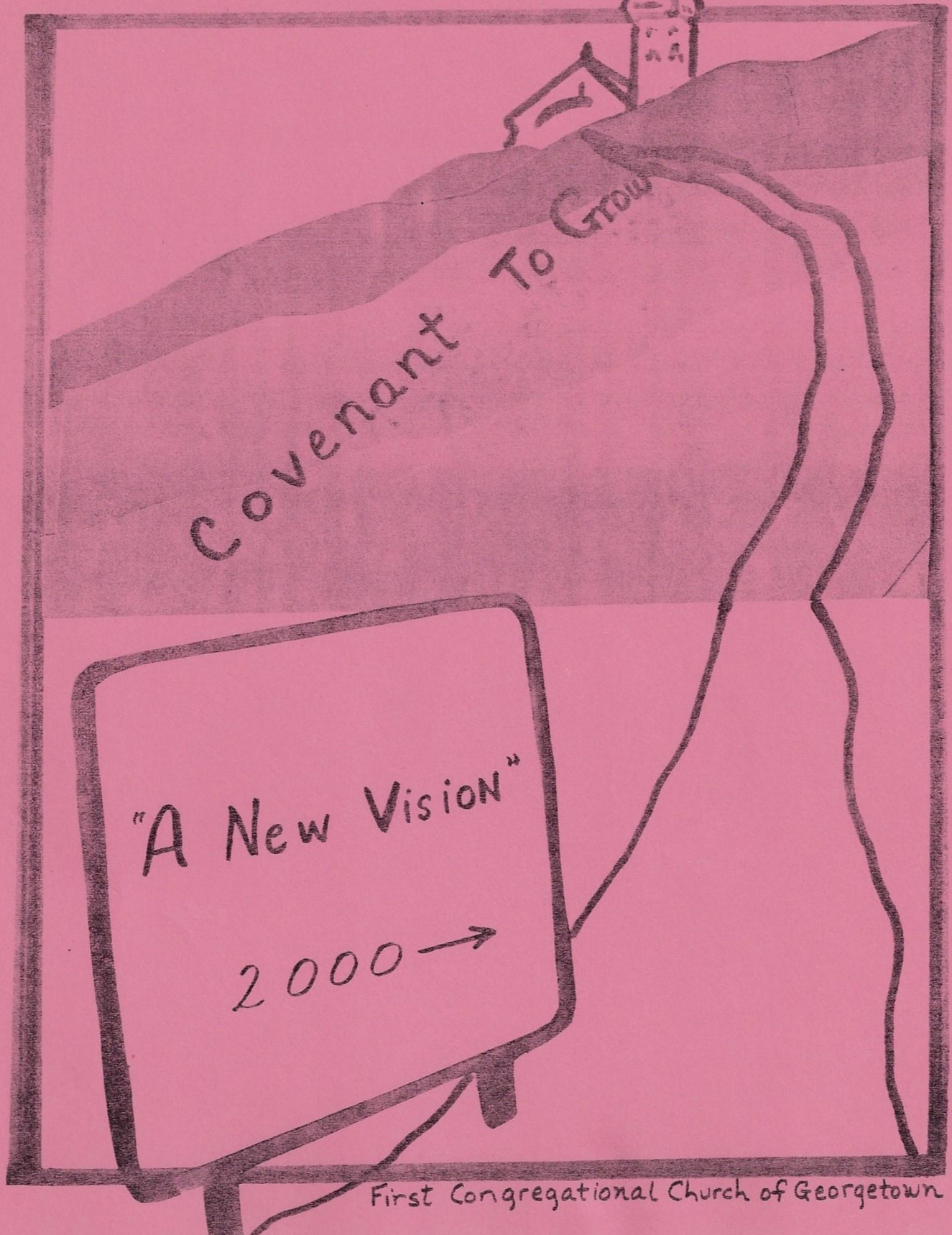


The Reports

1987



Meetings

First Congregational Church Georgetown, Massachusetts 01833

Minister
Philip H. Southwick
P O Box 151

A member of the United Church of Christ

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Church 352-8443
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WARRANT

January 21, 1987

The members of the First Congregational Church of Georgetown are hereby advised that, in accordance with the constitution and by-laws of said church, the annual meeting of the church will be held Thursday, January 29, 1987 at 8 p.m. in the church vestry, then and there to act on the following listed articles:

