the needy.

Served as the Sunday morning greeting committee.

Met with prospective new members of the Church.

Investigated the Church rolls, and took action to bring the roll up to date.

Made arrangements for supply ministers during the summer vacation.

Made recommendations with respect to disbursements from the memorial fund.

Supplied funds to the Board of Deaconesses for Christmas and Easter flowers for shut-ins.

Arranged the program for Laymen's Sunday.

Held periodic meetings throughout the year to accomplish the above.

Respectfully submitted,

Ralph B. Taber, Chairman



## Deaconess

### REPORT OF DEACONESSSES

As Chairman of the Board of Deaconesses for the year 1961-1962 I submit the following report.

The Deaconesses have met at regular intervals throughout the year. We have called each month, insofar as possible, on our shut-ins. At Christmas and Easter they were taken plants or baskets; the money for these was provided from the Deacon's Fund. We have also called on those of our number who have been ill or who have lost loved ones. Cards have also been sent throughout the year.

The Deaconesses have had charge of the flowers which have graced our Sanctuary and Narthex. We are most grateful for the Memorial flowers which have been given in memory of loved ones.

The entire Board attended the Essex North Workshop in Rowley and two of our members attended one held in Newbury. These were both interesting and informative. We also attended a joint meeting with the Deacons. This, too, was helpful.

It has been a most rewarding experience to have served as a Deaconess and I wish to thank those who served with me for the support and assistance given me as Chairman.

Respectfully submitted,

Wilhelmina M. Marble, Chairman



# Christian Education

## BOARD OF CHRISTIAN EDUCATION

NEVER HAVE SO MANY OWED SO MUCH TO SO FEW

### OUR SUNDAY SCHOOL TEACHERS

The Sunday School year of 1961 started off with a full compliment of teachers, after considerable telephone calls and personal contacts. Mr. Harry Bedell resigned as Superintendent of the Sunday School right after school opened due to moving out of town. The Board was fortunate in securing Mrs. Charles Blanchard as Superintendent, and she took over the duties in January of 1962.

Mrs. Elizabeth Illsley was chosen to replace a member of the Board who resigned.

The Board again this year sponsored a boys' and girls' basketball team in the Y.M.C.A. League.

A small portable electric organ was purchased for use in the Metcalf House, and has proved helpful to both teachers and children in keeping in tune while singing.

A petty cash fund of \$25.00 was voted to the Sunday School secretary to pay for small items as needed by both the secretary and teachers.

Mr. Bradstreet, the Student Assistant, met with the Board regularly and gave detail reports as to the progress of his young peoples classes.

The Board travelled to Andover Newton Theological Seminary, interviewed and asked Mr. Charles Huhta to take Mr. Bradstreet's place, who is graduating from college and going on to his own church.

It was brought to the Board's attention that there was a feeling among some that the children of the church school do not contribute enough money to support the department. The Board voted unanimously that it isn't necessary for the church school to be self-supporting, but the important part of children contributing is their training in stewardship.

It was necessary during the year to change several classes around due to the number of children in some classes and the available space in both the Metcalf House and Church. All available space is now being used.

The Board sponsored a very successful World Friendship Supper, with both parents and children attending. Each family brought a covered dish, the Board providing dessert. A gathering of 60 was expected and over 150 people attended.

Respectfully submitted,

Kenneth T. Tripp, Chairman



## Pioneer Fellowship

### PIONEER FELLOWSHIP REPORT

Under Mr. Bradstreet, our group met every Sunday afternoon at 4:00 P.M.  
The officers were:

President	David Rogers
Vice-President	Donna Tapin
Secretary	Suzanne Lancaster
Treasurer	Margaret Hayman

This year we had a hayride, two successful record hops, a workday for Christ, and we went on a horseback ride.

We earned over \$50 on our workday. In our treasury we have \$100. At the end of the year we took \$20 out of our treasury as a going-away present for Mr. Bradstreet.

Our average attendance this year was about eighteen.

