The Annual Reports
1972

OF THE

FIRST CONGREGATIONAL CHURCH

GECLOETOWN LASSACHUSETIS

Meetings

First Congregational Church

of

Georgetofun, Massachusetts

Minister
REV. PHILIP H. SOUTHWICK
5 Hart Circle

TELEPHONES Church 352-8443 Home 352-8305

WARRANT

January 6, 1972

The Members of the First Congregational Church of Georgetown are hereby advised that in accordance with the Constitution and By-laws of Said Church, the Annual Meeting of the Church will be held Thursday January 27, 1972 at 8 P. M. in the Vestry, then and there to act on the following listed Articles:

ARTICLE I: To receive the reports of the several Officers, Boards and Committees of the Church, and to take any action desired thereon.

ARTICLE II: To hear the report of the Finance Committee and to take action thereon.

ARTICLE III: To hear the report of the By-laws Revision Committee and to take action on their recommendations.

ARTICLE IV: To take any other action relative to the Church and/or its property.

BY DIRECTION OF THE CABINET

Wilhelmins In . Marker

Clerk

May 23, 1972

The Members of the First Congregational Church of Georgetown are hereby advised that in accordance with the Constitution and By-laws of Said Church, a Special Meeting of the Church will be held June 1, 1972 at 8 P. M. in the Vestry, then and there to act on the following listed Articles:

ARTICLE I: To see what action the Church will take regarding the proposed changes of the Constitution and By-laws.

ARTICLE II: To take any other action relative to the Church and/or its property.

BY DIRECTION OF THE CABINET

Vil helming In. Thatler

Clerk

Posted May 23, 1972

Meeting called to order at 8 P. M. by the Moderator Donn Chatterton.

Meeting opened with Frayer led by the Rev. Philip Southwick.

The Warrant was read by the Clerk.

Page 8, Section 2 (g) moved that Item G be waived, seconded and voted.

Moderator turned the meeting over to Leeland Lowell, Chairman of the Committee on By-law Revisions. Recommended Version of the By-laws were read and discussed.

Allen Barlow moved that Article IV, Section I, (f) be amended to read "The Diaconate shall elect its own Chairman and Cabinet representatives" and (g) change Diaconate six members to two. Motion seconded and voted.

Lee Lowell moved that recommended version of by-laws as amended be accepted as printed January 1972. Seconded and so voted. (the printed Recommended Version is attached to this report).

Moderator thanked Rev. Southwick, Leeland Lowell, Louis Hamelin and the Clerk for their work on the revisions.

Voted that Greetings be sent to Rev. H. Gardner Anderson on the observance of the Thirtieth Anniversary of his Ordination.

Adjourned at 9:05 P. M.

10 present

Wilhelmina In. Frankle.

Minister

REPORT OF THE MINISTER

The reports that follow this one will reveal that the groups within this church, the committees and organizations of this church have been busy during 1972. Many meetings have been held and services rendered; through these God has spoken to His people in many ways. But our reports won't show all this. They can't The spirit of a church, Christ's spirit, is seen in the hearts, attitudes, and actions of its members toward one another and the world. The spirit of our church is seen in either our awareness of God or our insensitivity to God's spirit in ourselves and those around us.

I could count for you the meetings attended, the visits made in hospitals and homes, the counselling done in person and on the telephone, and the services conducted during the year. Instead, I prefer to set the tone of thankfulness to all who have worked to make our church a healthy, happy servant of God.

During 1972 the Cabinet has taken more leadership in our church, dealing with issues on which stands had to be taken. Decisions were seldom unanimous, but they stood as decisions. The members come expecting to deal with issues, not simply to listen to committee reports. I am thankful for the increased sense of responsibility for the total welfare of the church which the Cabinet is exerting. It was in part the influence of our church Cabinet along with similar bodies in other churches which persuaded our State Conference to schedule its annual meeting for the first Saturday and Sunday in May to hopefully permit greater participation by lay people.

During 1972 the Diaconate became one group, combining the functions of the former Boards of Deacons and Deaconesses. They are all concerned about our needs and desires, and they do their best to minister to the needs that they know about. Inform them of ideas you have that you would like to see included in our programs and services of worship.

The Diaconate purchased from the Memorial Fund this year an electric mimeograph machine for the church office and a spirit duplicator which is often used and much appreciated by our church school workers.

During 1972 the choirs and their directors have provided a pleasing variety of music to enrich our worship services. We trust that the choir members find the fellowship and love in working together that should be the mark of every church group.

Carl Krumpe, Jr., our faithful organist for the past six years resigned during the summer to accept a new challenge in the West Parish Church of Andover. I enjoyed working with him and was excited about the variety of musical programs he was able to fit into our worship experiences.

The Music Committee found a capable successor in Miss Lucile Tuttle. She is a joy to work with; her warmth, enthusiasm, and Christian spirit have quickly found their way into our hearts, making a ministry of music in our church. We're thankful for all those who have headed up special programs and projects. Our church is known in the area as one that is always doing things. But without leaders for our fair, children's fun fair, an auction, an organ concert, our self study - without those willing to spend countless hours in frustration, joy, and sorrow - we could not be a church that does many things. We're thankful for the good spirit and fellowship that have come from working together for causes greater than ourselves.

During 1972 the Christian Education Committee faced up to our need for youth leadership. It was wonderful to sit with them as they took to heart the business of interviewing prospective youth leaders. Their questions revealed their concern for our youth and our Christian faith. We're pleased with their selection of Mr. and Mrs. Robert Graffum as our youth directors.

In the field of adult education we held a retreat for church school workers, and we're planning for a one-day all-church retreat at Rolling Ridge Conference Center on March 3rd. I've enjoyed the opportunity to lead study groups on the Parables of Jesus and at the present time on the Gospel of Matthew. I find this kind of small group adult education personally rewarding. If there are those who would like to form a group and study some subject or discuss some issue, please make it known to me.

I've appreciated the opportunities you've provided for me to lead conferences at Star Island each summer. Last year I directed the Family Conference for the first time. It was a rewarding experience, and I'm looking forward to another exciting week this summer. Over the years we've had young people attend youth conferences; I wish some of you would consider attending the Star Island one with us. Some scholarship help is available. If you're interested, ask me for more information.