- ARTICLE 1. To receive the reports of the several boards, committees and officers of the church, and to take action thereon;
- ARTICLE 2. To hear the report of the Finance Committee regarding a church budget for 1987, and to take action thereon;
- ARTICLE 3. To see if the church will authorize the Finance Committee to borrow from the Improvement Fund and/or Renovation Fund, if needed, in anticipation of income to pay current expenses and further, to transfer funds from the Improvement Fund and/or Renovation Fund accounts to the Current Expense account in the event that income for current expenses does not meet the budget expectations;
- ARTICLE 4. To hear the report of the Nominating Committee and to take any action required thereon;
- ARTICLE 5. To hear the report of the Renovation Committee;
- ARTICLE 6. To see if the church will authorize the Renovation Committee to draw up specifications to initiate discussion with one or more architects for the purpose of obtaining quotes for the design of a structural addition to the main church building with authority given to the Finance Committee and/or Cabinet to permit expenditure for the above not to exceed \$3000.00;
- ARTICLE 7. To take any other action relative to the church and its property.

By direction of the Cabinet
Jacqueline C. Ginnatt
Clerk

Posted, January 21, 1987

January 29, 1987

The annual meeting of the First Congregational Church was called to order at 8:03 PM by Donn Chatterton, moderator, with forty five members in attendance.

The Rev. Southwick opened the meeting with prayer.

All members were welcomed to the annual meeting. It was noted that there were many youth among those attending the meeting.

The clerks report of the 1986 annual meeting was read and accepted as read.

The following listed articles were acted on.

ARTICLE 1. To receive the reports of the several boards, committees and officers of the church, and to take action thereon:

Time was given to all members to review the reports booklet. Report of the Nominating Committee would be presented under Article 4.

Allan Barlow reviewed the Treasurer's Financial Statements 1986, Collector's Report 1986 and Budget-1987.

Corrections were made as follows:

Item #103 delete 10,496 under 1987 budget
Item #170.4,.5,.6 combined into one (refer to as Bateman Poole)
Item 218.9 1986 actual should read 2460.58
Item 299 1986 budget should read 64,528.00
Item 625.4 1986 actual insert 49.80
Item 630.19 under description should read savings account's bal. .1 --.10
Item 628 balance forward 1986 budget insert 1463.00
1987 budget insert 1463.00

Calvin Pingree moved that the reports be accepted as printed with the noted changes, seconded by Dwight Southwick, so ~~moved~~ *voted*.

ARTICLE 2. To hear the report of the Finance committee regarding a church budget for 1987, and to take action thereon;

Comparisons could be made from 1986 to 1987 as the report categories were in columns noting 1986 budget, 1986 actual and amount budgeted for 1987. It was noted by Allan Barlow that there were salary increases for 1987, and that missions and benevolences were now budgeted. Also noted was that there has been an increase in the total amount of pledged dollars.

Bob Knapp moved that we accept the budget as ~~printed~~ *proposed 1987*, seconded by Don Ames, so ~~moved~~ *voted*.

ARTICLE 3. To see if the church will authorize the Finance Committee to borrow from the Improvement Fund and/or Renovation Fund, if needed, in anticipation of income to pay current expenses and further, to transfer funds from the Improvement Fund and/or Renovation Fund accounts to the Current Expense account in the event that income for current expenses does not meet the budget expectations;

Allan Barlow moved that the church authorize the Finance Committee to borrow and/or transfer funds from the Reserve, Improvement, and/or Renovation Funds, if needed, in anticipation of income to pay current expenses or in the event that income for current expense does not meet budget expectations, seconded by Calvin Pingree, so moved.

ARTICLE 4. To hear the report of the Nominating Committee and to take any action required thereon;

Ed Jones presented the slate of members to be elected to committees as designated.

Calvin Pingree moved that the Nominating Committee's nominations be accepted, seconded by Dwight Southwick, so moved.

The following officers were elected:

| | | |
|-------------------------|-----------|------------------------|
| Moderator | One Year | Donn Caatterton |
| Clerk | One Year | Jacqueline Amnott |
| Treasurer | One Year | Muriel Gordon |
| Collector | One Year | Ruth Jones |
| Auditors | One Year | Virginia Rogers |
| | | Caroline Sheehan |
| Coordinators for Usher- | One Year | Donn Chatterton |
| ing | | Thomas Hamelin |
| Social Committee | One Year | Virgina Ryder |
| Flower Committee | One Year | Joan Chatterton |
| Missions | One Year | Carolyn Boynton |
| Supper Club | One Year | Carol & Louis Dispenza |
| Finance Committee | Two Years | Harris Rogers |
| Diaconate | One Year | Jan Spence |
| | Two Years | JoEllen Fielding |
| | Two Years | Emily Knapp |
| | Two Years | Charles Blanchard |
| | Two Years | Frank Stewart |
| | Two Years | Ross Kelloway |
| Music Committee | Two Years | Don Ames |
| | Two Years | Dominic DeFilippo |
| Nominating Committee | Two Years | Edward Jones |
| | Two years | Anna Tozier |
| Trustees | Two Years | Robert Knapp |
| | Two Years | Dwight Southwick |
| | Two Years | Wendell Arsenault |
| Board of Christian | One Year | Norma Collin |
| Education | Two Years | John Morrison |
| | Two Years | Craig Southwick |
| | Two Years | Lorrie Dispenza |

ARTICLE 5. To hear the report of the Renovation Committee; Frank Stewart reported on the findings of the Renovation Committee as reported in "A New Vision". The committee identified the church's physical needs along with evaluating its existing physical plant.