Respectfully submitted,

David Rogers, President

## Pilgrim Fellowship

### REPORT OF PILGRIM FELLOWSHIP

The Pilgrim Fellowship held regular meetings each Sunday evening at seven o'clock. Most every meeting included a program of some kind -- speaker, movie, discussion, etc. -- a worship service, and refreshments. Several social events also took place during the year. We also participated in the Essex North Pilgrim Fellowship rallies held during the year. Last spring, the rally was held in Newburyport with Mr. William Shea of Georgetown High School as the guest speaker.

Last spring, the Pilgrim Fellowship gave \$50 to the Paint Fund. Members of the Fellowship also baby-sat free for members of the Couples Club.

Respectfully submitted,

Donald Reed, President



## Trustees

### REPORT OF THE BOARD OF TRUSTEES

The Board of Trustees wishes to thank the Congregation for the excellent support received during the year. Their support of the Chair Fund at Christmas time, and the Paint Fund at Easter, enabled the Trustees to use their funds for the general upkeep and repair of the Church.

Along with the general upkeep of the Church the following was accomplished:

1. New ceiling for classroom in Metcalf House.
2. Classroom painted in Metcalf House.
3. Front steps of Church replaced.
4. Outside light installed on rear door on Clark Street.
5. Emergency Lights (more required) installed in Sanctuary.
6. Stairways refinished in Narthex.
7. Aluminum storm door installed at Front door of Parsonage.
8. Parsonage roof repaired.
9. New cesspool installed at Church.
10. Work started in reinforcing (Beams badly checked) roof rafters and beams in Church.
11. Fire door installed in Metcalf House.
12. Rules for the use of Church written and approved by Cabinet.
13. Write-up of Duties of Trustees written and approved by Cabinet.
14. Duties of the Sexton written up and approved by Cabinet.
15. Insurance coverage reviewed and brought up to date.

Eleven work parties were held during the year. Many members of the Congregation donated time, material, and money to make these sessions successful.

It is strongly recommended that a "Major Repair Fund" be set up in the Annual Church Budget. This fund is visualized as a reserve to pay for major re-occurring repairs. It must be recognized that all our church buildings are old and of wooden construction which indicates costly maintenance. As an example; if all of our buildings were painted once in five years at a minimum estimated cost of \$3,000, this would represent \$500 per year. It is my recommendation that this sum of money (actual cash in a separate account) be set aside each year. Adopting such a practice as this would alleviate the problem of the Congregation raising the total cost of such work in the year that the work becomes necessary.

Respectfully submitted,

John G. Jonasch, Chairman



# Music

## MUSIC COMMITTEE REPORT

The Junior and Senior Choirs provided music for all Church worship services as well as for special events throughout the year.

Mrs. Benjamin Freeman resigned as organist and choir director. These positions are now being ably filled by Mrs. John Hartman and Mr. Dominic DeFillippo. Mrs. Ruth Brown filled in as organist during the vacation period, for which we are truly grateful.

Mrs. Dorothy Reed continued her fine work with the Junior Choir. Rehearsal time was changed so as to have Mrs. Hartman as pianist and also to see if the change from Saturday morning would be a better time for the majority. Young people, who feel that they have outgrown the Junior Choir and are in high school, are invited to sing with the Senior Choir.

All Senior Choir music has been numbered, indexed and placed in a file cabinet.

Respectfully submitted,

Lewis A. Pingree, Chairman



# Guild

## REPORT OF GUILD

The average attendance at our meetings has been thirty-eight, excluding guests. We have had seven new members and have lost one by resignation and one by death.

In February we entertained the women's groups from neighboring churches when our speaker was Mrs. Louise Morse speaking for CARE.

Our other programs have included talks by Mr. Fleming, Mrs. Joseph Graf, Major Flora Snow, Mr. Matthew Melko and Mrs. Marjorie Fitts. We also had a covered dish supper and a Spring Hat Style Show.

Besides our church pledge and contributions to the Paint Fund and Pew Cushion Fund and the purchase of new draperies, we have made donations to: M.S.P.C.C., Walker Memorial Home, United Church Women of Massachusetts, Migrants, Dr. Thurston Burton of Lebanon, Meron Institute Heart Fund, CARE, and the Second Mile.

The Friendly Service has sent Layettes to Italy, Lebanon and Puerto Rico, also cookies to the Seaman's Friend.

It has been a busy and profitable year in our money-raising projects which included movies for the children in town, supper and bakery sales and ending with a combination auction, rummage sale and supper.

