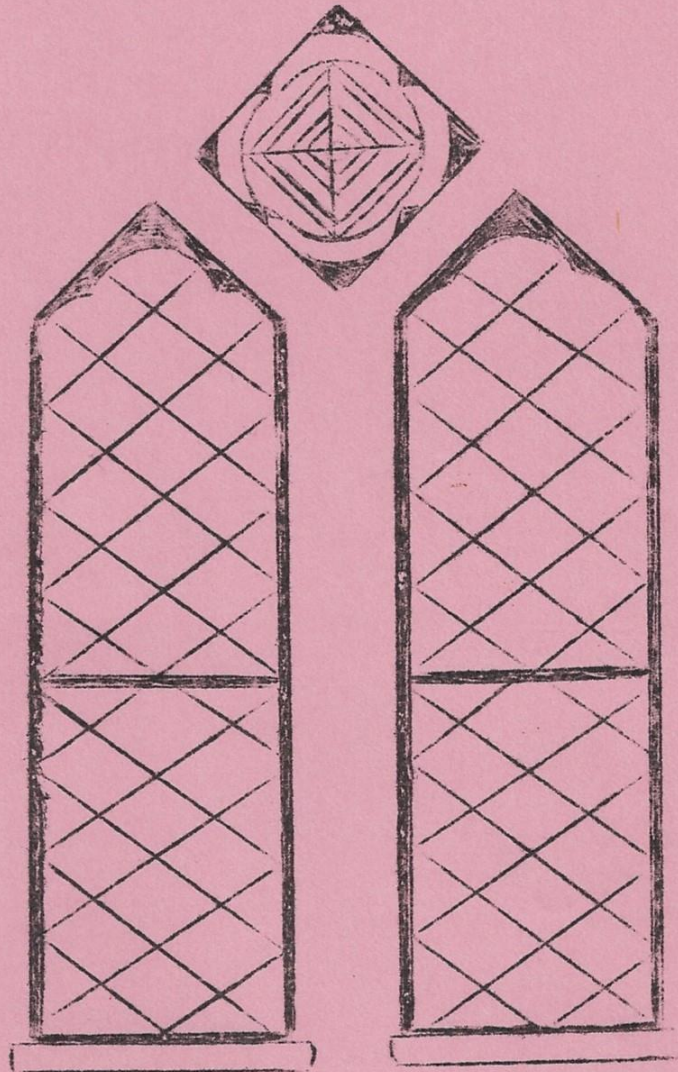


# *The Reports*

1979



Renovations 1979-'80

THE ANNUAL REPORTS  
FIRST CONGREGATIONAL CHURCH  
GEORGETOWN, MASSACHUSETTS



## Meetings

# First Congregational Church of

Georgetown, Massachusetts

Minister

REV. PHILIP H. SOUTHWICK  
5 Hart Circle

### WARRANT

TELEPHONES

Church 352-8443

Home 352-8305

January 16, 1979

The Members of the First Congregational Church of Georgetown, Massachusetts are hereby advised that in accordance with the Constitution and By-laws of said Church, the Annual Meeting of the Church will be held Thursday, January 25, 1979 at 8 P. M. in the Church Vestry, then and there to act on the following listed Articles:

- ARTICLE 1. To receive the reports of the several Boards, Committees and Officers of the Church, and to take action thereon.
- ARTICLE 2. To hear the report of the Finance Committee regarding the Church Budget and to take action thereon.
- ARTICLE 3. To hear the report of the Nominating Committee and to take any action required thereon.
- ARTICLE 4. To see if the Church will authorize the Board of Trustees with the approval of the Cabinet to terminate the rental of either or both of the Church owned houses on Cottage Street and dispose of either or both houses in the event catastrophic repairs become necessary, or take any other action in relation thereto.  
Catastrophic repairs are defined as specific repairs of major structural damage from any cause or major maintenance items such as complete new roofing materials, complete painting, new window sashes, new chimney, new heating plant, replacement of plumbing or major fixtures, etc.
- ARTICLE 5. To see if the Church will establish a Long Range Planning Committee under the direction of the Cabinet, said committee to consist of one member from and elected by the Finance Committee, one member from and elected by the Board of Christian Education, one member from and elected by the Board of Trustees, one member from and elected by the Diaconate, and one member at large appointed by the Moderator and approved by the Cabinet. Said Long Range Planning Committee shall be from February 1979 Cabinet meeting through the February 1980 Cabinet meeting. The duties of the Long



# First Congregational Church

of

Georgetown, Massachusetts

Minister

REV. PHILIP H. SOUTHWICK

5 Hart Circle

TELEPHONES

Church 352-8443

Home 352-8305

Range Planning Committee shall be to establish current and probable future needs of this Church regarding its physical property focusing on reduction of operating and maintenance costs including energy conservation needs. This Committee will evaluate alternative solutions to these needs including approximate costs, and propose from one to three alternative courses of action at the next annual Church meeting in January 1980. Funds totalling \$200.00 may be authorized by the Finance Committee in support of this study.

ARTICLE 6. To take any other action relative to the Church and/or its property.

BY DIRECTION OF THE CABINET



Clerk

Posted January 17, 1979

January 25, 1979

The Annual Meeting of the First Congregational Church of Georgetown, Inc., was called to order by the Moderator Betty Davidson at 8:07 P. M.

Meeting opened with Prayer led by the Rev. Southwick.

The report of the last annual meeting and a Special Meeting were read by the Clerk. The Moderator declared the records accepted as read.

The Clerk read the Warrant for the Meeting.

ARTICLE 1. To receive the reports of the several Boards, Committees and Officers of the Church, and to take action thereon.

Treasurer Carol Sheehan noted errors, these were corrected in the printed reports. Moved that the reports be accepted as written (with corrections) seconded and voted. The report of the Auditors was read.

ARTICLE 2. To hear the report of the Finance Committee regarding the Church Budget and to take action thereon.

The Finance Committee answered questions regarding the Budget. Finance Committee Joan Langevin stressed that we must get busy on Fund Raising projects. Moved that the Budget, as printed, be accepted. Motion seconded and so voted. Amount of Budget \$48,230.00.

ARTICLE 3. To hear the report of the Nominating Committee and to take action thereon. The Moderator opened the Nominations and there were no further nominations. Moved and seconded report of the Nominating Committee be accepted, so voted. Voted that the Clerk cast one ballot for the Officers as printed. One ballot was cast for the following Officers:

Moderator	One year	Betty Davidson
Clerk	One year	Wilhelmina Marble
Treasurer	One year	Carol Sheehan
Collector	One year	Ruth Jones
Diaconate	Two years	Janet Brown <i>one year</i>
	Two years	Marcia Houlden
	Two years	Connie Silvernail
	Two years	Barry Games
	Two years	Thomas Hamelin
	Two years	Earl Johnston
Finance Committee	Two years	Ray Curtis
Trustees	Two years	James Boynton, Jr.
	Two years	Forrest Bridges
	Two years	Craig Southwick
Board of Christian Education	Two years	Helen Snow
	Two years	Anna Tozier
	Two years	Sue Gustafson



Music	Two years	Millie Gangloff
		Mina Hartman
Delegates	One year	Marcia Houlden
	One year	Robert Houlden
Nominating	Two years	Evelyn Boose
	Two years	Edward Jones
Auditing	One year	Virginia Rogers
	One year	Leland Lowell
Social	One year	Marcia Curtis
Church World Service	One year	Olive Metcalf
Flower	One year	Joan Chatterton
Social Action	One year	Betty Davidson
Ushering	One year	Ernest Kelloway
	One year	David Houlden.

ARTICLE 4. To see if the Church will authorize the Board of Trustees with the approval of the Cabinet to terminate the rental of either or both of the Church owned houses on Cottage Street and dispose of either or both houses in the event catastrophic repairs become necessary, or take any other action in relation thereto.

Catastrophic repairs are defined as specific repairs of major structural damage from any cause or major maintenance items such as complete new roofing materials, complete painting, new window sashes, new chimney, new heating plant, replacement of plumbing or major fixtures, etc.

Allan Barlow moved that the Church authorize the Board of Trustees with the approval of the Cabinet to terminate the rental of either or both of the Church owned houses on Cottage Street and dispose of either or both houses in the event catastrophic repairs become necessary.

Catastrophic repairs are defined as specific repairs of major structural damage from any cause or major maintenance items such as complete new roofing materials, complete painting, new window sashes, new chimney, new heating plant, replacement of plumbing or major fixtures, etc.

Allan explained that the Locke house is in very poor condition, in fact dangerous. The Hurd house is a palace compared to the Locke house, but that too has badly rotted joists, walls in the bathroom are very bad, etc. Rev. Southwick has talked with Mrs. Locke, she realizes the house is in bad condition but would hope it stands for a while longer as she would like to stay there. The property was discussed at length and many comments made. Arthur Wyman seconded Allans motion and the article was voted.

ARTICLE 5. To see if the Church will establish a Long Range Planning Committee under the direction of the Cabinet, said committee to consist of one member from and elected by the Finance Committee, one member from and elected by the Board of Christian Education, one member from and elected by the Board of Trustees, one member from and elected by the Diaconate, and one member at large appointed by the Moderator and approved by the Cabinet. Said Long Range Planning Committee shall be from February 1979 Cabinet meeting



through February 1980 Cabinet meeting. The Duties of the Long Range Planning Committee shall be to establish current and probable future needs of this Church regarding its physical property focusing on reduction of operating and maintenance costs including energy conservation needs. This Committee will evaluate alternative solutions to these needs including approximate costs, and propose from one to three alternative courses of action at the next annual Church meeting in January 1980. Funds totalling \$200.00 may be authorized by the Finance Committee in support of this study.