During 1972 the Trustees spent many hours making repairs to our buildings, supervising the painting, and negotiating agreements with the Pentucket Workshop and the Haverhill Area Board for Mental Health and Mental Retardation. The Trustees have graciously made our facilities available to community groups which complement our own church activities, to groups such as the Youth Center for the presentation of plays and the Welcome Wagon Club.

We're thankful to all those who have given so much of themselves in building a concerned and redeeming Christian fellowship, and to those who came forth especially in our self-study to express their views, needs, desires, and suggestions as to how we can be a better Church. We head into '73 with many suggestions to be tried. Let's bear in mind that even when some of these may not please or satisfy us, they may be meeting the needs of some other of God's children whom He loves as He loves you.

Faithfully yours,

Philip H. Southwick

Clerk

REPORT OF THE CLERK

The following is the report of the Clerk for the	r	the	report	OI	the	Clerk	for	the	year	1972	00
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Membership January 1, 1972 378
Admissions:

Reaffirmation of Faith 1
Confession of Faith 3
Letter of Transfer 1

383

Losses:

Transfer 7
Inactive List 125
Death 5
Membership December 31, 1972

Baptisms 8
Marriages 4
Funerals 17

Meetings held:

1 Annual Church Meeting

1 Special Church Meeting

10 Regular Cabinet Meetings

2 Special Cabinet Meetings

Respectfully submitted,

Wilhelmina M. Marble Clerk

- IN MEMORIAM

Ella Boyd Olive Pingree Marion Tapin Kenneth Witham Laura Allen

Diaconate

REPORT OF THE DIACONATE

During the year the Diaconate held regular monthly meetings and special meetings when necessary to transact that part of the Church's business which is their responsibility,

We have given financial aid from the Deacons' Fund to worthy families.

We were called upon to enlighten the members of our Sunday School as to our duties in our Church.

We held our Church services this summer at the Byfield Parish Church while Rev. Boylan was vacationing; Rev. Boylan filled our pulpit in the absence of Rev. Southwick.

The Church Auction - I wish to thank all who donated their time, their articles, the refreshment committee, and the Good Lord for a beautiful day. I think it was well spent. We made a fair amount which we hope did spread a little paint to beautify our Church. (P.S. - And carpeting, too, someday.)

Regular visitations were made to shut-ins and flowers were distributed by the Deaconesses.

Our Memorial Fund was used to purchase a duplicating machine for the church office, and also some small items.

The Service of Tenebrae was in March, and the candlelight service on Christmas Eve, both of which were well attended.

I wish to express my appreciation to all who helped me on Sundays as greeters.

Now - Lord, we ask Thy blessing upon this great Church, our pastor, and its officers for the coming year.

Respectfully submitted,

Matthew R. Kelloway, Sr. Chairman

Christian Education

REPORT OF THE BOARD OF CHRISTIAN EDUCATION

This Board has had a very busy year trying to better the educational program of our Church. It is, however, a never-ending job and there is always room for improvement.

Physical Improvement

- 1. Expenses were offset for the renovating of the Youth Room by a bake sale in February.
- 2. A rug was purchased for the library (8th grade girls' class).
- 3. A request was made, and accepted by the Cabinet, to renovate the vestry and stage. The Board also included in this the purchase of dividers to provide more Church School classrooms.
- 4. Pentucket Workshop was successfully integrated into Metcalf House, to our advantage.

Teachers

- 1. A teachers' overnight retreat was held last March in Framingham.
- 2. Two interesting teachers' meetings, with Dot Blanchard, were held last March and April. Since September, three meetings have been held. Carol Holland led the last meeting at which our church was host to the teachers of the Essex North Association.
- 3. A breakfast was served by the Board to the teachers on Dedication Sunday in September.
- 4. A special teachers' training program called "Leader In A Box" has been reviewed and will go into effect shortly.

Teaching Materials

- 1. "The Educational Mission of Our Church" was given to all teachers and Board members.
- 2. "Share", an informative paper, was ordered for the superintendent, Board and Youth leaders.
- 3. "Good News For Modern Man" was given to all eighth grade classes and will be received by the seventh grade shortly. This book will also be given to the graduating sixth graders on Children's Day.
- 4. The revised first and second grade United Church curriculum for the next semester will be used this year.
- 5. The booklet "Alive" is now being received by all junior and senior high classes.
- 6. Many curricula were read by the Board in hope that supplemental material could be used with our present curriculum. Most were a mixture of good and bad. The end result was the purchase of weekly Church School papers for kindergarten through grade 6 students, if teachers expressed an interest in having them for their particular class.
- 7. Many new books, booklets and activity materials were made available to the teachers in the fall.

Parents

1. Open House was held in February for parents. Unfortunately, not too many took advantage of the opportunity to visit the classes.

2. An "at home" Bible study and self improvement course for child and parent is being prepared by the Board. This will be implemented before the closing of the Church School year.

Service To Others

1. Project Hope is receiving our mission money. We are planning a visit from a near by doctor who has worked on the "Hope" ship.

2. Lemonade was sold by the children last spring. Their \$25.00 profit

was donated to the church painting fund.

3. A Heifer Project Fun Fair for all the children of the town was held last June. The proceeds of \$180.00 were used to buy goats for the Indians of North Dakota. Our Church School children and adults ran their tables like experts.

4. The Youth Groups and Youth Choir visited Country Manor Nursing Home in Newburyport to sing and personally hand out Valentine favors and candy that they had made. Favors were also given to the Georgetown Golden Agers for their February luncheon. Another sharing trip

to Newburyport was made in December.

5. Other service projects are listed in the Superintendent's report.
6. Three Church School mornings have been set aside in the spring for the children to participate in their own choice of service project. Competent leaders will be chosen to lead the various groups.

Program Improvements

1. Baby sitting will be offered for those wishing to attend church during the summer months.

2. The Board of Christian Education policies and teachers' "Informa-

tion List" have been updated and revised.