The following officers have been nominated for the 1962-63 season: President, Carolee Miller; Vice-President, Margaret Fleming; Secretary, Elaine Zabronowicz; Treasurer, Marion Tapin.

Respectfully submitted,

Elaine Zabronowicz, Secretary



## Missionary Society

### REPORT OF THE WOMAN'S MISSIONARY SOCIETY

The officers for the year 1962 - 1963 are as follows:

President, Mrs. Herbert Hull  
V. President, Mrs. Henry Dea

Secretary, Miss Ida E. Bancroft  
Treasurer, Mrs. Fred Jewett

This small group of eighteen meets at 2 P.M., the third Monday of each month, except July and August for fellowship, worship and to study the missionary theme of the year. This season the subject was the "Year of Education on Our Christian World Mission". The average attendance was eight.

Contributions totaling \$60 have been made to a number of church related causes -- the Walker Home for Missionaries, Friendly Service, the Massachusetts Congregational Conference, One Great Hour of Sharing, and the Second Mile. One hundred dollars was also given toward the missionary apportionment of this church. These gifts were made possible by the free-will offerings made at each meeting.

The highlight of the year was the Annual Guest Afternoon and Tea on December 5, 1961 when eighty friends from Newbury, West Newbury, Byfield, Topsfield, Boxford, West Boxford, Groveland, Haverhill and the local churches were made welcome. The speakers were Mr. and Mrs. Gideon Mlanga from Southern Rhodesia, who were in this country as missionaries to Massachusetts. They were charming and their message was interesting and inspiring.

A most cordial invitation is extended to all the women of the parish to attend the meetings of this group.

Respectfully submitted,

Margorie Dea, President

Ida E. Bancroft, Secretary

## Benevolent Society

### REPORT OF THE WOMEN'S BENEVOLENT SOCIETY

The Annual Meeting of the Benevolent Society was held May 10, 1961. Officers were elected for 1961-1962. There were no other meetings during the year. The Annual Meeting was called for May 9, 1962. As there were not enough members present, no business was transacted.

We hope to have a meeting sometime this fall.

Respectfully submitted,

Mrs. Herbert Hull, President



## Couple's Club

### COUPLES' CLUB REPORT

This year, as in the past, the Couples' Club has had a steady growth in new members. At the end of this year, we had approximately 36 couples in the Club.

We held eight regular meetings this season and averaged 29 couples per meeting. This reflects only one thing -- that almost all members enjoy and look forward to the Club's get-togethers as much as we do.

The Couples' Club project this year was another play. The performance was ably directed by Elizabeth Pingree. Members, who were actors and stagehands, all did a fine job, making the play a complete success. The proceeds from the play were used to purchase a new mimeograph machine for the Church office. The new machine, now installed, is being used to duplicate this report.

Our Church basketball team (senior boys) have done very well in the Y.M.C.A. League. I wish to thank all the parents who helped make the card parties successful to benefit their boys' and girls' teams. I am very proud to have been asked to coach and also to have been associated with boys of this caliber for the past three years.

Respectfully submitted,

Evelyn and Roy Simek, President

## Fair

### REPORT OF FAIR

A Christmas Fair was held on December 1st and 2nd, 1961.

The following are the receipts:

Luncheon, Supper and Snack Bar	\$ 215.50
Aprons	220.00
Mitten Tree	54.00
Jewelry and Pens	57.01
Gifts	178.18
Grabs	27.31
Candy	85.31
Food	138.00
Ribbon, Paper, etc.	50.00
Tonic	6.76
Entertainment	45.50
	<hr/>
	\$1,077.57

My sincere thanks to all who contributed to the success of the Christmas Fair of 1961.

Respectfully submitted,

Wilhelmina M. Marble, Chairman



# Finance

## REPORT OF FINANCE COMMITTEE

During the past year the Finance Committee has held meetings every month to approve bills and discuss Church finances.