Allan Barlow moved that the Church establish a Long Range Planning Committee under the direction of the Cabinet, said Committee to consist of one member from and elected by the Finance Committee, one member from and elected by the Board of Christian Education, one member from and elected by the Board of Trustees, one member from and elected by the Diaconate, and one member at large appointed by the Moderator and approved by the Cabinet. Said Long Range Planning Committee shall elect its own chairman who shall be a member of the Cabinet and report progress to it. The term of office of the Long Range Planning Committee shall be from the February 1979 Cabinet meeting through the February 1980 Cabinet meeting. The duties of the Long Range Planning Committee shall be to establish current and probable future needs of this Church regarding its physical property focusing on reduction of operating and maintenance costs including energy conservation needs. This committee is to evaluate alternative solutions to these needs including approximate costs, and propose from one to three alternative courses of action at the next annual Church meeting in January 1980. Funds totaling \$200.00 may be authorized by the Finance Committee in support of this study. Motion seconded. Lengthy discussion followed, regarding Church property, Christian Education needs. Several suggestions regarding appointments to the Committee. This Committee will have to spend a lot of time--if not willing don't vote for it. Motion voted.

ARTICLE 6. To take any other action relative to the Church and/or its property.

Craig Southwick moved that we adjourn, seconded and adjourned at 9:25 P. M.

*Katherine M. Zacher*  
Clerk



LONG RANGE PLANNING COMMITTEE

Ray Curtis

Finance Committee

Carol Knapp

Board of Christian Education

Craig Southwick

Trustees

Bob Gustafson

Diaconate

T. Louis Hamelin



# First Congregational Church

of

Georgetown, Massachusetts

Minister  
REV. PHILIP H. SOUTHWICK  
5 Hart Circle

TELEPHONES  
Church 352-8443  
Home 352-8305

## WARRANT

September 18, 1979

The Members of the First Congregational Church of Georgetown, Massachusetts are hereby advised that in accordance with the Constitution and By-laws of said Church, a Special Meeting of the Church will be held Thursday October 4, 1979 at 7:30 P. M. in the Church Vestry, then and there to act on the following listed Articles.

- ARTICLE 1. To hear an interim report of the Long Range Planning Committee and take any action in relation thereto.
- ARTICLE 2. To hear a report from the Board of Trustees regarding alternative costs of painting vs. siding.
- ARTICLE 3. To hear a report from the finance committee regarding how the costs of siding and storm windows may be financed.
- ARTICLE 4. To see if the Church will authorize the Finance Committee and the Board of Trustees to engage a contractor (s) to apply vinyl siding and aluminum trim to the exterior of the Church Building, to construct and install storm windows and to perform such other repairs and maintenance that must be done as a prerequisite to this work.
- ARTICLE 5. To take any other action in relation to the Church or its property that may legally come before the meeting.

BY DIRECTION OF THE CABINET

Posted September 25, 1979

Clerk



## REPORT OF THE SPECIAL CHURCH MEETING

HELD ON OCTOBER 4, 1979

A special Church Meeting, held October 4, 1979, opened with a prayer by Reverend Southwick. The Moderator read the Warrent and called for the first item of business on the agenda: (i.e.) to hear a progress report from the Long Range Planning Committee.

Carol Knapp, Chairman of the Committee, summarized the duties of the committee as commissioned at the January 1979 Annual Meeting. She explained that they decided to give a progress report in view of the fact that the Trustees were bringing a recommendation to the meeting that asked for the installation of vinyl siding on the church.

Carol introduced her committee as follows: Craig Southwick for the Trustees; Ray Curtis, Finance Committee; Bob Gustafson, Diaconate, Bud Hamelin, Member at large; Carol, representing the Board of Christian Education, and Minister, Phil Southwick.

The Committee accomplished the following: They established the needs of the church people. For the present and some time to come, they felt that the church was adequate except for storage for the Sunday /School and Thrift Shop. They considered the energy crunch. Bob Gustafson reported on this: He investigated the possibility of tearing down our present facility and replacing it; (tearing down costs were \$18,000; architectural fees were 12 percent of building costs, and the whole package would cost in the vicinity of 1/2 million dollars or more!) Craig Southwick reported on rezoning the church's heating system, with controls in every room. Cost: \$1,210. Ray Curtis explored energy saving methods in the Metcalf House, recommending additional storm windows, seven-day thermostat, having insulation blown in, and many, many more energy saving suggestions.



The Long Range Planning, following Bob's investigation, say that they do not recommend a new building. They consulted with experts in heating systems, insulation, furnaces, and have prices for conserving heat. Upon completing their inspection of the church property, the Committee decided to recommend to the Trustees that they go ahead with their original discussion to paint the church.

Cal Pingree and Art Wyman accepted, as a progress report, the findings of the Long Range Planning Committee.

The Moderator asked for the Trustees' motion, which was given by Allan Barlow, Chairman, as follows:

"I move that the Church authorize the Board of Trustees to engage qualified contractors and expend a sum of money not to exceed Fifty Thousand Dollars, for purposes of covering the exterior of the Church Building with vinyl siding, aluminum trim, and scraping and painting, covering the windows with storm sash, insulating, and performing such maintenance and repairs as are necessary to accomplish these tasks."

Allan reported that when painting contractors were contacted, their estimates of painting the church ranged from \$9,782.00 to \$9,985.00, which could only be guaranteed for two years. The Cabinet requested that the Trustees contact siding contractors. Out of seven contacts made, four responded and two with firm bids. The best bid came in at \$39,460.00, with an extra \$5,000.00 for storm windows and \$3,000.00 for blowing in insulation. Allan showed slides of the areas of poor condition. This job, he explained, would be guaranteed for forty years.

The Moderator asked for the discussion, on this motion, to be saved until after the Finance Committee could be heard.

Joanne Langevin, Chairman for the Finance Committee, reported on how the church could finance the siding. She had met with Mr. Meeks from the Georgetown Savings Bank. The bank had investigated the Parsonage



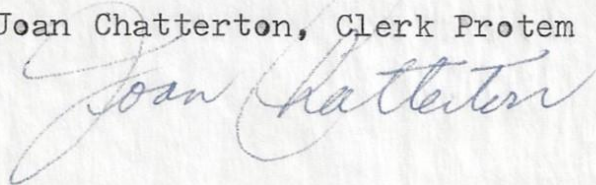
at 5 Hart Circle and valued the house and property at \$50,000. The Finance Committee suggested that the financing could be done through passbook loans (\$19,000) and a \$15,000 remortgage on the Parsonage. We would need, over and above these loans, \$340 extra a month, or \$4,100 a year for the next ten years to make the siding project possible.

Ruth Stewart charged that the present church building was obsolete and suggested that the church be torn down - a new one built, partially being financed by the sale of the Parsonage; Metcalf House would, therefore, have to be used as a Parsonage. A discussion followed, with several members giving their views.

The Moderator then asked for a vote on the Trustees' motion; it unanimously carried. Carol Sheehan and Cal Pingree were empowered to make the necessary financial arrangements for this project.

Respectfully submitted,

Joan Chatterton, Clerk Protem

A handwritten signature in blue ink, reading "Joan Chatterton", written in a cursive style.



# Minister

## REPORT OF THE MINISTER

We began 1979 by moving ourselves and the creche downstairs, where we held another joyous celebration of Little Christmas. The morning was highlighted with Spanish customs, and featured wise men distributing popcorn balls to the Church School and star-shaped cookies to the congregation. As long as our creative office personnel continue to be inspired with innovative ideas, we can look forward to something unique at the end of each Christmastide.

On the last Sunday of January, the first Sunday after our Annual Meeting, we recognized those beginning service to the church. We honored those completing terms of service and appreciated those continuing to use their time and talent for the church. Although forewarned that I would soon have a new robe, I was still surprised by the timely arrival of a beautiful royal blue robe which you presented to me. I thank you. Obviously the color was contagious!

After the rush to get last year's annual report out, a group of eager or willing workers, under the direction of Carol Knapp, redecorated the church offices, and re-arranged the outer office to better accommodate the work being done there. New carpeting and fresh paint do wonders to morale!

After the Annual Meeting, a Long Range Planning Committee was created to work throughout the year to bring a report to this year's meeting, regarding the physical properties of the church. This committee, in cooperation with the Trustees, encouraged the undertaking of the exterior renovation project, which is in line with other recommendations that the committee is making. What is even more encouraging is the way so many of you quickly rallied around the project, taking an interest in how soon it would begin, and now as it progresses, how nice it looks.

In last year's report, I urged you not to miss the Maundy Thursday service. I hope you didn't. A sub-committee of the Diaconate worked long and hard to modify a Passover service to go with our traditional Communion and Tenebrae service. The departure from previous years was extensive and impressive. We plan to repeat the service this year without change.

Our Easter Sunrise Service and breakfast continue to be a highlight of Easter for many families, as well as our youth, who lead the service. Many other young people were involved setting up for, and cleaning up from, breakfast. While on the subject of food, we held a May breakfast which was profitable to the church treasury. The breakfast brought many people out - including members of the scout troop before they left for an expedition - and brought back memories of May breakfasts of earlier years.

In May our Music Committee sponsored an organ concert, featuring Ken Wilson at our organ. It was so well attended and so enjoyed by those who came, that we decided to have Ken back for a Christmas concert in early December, at which time he played much of the music that is loved by all.



## REPORT OF THE MINISTER continued

While on the subject of music, we come to our music directors who played musical chairs. Linda Games resigned as Senior Choir Director, but before the end of the year, was rejuvenating our Youth Choir. Meanwhile Bob Knapp, who had directed band music for special occasions in recent years, took over the Senior Choir. Jan Flyzik undertook the duties of Music Director in addition to organist. At year's end it is unfortunate that she finds herself unable to continue, so we begin the process of finding another organist. It will be difficult to find a person so cooperative and pleasant to work with.

Meanwhile Evelyn Boose continues to love and be loved by her Junior Choir. Many of her older choir members fed into the Youth Choir, while she pulled in several younger singers who make up in enthusiasm what they lack in experience. We look forward to hosting a Junior Choir Festival in our church in the spring of 1981.