3. Roger Palmquist opened the Church School year with a program enjoyed by both young and old.

4. The Bell Ringers from the Second Congregational Church, West Boxford, performed for the 11 A.M. church service in December.

5. Palms were obtained for the children and adults on Palm Sunday.

- 6. Church School for adults on Sunday morning is now being offered by Dot Blanchard. This is an informative and worthwhile hour for all to enjoy. Unfortunately, few are benefitting from this inspiring class.
- 7. Parents requested a paid worker for our youth groups this past October. Seminary students were interviewed by both Mr. Southwick and the Board. However, those acceptable for the position took offers elsewhere. Vicky and Bob Graffum were then discovered teaching in our public schools. They were eager and willing to help lead and inspire our young people. This difficult job is one few wish to accept nowadays.

8. A duplicator was purchased for the Church School from the Memorial

Fund. It is so appreciated by all.

9. A new program for collage age and older young people is in the talking stage.

You can look forward to a productive new year with Helen Snow as chairman. This has been a wonderful and challenging year for me on the Board, and I'm grateful for the opportunity to have served.

Respectfully submitted, Beth Bond Chairman

School Superintendent

REPORT OF THE CHURCH SCHOOL SUPERINTENDENT

Our Church School has had a busy year. Again we are grateful for the teachers who give so much time and love to our children. And of course, the children are a joy to work with.

In February to help with the Youth Room draperies fund, teachers and some mothers held a bake sale and earned \$73.25.

In March eight of us attended a retreat in Framingham. Mrs. Betty Lewis, C.E.D. in Concord, led us in discussions on the use of the Bible in our curriculum, suggested projects to motivate interest in the lessons, and emphasized the flexibility and excellence of the curriculum.

In April we started special services for the 9:30 classes, showing and explaining Baptism, Marriage and Funeral services. Susan and Glenn Clohecy's baby was baptised in a "dress rehearsal," Clyde and Anna Tozier retook their wedding vows, and death and the funeral service were discussed by Rev. Southwick.

The collection from the first Sunday of every month is used for missions. This year in May we sent \$150.00 to H.O.P.E., which was the charity chosen by vote of the children. Also in May, children in grades 5 - 8 visited an Orthodox Synagogue in Winthrop as part of their study of different churches.

In June the children, with much adult help and careful organization by Beth Bond, held a Fun Fair to raise money for the Heifer Fund.

For Children's Day, June 11, the theme was Love. Songs, Bible verses, and all other parts of the program demonstrated Love in its many aspects. Members of the High School Band played, plants were given to all children and Bibles were given to 17 third graders.

We started this fall with a teachers' breakfast and dedication service. Teachers training has included an Old Testament filmstrip with discussion led by Rev. Southwick, and a meeting led by C.E.D. Mrs. Caroline Holland who had many suggestions about teaching aids and activities.

Our Church School started with pre-registration and a morning worship service for children and adults led by Rev. Roger Palmquist. It was a beautiful and moving service.

Our missions this fall have included UNICEF collections in October, Thanksgiving food offering to the Spanish American Center in Haverhill, and Christmas "white gifts", also given to the Center for their Christmas party.

Every Sunday our 9:30 classes meet briefly to learn hymns and occasionally to meet guests. We have had as guests this fall Gail Ryan, who explained some of the work of the Spanish Center, and some of the officers and group leaders of our church.

Our theme for teaching this year is, for the fall, Responding To God's Love - becoming increasingly aware of and responsive to the redeeming love of God in our lives and His will for us - and for the spring, Belonging To The Christian Fellowship - learning more about the life and work of the Christian Church, past and present, and taking our part in its witness today. For age three through high school the material ranges in difficulty and scope. Direct attention is given to the special concerns and interests at each age level. Our hope is that our teaching becomes relevant to each child.

Respectfully submitted,

Evelyn Boose Church School Superintendent

Trustees

REPORT OF THE TRUSTEES

Monthly meetings were held as scheduled, except for the summer months, for the transaction of such business as should regularly come before us.

Items of particular interest during the year other than routine:

- l. In January we were approached by Miss Sandra DeVellis and Mrs, Helen Murgida (Pentucket Workshop) in regards to the possible usage of the lower floor of the Metcalf House for conducting nursery school activities. An agreement was reached between the Cabinet and the Pentucket Workshop and signed on April 9, 1972. Further agreements have been signed with the Workshop continuing through to June 30, 1973. This agreement has been mutually beneficial to both parties involved.
- 2. We completed work on the septic system at 1 Cottage St. This work involved transferring the present system to one on the vacant lot adjacent to the property.

The trustees granted permission for the Welcome Wagon use of the vestry one night each month.

- 3. Spring Cleanup was well attended and was held on Saturday, March 25. Coffee was served to those helping with the cleanup.
- 4. The biggest project of the year was the painting of the church and the Metcalf House. Included in this work was the repair of the church foundation and repair of the gutters. This work was contracted to the firm of Northeast Contractors of Lawrence, Mass. The total cost of this project was \$2,850.00 and is paid in full.
- 5. A new gutter was installed on the Metcalf House as well as new back steps and a back door. The fire escape was partially enclosed to facilitate use by the Mental Health Board. The inside of the Metcalf House was redecorated by the Pentucket Workshop. In addition, the windows on the Metcalf House were made operable as requested by the town building inspector. The Mental Health Board is presently occupying rooms on the second floor.
- 6. Electrical outlets were installed in the Youth Room and outer office by George Swanton, a local electrician. Additional electrical work is pending on the parsonage.
- 7. Marlon Johnson has agreed to correct our kitchen drainage to the septic system.
- 8. In November we observed deterioration of the church steeple and have investigated this further by meeting with a representative of the American Steeple Company of Salem, Mass. Borings of the structural timbers have shown some work is necessary to prevent further rotting. The work on the steeple will include cutting away the rotted sections and replacing with new beams and strengthening with angle irons. Also it is intended to spray the steeple with an insecticide to prevent any termites or ants from damaging the structure. This work should be started this winter.

The two upright pianos were tuned and refurbished by Mr. R. Dottolia.

9. The trustees voted to allow the Georgetown Youth Center usage of the vestry to conduct rehearsals and performance of a play on the week of Dec. 16.