In addition to our routine activities, we conducted two financial drives. One drive was held to supply the pressing need of folding chairs for the Church and Sunday School. The other was to furnish money for painting the Church. For the chair drive we used the idea of a Christmas gift to the Church and were very pleased with the results. The idea of an Easter gift to the Church was used for the paint fund. Approximately \$1,000 has been raised so far, with more promised. We will need \$1,500 to pay all the painting bills. In view of the special needs of the Church, it may be well to continue these special gifts. We are told that extensive repair work will soon be needed on the organ. A special fund has also been established for renewing the very worn and soiled pew cushions.

As usual, the summer collections and payment of pledges have been very poor. At this time we are nearly \$1,000 behind in our payment of bills. An increased effort must be made on the part of every member to better the financial position of our Church.

The money collected for the improvement fund has either been deposited in the bank or used to pay off the mortgages that were contracted against the improvement fund. Several lump sums have been paid to reduce the mortgages and after the interest period in October, another will be made.

At the last spring meeting of the Church, the fiscal year was changed to coincide with the calendar year. You were asked to continue your present pledges to the end of the year. During the first or second week of November we will again conduct an "Every Member Canvass" and we ask each one to pledge his support to the well-being of our Church.

The original pledges to the improvement fund were for three years. Now, at this meeting, we hope the Church will see it proper to ask that new pledges be made for a three-year period. This is necessary to continue the payments due for the mortgages.

The Treasurer has submitted a detailed financial report to which you may refer for any particular item.

In closing, the Finance Committee wishes to thank the Church officers and members for their cooperation. Special thanks go to the Treasurer and Collector for their fine and faithful work.

Respectfully submitted,

Homer K. Tapin, Chairman



# Treasurer

## TREASURER'S REPORT

September 1, 1961      -      August 31, 1962

<u>RECEIPTS</u>	<u>Budget Est.</u>	<u>Actuals</u>
201.      Pledges - Current Expense	\$13,000.00	\$11,194.16
202.      Loose Collect	1,500.00	2,328.99
203. <u>Missions</u>		
203.1    Regular Collect	1,200.00	1,642.60
203.2    Special Collect	200.00	116.81
204. <u>Church School</u>		
204.1    Regular Collect	600.00	543.26
204.2    Missions	175.00	246.35
205.      Dividends, Interest & Reimbursements	650.00	539.82
206.      Improvement Fund	4,000.00	3,569.50
208. <u>Miscellaneous</u>		
208.1    Church Fair & Miscellaneous	1,000.00	1,210.32
208.2    Initial Offering Envelopes		30.15
208.3    Special Donations		2,173.38
209.      Memorial Fund		41.00
210.      Pew Cushion Fund		110.65
	\$22,325.00	\$23,746.99

### ADDITIONAL DETAILS OF RECEIPTS

202.	Maunday Thursday	\$    55.77
203.1	Donation to Missions by Missionary Society	100.00
203.2	Special Missions - Church One Great Hour of Sharing	109.31
204.2	Special Missions - Church School One Great Hour of Sharing American Leprosy Mission	66.45 9.50
208.1	Miscellaneous Fair Light bulbs	1,077.57 34.15
208.3	Special Donations Chair Fund Paint Fund Special Gifts	801.75 1,071.63 300.00



TREASURER'S REPORT

DISBURSEMENTS

LEADERSHIP AND SERVICES OF OUR MINISTRY

		<u>Budget Est.</u>	<u>Actuals</u>
301.	Minister's Salary	\$ 5,500.00	\$ 5,500.00
302.	Pulpit Supply	100.00	100.00
303.	Student Assistant's Salary	700.00	740.00
304.	Minister's Annuity	600.00	600.00
305.	Minister's Car Allowance	500.00	500.00
306.	Travel Expenses (Conferences, etc.)	50.00	74.50
307.	Deacon's Supplies	100.00	43.56
308.	Organist & Choir Director	800.00	779.00
309.	Music Supplies	75.00	97.74
310.	Board of Christian Education	1,100.00	819.25
311.	Vacation Bible School	50.00	--
313.	Per Capita Fellowship Contribution	100.00	159.62
314.	Flowers	40.00	54.00
		<u>\$ 9,715.00</u>	<u>\$ 9,467.67</u>