During the summer months we continue to share services with West Boxford; there is continuing conversation between us, acknowledging that we should be doing more things together. We are considering a joint Lenten service or series during 1981, possibly ecumenical in nature. We hosted the Ecumenical Thanksgiving Eve Service which continues to create goodwill among the churches. This year the ministers and lay representatives met together to plan the service.

The Church School has had an emphasis on mission - aiding the Vadala School in India, sending food to Lawrence for the Boat People, and buying, through Heifer Project International, three goats for Belize. On Rally Day we had a slide tour of a trip to Belize with the Heifer project, taken by Martha Johnson of Georgetown and Don Nickerson of Andover.

Under the guidance of the Christian Education committee we held a successful series of meetings for Single Parents, and at the request of those who participated, they are going to be holding monthly meetings which we plan to open to other churches and individuals in the community.

We have the 11 o'clock church school children attend a portion of morning worship once a month, usually when the Junior Choir is singing; we try to have something of special interest for them, and they in turn remind us that children often minister to us, just because they are so open to, and enthusiastic about life.

At the present time we have, in our community, a condition that has not existed for several years. We have a good number of recent high school graduates - post high youth - residing either at home or in the community. So we have started a post high school program, scheduling four meetings during the year, including a share-the-cost supper and a brief program - affording them an opportunity to be together. As a speaker we have had Dr. Windemiller of Northern Essex Community College; and a dramatic episode was presented by Louie Dispenza and Harold Nelson during the Christmas holidays. Attendance has been good, and we are fortunate to have so many young people interested in, involved in, and committed to the church.



REPORT OF THE MINISTER, continued

During 1979 I have again become active in the wider church - in the Essex North Association - as a member of the Church and Ministry Committee, (which looks into the relationship between ministers and churches, handles ordinations and installations) and more recently, I'm serving as Scribe of the Association.

With a super job of organization by Bob and Marcia Houlden and Carol Knapp, our Church Fair was once again a resounding success - spirit wise and economically. We're excited about improving the outside appearance of our church building as the siding progresses. We continue to be pleased with the work done by all committees and so many dedicated individuals. It is a time to celebrate our ministry together and God working through us.

Sincerely,

Philip H. Southwick

Clerk

REPORT OF THE CLERK

Membership December 31, 1978 274

ADDITIONS:

7

Confirmation	4
Reaffirmation	2
Letter	1

LOSSES:

23

Death	1
Letters	2
Other removals	20

Membership December 31, 1979 258

Baptisms	14
Funerals	13
Marriages	10

Church Meetings: 1 Regular  
1 Special

Cabinet Meetings: 9 Regular  
2 Special

Respectfully submitted,

Wilhelmina M. Marble  
Clerk



## Diaconate

### REPORT OF THE DIACONATE

At the close of the January 28th Sunday Service of Dedication, Diaconate Chairman, Connie Silvernail, on behalf of the church family, presented Reverend Southwick with a royal blue ministerial robe. His "traditional black" robe was showing the effects of nearly a quarter century of wear and tear. Little did we know at that time, that we were due for additional changes in color coordination throughout the year. We trust these changes and/or additions have enhanced the atmosphere of worship in your eyes.

In the autumn of '79, new senior choir robes were made possible by personal gifts from many of us to our church's Memorial Fund. Given in memory of friends and loved ones, this fund included a generous gift from the Condon family. A total of 28 royal blue choir robes, trimmed with gold stoles embellished with a blue cross, were worn for the first time on Sunday, October 28th. A special committee, to select the choir robes, included the chairman of the Diaconate, chairman of the Music Committee, Director of Music, Senior Choir Director and a choir member.

A purple Communion Table cloth and purple pulpit cover were added for this year's Advent Season. The Advent wreath was placed on a separate round table this year, complete with a new white tablecloth.

Perhaps for the first time in the history of the Diaconate, we elected co-chairmen. Connie Silvernail and Lillian Grissino shared the responsibility from February until June, at which time Connie resigned as co-chairman and Lillian assumed full-chairmanship. Marcia Houlden was in charge of ordering flowers and sending cards on behalf of the Diaconate. Bob Gustafson is chairman of the Committee on Church Growth. Bob attended a U.C.C. meeting on Church Growth, and has some innovative plans for the coming year. Bob has also served as the Diaconate representative on the Long Range Planning Committee.

In April, we held Layman's Sunday. Speaker, Will Daly of the Family Life Line in Haverhill, gave a personal (though lengthy) account of his fight to overcome alcoholism.

This year's Maundy Thursday Service was held in the Vestry and focused on the parallel between Judeo-Christian traditions. The service featured an adapted version of Passover. Diaconate members participated in the serving of Passover and gave traditional Maundy Thursday readings. This service was found meaningful as well as educational. Requests have been received for a similar service another year.

Joint summer services were held with West Boxford's Congregational Church. Approximately 300 people attended the Ecumenical Thanksgiving Eve service at our church. Five area churches and their leaders participated in this service of worship. Our annual Christmas Eve service of Candles and Carols was indeed "illuminating" in both fact and spirit.



## DIACONATE REPORT continued

For several years we have been borrowing and enjoying the Christmas Creche set belonging to Charles and Dorothy Blanchard. We are indeed fortunate and very grateful to the Blanchards who so generously donated this beautiful creche to the First Congregational Church at the conclusion of the 1979 holiday season. This gift is given with the stipulation if at any future date the church no longer wishes to use the creche that it be returned to the Blanchards. Chuck Margeson was contacted in regard to painting and restoring the manger figures. He very generously donated his time and talent, accepting only a reimbursement for the supplies to complete the project. Chuck will continue to work on this major under-taking in the coming months.

This autumn it was decided to initiate a few ideas which we hope will be worthy of becoming traditional. A rose will be placed on the pulpit in honor of any member of the church family reaching 80 and over birthdays.. Following the Sunday service, the rose is personally delivered to the recipient by a Diaconate member.

In October, a few days after World Wide Communion Sunday, Communion was distributed to shut-ins, who, when asked, indicated an interest in receiving the sacraments. In December, for the first time, Communion was offered to Sunday School teachers conducting classes during church-time. Positive comments have been received and this will be continued.

Reverend Southwick's 20th year of ordination into the ministry was observed on the Sunday before Thanksgiving. As is their custom, the Board of Christian Education initiated the annual Thanksgiving Food Offering. As was stated in the Newsletter, in earlier times it was the custom "to stock the larder" of the parsonage when a new minister was called to a church. To recognize Reverend Southwick's anniversary ordination milestone, the Board of Christian Education, Diaconate and Cabinet urged everyone to participate in "stocking the larders of the boat people" in Lawrence. Everyone seemed to "take stock" in the idea. It was a very successful, appreciative way of expressing thanks for all our blessings.

Carol Knapp has graciously continued to arrange for "before service" greeters. A member of the Diaconate is there each Sunday after church to assist the minister in relaying messages and to greet you - the congregation. If you have any suggestions for the Diaconate, this is a good time to mention them.

Our thanks to you for the assistance given to help make the Christian Service a successful project. Although the Diaconate coordinates this it is YOU - the church family - who makes Christian Service possible. If you have an interest in "lending a helping hand", and have not already volunteered, we need YOU. Are you willing to cook, baby-sit or provide occasional emergency transportation to hospitals, appointments, etc.?



DIACONATE REPORT continued

We have enjoyed our visitations with shut-ins and new families. Easter and Christmas plants, as well as flowers from weddings or special services have been taken to shut-ins throughout the year. We have renewed our subscriptions to Upper Room and Guideposts which are brought to our shut-ins. They are available to all on our church literature rack.

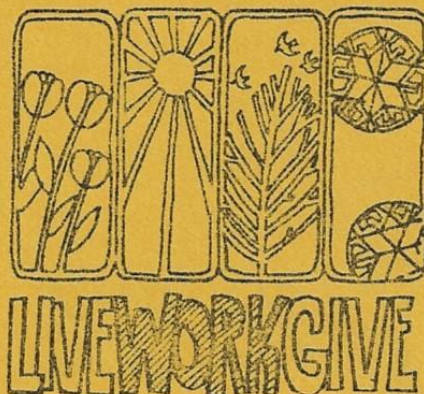
It's been a busy, active year for the Diaconate. Again, much of the planning for special services has been accomplished by sub-committees which have met months ahead of the special date. Plans are reported to the whole Diaconate for adjustments and approval. A fine spirit of cooperation has prevailed and we've had a "jolly" time meeting and working together.

It has been a pleasure working with Phil Southwick again this year. His enthusiasm and cooperation have encouraged us to do our best in every undertaking.

May God's love be with you and guide you throughout the New Year.

Respectfully submitted,

Lillian Grissino, Diaconate Chairman  
Janet Brown, Diaconate Secretary





# Christian Education

## BOARD OF CHRISTIAN EDUCATION

This has been a very busy and exciting year for our committee. Policy booklets were prepared by Audrey Magown, Carol Pierce, Helen Snow, and Reverend Southwick, and Anna Tozier - to be used as a monthly guide. Our objective was to provide Christian Education for all. A Lenten series on Our Hebrew Heritage was well presented by Mina Hartman. An Old Testament Study was, and still is, being led by Sue Gustafson. A five-week Single Parent series was co-ordinated by Carol Pierce and Sue Gustafson. Due to the interest for it to continue, the Single Parents will be meeting again soon, on a regular monthly basis.

To show our appreciation for the dedicated and enthusiastic Sunday School teachers, helpers, and our Superintendent - Evelyn Boose, we invited them to a supper in February, and again to a breakfast in September. Thanks to Anna Tozier for two delicious meals.

Child care for grades 3 - 6 during the 11:00 worship has been requested to continue: the children in this age group attend church with their parents, and then leave for the Conference Room, after the Offertory, to play quiet games with adult supervision.

Improvements were made in the Church Nursery. Thanks to the volunteers who painted, sewed and added creative touches. A braided rug was purchased by Anna and Clyde Tozier for the Metcalf House entry way. Helen Snow donated an electric clock for a Sunday School room.