Respectfully submitted,

Larry Tripp, Chairman Robert Davidson, Secretary

Music

REPORT OF THE MUSIC COMMITTEE

The Music Committee held its first activity of 1972 on April 21. This was an organ concert by Douglas Rafter, A.A.G.O. Mr. Rafter played a program expecially selected for our rebuilt Baroque style tracker organ. In spite of newspaper and handbill advertisements, the attendance was poor, but those who did attend were treated to a masterfully executed performance on this remarkable instrument. Our thanks go to the people who supported this event; we feel sorry for the many who missed it.

In the spring, our organist, Mr. Carl E. Krumpe, Jr., announced that he would be leaving our church to take a position closer to his home. Our sincere best wishes for the future go with him.

The search for a new organist is not an easy task, as the members of the committee soon found out. With the help of Mrs. H. Reich, editor of the American Guild of Organists newsletter, we were able to interview and hear quite a number of candidates. After much deliberation, the committee, with the help of the pastor, selected Miss Lucile Tuttle. Miss Tuttle comes to us with quite a varied background in both music and education. She has performed from England to India and is conversant in all music areas. She has travelled to so many places and has done so many things that just talking to her for a period of time is quite an enjoyable experience. We hope she will be with us for many years to come.

Respectfully submitted,

Frank Savory Chairman

Guild

REPORT OF THE WOMEN'S GUILD

The year 1972 was a busy one for the Guild members and an enjoyable one at the same time. Our programs have been quite informative and interesting. They include a display and talk on Valentines by Esther Brown, a sewing meeting with material aids, and two programs from Robert Knights on Ecology with films showing us what we can do to help. A very successful style show and bridge luncheon was held, and also a bridge dessert, a spaghetti dinner, a ham dinner and a roast beef banquet. a silent auction and a May breakfast.

We had great pleasure in welcoming 3 new members, and 2 former members signed the book.

Each committee had fund raising projects for their month. We paid our pledge of \$500.00 to the church. We put 6 more coffee or tea pitchers in the kitchen and 2 wreaths on the front doors at Christnas time. We donated \$25.00 to the Mass. General Cancer Research unit in memory of Marion Tapin, a beloved member, and \$25.00 to the Memorial Fund in memory of Laura Allen. They were two wonderful and faithful members of this Church and Guild who were called Home this year. We shall miss them both very much for the faithful service they gave to God in His Church. They were an inspiration to us all.

Respectfully submitted,

Alice M. Wood Secretary

Missionary Society

REPORT OF THE WOMEN'S MISSICNARY SOCIETY

The Women's Missionary Society, with a membership of 14, held its monthly meetings the third Monday of the month at 2 P.M. September thru June, with the exception of December, during 1971-1972. We hold our meetings at the homes of members. At each meeting a program of worship, study and fellowship is enjoyed.

Offerings taken at each meeting with special thank offerings at Thanksgiving and Easter, plus the income from the Bateman Fund, provide the means for our work.

We fulfill a pledge of \$100 to the Church budget each year. Also this past year we sent a contribution to "Least Coin"; contributed \$5.00 to CARE for the Bengladesh refugees; \$5.00 to the Sunday School toward their Goat Project; \$5.00 to the Walker Home; \$5.00 to the Church Flower Committee to use for flowers in memory of our departed members; and \$10.00 to CARE for Nicaragua relief.

A cordial invitation is extended to all women of our Church to join us as members or guests.

The officers are President, Miss Alice Hopkins; Vice-President, Mrs. Elizabeth Merrill; Secretary, Mrs. Marjorie Dea; Treasurer, Mrs. Harriet Poole.

Respectfully submitted,

Marjorie H. Dea Secretary

World Service

REPORT OF CHURCH WORLD SERVICE

Church World Service is reaching out to help those in need, wherever we may find them. Here is something in which all may have a share, and very many of us did in 1972.

The Church School sent money to the hospital ship HOPE. At their Fun Fair last summer, money was raised to purchase several goats for the Indians in North Dakota. This was done through the "Heifer Fund". Some of the children collected for UNICEF at Halloween time.

The Women's Missionary Society remembered CARE, the Least Coin offering, Walker Missionary Home and other causes. For a more complete account, see the Missionary Society report.

The Material Aid Committee of the Guild has had a varied program. We put on a "Work Meeting" at the March Guild meeting, had at least two similar sewing meetings, and a group of women meet frequently to work on quilts. Some of these are sent away, and others are sold, with the money used for supplies, express, materials, and occasional money gifts in lieu of material aid. This Material Aid is not strictly a "Guild" affair, for in addition to the loyal support of many Guild members, we also receive contributions of various sorts from other people within the church and from some people from outside our church family. We try to act as a sort of "go-between", taking the things no longer needed locally and passing them on, or making them into something useful for someone else.

During 1972 we collected about 300 pounds of used clothing for Church World Service, about 80 pounds for the Spanish American Center, Haverhill, and substantial amounts of used clothing for Danvers State Hospital and Walker Missionary Home, Auburndale. 57 pounds of used clothing and household items went to Pleasant Hill Community Center Thrift Shop in Tennessee. \$149 worth of new Christmas gift articles were sent to Boston City Missionary Society. \$10.00 was sent to Walpole State Prison for Christmas gifts. Also we rolled bandages and made johnnies from worn men's shirts. We are about to send some clothing and knitted articles to the Indians in South Dakota. We also sent CWS 10% per pound for their shipping costs.

Respectfully submitted,

Olive Metcalf Chairman

Bylaws

January 27, 1972

REPORT OF THE BY-LAWS COMMITTEE

The by-laws committee, appointed by the Cabinet, has met, reviewed and revised the existing by-laws of the First Congregational Church of Georgetown, Inc.

Many changes and updating has been recommended. Due to the time element involved, it was not possible to present them at this meeting tonite.

We therefore recommend the following steps be taken :

- (1) That a copy of the exisiting and recommended by-laws be mailed to each church family for study
- (2) That the Cabinet call a special church meeting to take action on the recommended changes of the by-laws.