It was determined that there was a lack of space and flexibility in using of space. The overall appearance of the interior of the church and interior and exterior of Metcalf House were poor. Storage space is very limited. The restrooms are in poor condition, the back entrance was "totally inadequate and poorly designed". More kitchen space is desirable. The minister's and secretary's offices were more than crowded.

The committee envisioned a new addition which would provide class rooms within the church which could be used as meeting rooms, a spacious Thrift Shop, a minister's study, a secretary's office in which a person could walk about, updated restrooms, extended kitchen, an office for the church school superintendent, an elevator, increased storage area, a renovated entrance at the back of the church.

"Once an exterior shell was in place and rooms for Sunday School and the Thrift Shop were finished, the less essential portions of the addition could be deferred". The narthex should be cosmetically improved so that one's initial view of the church's interior would be a positive experience. This was identified as a high priority.

The Renovation Committee recommended that "seed money" be obtained through the sale of Metcalf House. A shell could be built with the finishing of class rooms and a Thrift Shop first priority. Other priorities would than be established.

ARTICLE 6. To see if the church will authorize the Renovation Committee to draw up specifications to initiate discussion with one or more architects for the purpose of obtaining quotes for the design of a structural addition to the main church building with authority given to the Finance Committee and/or Cabinet to permit expenditure for the above not to exceed \$3000.00.

Letters from Helen Snow and Evelyn Boose were read. Both Helen and Evelyn are in favor of keeping Metcalf House and putting it into top-notch condition.

A discussion followed concerning pros and cons of the Renovations Committee's recommendations.

Billy Stewart questioned if the selling of Metcalf House would provide sufficient money for an addition and improvements. It would not cover total expenses but it would provide money for a shell and high priority projects.

Forrest Bridges pointed out that Metcalf House is a fire trap and we as a congregation need to look toward a change.

Dorothy Blanchard noted that the purchase of Metcalf House was to provide temporary class room space with the idea that it be torn down and replaced at a later date.

Robert Knapp stated that he was in favor of selling Metcalf House. Millie Gangloff questioned if we would be in compliance of building codes. This question was discussed by the Renovation Committee and upon research they established that we could meet codes.

Mina Hartman stated that Metcalf House has outlived its' need and it is time to go forward.

Betty Jo Fawley noted that the Thrift Shop need a great deal more room.

Joan Chatterton noted that we need to attract new young families to the church and the addition would provide a more workable environment for everyone's needs.

Shirley Southwick noted that we should look at the total picture. Is a separate building serving our needs or would one larger building better serve out total needs?

Ed Jones favored an addition and questioned if \$3000.00 would be adequate to cover the cost for the search of an architect.

Bob Knapp motioned that we authorize the Renovation Committee to obtain quotes for the design of an addition to the main church building. The search for quotes should not exceed the expenditure of \$3000.00, seconded by Rick Auclair, so moved.

ARTICLE 7. To take any other action relative to the church and its property.

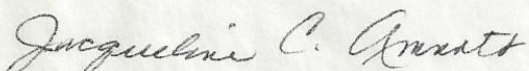
Allan Barlow noted that the main bellows of the church organ need to be replaced. The church has received \$4500.00 anonymously. Additional money could be obtained through the Lenten offering. Allan moved that the church authorize the Board of Trustees to obtain quotes for the renovation and repair of the main bellows in the Butler pipe organ and further, that the Board of Trustees, with the approval of the Cabinet, be authorized to expend a sum of money not to exceed \$10,000.00 for said renovation and repair, such activity to commence when the Finance Committee determines that sufficient funding is available, seconded by Forrest Bridges, so moved.

Joan Chatterton noted the need for a new snow blower to replace the twenty year old snow blower now in questionable use. The Trustees will tackle this problem.

With no further business to discuss, Dwight Southwick motioned that the meeting be adjourned, seconded by Forrest Bridges, so moved.

The meeting adjourned at 10:05 PM.