A successful candy and flower sale was held in February. Helen Snow and Evelyn Boose represented our board at the World Hunger meeting. From this meeting, we made many inquiries and discovered a Christian Primary School in Vadala, India, which desperately needed funds. Children helping children - a wonderful way of celebrating 1979 - The International Year of the Child. An April Fool's Family Night was held and what a fun time was had by all. A plate of cookies was admission fee and a collection was taken to benefit mission projects. The Vadala School in India received \$300 from our Sunday School Mission Account. Christmas cards, with pictures of our Sunday School children, were hand delivered to the Vadala School children by Mr. Sudhakar Telore. He lives in India, but was attending the Andover-Newton Theological College for the 1979 fall semester. Just before he left for home, he spoke to our youth groups. We have just received a picture of some of the Vadala School children.

Helen Snow organized a successful Spring Flea Market, with proceeds going to the Heifer Project. (We purchased three goats, which were sent to South America). The children visited a goat farm at the home of Mr. & Mrs. Guy Sheppard, where they enjoyed refreshments and even saw some new baby goats.

Graduates Sunday was held in June and a gold cross pin or tie tack was presented to each senior attending the service. Promotion certificates were also presented to the 11 o'clock classes attending worship that morning.



## BOARD OF CHRISTIAN EDUCATION, Continued

The theme for Children's Sunday was "Love Thy Neighbor." Bibles were presented to 3rd and 6th graders. Marigold plants and balloons were passed out to the children. Lillian Grissino delivered the remaining plants to shut-ins and older members of the church.

Our Rally Day Service and Teacher Dedication was held in the Vestry due to a musical-slide program presented by Don Nickerson and Martha Johnson, concerning their work with the Heifer Project. Thanks to the efforts of Carol Knapp and Joan Chatterton, real animals were on display for everyone to see and pet: pig, goats, sheep, chickens, ducks, rabbits, and heifers.

Sue Kelley sold UNICEF cards, totaling \$106. The November 4 Sunday School collection was donated to UNICEF. The card sale is an "on going" project. A Thanksgiving Food Offering and money collection (\$122) was delivered to the "Boat People" settling in the Lawrence area.

During the children's Christmas Party, they brought "white gifts" to the manger scene in the Sanctuary. Mr. & Mrs. Barry Dole and their baby portrayed Mary, Joseph and baby Jesus. The children enjoyed refreshments, stories, music, a craft and even a visit by Santa Claus!

Carol Knapp has represented our board on the one-year Long Range Planning Committee. Thank you, Carol, for your loyalty and dedication.

Faith Johnson, from the Massachusetts Conference, U.C.C. Area Office, co-ordinated a teacher's workshop held at our church in September with three area churches participating.

A letter was sent to the Georgetown Athletic Association, regarding athletic games held on Sunday mornings. They replied that they would no longer schedule games on Sunday mornings. Unfortunately hockey is a problem - although they are doing their best to solve it. The GAA told us that the Cape Ann League (hockey) is not theirs to control. Other towns will have to press for no-Sunday-morning-scheduling also.

Our Junior P.F. advisors, Mary and Andy Alholm resigned last February due to moving out of town. The group continued under the leadership of Norman Pierce. Since September Mary Ellen and Tom Lazdowski have been the new advisors. Bob and Marcia Houlden are assisting Reverend Southwick with the Sr. High group, allowing our minister some time to form a post-high group.

The Board of Christian Education expresses a "thank you" to all who have contributed their time in working with our children and for the support of our many projects.

Carol Pierce, Youth Co-ordinator  
Anna Tozier  
Sue Gustafson

Respectfully submitted,  
Carolyn Boynton, Chairman  
Helen Snow, Secretary  
Sue Kelley, Vice-Chairman  
and Treasurer



# School Superintendent

## REPORT OF THE CHURCH SCHOOL SUPERINTENDENT

### and JUNIOR CHOIR DIRECTOR

We are very proud of our Church School. Proud of the children and proud of the teachers who love and cope with them. The fact that we still have classes for Junior High and Senior High is a little unusual these days.

In addition to the weekly classes, we emphasize missions, not only for the money or goods actually given, but for the teaching involved. If children can be taught at an early age to be concerned for others, it becomes a vital part of their education. With money earned from the first Sunday of the month's collection, Family Night, and Flower & Candy Sale, we supported our missions.

The Church School promoted the following:

Three goats for Heifer Fund

\$300 for the Vadalla School in India

UNICEF

Thanksgiving Food Offering for the "Boat People"

Toys for the Salvation Army

To make money-raising fun, all classes took part in entertaining for Family Night. We visited a farm to see some goats, and our annual Christmas Party included presenting "white gifts" to the altar (with a live "Holy Family.")

On Children's Day we presented the musical SAM. The children learned the story of the Good Samaritan through song and action.

We held a teacher's overnight retreat in Sandown, N.H. to start the fall season, with teachers leading a number of different discussions and experiments.

Rally Day was "fun with animals" to highlight our interest in Heifer Project, International, and a service which included an inspiring talk and slide program about the Project.

We have a good and lively Junior Choir this year. They had fun being clowns - dancing and singing for Family Night, and participating in the Junior Choir Festival, held this year in the Holy Trinity Methodist Church, Danvers. We closed last year with a picnic at Sandown. This September, our Church hosted a Musical Fun Day, put on by the Essex County Choristers Guild, for about 85 children. In December we sang for the Christmas Choir Concert, and for the Christmas Eve Service of Candles and Carols. We held our annual Christmas Party, with caroling for shut-ins and a pizza supper back at the church. They also participated in the town pageant.

We really appreciate the love and thoughtfulness of our teachers. This year they are Beth Bond, Lillian Pendergast, Judy Bezanson, Jan Robertson, Jan Spence, Sue Kelley, Elaine Kimball, Marion Harding, Carol Knapp, Gladys Gittings, John Morrison and Phil Southwick. Their helpers are Kendra Bond, Allison Zweil, Annie Pendergast, Linda Magown, Robin Hurd, Heather Face, Avie Barlow, Robin Gustafson, Gail Grissino, Gail Morehouse, and Mark Flyzik.

Respectfully submitted,

Evelyn Boose



## Youth Fellowship

### THE SENIOR HIGH YOUTH FELLOWSHIP

During January 1979, the Senior High Youth shared the Super Bowl and supper. We also had a CPR course taught by Tom Hamelin, Art and Dick Wyman, which gave our youth a head start, before the program was introduced to the high school.

We always try to combine pleasure with work, so we split some evenings between games and working on the Youth Sunday Service; also on a 'wonderful' skit for Family Night. We held a midwinter swim party with the Junior Highs at the Newburyport YWCA, which was financed by some of the proceeds from our semi-annual paper drives.

During 1979 we were the only group in the community to be recycling paper, and we appreciate all those who saved their papers for us, instead of adding a further burden to our municipal dump. At the writing of this report, the town has once again set up a trailer for papers, and we hope that those who find it difficult to store their papers for us will use the town facility, rather than fill our already full dump. We have also added the saving of aluminum to our list of recyclables, which we take to Haverhill from time to time, thus adding a bit more to the money we have for winter activities and summer camp for our youth.

We closed our activities in the spring with a beach party at Wingaersheek Beach in Gloucester, when school closed in June. Last season we relied upon various parents and friends of our youth group for assistance with arrangements and refreshments. This fall we are fortunate to have Marcia and Bob Houlden working on programming and handling the telephoning, refreshments, and the like. This fall we wrapped grabs, moved furniture, and took care of the snack bar at the fair. We also removed covers from discarded school department books for our paper drive. At the close of 1979, we shared two meetings with the junior youth - viewing the Corrie Ten Boom film, The Hiding Place in Boxford, and spending an evening with Mr. Sudhakar Telore from India, who shared with us some of the customs as well as the needs of his people.

P.H.S.



## Trustees

### REPORT OF THE TRUSTEES

The year 1979 was very eventful for our church property. Following are some of the more significant accomplishments:

- . The Vestry ceiling was scraped, repaired, and painted.
- . The Locke and Hurd houses were inspected. The Locke house was found unsafe and the Hurd house has serious rot and/or termite problems. Both have serious sewage disposal (septic tank) problems. Neither were repairable for less than \$2,000. Consequently, the Trustees sought and obtained Cabinet approval to **terminate** both rental properties; the Locke house by September 1979, and the Hurd house by September 1980. The Trustees, with the help of a few members of the Couples Club, and some others in the church, removed the Locke house in October. Through the courtesy of contractor, Forrest Bridges, Jr., the cellar hole has been filled.
- . Somewhat against the wishes of the Board of Trustees, the Cabinet voted to accept the Hut cemetery and chapel property in Rowley, as stated in their will.
- . The Metcalf House garage door was fully repaired, including replacement of a broken spring.
- . On the recommendation of the Long Range Planning Committee, a Proposal was made to the Cabinet to paint at least the front and Clark street side of the church, with the Trustees recommending the entire church. Two bids were obtained, both in the vicinity of \$10,000. The Cabinet did not accept this proposal, and directed the Trustees to obtain bids for vinyl siding.
- . With the outstanding help of Carol Knapp, the siding contractors were located (out of seven contacted) who were willing to bid. One of these, Alumabilt, came forth with an excellent proposal to cover the church with vinyl siding and aluminum trim, insulate the sloped roof areas, repair existing window sashes, and install plexiglass storm sashes over the existing windows for \$48,291. The church accepted this proposal. A bid, for over \$41,190 - just to cover the windows with Lexan, was received from the Willet Stained Glass Studios, Inc. in Philadelphia; this was not accepted.
- . Storm sash were purchased and installed on the second floor of Metcalf House.
- . Insulating the Sanctuary ceiling was investigated. We can do this ourselves with fiberglass at a cost of between \$525 and \$850, depending on the thickness selected. We suggest this as a Lenten offering project.