Deland W. Lowell, Chairman

Donn C. Chatterton T. Louis Hamelin

Rev. Philip H. Southwick, Ex-Officio

Rental Agreement

AGREEMENT

This AGREEMENT, is made this 5th day of April, 1972 by and between the Cabinet of the First Congregational Church of Georgetown, Massachusetts and the Haverhill Area Mental Health and Mental Retardation Board.

TERMS

The Trustees of the Congregational Church of Georgetown agree to permit the Haverhill Area Board for Mental Health-Mental Retardation to use an upstairs room in the Metcalf House at 10 Clark St. for office purposes, and to use other space on the upper floor in the same building for Board Meetings, Committee Meetings, etc.

The Haverhill Area Board for Mental Health-Mental Retardation agrees to pay 40 percent of the total bill for utilities, (light, heat, water), at the Metcalf House, while the Congregational Church of Georgetown agrees to provide custodial service.

It is mutually agreed that the Congregational Church shall use Metcalf House for regular functions such as Sunday School, Scout meetings, etc. To avoid conflicts, times for special meetings should be cleared with either the Minister of the Chairman of the Trustees of the Congregational Church of Georgetown.

The Cabinet of the Congregational Church of Georgetown are donating this service to the Haverhill Area Board for Mental Health-Mental Retardation on a rent free basis. This

AGREEMENT shall be for one year, beginning April 1, 1972, with no commitment beyond that time by either party.

In WITNESS WHEREOF, the parties have executed this agreement at Georgetown, Massachusetts.

A. favrence Fifs

Chairman Board of Trustees

First Congregational Church

Haverhill Area Board for

Mental Health-Mental Retardation

Self Study

REPORT OF THE SELF STUDY COMMITTEE

The Self Study Committee is an outgrowth of the work of the Long Range Planning Committee, which recommended to the Church in October 1970 that a Self Study Program be initiated. The recommendation was based on the conclusion that effective planning for the future required an objective study of the Church and its neighborhood. The Church accepted the proposal and efforts were made during the winter of 1970 and spring of 1971 to organize the necessary committees. These efforts failed and the project was finally accepted by the original Long Range Planning Committee. This committee became active in the fall of 1971 and set up the attached committee structure.

The period 1971-1972 was primarily concerned with activating the various sub-committees and sending out a questionnaire to the membership. Of the 450 questionnaires sent out, only 15% were returned, which was disappointing although apparently typical for questionnaire responses. In general the returns indicated satisfaction with the various facets of the Church program.

In retrospect, the committee feels that better formulation of the questions might have produced a sharper picture of membership attitudes. For this and other reasons it was decided in the fall of 1972 to organize neighborhood discussion groups in the hope that feedback from a broader spectrum of the membership on a broader range of topics would be forthcoming. These meetings were held in late October and early November and although not heavily attended were generally felt to be stimulating and worthwhile. Since there appears to be a strong desire to have more meetings of this type, we have recommended to the Cabinet that they be organized outside the auspices of the Self Study Committee. Except for one additional discussion meeting with the Youth of the Church, it is felt that adequate material is available for self-study purposes and that the Self Study Committee should now concentrate on completing the remaining facets of its program.

A report on the neighborhood meetings is being transmitted to the membership and a number of specific recommendations arising from the discussion sessions are being presented to the Annual Meeting for action.

The main items to be completed are the sub-committee reports, of which three are now available. It is planned to meet with the sub-committees to collect the remaining reports in January. Thereafter, the reports will have to be edited and the objective is to have a completed report in the spring.

Respectfully submitted,
The Self Study Committee

FIRST CONGREGATIONAL CHURCH OF GEORGETOWN

SELF STUDY COMMITTERS

A. EXECUTIVE COMMITTEE

Co-chairmen ---- Mr. & Mrs. James Gammie

Vice-chairmen for "We Study
Our Community" ---- Mr. & Mrs. Charles Blanchard

Vice-chairmen for "We Study
Our Church" ---- Mr. & Mrs. Allan Barlow

The Rev. Philip H. Southwick

B. SUB-COMMITTEES

We Study Our Church

Membership ---- Mrs. Arthur Marble

Finances ---- Finance Committee

Leadership ---- Mr. Richard Annis

History ---- Mr. Homer Tapin

Program ---- Mr. Allan Barlow

Property ---- Mr. Edward Jones

We Study Our Community

Housing and Public Health--- Mr. & Mrs. Harris Rogers

Public Education ---- Mrs. Donald Johnson

Jobs, Economic Grewth, and Income Maintenance--- Mr. Mayland Lewis

Recreation and Cultural Facilities ---- Mr. Robert Davidson

Delinquency, Crime, and
Law Enforcement ---- Mr. & Mrs. Charles Blanchard

Collector

REPORT OF THE COLLECTOR

Month	Current Exp.	Missions	Church School	Div.Int.Reinb.
Jan. Feb. Mar. Apr. May June July Aug. Sept. Oct.	\$2,221.09 1,000.21 1,671.25 1,626.56 1,680.32 2,795.64 1,845.45 687.89 1,472.00 2,257.91	\$278.00 111.50 238.50 196.70 155.90 205.10 222.05 91.36 201.02 178.27	\$52.29 41.55 42.80 54.25 41.73 14.99	\$402.36 275.92 145.50 350.50 607.27 394.70 706.00 537.53 209.00 288.80
Nov. Dec.	1,568.00 2,248.30	195.20 288.35	68.76 <u>39.43</u>	762 • 83 455 • 96
	\$21,083.62	\$2,361.95	\$459 . 43	\$5 , 136 . 37
	Build. Fund	Imp. Fund	Misc.	Total
Jan. Feb. Mar. Apr. May June July Aug. Sept. Oct. Nov. Dec.	\$5.00 1.00 5.00 7.00 4.00 6.00 6.00 5.00 4.00 5.00	\$192.75 101.95 140.40 183.95 108.00 119.70 193.60 85.60 220.90 176.10 175.35 181.85	\$189.01 152.00 94.50 610.20 768.27 220.00 2.25 3.00 10.00 384.75 3,894.55 946.60	\$3,340.50 1,693.13 2,337.95 3,029.16 3,365.49 3,750.13 2,975.35 1,411.38 2,117.92 3,394.46 6,668.69 4,165.49
	\$53.00	\$1,880.15	\$7,275.13	\$38,249.65

We had 146 pledges for 1972.
As of January 16, 1973 we have received:

106 paid
19 nearly paid
5 half paid
7 very little paid
6 nothing paid
3 moved away

On these pledges we have received: Unpaid:

\$20,846.84 1,691.95

Respectfully submitted,

Ruth L. Jones Collector

Finance

REPORT OF THE FINANCE COMMITTEE

To get through the year 1972, the Finance Committee had to borrow \$1800.00 from the Improvement Fund to pay outstanding bills. \$600 of this has been paid back, giving us a net loss of \$1200 for the year.