Respectfully submitted,



Jacqueline Amnott, Clerk

Minister

MINISTER'S REPORT

As I review my church calendar for 1987, I am encouraged by the variety of our church activities - the continuity and the variations. We have reached beyond ourselves in mission and ministry. We have given of ourselves, and received assistance from our State Conference.

I have continued to serve as Registrar of the Essex Association, and Secretary of the Church & Ministry Committee. In that capacity I relate to other churches and ministers throughout the Area. It is my growing conviction that ours is a more cooperative church than many. We have our strengths and weaknesses. However, as individuals we respect each other's opinions, and succeed in resolving our differences democratically and congenially.

An example of this comes from something we did not do this year. After consultations with the Diaconate and parents of prospective Confirmation Class members, it was agreed not to have a class in 1987, but have a more mature one in '88. This was a harmonious decision.

I report to you a brief summarization of the statewide results of Dialogue '86/'87 meetings from the column of our Conference Minister and President in the latest Pilgrim State News. We held our Dialogue meeting in June with Rev. Harry Myers and Bonnie Dinges as our leaders. As those of us who attended can recall, we attempted to complete this unfinished statement about ourselves:

"We are a people who ..."

What did the Conference discover about U.C.C. churches in our state? (Some programs fell into more than one category.)

1. "In completing the unfinished sentence, "We are a people who..." the five most frequent responses were: care; are friendly and fun; are community minded; are Christians on a faith journey; reach out and respond to missions. both locally/in the wider community.
2. The four program areas which local churches most often identified as either "alive and well" or "growing" were: mission outreach; church school; stewardship; worship/music.
3. The four program areas which local churches most often identified as "going to seed" (in trouble) were: women's associations; men's groups; building and grounds; youth fellowship.
4. The four program areas identified as "new sprouts" (emerging areas of growth) were: social responsibility; mission outreach; church school; youth fellowship."

We have been concerned with Church growth. Members of our church have attended two area-wide programs about it, and returned inspired and encouraged - encouraged that we are doing many of the right things, and convinced that, as a congregation, many more of us can become more intentional about it.

We spent part of our December committee meeting time with the Rev. Roy Nyren of Burlington, and his parishioner Joan Zink, members of the Mass. Conference Task Force on Church Growth. They shared with us the strengths and weaknesses, the advantages and responsibilities of becoming involved in a State Conference supported program.

At a recent meeting of the Diaconate, it was their opinion that it would be in our best interests to undertake this program in cooperation with the State Conference, at the same time that we are considering the renovation and expansion of our church facilities. With this concern in mind, the article about church growth has been included in our Annual Meeting agenda for 1988.

On a positive note relating to this subject, we have had twenty students enroll in our Church School since our registration in October, and our Superintendent notes with satisfaction that most are regular in attendance.

We cannot simply stand still. Instead, let us forge ahead with faith in God, and confidence about the future as we rely upon His guidance and inspiration.

I wish to express special appreciation and commendation to Evelyn Boose for more than twenty years of faithful and loving service as Church School Superintendent. My sincere thanks to all who have given so willingly in service and joy to this church during 1987. Thank you for allowing me to share this joyful pilgrimage toward God's kingdom with you.

Phil Southwick

Clerk

REPORT OF THE CHURCH CLERK

A. Highlights of Cabinet meetings for 1987 are:

1. January: Voted to accept the Renovation Committee's report entitled "A New Vision". Voted to extend the Renovation Committee's term of service "as needed" in order to carry on with their project.
2. March: Cabinet acted on a recommendation by the Trustees that the fee, charged to the Joyce Dance Studio, be raised by \$20/wk. (to \$90) beginning in September '87. Voted 80% of the Lenten Offering be applied toward the rebuilding of the bellows of the pipe organ; 20% be sent to Camp Rosemary of Boston City Mission.
3. April: In response to an emergency request from Heifer Project, it was voted to allocate our annual "Peace Offering" to the "Save the Cows" endeavor, instead of going to the denomination.
4. May: The Trustees sought guidance from the Cabinet: whether to hire Andover Organ Company to make necessary repairs to the organ, or to seek out other organ companies. The Cabinet voted to go with Andover Organ.
5. October: The Finance Committee sought guidance for the distribution of funds from the Advent Offering. It was voted that 80% be disbursed to the Heating Fund for the main building; 20% be sent to Emmaus House.
6. December: Voted that we would contribute \$250 toward the request from the Essex Association for scholarship funds to aid students studying for the ministry. It was further voted that 20% of the Christmas Eve collection be allocated for missions/benevolences.

B. The Annual Meeting held on January 29, 1987 was attended by 45 members. There were a number of teenagers present at this meeting. This made a noteworthy beginning to the 1987 year - teenagers and adults working together to carry on the work of our Church.