OUR ADMINISTRATION AND OPERATIONAL EXPENSES

401.	Church Secretary	\$ 400.00	\$ 400.00
402.	Stationery, Postage, Printing, and Office Supplies	600.00	634.40
403.	Sexton's Salary	1,040.00	1,040.00
404.	<u>Church Utilities</u>		
404.1	Heat	1,200.00	1,002.13
404.2	Electricity	250.00	293.91
404.3	Water	50.00	45.00
404.4	Telephone	200.00	237.35
404.5	Gas	40.00	31.32
405.	Parsonage Utilities	600.00	600.00
		<u>\$ 4,380.00</u>	<u>\$ 4,284.11</u>

OUR CHURCH PROPERTY MAINTENANCE AND REPAIR

501.	Church Building Care )	\$	\$ 507.60
502.	Parsonage Upkeep ) Trustees	1,500.00	102.50
503.	Supplies )		433.55
504.	Insurance	600.00	705.94
505.	Parsonage Taxes	60.00	--
		<u>\$ 2,160.00</u>	<u>\$ 1,749.59</u>

CAPITAL INVESTMENTS AND EQUIPMENT

601.	Office Equipment	\$ --	\$ --
602.	Church School Equipment	--	--
603.	Improvement Fund	4,000.00	3,569.50
604.	Reinvestment of 10% of Dividends and Interest	--	30.19
		<u>\$ 4,000.00</u>	<u>\$ 3,599.69</u>



TREASURER'S REPORT

DISBURSEMENTS (Continued)

<u>DEBT RETIREMENT AND RESERVES</u>		<u>Budget Est.</u>	<u>Actuals</u>
701.	Mortgage Payments on Parsonage	\$,1,400.00	\$ 314.46
702.	Reserve for Contingencies & Depreciation of Building Equipment	650.00	--
		<u>\$ 2,050.00</u>	<u>\$ 314.46</u>

OUR CHRISTIAN WORLD MISSION AND OTHER BENEVOLENCES

901.	<u>Missions</u>		
901.1	Regular Missions	\$ 1,200.00	\$ 1,642.60
	Our Christian World Mission	\$869.86	
	Christian Higher Education		
	Fund	682.74	
	Andover Newton Theological		
	School	50.00	
	Miscellaneous Missions	40.00	
901.2	Special Missions	200.00	116.81
	Christian Higher Education		
	Fund	\$ 7.50	
	One Great Hour of Sharing	109.31	
901.3	Church School Missions	175.00	246.35
	Roxbury Project	\$170.40	
	One Great Hour of Sharing	66.45	
	American Leprosy Mission	9.50	
		<u>\$ 1,575.00</u>	<u>\$ 2,005.76</u>

DISBURSEMENTS FROM MISCELLANEOUS RECEIPTS

1208.1	Church Fair and Miscellaneous		\$ 153.94
1208.3	Special Donations		949.50
	Chairs	\$749.50	
	Invested in Congregational		
	Conference	200.00	
1209.	Memorial Fund		41.00
1210.	Pew Cushion Fund		110.65
			<u>\$ 1,255.09</u>

SUMMARY

Balance on Hand September 1, 1961	\$ 101.01
Total Receipts 9/1/61 - 8/31/62	23,746.99
	<u>23,848.00</u>
Total Disbursements 9/1/61 - 8/31/62	<u>22,676.37</u>
Balance on Hand August 31, 1962	\$ 1,171.63 **

\*\* Held in checking account for:  
Paint Fund \$ 1,071.63  
Special Donation 100.00  
\$ 1,171.63

Respectfully submitted,  
  
Susan B. Merrill, Treas.



MORTGAGE ACCOUNTS

#2907	<u>Andover Street property</u>			
	Balance - September 1, 1961			\$ 5,099.77
	Payments	Interest	\$ 157.65	
		Principal	321.26	321.26
	Balance - August 31, 1962			<u>\$ 4,778.51</u>
#2844	<u>Clark Street Property</u>			
	Balance - September 1, 1961			\$ 5,568.07
	Payments	Interest	\$ 124.40	
		Principal	3,582.90	3,582.90
	Balance - August 31, 1962			<u>\$ 1,985.17</u>