The 1973 budget has been increased over the '72 budget by \$3,175 to try to eliminate the recurrence of the loss.

Our financial picture should be better this year as the mortgage on 1 Cottage Street will be paid off by midyear and we will receive income from the Pentucket Workshop for the entire year.

Our major expense for the coming year will be the repair of the church steeple, which could amount to approximately \$5,000. This will put quite a dent in our financial picture but will maintain the value of the church property.

The following is a copy of the budget for 1973.

Respectfully submitted,

D. B. Johnson Chairman

Treasurer

REPORT OF THE TREASURER	*
RECEIPTS	
201 Pledges - Current Expenses 202 Loose Collect MISSIONS	\$18,214.38 1,069.24
203.1 Regular Collect 203.2 Special Collect CHURCH SCHOOL	1,930.70 431.25
204. TRegular Collect 204. 2 Missions 205 Dividends, Interest & Reimbursements	348.74 290.69
Interest from Perley Fund \$450.00 General Fund 155.38 Term Certificate 139.47 Mass. Cong. Fund 754.56	
Reimbursement from Fuel \$60.00 P. H. Southwick 11.46 Fun Fair 150.00 Essex North Assoc. 6.70 Mental Health 30.80 Mental Health 30.80 Pentucket Workshop 900.00 (use of Metcalf House) for Flowers 149.00 Rev. Palmquist's picture 13.00	
TOTAL 206.1 Building Fund 206.2 Improvement Fund 208.1 Initial Offering 208.2 Rents (1 & 3 Cottage St\$1,040.00 & \$1,026.00) 208.3 Special Donations	3,070.37 53.00 1,880.15 29.01 2,066.00
Christmas 1971 \$162.50 Christmas 1972 518.25 Easter 1972 601.20 Paint Fund 20.00 Legacy from J. Bateman Estate 200.00 UNICEF 50.60 Diaconate 25.00	
TOTAL 208.4 Money Raising Projects	1,577.55
Church Fair 1971 90.00 Church Fair 1972 3,994.05 Organ Concert before Expenses 100.00 Auction 734.27 Sunday School Food Sale 73.25	
TOTAL 209 Memorial Fund Money borrowed from Improvement Fund for Bills	4,991.57 497.00 1,800.00
	\$38,249.65

DISBURSEMENTS	
LEADERSHIP & SERVICES OF OUR MINISTRY	
302 Minister's Salary 302.1 Pulpit Supply 302.2 Youth Minister 303 Health Insurance & Pension Board 304 Minister's Annuity (253.27 came out of Fixed Expense Acct.)	\$7,675.00 100.00 250.00 596.10 759.81
305 Minister's Car Allowance 306 Traveling Expenses (Conferences, etc.) 307 Deacon's Supplies 308 Organist, Choir Director Substitute Organist	600.00 18.00 95.96 1,700.40 25.00
309 Music Supplies 310 Board of Christian Education 313 Per Capita Fellowship 314 Flowers 315 Deaconess Expenses 316 Social Committee Expenses 317 Treasurer's Expenses	80.29 705.88 604.80 198.60 60.33 15.35
318 Collector's Expenses	350.00 350.00
OUR ADMINISTRATIONAL EXPENSES	\$14,185.52
401 Church Secretary 402 Stationery, Postage, Printing & Office Supplies 403 Sexton's Salary 404 Church Utilities Heat \$3,249.04 Electricity 435.55 Water 127.84 Telephone 402.06 Gas 28.24	750.00 856.67 2,276.00
405 Parsonage Utilities TOTAL	4,242.73
OUR CHURCH PROPERTY MAINTENANCE & REPAIR	\$8,725.40
501 Church Building Care 502 Parsonage Upkeep 503 Supplies 504 Insurance	383.44 38.85 337.23 1,080.10
CAPITAL INVESTMENTS & EQUIPMENT	\$1,839.62
601 Office Equipment 602 Church School Equipment 603 Improvement Fund Savings Acct. (\$40.00 included from Lent)	34.04
Building Fund Savings Acct. 604 Reinvestment of 10% of Dividends & Interest	53.00 149.95
	\$2,156.09

DEBT RETIREMENT & RESERVES
Mortgage payments on our Properties - Prin., Int., & Taxes (1 & 3 Cottage St. & Parsonage) \$2,873.02 (Does not include tax of \$306.90 on 3 Cottage St., which was paid directly to town) Reserve for contingencies & depreciation of building equipment 1.910.81
OUR CHRISTIAN WORLD MISSION AND OTHER BENEVOLENCES \$4,783.83
901.1 Missions, Regular Women's Missionary Society to OCWM 100.00 901.2 Andover Newton 901.3 Church School Missions Project Hope \$150.00 Heifer Project 180.00 UNICEF 50.60
TOTAL 380.60
Mission Advance 331.25
Total \$3,924.50 \$2,736.05
DISBURSEMENTS FROM MISCELLANEOUS RECEIPTS
Merrimack Valley Nat'l Bank Safe Deposit Box 7.00 Geofgetown Savings Bank Annual Fixed Acct. 300.00 " Fair Chairman Acct. 195.50 Sheila Kelly School Lunch Fair Exp. 215.82 Giant Valu Store Fair Exp. 46.56 Town of Georgetown Taxes on Cottage St. 306.90 Williams Oil Service (rental prop.) 13.00 Gordon Bookstore (was reimb. from Memorial Fund) 6.75 P.H. Southwick (was reimb. from Deacons' Fund)250.00 " " for curtains 15.00 Beth Bond for Fun Fair (was reimb.) 150.00 Douglas Rafter Organ Concert 115.00 Roger Palmquist for picture (was reimb.) 13.00 Rev. Paul Millen 20.00 Dr. Gene Jaberg 15.00
1208.3 Special Donations - Christmas & Easter
Held in Improvement Fund 1,102.65 1209 Memorial Fund 1,102.65
\$3,269.18
Balance on hand January 1, 1972 Total receipts January 1, 1972 to December 31, 1972 Total disbursements 1972 Balance in checking account Dec. 31, 1972 *Special Holds \$ 1,855.84 38,249.65 40,105.49 -37,695.69 2,409.80 -1,470.91 \$ 938.89