At the Annual Meeting, authorization was given to the Renovation Committee to "initiate discussion with one or more architects for the purpose of obtaining quotes for the design of a structural addition to the main church building". Although there was an allowance - not to exceed \$3,000 to follow through on a search for an architect, it should be noted that there has been no expenditure of money in this search.

C. In June members of all Committees and Cabinet officers took part in "Dialogue '86-'87", sponsored by the State Conference U.C.C. as an attempt in better communication between the Conference leadership and local parishes. The Rev. Harry Myers of Rowley and Bonnie Dinges of Lynnfield were our Dialogue leaders.

- D. On October 17th a Fall Resource Festival was held at the First Congregational Church, Rowley, sponsored by the U.C.C. Northeast Area of the Mass. Conference. Workshops were presented on the following topics:
1. Organists & Choir Directors
 2. Youth Workers
 3. Missions
 4. The Diaconate
 5. Trustees
 6. Pastoral Relations
 7. Stewardship
 8. Christian Education
 9. Church Growth/Evangelism
- Our Church was well-represented with seven members attending the workshops, bringing back new ideas and shared experiences from other churches of our area.
- E. On November 15th the Essex Association held its fall meeting in Merrimac with an emphasis on the importance of Christian Education in the life of the church. Four members of our Christian Education team attended this program.
- F. On December 8, 1987 the Cabinet sponsored a program "Concerning Church Growth" presented by the Rev. Roy Nyren, Minister of the United Church of Christ, Congregational of Burlington, and Joan Zink, a member of his church. In attendance were church committee members and other interested church people. Rev. Nyren is a member of the MACUCC Task Team for Church Growth and Development, which organizes, develops and conducts the training programs for covenanting churches in cooperation with the United Church Board for Homeland Ministries.
- G. Last year there was no screening of the membership list. When reviewing our membership list, it was noted that many listed members have become inactive. A person, who has not participated in the life of the church for a minimum of two years, is considered inactive.

Many of the listed members have relocated outside of Georgetown, but have not requested a membership transfer. Some joined us in their teen years, and did not return to Georgetown after their schooling. Keeping in mind that it is our policy to invite people to transfer their membership (or place them on the inactive list if they do not transfer), the following is an update of our church membership:

| | | |
|-------------|---|-----|
| MEMBERSHIP: | January 1, 1987 | 267 |
| *ADDITIONS: | Affirmation of Faith and Letter of Transfer - | 2 |
| | Thomas E. Moore | |
| | Jay Hart | |
| | Members Confirmed - | 3 |
| | Laurie A. Patten | |
| | Charleen M. Munsell | |
| | Jill R. Hamelin | |
| LOSSES: | **Deaths | 1 |
| | Relocated | 19 |
| | Transferred to another church | 4 |
| | Inactive (no longer participating) | 7 |
| MEMBERSHIP: | December 31, 1987 | 241 |

*See Minister's Report re Confirmation Class

FROM THE MINISTER'S RECORDS:

| | |
|-----------|----|
| Baptisms | 8 |
| Funerals | 12 |
| Marriages | 13 |

**IN MEMORIAM:

Church Member - Albert Tidd

Respectfully submitted,

Jacqueline C. Amnott, Clerk

Year Review

THE YEAR IN BRIEF

- JANUARY** Three Kings' Day - 10th Annual celebration - wrap-up of a wonderful series, covering Christmas customs around the world.
Supper Club - progressive supper - featuring after-Christmas turkey dinner at the church.
Guild - 64th anniversary dinner
Annual Meeting - Renovation Committee proposal to consider addition to church building and to contact architects for ideas/plans
- FEBRUARY** Pre-School Mothers' Morning Out Series:
 Helen Early, Nutritionist
 Mary Fitzgerald, Lawrence-Eagle Reporter
 Marge Daniels, Special Education
 Mary Rogers, Newbury Librarian
Candy Sale to benefit Heifer
Area Peace Coordinator, Linda Reilly met with Christian Education committee to plan Family Night program
- MARCH** Ash Wednesday Service - at and with Groveland Cong'l - well attended by our church members
Lenten Series - Meditation on Paul's I Corinthians, Chapter 13 - three Wednesday evenings
Junior Choir Festival participation - Danvers
Guild program - open to congregation - on our national park program, in particular - Lowell Mills
Four Guild members attend state-wide women's event in Holyoke
Prospective new members' meetings
Hosted St. Claire Guild for the blind/luncheon
- APRIL** Family Night with emphasis on "Peace in the Family", led by Linda Reilly
Annual Church Cleanup Day/luncheon by Guild
Palm Sunday Reception for new members
Palm Sunday Hymn Sing
Union Service with Groveland Congregational Church for Maundy Thursday/Tenebrae and Passover
Easter Sunrise Service & breakfast/Easter Church Service
UCC College Heritage Day celebrated with guest speaker, Seminary Student, Karen McArthur from Harvard and student Assistant at Second Cong'l, Beverly
Guild held an open meeting with Rev. Erv Bode, Area Minister as guest speaker
- MAY** Supper Club - featuring Harold Nelson as "Mark Twain" "Broadway Belles IV" production, raising funds for Star Island Laity Conference and organ repair
Mother's Day Peace Offering for "Save the Cows"
Seventy members and friends attend "Up With People" at Merrimac College
Senior Citizens luncheon
Forty-Nine from our church & First Cong'l, Haverhill attend City Mission Society "Pops" Concert in Boston