SAVINGS ACCOUNTS

#14284	<u>Memorial Fund</u>		#14417	<u>Improvement Fund</u>	
	Balance 9/1/61	\$ 440.62		Balance 9/1/61	\$ 1,018.90
	Deposits	41.00		Deposits	2,356.76
	Interest	10.75		Interest	35.95
		<u>\$ 492.37</u>			<u>\$ 3,411.61</u>
	Withdrawals	154.37		Withdrawals	2,785.40
	Balance 8/31/62	<u>\$ 338.00</u>		Balance 8/31/62	<u>\$ 626.21</u>
#14425	<u>General Fund</u>		#14426	<u>Deacon's Fund</u>	
	Balance 9/1/61	\$ 7,404.60		Balance 9/1/61	\$ 3,547.82
	Deposits	30.19		Deposits	139.86
	Interest	299.24		Interest	140.29
		<u>\$ 7,734.03</u>			<u>\$ 3,827.97</u>
	Withdrawals	76.40		Withdrawals	197.00
	Balance 8/31/62	<u>\$ 7,657.63</u>		Balance 8/31/62	<u>\$ 3,630.97</u>
#14427	<u>Mission Fund</u>		#14698	<u>Minister's Annuity</u>	
	Balance 9/1/61	\$ 1,000.00		Balance 9/1/61	\$ 1.00
	Interest	40.40		Deposits	600.00
		<u>\$ 1,040.40</u>		Interest	3.35
					<u>\$ 604.35</u>
	Withdrawals	40.40		Withdrawals	600.00
	Balance 8/31/62	<u>\$ 1,000.00</u>		Balance 8/31/62	<u>\$ 4.35</u>
#15451	<u>Pew Cushion Fund</u>				
	Balance 9/1/61	\$ 50.00			
	Deposits	110.65			
	Interest	2.64			
	Balance 8/31/62	<u>\$ 163.29</u>			



# Budget

## FIRST CONGREGATIONAL CHURCH Georgetown, Mass.

### SUMMARY OF PROPOSED BUDGET

<u>We expect to spend for</u>	<u>Present Budget</u> 9/1/61 to 8/31/62	<u>Proposed Budget</u> 1/1/63 to 12/31/63
Operating our Church		
1. Leadership & Services of our Ministry	\$ 9,615.00	\$10,265.00
2. Adminis. & Operational Expense	4,380.00	4,530.00
3. Church Property Maint. & Repair	2,160.00	3,240.00
4. Equipment	-	100.00
5. Debt Retirement & Reserves	2,050.00	1,150.00
Helping Others		
6. Benevolences	1,575.00	2,450.00
<u>We expect to set aside for</u>		
Improving our facilities	<u>4,000.00</u>	<u>4,000.00</u>
Total Budget	\$23,780.00	\$25,735.00

### BUDGET GOALS

		<u>Present Budget</u> 9/1/61 to 8/31/62	<u>Proposed Budget</u> 1/1/63 to 12/31/63
<u>RECEIPTS</u>			
201.	Pledges-Current Exp.	\$13,000.00	\$15,000.00
202.	Loose Collect	1,500.00	2,400.00
203.	<u>Missions</u>		
203.1	Pledges-Benevolences	1,200.00	1,800.00
203.2	Specials	200.00	200.00
204.	<u>Church School</u>		
204.1	Regular Collect	600.00	700.00
204.2	Missions	175.00	275.00
205.	Dividends, Int. & Reimbursements	650.00	550.00
206.	Improvements Fund	4,000.00	4,000.00
208.	<u>Miscellaneous</u>		
	Church Fair, etc.	<u>1,000.00</u>	<u>1,000.00</u>
	TOTAL RECEIPTS	\$22,325.00	\$25,925.00