Gif Spe Sur	Checking Account as of December 31, 1972 3 Mission Money \$6.50 Improvement Money 1.00 for General Expenses 326.50 25.00 ct for Diaconate Expenses 25.00 ccial Donation 500.00 aday School Missions 93.66 cistmas 1972 \$1,470.91	
SAVINGS	ACCOUNTS	
GEORGETO	WN SAVINGS BANK	
#14284	Memorial Fund Balance Jan. 1, 1972 Deposits Interest Withdrawals	\$1,228.49 497.00 65.56 1,791.05 - 639.35
	Balance Jan. 4, 1973	\$1,151.70
#14425	*General Fund (Special Notice) Balance Jan. 1, 1972 Deposits Interest Withdrawals	\$4,905.44 149.95 155.38 5,210.77 -5,055.38
#400218	Balance Jan. 4, 1973 Term Certificate Interest 1972	\$ 155.39 \$4,900.00 139.47
	Withdrawals Balance Dec. 31, 1972 *This was purchased in May from General Fund	5,039.47 - 139.47 \$4,900.00
#14426	Deacons' Fund Balance Jan. 1, 1972 Deposits Interest	\$1,962.05 541.88 127.72 2,631.65
	Withdrawals Balance Jan. 4, 1973	- 640.00 \$1,991.65
#14427	Mission Fund Balance Jan. 1, 1972 Interest	\$1,027.68 68.30 1,095.98
	Withdrawals Balance Jan. 4, 1973	- 58.20 \$1,037.78
#15513	Deacons' Fund (Special Notice) Balance Jan. 1, 1972 Interest	\$2,500.00 143.24 \$2,643.24
	Withdrawals Balance Dec. 31, 1972	- 143.24 \$2,500.00

SAVINGS	ACCOUNTS (CONT.)	
#15401	Rug Fund Balance Jan. 1, 1972 Interest Balance Jan. 4, 1973	\$67.78 4.36 \$72.14
#16617	Reserve Account Balance Jan. 1, 1972 Deposits Interest	\$3,710.78 1,910.81 204.63 5,826.22
	*Withdrawals Balance Jan. 4, 1973 *N.E. Contractors - Paintin	<u>-1.000.00</u> \$4,826.22
#19360	Fair Chairman Account Balance Jan. 1, 1972 Deposits Interest	\$200.00 195.00 10.27 \$405.77
	Withdrawals Balance Jan. 4, 1973	\$200.77
#20099	Annual Fixed Expense Account Balance Jan. 1, 1972 Deposits Interest	\$ 24.43 300.00 6.25 \$330.68
	Withdrawals Balance Jan. 4, 1973	-253.27 \$ 77.41
#14417	Improvement Fund Balance Jan. 1, 1972 Deposits Interest	\$3,522.55 3,021.75 174.63 \$6,718.93
	Withdrawals Balance Jan. 4, 1973	<u>-4.449.46</u> \$2,269.47
	304.46 Final payment on 1,800.00 Borrowed to pay ou 130.00 Forrest Bridges & repairs to be	Jr. (septic system on 1 Cottage St. loan - Merrimack Valley Nat'l Bank atstanding bills Tr. (Metcalf House gutters, sills ack porch)
	1,950.00 N.E. Contractors	(barmorne)

FAMILY MUTUAL SAVINGS BANK	
#161328 Building Fund Balance Jan. 1, 1972 Deposits Interest Balance Jan. 4, 1973	\$2,615.46 53.00 142.10 \$2,810.56
MORTGAGE ACCOUNTS	
#3594 5 Hart Circle Parsonage Balance Jan. 1, 1972 Payments: Interest \$350.72 Principle 674.20	\$7,320.20
Balance Jan. 4, 1973	6,646.00
#3293 3 Cottage St. Rental Balance Jan. 1, 1972 Payments: Interest \$194.21 Principle 433.16	3,490.38
Balance Jan. 4, 1973	3,057.22
#170 00193 1 Cottage St. Rental Balance Jan. 1, 1972 Payments: Interest \$ 70.87 Principle 855.89	1,387.92
Taxes 323.50 Balance Dec. 31, 1972	532.03
1 Cottage St. \$1,250.26 Mortgage payment: 1 31.50 Water bill \$1,281.76 -1,040.00 Receipts from rent -241.76 265.00 Wm. Handren -\$ 506.76	principle, interest & taxes
3 Cottage St. \$ 627.37 Mortgage payment: p 306.90 Taxes 33.66 Water bill 13.00 Furnace repair \$ 980.93 1.026.00 Receipts from rent plus \$ 45.07	principle, interest
Respectfully sub	omitted,