| | |
|-------------|--|
| MAY CONT. | <p>Christian Education workers Appreciation Supper Georgetown Veterans attend morning worship service on Memorial Sunday Guild Banquet</p> |
| JUNE | <p>Graduates' Sunday Junior Choir Picnic Children's Day, with special appreciation to Evelyn Boose Dialogue Meeting Union Services with West Boxford Strawberry Social Senior Choir Picnic at Southwicks', Gloucester Bill Stewart attends General Synod</p> |
| JULY/AUGUST | <p>Organ Historical Society holds national convention in Newburyport; our Church Organ was written up in their program book, and a brief concert was held here as part of their tour of the historical organs of the area. More than 300 people were in attendance. Services with West Boxford continue</p> |
| SEPTEMBER | <p>First two services at West Boxford Last two services of the month held in the evening as an experiment Rally Day features the Covenant Players</p> |
| OCTOBER | <p>World Wide Communion Area-wide Youth Dance here Women of Today area-wide state conference here Northeast Area-Resource Day held in Rowley Whale of a Fair! Reformation Sunday/Bill Stewart reported on Gen. Synod</p> |
| NOVEMBER | <p>Marilyn Briggs spoke on Our Church's Wider Mission Stewardship month Essex Association Fall Meeting emphasizing Christian Education Thanksgiving Food Collection for Emmaus Thanksgiving Ecumenical Service here</p> |
| DECEMBER | <p>Mini-Fair Supper Club attend Christmas plays at NECC and return to church for festive dessert Meeting on Church Growth with Rev. Roy Nyren Frank Stewart conducts service in Minister's absence due to illness Church School holds gala party and collects gifts - along with the congregation - for H.O.M.E. Christmas Eve Candlelight Service with Bell Choir, Junior and Youth Choirs</p> |

Diaconate

REPORT OF THE DIACONATE

The Diaconate is composed of elected church members whose duty it is to assist the Minister in carrying out the spiritual work of our Church.

Members serving on the 1987 board were: Jacqueline Amnott, Charles Blanchard, Forrest Bridges, JoEllen Fielding, Barry Games, Ross Kelloway, Emily Knapp, Janice Murphy, Jan Spence and Frank Stewart.

The Diaconate, as many other committees, met on the second Tuesday of each month with the exception of July and August. There were few meetings at which we had less than 80% attendance, and there were many meetings at which we had 100% attendance. As the attendance records indicate, this was a board which was always there, willing to do their share of work and more. As Co-Chairmen, Frank Stewart and I were always secure in knowing that each member carried out his/her responsibilities. There was always a volunteer to coordinate special tasks. Together we carried out our duties.

We would like to note that Bill and Vivian Rasmussen gave us extra hands by taking care of cards and flowers. We appreciated the time spent and "leg work" done in purchasing and coordinating the distribution of the cards and flowers.

Along with delivering Easter lillies and Christmas poinsettias, the Diaconate members distributed the Guidepost and Upper Room magazines to people unable to attend Church services regularly. Often a ten-minute visit was extended to an hour or two.

Again this year, we were able to help church members and people within our community who needed financial assistance. As Christians we were able to lighten their burden as they faced a family crisis. Christian Service was called upon often to provide transportation, supply meals, etc.

Along with offering financial assistance to our fellowman, the board voted to earmark up to \$5,000 to be transferred from the Memorial Fund to the organ repair fund as needed. Thus we are able to help the Music Committee carry on with their exceptional music programs.

On March 4th an Ash Wednesday Service, held at the Groveland Congregational Church, was well-attended by the people of our Church. Rev. Southwick assisted Rev. Klassen at this service.

On April 16th, Maundy Thursday, the Groveland Congregational Church joined us at our church in observing this special date and carrying out our traditional ritual.