TRUSTEES, Continued

- Our Sexton resigned in December. Craig and Dwight Southwick are filling in during the interim, while applications for the job are being accepted.

As outgoing Chairman, I would like to extend special thanks to my Board this year. They have done a super job. Also the Guild deserves another "pat on the back" for a fine meal at the Annual Spring Cleanup. I also would like to extend special thanks to Couples Club members, Cal Pingree, Bob Davidson and Bob Morehouse, and to Bob Pingree, for their extensive help in tearing down and cleaning up the Locke House; and to Forrest M. "Duffy" Bridges, Jr. for his help in filling and grading the cellar hole.

Respectfully submitted,

Allan R. Barlow  
Chairman



## Music

### REPORT OF THE MUSIC COMMITTEE

The Music Committee accepted, with regret, the resignation of Linda Games as Senior Choir Director and Music Director. We were pleased to find that Bob Knapp would take over as Choir Director. Jan Flyzik remained as Organist and took on the added duties of the Director of Music.

In May we were fortunate to have Ken Wilson come and give a concert on our tracker-action organ. In December he accepted a return engagement and presented his "Christmas In The Air" concert. The two performances netted us \$1,100, which the Committee was happy to donate to the General Fund of the church. Both concerts were well attended and enjoyed by all.

Our Junior Choir, comprised mainly of third through sixth graders, continues under the leadership of Evelyn Boose. They are an enthusiastic group who love to perform.

This fall the Youth Choir was in need of reorganization. Linda Games was willing to work with the girls (Junior High age and up). Under her able direction, the girls have a good choir; we have enjoyed their singing. Three new Youth Choir robes were purchased.

In October, the Senior Choir appeared in their beautiful new blue robes with gold stoles. This purchase was made possible through Memorial Fund donations, including a generous gift from the Condon family in memory of George Condon.

All three choirs put on a Christmas Concert, following the Sunday School Christmas Party on December 9.

We would like to extend a "thank you" to all the people who helped bring the joy of Christmas to the community by playing the chimes during the holiday season. We are grateful to Olive Metcalf who plays the chimes every Wednesday evening all year.

Due to her fulltime employment, Jan Flyzik has tendered her resignation as Music Director and Organist. We are at present searching for someone to fill these rolls.

To Jan Flyzik, Bob Knapp, Linda Games, Evelyn Boose and Phil Southwick, may we extend our greatest appreciation for all their hard work in coordinating all our beautiful music. To all the choir members - a big "thank you" for cooperating with the directors.

Respectfully submitted,

Marion Harding, Chairman  
Dom DeFilippo  
Mina Hartman  
Millie Gangloff



# Guild

## GUILD REPORT

Our first meeting of the year was a business meeting followed by a "pound auction", and refreshments.

In February we held our traditional "material aids" meeting with Olive Metcalf in charge.

Next month Gert Pingree and her crew once again put on a style show, "Fashions from the Yellow Room", in the Church Vestry.

We held a covered dish supper in April, and listened to Mr. Robert Jeans speak on Winnekinni Castle.

May was our annual banquet of a share-the-cost Delmonico Roast Beef Supper, and election of officers. In lieu of having a President or Co-Presidents, we decided to have a Chairman in charge of each month's meeting. Other officers elected: Secretary - Susan Smith  
Treasurer - Mary Nichols

We voted our pledge of \$900 to the church, and paid tribute to our out-going Treasurer and friend of many years - Mary Nichols. She and Dick, now retired, were leaving in June to reside in their new home in Vermont.

In September we re-convened and put on a covered-dish supper with fruit-nut crumb cake for dessert, followed by a business meeting. We then voted to increase our pledge to \$1,000 - adding another \$100.

No meeting was held in October because of the annual Church Fair.

Our Guild year ended with our November meeting and demonstration/talk on Cake Decorating by Ann Low. The members voted to contribute \$10 a month to the renovation fund.

We have again enjoyed another good year of fellowship, delicious food, and some fun while we continue to serve the Church. January, 1980, marks the Guild's 57th birthday and of that, we can be proud.

Respectfully submitted,

Susan A. Smith  
Secretary



# Thrift Shop

## REPORT OF THE THRIFT SHOP

Due to our beautiful warm fall and, now into winter weather, we have been able to keep the Thrift Shop open. If and when a bad storm comes, we will close.

We were able to give our \$1,000 pledge to the church again this year. A \$70 profit was realized during the Church Fair, and put toward that account.

We held a Rummage Sale in March (of winter clothes). We have regular customers waiting for this sale.

We donated many winter coats to the Danvers State Hospital, and sent men's clothing to the Seaman's Friend Society in Boston. Boxes of good clothing were packed up for the "Boat People" in Lawrence. Some needy families were aided with clothes from our Thrift Shop and Olive Metcalf was kept supplied with clothes for her Material Aid Committee, which assists with many mission projects.

Friends and church members have been very generous with clothing and even white elephant items. Often we wish we knew where the things come from so we could personally thank people. We still need clothes - especially children's clothing.

My thanks to all the willing volunteers, who man the Thrift Shop, and especially to my co-chairman, Ann Low. She keeps the shop spotless and like a real "boutique." I could not manage without her, as she can be called at the last minute and is ready to serve.

Keep the donations coming, and we can increase our pledge!

Respectfully submitted,

Marjorie Pitkin



## Missionary Society

### THE WOMEN'S MISSIONARY SOCIETY

The Women's Missionary Society met seven times in 1979. We meet at the homes of members, or at the church, except once a year when Mrs. James P. Poole entertains us at the home of her daughter, Mrs. Roland Spofford.

This year, in November, we enjoyed an innovation. Because the church was previously spoken for, we decided to meet in Metcalf House. A coffee maker was obtained. Chairs and tables were brought over from the church. We enjoyed every comfort in that bright and cheery place. Several of our members had never visited "Metcalf" and had no idea what a really beautiful place it has become.

Besides giving \$100 toward the church's apportionment giving, we sent \$5.00 each to the Walker Missionary Home, the Good Ship Hope, and CARE. We have pledged \$24.00 to the Renovation Fund for 1980. We also contribute to the "Least Coin" offering. Meetings are held on the third Monday of the month, omitting December, January and February. The next meeting will be March 17, at the church.

Our meetings begin with dessert at 2:00 p.m. A brief business meeting follows, opened by devotions. A chapter is read from an inspirational book, and a social hour is enjoyed. Our annual dues remain at 50¢.

All women are invited. If you don't want to join, come and visit. If transportation is needed, call the president, Olive Metcalf, and some one will come for you. Other officers are: secretary, Mrs. Marjorie Pitkin, and treasurer, Mrs. James P. Poole.

Respectfully submitted,

Olive R. Metcalf, President



## World Service

### WORLD SERVICE CHAIRMAN

World Service - this is one way we can reach out to any people, near or far, who seem to need something we can offer. It does not refer primarily to money gifts, although money, of course, can be sent and is most useful.

Money given for these special projects should not be thought of as part of our "apportionment giving" (benevolences pledged through the United Church) as that is needed for basic support; these projects are over and above that.

The Material Aid Committee of the Guild, with the help of very many of you, have accomplished a variety of things. Several lots of men's clothing were sent to the Boston Seamen's Friend Society, along with some books and magazines. The Reverend Ian Stewart, their Chaplain, took them into Boston. He is no longer available, as he has taken a church in Scotland, and has gone home to his native land at least for several years.

At frequent intervals, used clothing is sent to Pleasant Hill Community Church Thrift Shop in Tennessee. We sent just over 400 pounds of good used clothing and other articles to Church World Service, plus \$60.00 for their shipping costs. Several boxes of special, used clothing have been sent to the Walker Home. Used clothing, and some knitted articles were recently sent to the Indians at the Rosebud Reservation in St. Charles, North Dakota. We have also sent used clothing, mostly coats, to Danvers State Hospital. Unwrapped Christmas gifts, valued at \$15, were sent to the Boston City Missionary Society, and \$10.00 to the Protestant Chaplain at Walpole.

The Guild had a very helpful sewing meeting for us last February, and another is being held next month on the fourth Tuesday (time to be announced). All women are invited to this get-together.

In fact, World Service is for EVERYONE. If you would like to sew, or knit for us at home, have a "sewing bee" in your own home. Give money for expenses, or contribute materials of any kind. Give us your ideas; please call me, 352-2941, or the Church Office and let us know of your interest. Anyone needing transportation to the February meeting, or any other meeting we might have, will be given a ride. Call!

We can find openings for men volunteers, too, especially in cases where we need drivers for taking our packed boxes to Danvers, to Topsfield, or to the U.P.S. in North Andover, so let us hear from you, too!



## WORLD SERVICE Continued

The Sunday School boys and girls prepared a wonderful pile of bandage material, some of which has not yet been rolled. We roll a lot of bandages for use in Leprosy Clinics, mostly in India.

We have two boxes of clothing packed for the Church World Service Drive in April, and we'll be pushing that from now on. Fall and Spring drives are held annually and this clothing is sent to the most deprived areas of the world, especially where natural disasters have struck.

The Church School has worked for the Heifer Fund, collected for UNICEF, and taken charge of the All-Church Family collection of canned goods for the "Boat People" in Lawrence. The Thrift Shop sent a large amount of used clothing to Lawrence and more will be sent when they need it.

Some of our Church Family contributed to the work at a school in Honduras; we heard of the need at this school through the interest of our former Area Minister, the Reverend Karl Phillippi. Another school in Vadala, India is being assisted by our Church School children. They sent money, Christmas cards and pictures to the children in India, and recently received pictures from them of their school.

The Women's Missionary Society has contributed to our apportionment and to the Walker Home, the "good ship" HOPE and to CARE.

Thank you, one and all!

Respectfully submitted,

Olive R. Metcalf, Chairman



# Couple's Club

## REPORT OF THE COUPLES CLUB

It has been a good year for the Couples Club. Our membership has increased, the meals have been excellent, meetings informative and entertainment enjoyable and varied.