Caroline E. Sheehan Treasurer Budget

SUMMARY OF PROPOSED BUDGET FOR 1973 We expect to spend for Present Budget Proposed Budget					
Present Budget Proposed Budget					
Operating Our Church 1/1/72 to 12/31/72 1/1/73 to 12/31/7					
1. Leadership & Services					
of Our Ministry \$15,235.00 \$16,915.00 2. Administrational &					
Operational Expenses 6,995.00 8,110.00 3. Church Property Maint.					
& Repair 2,220.00 2,300.00 4. Capital Investment					
& Equipment 50.00 2,150.00					
5. Debt Retirement 4,350.00 4,450.00					
Helping Others					
6. Benevolences 1,970.00 2,070.00					
We expect to set aside for					
improving our facilities: 2,000.00					
TOTAL BUDGET \$32,820.00 \$35,995.00					
BUDGET GOALS					
RECEIPTS					
201. Pledges - Current					
202. Loose Collect 1,050.00 1,050.00 203. Missions					
1. Pledges - Benevolences 1,850.00 1,965.00 2. Specials					
204. Church School					
1. Regular Collect 500.00 500.00 2. Missions 120.00 120.00					
205. Dividends, Interest & Reimbursements 3,700.00 4,600.00					
206. Improvement Fund 1,900.00 2,100.00					
Church Fair, etc. 1,250.00 2,000.00					
208. Reserved for Contingencies 1,250.00 2,000.00					
209. Receipts from auctions, suppers, organ concert,					
etc. 4,010.00 3,950.00					
TOTAL RECEIPTS \$32,820.00 \$35,995.00					

Drawin gewenng		
DISBURSEMENTS	Present	Proposed
1. LEADERSHIP & SERVICES OF CUR MINISTRY 301. Minister's salary	\$7,675.00	\$8,500.00
302. Pulpit Supply	210.00	210.00
303. Health Insurance	500.00	600.00
304. Minister's Annuity	1,010.00	1,125.00
305. Minister's Car Allowance 306. Traveling Expense (Conf.)	60.00	100.00
307. Diaconate Expenses	100.00	200.00
308. Organist-Choir Director	1,700.00	1,700.00
309. Music Supplies 310. Board of Christian Education	150.00	100.00
(Church School)	1,500.00	1,500.00
outh Minister		750.00
r Capita Fellowship (Conference)	600.00	600.00
Lowers	50.00	50.00
cial Committee Expenses	30.00	30.00
317. Treasurer's Expenses	350.00	350.00
318. Collector's Expenses 319. Long-Range Planning Committee	350.00 50.00	350.00 50.00
Jij. Hong-hange Hamming Oblantouce		
TOTAL	\$15,235.00	\$16,915.00
2. OUR ADMINISTRATIONAL & OPERATIONAL		
EXPINSE	770 00	800.00
401. Church Secretary 402. Stationery, Postage, Printing	750.00	000.00
& Office Supplies	900.00	900.00
403. Sexton's Salary	2,070.00	2,200.00
404. Church Utilities	1,800.00	2,500.00
1. Heat & Repairs 2. Electricity	400.00	450.00
3. Water	65.00	130.00
4. Telephone	350.00 60.00	400.00
5. Gas 405. Parsonage Utilities	600.00	700.00
		\$8,110.00
TOTAL	\$6,995.00	ФОЭТТОВОО
3. OUR CHURCH PROPERTY MAINTENANCE & REPAIR		
501. Church Building Care)		
502. Parsonage Upkeep)	1,000.00	1,000.00
503. Supplies) 504. Insurance	1,220.00	1,300.00
TOTAL	\$2,220.00	\$2,300.00
4. CAPITAL INVESTMENTS AND EQUIPMENT		
601. Office Equipment	50.00	50.00
602. Church School Equipment		Pri 200 von 400
603. Improvement Fund	2,000.00	2,100.00
TOTAL	\$2,050.00	\$2,150.00

DISBURSEMENTS (Cont.) 5. DEBT RETIREMENT AND RESERVES	Present	Proposed
701. Mortgage Payments on Parsonage & Church Properties 702. Reserve for Contingencies	\$3,100.00	\$3,200,00
& Depreciation of Building Equipment	1,250.00	1,250.00
TOTAL	\$4,350.00	\$4,450.00
6. OUR CHRISTIAN WORLD MISSION AND OTHER BENEVOLENCES 901. Missions & Benevolences 1. Regular	1,650.00	1,750.00
2. Andover Newton Theo. School 3. Church School Missions	200.00	200.00
TOTAL	\$1,970.00	\$2,070.00

Nominating

CHURCH OFFICERS AND COMMITTEES

1973

*Nomination submitted by the Nomination Committee for election at the 1973 Annual Meeting

MODERATOR: Mr. Donn Chatterton* CLERK: Mrs. Arthur Marble* TREASURER: Mrs. Joseph Sheehan* COLLECTOR: Mrs. Edward Jones* CHURCH SCHOOL SUPERINTENDENT: Mrs. Emory Boose*

DIACONATE

Mrs. Arthur Outram '74
Mrs. George Condon '74
Mrs. Marjorie Pitkin '75
Mrs. Donald Gammon '75
Mrs. Charles Flyzik* '76
Mrs. T. Louis Hamelin* '76

BOARD OF TRUSTEES

Mr. Robert Davidson '74
Mr. Richard Magown '75
Mr. Arthur Outram* '76
Mr. Charles Margeson '77
Mr. Domenic DeFilippo* '78

FINANCE COMMITTEE

Mr. Donald Johnson '74
Mr. Guy Minchin '75
Mr. Calvin Pingree* '76

NOMINATING COMMITTEE

Mr. Robert Davidson '74 Mrs. John Harrigan '75 Mrs. Donn Chatterton '76 Mrs. Clyde Tozier '77 Mr. T. Louis Hamelin* '78 Mr. Allan Barlow '74
Mr. Clyde Tozier '74
Mr. Forrest Bridges '75
Mr. Ernest Poore '75
Mr. Donald Gammon* '76
Mr. George Condon* '76

BOARD OF CHRISTIAN EDUCATION

Mrs. Louis Dispenza '74
Mr. Richard Annis* '74
Mrs. Robert Davidson '75
Mr. Rupert Annis '75
Mrs. Helen Snow* '76
Mr. David Stewart* '76

MUSIC COMMITTEE

Mrs. Calvin Pingree '74 Mrs. Eleanor Dunton '75 Mrs. Mildred Gangloff* '76

AUDITING COMMITTEE

Mrs. Harris Rogers Mr. Leland Lowell

SOCIAL COMMITTEE: Mrs. Lewis Pingree*

FLOWERS: Mrs. Matthew R. Kelloway (temporary)

CHURCH WORLD SERVICE: Miss Olive Metcalf

USHERS: Mr. Ernest Kelloway Mr. Thomas Hamelin*