As in previous years, joint worship services were held with West Boxford during the summer months. Upon returning to worship in our church in the fall season, it was decided to hold evening services on September 20th and 27th in place of morning services.

On November 25th, our church was host to the Ecumenical Thanksgiving Eve Service. The Rev. Charles Barton from Groveland's St. James Episcopal Church provided the sermon. Clergy from St. Mary's Church, Groveland Congregational Church, St. Patrick's Church in Groveland, and Second Congregational, West Boxford, also participated in the service. There was a positive response to the special invitations mailed to college students and young people in the work force to attend this service and visit with their high school classmates after the service.

On December 13 the Diaconate was called upon to carry out one of its' duties. Yes - the one duty we hoped wouldn't surface. Reverend Southwick had suddenly become ill and it was Sunday morning Frank Stewart very capably "carried on the religious service of the church in the absence of the minister" while the rest of us gave a special thanks to God that Frank is a member of the Diaconate.

On December 24th we held our Christmas Eve Candlelight Service. This is the highlight of the Christmas season as we celebrate the birth of Jesus. How fortunate we are to be with our families and loved ones and live in a country which recognizes the freedom of religion.

Many thanks to the Reverend Southwick, and all others who assisted us in carrying out the work of the Diaconate.

Respectfully submitted,

Jacqueline Amnott
for the Diaconate

Christian Education

BOARD OF CHRISTIAN EDUCATION

Our mission projects this year included Heifer Project International, Emmaus House in Haverhill and H.O.M.E. in Orland, Maine. We decided to buy bees for Heifer and then found out about the "Save the Cows" program, sponsored by Heifer (under the government's termination policy, several thousand milking cows were doomed for slaughter - unless they were purchased and sent to needy countries). With this in mind, we switched from bees to cows, sending money we made from the February Candy Sale and the offering from Family Night to Heifer toward the purchase of a cow. Bee money for 2 hives was sent later. We are saving for missions all the time; the Sunday School offering on the first Sunday of every month is used for this purpose.

The people at Emmaus House were amazed and pleased at the amount of food, paper goods and toiletries we had to bring them at Thanksgiving. Thank you everyone for being so generous in your giving.

The Sunday School Christmas Party was a big success. John Morrison and the Junior High boys and girls did a great job entertaining us with the puppets. Each teacher had a craft for each child in the class to make and take home. At the end of the party each child took the gift, he or she brought for H.O.M.E., to the Sanctuary where Dorothy Blanchard showed slides about that mission. Two representatives of H.O.M.E. were on hand to give interesting details about the place, and they were very pleased with all the gifts.

The theme for Family Night was "Peace in the Family". Linda Reilly, Peace Coordinator for the Northeast Area of the U.C.C. was our leader. She had games and activities for everyone to do. Sometimes we participated in family groups, sometimes in age groups or all together; a good time was shared by all.

In February we sponsored a series of programs on Thursday mornings for mothers of pre-school children. Baby-sitting was provided so that the mothers could enjoy an hour and a half of fellowship together. Diane Blunt was our professional baby-sitter, assisted by women from the church. The series included (among other speakers) Mary Rogers, Librarian, who told of interesting ways to use books with children; Nutritionist, Helen Early from the Essex Agricultural Extension Service, and Marge Daniels, Special Education Coordinator for the Georgetown public schools.

Junior Church is for those boys and girls in grades 3 - 6 who go to Church on Sunday mornings with their parents. At a designated time in the service, they go downstairs for an activity with an adult. Anyone, willing to help out in this program, please let us know.

On Children's Day the Church School children presented the musical, "Moses and the Freedom Fanatics", directed by Evelyn Boose. This was Evelyn's last Children's Day production as Sunday School Superintendent; she retired on that Sunday. We all thank you, Evelyn, for the many years of love, devotion and caring you have given to the Sunday School. May you enjoy your extra free time.

We were pleased to have fifteen high school graduates come to the service on Graduation Day. Rev. Southwick, as Minister; John Morrison, representing the Board of Christian Education; and Lillian Grissino, Senior High Youth Group Advisor, welcomed these young people and wished them well in their future endeavors; each was presented with gold crosses.

In September we started a new Church School year with a new Superintendent, Dorothy Blanchard, and we welcome you aboard, Dorothy!

Rally Day was celebrated a little differently this year. We made it an early evening service with Sunday School registration before the worship. Rev. Southwick led the service, and the Covenant Players performed some short plays and songs. It's possible we'll try an evening service again.