In February the club purchased a new ping pong table, which they donated to the church, especially for the use of the youth groups but available for all.

The remainder of the toys from the 1978 church fair were purchased for \$46, and sent to the Crotched Mountain Rehabilitation Center in N. H.

In April the club sponsored the play "Egad, the Woman in White", produced by the Georgetown Theatre Workshop and held at the Pentucket Workshop on Pleasant Street. As a result of this fund-raiser we gave the church \$50.

An end of the year get-together was held in May at Hector's Country Kitchen in Rye, N. H. Forty Couples Clubbers enjoyed a delicious smorgasbord, and such a delightful evening was had by all that many expressed the desire to make it an annual event.

We resumed meeting again in October with the following new officers:

Co-Presidents: Betty and Bob Davidson  
Pat and Cal Pingree

Vice-Presidents: Barbara and Bob Morehouse

Secretaries: Joan and Art Zweil

Treasurers: Nancy and George Thompson

In October, several of our members, including our minister, spent their Saturdays helping take down the Locke house.

At the November meeting we satisfied our appetites at the church and then car pooled it to Cedardale, where we vigorously burned off those calories on the exercise machines and playing racquetball and ping pong.

We held a Christmas Dinner-Party, which began with punch and hors d'ouvres at the Pingrees, a roast beef dinner at the church, followed by a party at the home of Barbara and Bob Morehouse.

We extend an invitation to all interested people to join us on the first Monday of every month. Dinner starts at 7:00 p.m., followed by a brief business meeting, and entertainment.

Respectfully submitted,

Pat and Cal Pingree  
Betty and Bob Davidson  
Co-Presidents



## Fair

### THE MAGIC KINGDOM FAIR 1979

Thank you! - you who devoted so much of your time, talents and possessions toward making the "Magic Kingdom Fair" such a tremendous success. The profit from the fair amounts to \$5667.40. This includes the cookbooks. Bonnie Skinner reports 6 cookbooks left at the time this report is going to press. (we had 400)

To us it was not only a financial success, but more importantly a triumphant success with respect toward people working and sharing together a common Christian goal! Though we may not have always agreed with each other on every idea or decision, we were all in accord with working together to achieve our goal regardless of what our personal motivations might have been.

We believe that even if we were the wealthiest (\$-wise) of churches, and did not need the money, the need for a church-wide activity such as the fair is of vital importance. It is vital because this type of activity offers many persons an opportunity to participate (each in his or her own way), who otherwise may not be physically or emotionally able to participate in some of the more regular activities..

On behalf of your church, "we take our ears off to you", and say, THANK YOU! from the bottom of our hearts.

Yours in Christian love,  
Minnie, Carol Knapp  
Mickey, Bob Houlden &  
Mickey's wife, Marcia

P.S. For those of you who enjoyed last year's scrap book of the Dogpatch, U.S.A. Fair, there is one being put together of this year's Magic Kingdom Fair. Bob Knapp took so many pictures, it is taking much longer to put it together. Look for it soon.



# Flower

## REPORT OF THE FLOWER COMMITTEE

The Flower Committee functions smoothly and efficiently, with a different "Flowerlady" in charge of each month. Their duties are to place flowers in the Sanctuary during the fall and spring and summer services, and downstairs in the Vestry for our winter worship.

The Committee is assisted by members of the Diaconate when it comes to arranging for Easter and Christmas plants. The Diaconate takes care of receiving the donations, ordering and arranging these plants, which are always placed artistically and are a joy to behold on those special occasions.

We've taken a half dozen roses to new babies, in honor of their arrival, and we're now honoring our "over-80" members with a rose, placed in the church for their birthdays, and taken by a Diaconate member to the celebrant. In cooperation with the Diaconate, there are never any wedding or funeral flowers left to wilt. They are tastefully arranged into small bouquets, and taken to shut-ins.

Do you have interesting house plants that you'd like to share some Sunday with the congregation? Flowers in your summer gardens that would make a pretty bouquet? If so, contact one of our Flowerladies. They'd appreciate hearing from you during "their" month!

My thanks to these gals for making it all work so well!

January	1980	Carol Knapp
February		Joan Chatterton
March		Linda Games
April		Pat Pingree
May		Florence Hamelin
June		Lillian Grissino
July		Lillian Kelloway
September		Janet Brown
October		Carol Pierce
November		Joan Zweil
December		Combined efforts of the Flower Committee & Diaconate

Respectfully submitted,

Joan Chatterton, Coordinator



## Social

### THE SOCIAL COMMITTEE

The Social Committee promotes fellowship and good will by providing coffee and punch each Sunday following the worship service. We have an occasional "special coffee" at which time refreshments are provided by the committee and their helpers.

The chairman oversees the kitchen supplies and keeps things running smoothly in that department; each month a different hostess coordinates the Coffee Hours.

### COFFEE HOSTESSES FOR 1980

January, 1980	Joan Chatterton
February	Carol Knapp
March	Barbara Viera
April	Shirley Morrison
May	Pat Barlow
June	Shirley Bridges
July	Beth Bond
September	Sue Kelley
October	Beth Arsenault
November	Betty Davidson
December	Lillian Grissino

Respectfully submitted,

Marcia Curtis, Chairman



# Long Range Planning

## LONG RANGE PLANNING COMMITTEE

A Long Range Planning Committee was created at the January 1979 Annual Meeting and would consist of a representative from each board and one or more members at large. The duration of this committee would be from February 1979 (Cabinet Meeting) through February 1980 (Cabinet Meeting).

DUTIES: "The duties of the Long Range Planning Committee shall be to establish current and probable future needs of this church regarding its physical property, focusing on reduction of operating and maintenance costs, including energy conservation needs. This committee is to evaluate alternative solutions to these needs, including approximate costs, and propose from one to three alternative courses of action at the next Annual Church Meeting in January 1980. Funds totaling \$200 may be authorized by the Finance Committee in support of this study.

MEMBERS: Craig Southwick, Trustees  
Ray Curtis, Finance  
Bob Gustafson, Diaconate  
Carol Knapp, Christian Education; Chairman  
Bud Hamelin, Member at Large; Secretary  
Phil Southwick, Minister

The Long Range Planning Committee studies the following alternative courses of action.

1. RAZING THE CHURCH AND EDUCATION BUILDING (Metcalf House) planning to rebuild.
2. SELLING THE PARSONAGE, RENOVATING THE EDUCATION BUILDING (Metcalf House) for use as a parsonage and RENOVATING THE CHURCH TO FILL ALL OTHER NEEDS.
3. MAINTAINING THE PRESENT CHURCH, PARSONAGE AND EDUCATION BUILDING. Focusing on reduction of operating and maintenance costs, including energy conservation needs.

The costs of alternatives 1 and 2 were one half million dollars and more. All architects spoken to suggested it would be unwise and unnecessary to do this.

Aware that the present buildings will meet our needs for the next five years and more, the Committee recommended that the Trustees go ahead with their original plan of having the church painted in 1979. This led to the siding proposal and vote of the church members at the October meeting, (which we heartily agreed with). This work is presently being done by the AlumaBilt Company.

Following are brief summaries of the work done by the Committee Members. There is a much larger report, of the work of the Long Range Planning Committee, on file in the Church Office. This report explains why certain decisions were reached and you are welcome to study it.

I would personally like to thank Bud Hamelin for his excellent secretarying. We all had copies of each month's report shortly after our meetings. This was an excellent way to keep us on our toes.

Respectfully submitted,

P.S. We only spent \$<sup>14.85</sup>~~5.25~~.

Carol Knapp



## METCALF HOUSE SPECIAL REPORT

The main report dealing solely with those energy efficient plans, applicable to the Metcalf House, is included in the formal report of the Long Range Planning Committee.

The report presents various generally accepted and practical approaches to energy conservation of the dwelling as it relates in context to both a Sunday School facility and to a residential home. The circumstances in which each of the energy conservation measures is likely to be most appropriate must be evaluated within a cost-effective guideline; the measure that saves the most per dollar spent, over its lifetime is the first to consider. Our Church budget will control the cost, but our long range planning programs will influence our concern for benefit.

Energy conservation makes good sense, and it is essential to improving our economic picture; an activity for the entire congregation. Beyond the saving of our annual budget dollars, our combined efforts to conserve energy can set an example, affirming the responsibility of all of us to be good stewards of the scarce, non-renewable resources which God has placed in our collective keeping.

Ray Curtis



## NEW BUILDING INVESTIGATION

The Long Range Planning Committee was formed to look into future building and space requirements for this congregation. A specific charge to the committee was that new construction should be investigated. In response to that charge, we obtained estimates for the major elements of a construction program that totaled -- \$476,000.

This figure is an estimate of the cost to provide a new building with the same floor space as we now have. The church could function effectively with a smaller sanctuary; however, the church school could use more space\*. We assumed these opposite space requirements to be roughly comparable. We also assumed replacement of our present church should only be considered, if we could replace it with a building that was significantly better. The construction cost element was based on this assumption.

Because the estimate obtained, represents a figure which is beyond the present means of this congregation, the committee does not recommend this course of action.

Bob Gustafson

\*storage space



## IMPROVING THE HEATING PLANT

The Long Range Planning Committee looked into improving the heating of the church. We asked Steve Robertson to come to one of our meetings to answer questions about the heating plant, and energy saving in general. Many of his suggestions were looked into.

One of his energy saving suggestions was to "zone" the first floor of the church, and the church offices. Steve suggested a system which incorporated the use of thermostats and solenoid valves. Francis H. Maroney, Inc., and Youngblood quoted us a price of \$1,210 and \$1,300 respectively, which included parts and labor, but not the electric wiring of the system. Youngblood said that the cost of wiring would be around \$110.

The idea of a programmable thermostat for use in the Metcalf House was discussed. This would save energy by eliminating the "human factor" involved with turning the thermostat up and down as required for heating needs with the Sunday School and the Thrift Shop.