DISBURSEMENTS

		Present Budget 9/1/61 to 8/31/62	Proposed Budget 1/1/63 to 12/31/63
<u>1. LEADERSHIP &amp; SERVICES OF OUR MINISTRY</u>			
301.	Minister's Salary	\$ 5,500.00	\$ 5,500.00
302.	Pulpit Supply	100.00	100.00
303.	Student Ass't. Salary	700.00	700.00
304.	Minister's Annuity	600.00	600.00 - 200 ?
305.	Minister's Car Allowance	400.00	500.00 - 600.
306.	Traveling Exp. (Conferences, etc.)	50.00	100.00
307.	Deacons' Supplies	100.00	100.00
308.	Organist-Choir Director & Supplies	800.00	800.00
309.	Music Supplies	75.00	150.00
310.	Bd.Christian Ed.(Ch.School)	1,100.00	1,500.00
311.	Vacation Church School	50.00	25.00
313.	Per Capita Fellowship Cont.	100.00	150.00
314.	Flowers	40.00	40.00
	TOTAL	\$ 9,615.00	\$10,265.00
<u>2. OUR ADMINISTRATION &amp; OPERATIONAL EXPENSE</u>			
401.	Church Secretary	400.00	400.00
402.	Stationery, Postage, Print- ing & Office Supplies	600.00	700.00
403.	Sexton's Salary	1,040.00	1,040.00
404.	<u>Church Utilities</u>		
404.1	Heat	1,200.00	1,200.00
404.2	Electricity	250.00	300.00
404.3	Water	50.00	50.00
404.4	Telephone	200.00	200.00
404.5	Gas	40.00	40.00
405.	<u>Parsonage Utilities</u>		
405.1	Heat )		
	Electricity )		
	Water )	600.00	600.00
	Telephone )		
	TOTAL	\$ 4,380.00	\$ 4,530.00
<u>3. OUR CHURCH PROPERTY MAINTENANCE &amp; REPAIR</u>			
501.	Church Bldg. Care)		
502.	Parsonage Upkeep ) Trustees	1,500.00	2,500.00
503.	Supplies )		
504.	Insurance	600.00	700.00
505.	Parsonage Taxes	60.00	40.00
	TOTAL	\$ 2,160.00	\$ 3,240.00
<u>4. CAPITAL INVESTMENTS AND EQUIPMENT</u>			
601.	Office Equipment	\$ -	\$ 100.00
602.	Church School Equipment	-	-
603.	Improvement Fund	4,000.00	4,000.00
	TOTAL	\$ 4,000.00	\$ 4,100.00



<u>DISBURSEMENTS (Continued)</u>		<u>Present Budget</u>	<u>Proposed Budget</u>
<u>5. DEBT RETIREMENT AND RESERVES</u>			
701.	Mortgage Payments on Parsonage	\$ 1,400.00	\$ 500.00
702.	Reserve for Contingencies & Depreciation of Bldg. Equip.	650.00	650.00
	TOTAL	\$ 2,050.00	\$ 1,150.00
<u>6. OUR CHRISTIAN WORLD MISSION AND OTHER BENEVOLENCES</u>			
901.	<u>Missions &amp; Benevolences</u>		
901.1	Regular	\$ 1,200.00	\$ 2,000.00
901.2	Specials	200.00	200.00
901.3	Church School	175.00	250.00
	TOTAL	\$ 1,575.00	\$ 2,450.00
	TOTAL BUDGET GOAL	\$23,780.00	\$25,755.00
			935.00

Respectfully submitted,

THE FINANCE COMMITTEE

Homer K. Tapin

Harold F. Howe

Dominic deFilippo

In addition to the proposed budget the following items, not included in the budget because of lack of funds, should and must be considered for future action:

Parking lot (grading & drainage)	\$ 4,000
Parsonage repairs	500
Interior painting of Church	1,000
Additional Tables	200
Total	\$ 4,700

These items are but a few of many that must be kept in mind. There is already a fund started to take care of the pew cushions which we hope will be added to.



## Nominating

May 10, 1962

To the Officers and Members  
First Congregational Church  
Georgetown, Massachusetts

The Nominating Committee submits the names of the following  
Officers and Committee Chairmen for the year 1962-1963:

Clerk	Eleanor Jonasch
Treasurer	Susan Merrill
Collector	Ruth Jones
Deacon	Harold Elliott
Deaconness	Barbara Harrigan
Trustee	Douglas Melzard
Finance Committee	Homer Tapin
Music	James MacDonald
Christian Education	Donn Chatterton
Auditing	H. Nelson Pingree Wilhelmina M. Marble
Social	Florence Hamelin
Ushers	Clyde Tozier

Respectfully submitted

*Albert V. Lindquist*  
*John Jonasch*  
*Wilhelmina M. Marble*

Nominating Committee