Craig Southwick



SELLING THE PARSONAGE, RENOVATING THE  
EDUCATION BUILDING (for use as parsonage)  
and CHURCH BUILDING

Mr. Frank Peppi, from an architectural firm in Wellsley, met with Reverend Southwick and Carol Knapp to determine the feasibility of the above alternative course of action.

Mr. Peppi advised us that it would cost in the neighborhood of 1/2 million dollars. The Committee believes that the church is not ready for this at the present time.

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PARSONAGE IMPROVEMENTS

On November 25, the Long Range Planning Committee inspected the Parsonage at 5 Hart Circle.

Improvements should be made in the following areas.

- . Rear doors (inner and storm) are sagging badly with large gaps at top.
- . Storm window on living room window, (picture window).
- . Fireplace bricks are separating over the hearth. Same separation is visible on the outside of the chimney.
- . Some bricks in the front walk have no grout (or cement).
- . No storm windows in cellar.
- . Wall wood paneling is installed against cement foundation with nothing between but an aluminum vapor barrier.
- . No insulation on any visible pipes in cellar, (heat is forced hot water).
- . Front door is hollow and appears to be an inside door.
- . Concrete is crumbling badly under cellar door to outside.
- \*\* . Cellar floor tiles have cracked and lifted. Looks like a disaster and could very well be dangerous.

\*\*Recommendation to be made at Annual Meeting.

Carol Knapp



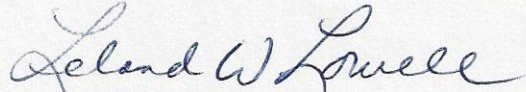
## Auditor

Mrs. Arthur Marble

Church Clerk

On January 22, 1979, the books of the Treasurer and the Collector, of the First Congregational Church. were examined and found to be in order.

Respectfully submitted,

  
Leland W. Lowell

  
Virginia Rogers

Auditing Committee



# Collector

## COLLECTOR'S REPORT

Current Expense			
1978 Pledges	\$ 760.25		
1979 Pledges	22,977.14		
1980 Pledges	<u>506.00</u>		\$24,243.39
Loose Collect			1,249.52
Missions			
1978 Pledges	28.00		
1979 Pledges	<u>2,301.76</u>		2,329.76
Special Missions			461.75
Deacons Fund			434.46
Improvement Fund			
1978 Pledges	101.25		
1979 Pledges	2,126.80		
1980 Pledges	<u>50.00</u>		2,278.05
Building Fund			
1979 Pledge			49.00
Church School			
Regular Collect	357.51		
Missions	<u>503.60</u>		861.11
Renovations			2,425.00
Initial Offering			35.55
Dividends & Interest			2,664.57
Rents, two houses			1,900.00
Borrowed			2,000.00
Reimb. & use of Vestry			2,551.98
Lent & Advent			1,554.55
Church Fair, Organ Concert, etc.			7,477.28
Memorial Fund			<u>975.00</u>
Total Receipts 1979			\$53,490.97

Pledges 1979 - 140	Paid	107
	Nearly paid	22
	Little paid	8
	Nothing paid	<u>3</u>
		140

Respectfully submitted,

Ruth L. Jones, Collector



## Finance

### REPORT OF THE FINANCE COMMITTEE

A very active year has passed for your Finance Committee.

We have met monthly with the Church Treasurer, Carol Sheehan; endorsed her reports and dedicated efforts.

We are fortunate to also be able to have Ruth Jones, Church Collector, as part of our team. Without her, our annual canvass would not run smoothly.

This year, our church renovation pledge drive was well received by the membership, and we are grateful for the support of this worthwhile project.

To all, who have worked so diligently on the varied and very successful fund raising projects, the paid bills are proof of a job well done.

To Cal and Ray - thank you for your support and advice. It made being chairman "almost easy."

Respectfully submitted,

Joanne Langevin, Chairman



# Treasurer

## TREASURER'S REPORT

### RECEIPTS

201	Pledges - Current Expenses	23,982.89
	Pledges for 1980	260.50
	Loose Collect	1,249.52

### MISSIONS

203.1	Regular Collect	2,329.76
203.2	Special Collect	
	One Great Hour	
	of Sharing	103.00
	Ladies Miss. Soc.	100.00
	Neighbors In Need	136.35
	Boat People	122.40
		461.75

### CHURCH SCHOOL

204.1	Regular Collect	357.51
204.2	Missions:	
	Regular Collect	104.49
	UNICEF	19.12
	Flea Mkt.	171.28
	Fam. Nite	105.91
	Candy Sale	102.80
		503.60

### DIVIDENDS & INTEREST

205.1	Interest from Perley Fund	450.00
	General "	93.33
	Bateman "	
	(Spec. Notice)	352.32
	Bateman "	
	(Term Dep. Acc't)	317.36
	Mass. Congreg.	1,376.56
	Bethlehem Steel	75.00
		2,664.57

### REIMBURSEMENTS FROM ORGANIZATIONS

205.2	Joyce Dance Studio	1,630.00
	Conway Diet	240.00
	Welcome Wagon Newcomers	100.00
	Couples Club	4.35
	Georgetown Country Gardeners	3.50
	Children's Theatre Workshop	3.00
		1,980.85

### REIMBURSEMENTS

	Weddings - Sexton's Fee	100.00
	Aetna Insurance Co.	82.00
	Reimbursement for flowers	330.19
	Easter Breakfast	2.00
	Telephone	3.00
	Welcome Wagon Newcomers	7.00
	Clean up	2.00
		526.19

### RENTS

205.3	1 Cottage Street	600.00
	3 Cottage Street	1,300.00
		1,900.00

206	IMPROVEMENT FUND	2,278.05
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	BUILDING FUND	49.00
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Initial Offering		35.55
207 FUND RAISING		
Church Fair		
1978	58.35	
1979	5,554.60	5,612.95
Cook Book Sale for Fair		580.78
Plant Sale		49.00
May Breakfast		159.75
2 Organ Concerts		1,119.74
SPECIAL DONATIONS		
208 Spec. Deacons Acct.		434.46
Christmas 1978	89.25	
Christmas 1979	641.80	
Easter 1979	<u>823.50</u>	1,554.55
Loan from Improvement Fund (for bills)		2,000.00
Memorial Fund		975.00
Pledged for Renovations		<u>2,425.00</u>

TOTAL RECEIPTS \$53,490.97

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#### DISBURSEMENTS

#### LEADERSHIP AND SERVICES OF OUR MINISTRY

301	Minister's Salary	11,200.00
301.1	Pulpit Supply	35.00
302	Family Protection Plan	147.88
303	Health Insurance	1,164.00
304	Minister's Annuity	1,626.62
305	" Car Allowance	1,020.00
306	Traveling Expenses (Minister & Delegates)	43.00
307	Diaconate Expenses	216.96
308	Organist & Music Director	2,150.00
310	Board of Christian Education	1,555.59
310.1	Youth Group Leaders' Expenses	147.27
313	Per Capita Fellowship Dues	739.80
314	Flowers	238.70
316	Social Committee Expenses	238.35
317	Treasurer's Expenses	400.00
318	Collector's Expenses	400.00
		<u>21,323.17</u>



## OUR ADMINISTRATIONAL EXPENSES

401	Church Secretary	1,600.00
402	Stationary, Postage, Printing, Office Supplies	1,876.73
403	Sexton's Salary	2,785.00
	" Reimbursement from Weddings	100.00
404	Heat & Repairs	5,040.11
	Electricity	540.22
	Water (Church, Metcalf House, 1 & 3 Cottage St.)	169.18 <sup>65</sup>
	Gas	92.78
405	Parsonage Utilities	1,180.00
	<i>Telephone 2/9, 18</i>	14,003.67 ✓

## OUR CHURCH PROPERTY MAINTENANCE AND REPAIR

501	Church Building Care	765.62
501.1	Rental Property Expenses	37.05
502	Parsonage Upkeep	25.00
503	Supplies	576.65
504	Insurance	1,437.00
		<u>2,841.32</u>

## CAPITAL INVESTMENTS AND EQUIPMENT

603	Improvement Fund	3,177.55
603.1	Building Fund	49.00
604	Reinvestment of 10% Interest	266.99
		<u>3,493.54</u>

## DEBT RETIREMENT AND RESERVES

701	Mortgage Payments on Parsonage - Taxes on church rental property	1,973.16
702	Reserve Contingencies & Depreciation of building and equipment	4,954.18
		<u>6,927.34</u>

## OUR CHRISTIAN WORLD MISSIONS AND OTHER BENEVOLENCES

901.1	Regular Missions	2,129.51
901.2	Special Missions:	
	Neighbors In Need	136.35
	One Great Hour of Sharing	103.00
	Andover Newton Theological School	200.00
	MACUCC from Ladies Miss. Society	100.00
	International Institute Resettlement ("Boat People")	117.00
901.3	Church School Missions	
	Emil C. Beck - Vadala School	300.00
	Heifer Project International	310.00
	UNICEF	19.12
		<u>3,414.98</u>



# MISCELLANEOUS DISBURSEMENTS

1200	Deacons' Special Account		434.46
1210	Memorial Fund		975.00
1208	Miscellaneous		
	Baybank - Vault Rental	14.00	
	Cleanup Luncheon	34.81	
	Kitchen Trays	25.00	
	Reimbursement Fair Acc't	38.00	
	Exeter Newsletter Co.	8.00	
	Long Range Planning	14.85	
	Music Parent's Calendar		
	listing	6.00	
	Georgetown Sav. Bank	300.00	
	(Fair Chairmen Acc't)		
	Star Paper (Fair)	141.91	
	Harvest Market (Fair)	26.28	
			608.85
			<u>2,018.31</u>

## SUMMARY

Balance on Hand 1/1/79	3,829.42
Total Receipts 1979	<u>53,495.62</u>
	57,325.04
Total Disbursements 1979	<u>54,022.33</u>
Balance on Hand 12/31/79	3,302.71*
(*minus special holds)	

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## UTILITY EXPENSES

		<u>1978</u>	<u>1979</u>
CHURCH			
Coal	92840 lbs.	3,897.23	90122 lbs 4,238.35
Furn	Repairs		
	(parts & labor)	389.66	393.08
Electricity		396.69	451.90
Gas		82.63	92.78
Water		36.00	36.00
Telephone		600.38	619.18
		<u>5,402.59</u>	<u>5,831.29</u>
METCALF HOUSE			
Oil	1031.4 gal.	520.47	1385.8 gal. 890.71
Furnace	(parts & labor)	42.75	42.75
Furnace cleaning		28.90	21.75
Water		36.00	36.00
Electricity		87.00	88.32
		<u>715.12</u>	<u>1,079.53</u>



MORTGAGE ACCOUNT:  
PARSONAGE

5 Hart Circle

#3594

Balance 1/1/79		1,811.60
Payments:	Interest 68.85	
	Principle <u>956.07</u>	
Balance 12/31/79		855.53

Rental Property                      1 Cottage Street

Rents Received 1/1/79 to summer/79		600.00
Expenses: Taxes	478.50	
Water	<u>61.65</u>	
		<u>540.15</u>
		59.85

Demolished House in October		
Demolition Expenses (gravel, incidentals)		141.00

Rental Property                      3 Cottage Street

Rents Received		1,300.00
Expenses: Taxes	464.74	
Water	36.00	
Williams Oil	<u>37.05</u>	
		<u>534.79</u>
		765.21

\*\*\*\*\*

DEACONS' FUND "NOW" CHECKING ACCOUNT

Balance 1/1/79	3,373.04
Receipts	1,527.57
Interest	<u>202.53</u>
	5,103.14
Disbursements	<u>1,265.71</u>
Balance 12/31/79	3,837.43

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ACCOUNTS  
GEORGETOWN SAVINGS BANK

MEMORIAL FUND                      #14284

Balance 1/1/79	1,449.87
*Receipts	975.00
Interest	<u>67.90</u>
	2,492.77
**Disbursements	<u>1,999.92</u>
	492.85

\*Receipts - \$500, was a special donation  
(in memorium for George Condon  
to be used for choir robes)



# MEMORIAL FUND Continued

## \*\*Disbursements

Whittemore: Minister's robe	166.60
carrying case for robe	32.11
"Prides Crossing": Communion	
Table cloth	55.00
Millie Gangloff, for making	
Communion Table cloth	50.00
Almy & Son: fringe for cloth	38.47
Window candles for Sanctuary	25.00
MacMillan, Ward, Ostwald, Inc.	
Choir robes	1,589.72
Chuck Margeson, repair of	
Christmas creche	31.88
Hyams Bockstore: Bible	11.14
	<u>1,999.92</u>

## ELIZABETH E. PINGREE MEMORIAL FUND #600017

Balance 1/1/79	4,000.00
Interest	276.12
	<u>4,276.12</u>
Disbursements	276.12
Balance 12/31/79	<u>4,000.00</u>

(the interest from this account is put into the following account to be used in the interest of music)

## ELIZABETH E. PINGREE MUSIC FUND #22635

Balance 1/1/79	718.73
Deposits (interest from Elizabeth	276.12
E. Pingree Mem. Fund #600017)	
Interest	36.24
	<u>1,031.09</u>
*Disbursements	725.96
Balance 12/31/79	<u>305.13</u>
*Disbursed: Ken Wilson (2 concerts)	300.00
Ron April (tickets)	17.32
Misc. expenses (2 concerts)	94.94
Essex County News (concert)	32.10
" " " "	34.35
Letchmere Lithograph "	<u>21.00</u>
Carl Fischer Music	499.71
United Church Press	23.30
Choristers Guild	2.02
Whittemore	20.91
Beverly Bellringers	10.91
MacMillan, Ward, Oswald, Inc.	40.00
(Youth Choir robes)	129.11
	<u>725.96</u>

## VESTRY ACCOUNT #23237

Balance 1/1/79	690.97
Interest	3.07
Balance 2/13/79	<u>694.04</u>

Account closed February 13, 1979; money put into Improvement Fund #14417



## IMPROVEMENT FUND #14417

Balance 1/1/79	5,497.47
*Receipts	3,871.59
Interest	362.81
	<u>9,731.87</u>
**Disbursements	2,398.30
Balance 12/31/79	<u>7,333.57</u>
*Receipts	
Vestry Fund closed	694.04
Xmas, 1978	899.50
Pledged	2,278.05
	<u>3,871.59</u>
**Disbursements	
Geo. Bldg. Supply	54.66
Hastings Floor	315.00
Paint	13.55
Borrowed, bills	2,000.00
Geo. Lumber	15.09
	<u>2,398.30</u>

## DEACONS' FUND (Special Notice Account #16513)

Balance 1/1/79	2,500.00
Interest	146.88
	<u>2,646.88</u>
Disbursements	146.88
Balance 12/31/79	<u>2,500.00</u>

(Interest is put into Deacons' "Now" checking account)

## RUG FUND ACCOUNT #20100

Balance 1/1/79	425.67
Interest	23.81
Balance 12/31/79	<u>449.48</u>

## MISSION FUND #14427

Balance 1/1/79	1,034.81
Interest	60.20
	<u>1,095.01</u>
*Disbursements	65.41
Balance 12/31/79	<u>1,029.60</u>

\*This is part of the yearly donation made to  
MACUCC by the Womens' Missionary Society

## RESERVE ACCOUNT #16617

Balance 1/1/79	12,343.96
Receipts	
Church Fair 1978	29.18
" " 1979	2,500.00
Pledge: Renovation	2,425.00
Interest	721.80
Balance 12/31/79	<u>18,019.94</u>



FAIR CHAIRMAN ACCOUNT #19360

Balance 1/1/79	310.88
Receipts (includes \$300 - reimburs. from 1979 Fair for exps. 1980)	367.00
Interest	<u>12.31</u>
	690.19
Disbursements	<u>373.90</u>
Balance 12/31/79	316.29

GENERAL FUND #14425

Balance 1/1/79	1,527.91
Receipts	266.99
Interest	<u>93.33</u>
	1,888.23
Disbursements	<u>93.33</u>
	1,794.90

Interest from this account is paid to us quarterly. It is used for General Expenses of the church after 10% has been re-invested back into this account.

BATEMAN FUND (Special Notice Account) #221389

Balance 1/1/79 to 12/31/79 6,000.00  
 We received \$352.32 in interest from this account.  
 Interest from this account is paid to us quarterly.  
 It is used for general expenses of the church, except for 10% which is reinvested back into the General Fund #14425.

BATEMAN FUND (Term Deposit Account ) #90094

12/31/75 Issued - 12/31/81 Matures 7 3/4%  
 \$4,000  
 We received interest of \$317.36 from this account.  
 It was used as the Previous Bateman Fund Account.

BERTHA L. POOLE MEMORIAL #000146

(Term Deposit Account)  
 \$1,000 - Interest Rate 7 1/2%  
 12/31/78 Issued - 12/31/82 Matures  
 Dividends are held.



BUILDING FUND

#23549

Balance 1/1/79	555.78
Receipts	49.00
Interest	<u>32.21</u>
Balance 12/31/79	636.99

BUILDING FUND

#900010 (Term Deposit Acc't)

Issued 2/18/75      Maturity date 2/28/81  
\$3,000      - 7 3/4% Interest Rate  
Dividends are being held.

GENERAL FUND

(Term Deposit Account) #800379

Issued 6/27/78      Maturity date 6/30/82  
\$4,900      7 1/2% Interest Rate  
Dividends are being held

Respectfully Submitted,

Caroline E. Sheehan  
Treasurer





# Nominating

## 1980 PROPOSED CHURCH OFFICERS AND COMMITTEES

\*To be elected

MODERATOR:	Betty Davidson*	CLERK:	Mina Marble*
TREASURER:	Caroline Sheehan*	COLLECTOR:	Ruth Jones*

### DIACONATE

Carol Dispenza	'82*	Robert Gustafson	'82*
Lillian Grissino	'82*	Donald Gammon	'82*
Cheryl Wyman	'82*	Charles Blanchard	'82*
Donna Gordon	'81*	Barry Games	'81
Marcia Houlden	'81	Thomas Hamelin	'81
Janet Brown	'81	Earl Johnston	'81

### FINANCE COMMITTEE

Joanne Langevin	'82*	Calvin Pingree	'82*	Ray Curtis	'81
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### TRUSTEES

Steve Robertson	'82*	Arthur Wyman	'82*	Dwight Southwick	'82*
James Boynton, Jr.	'81	Craig Southwick	'81	Forrest Bridges	'81

### CHRISTIAN EDUCATION

Jan Spence	'82*	Susan Kelley	'82*	Robert Houlden	'82*
Helen Snow	'81	Anna Tozier	'81	Sue Gustafson	'81

### MUSIC COMMITTEE

Dominic DeFilippo	'82*	Marion Harding	'82*
Millie Gangloff	'81	Mina Hartman	'81

### CHURCH DELEGATES

Marcia Houlden *	Robert Houlden*
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### NOMINATING COMMITTEE

Janet Flyzik	'82*	Carol Knapp	'82*
Evelyn Boose	'81	Edward Jones	'81

### AUDITING COMMITTEE

Virginia Rogers\*

Muriel Gordon\*

SOCIAL COMMITTEE COORDINATOR:

Marcia Curtis\*

FLOWER COMMITTEE COORDINATOR:

Joan Chatterton\*

WORLD SERVICE COORDINATOR:

Olive Metcalf\*

SOCIAL ACTION COORDINATOR:

Betty Davidson\*

USHERING COMMITTEE:

Scott Magown\*  
Peter Magown\*

Respectfully submitted,  
Betty Davidson, Chairman