The Youth Groups have been very active this year. We would like to thank their leaders--Pam Feitz, Junior P.F., and Dwight Southwick and Lillian Grissino, Senior P.F. -- for their dedication, love and devotion to our young people. Lillian and Dwight decided that they would be unable to continue as senior advisors at this time. Thank you both for the many hours you have shared with our teens. Rev. Southwick has agreed to coordinate the Senior High P.F. activities with the help of parents and other interested adults. Any time or help you can give Rev. Southwick or Pam Feitz would be greatly appreciated.

I would like to thank all the Board members: John Morrison, Craig Southwick, Marge Stewart, Norma Collin, former Superintendent Evelyn Boose, and our present Superintendent Dorothy Blanchard - for all the support and help which you have given me during this past year. Also a big thanks to all who taught in our Sunday School in the past year. We all thank Joan Chatterton for all the little extra things she does for us.

Marion Harding, Chairman
Board of Christian Education

School Superintendent

CHURCH SCHOOL SUPERINTENDENT

It is an unexpected and strange, but rewarding, situation that finds me as a returning Church School Superintendent after a hiatus of 23 years. This long "vacation" gives me a perspective of both changes and continuing traditions.

Perhaps the biggest change is the size of the Church School which at 70 enrollees is about 1/3 the size it was so many years ago. However, it is quite comparable to the size of other Congregational Churches of our size in the area. This Fall the four-year-old class has been sharing 1/2 of their room with the Thrift Shop. We have combined the five-year-olds with the first graders. This seems to be working well. Another positive change is the on-going and well-attended High School Class.

There are two cultural changes that increase the need for a strong Church School as well as having parents being very active partners in Christian Education. The first is the impact of the separation of Church and State in school activities. At school it seems that children no longer learn Christmas Carols nor is their memory reinforced by repeating the Lord's Prayer and hearing Bible readings daily. Over 20 years have elapsed since prayers and Bible reading were banned and it does make a difference in student's knowledge and perhaps attitudes. The second change is that some students spend alternate week-ends with separated parents. In most cases an arrangement can be made between the Church School teacher(s) and the parent; so lesson leaflets can be given out ahead of time; so with parental help, students can keep up with their classes.

The Church School Curriculum being used is the JOY Curriculum published by Winston Press. It is safe to say that no curriculum is entirely satisfactory. However, it is a good solid guide to follow, and supplies us with good resources and good take-home leaflets with ideas for family follow-up. The summary of the program given by the publishers describes it the best.

"In presenting the Christian message, the JOY program builds on basic Christian teachings, integrating the message at each level through a careful balance of belief, Scripture, prayer and life application."

We are fortunate to continue to be fully staffed with a group of dedicated and faithful teachers, whose responsibilities span the infancy stage through the high school years. This year three Junior High teachers are trying an innovative approach to team teaching. We are most appreciative of the strong support from the Board of Christian Education.

Special activities the Church School has had this Fall include the innovative evening combination Rally Day/Church School Registration and Church School Teacher Dedication Service at which the Covenant Players were featured. Advent was observed by four weeks of special worship services for combined age levels. The emphasis was on student

participation as we followed the Advent Ceremony. Copies of suggestions for Home Advent Ceremony observances were distributed as students took leaflets home and, the same information was included in the Church Newsletter. A very successful Christmas Party was held Christmas Sunday afternoon. It included a good blend of activities. Take-home projects were made, entertainment was led by the Junior High Class and their teacher, some slides of H.O.M.E. were shown, a representative of H.O.M.E. was on hand to give a short message and we had the final Advent Candle Ceremony. Activities took place in Metcalf House, the Vestry and the Sanctuary. Refreshments were served by the Board of C.E.

Church School Mission giving includes the offering taken on the first Sunday of each month, the Thanksgiving food etc. contributions for Emmaus House in Haverhill, and the wrapped Christmas gifts given for children at H.O.M.E. We estimate the Church School's portion of the Thanksgiving contribution to be about \$350.00 and their part toward the H.O.M.E. gifts to be worth about \$300.00. This is a very creditable showing for our Church School.

I have attended three Northeast Area meetings. One was the September meeting of the Northeast Area Christian Educators at the Wenham Congregational Church, the second was in October at the Christian Education Session of the Northeast Area's Fall Resource Festival in Rowley. The topic was "Choosing a Church School Curriculum That Is Right For You". It was led by the Rev. Thomas H. Evans, who has recently joined the staff of the Mass. Conference of the United Church of Christ in the new position of Associate Conference Minister for Christian Education. Rev. Evans was also the speaker at the November Essex Association's Fall Meeting in Merrimac. His topic was "The Mission of Education". The essence of the message was that there is no age limit to the need for Christian Education.

We are looking ahead to a larger Church School enrollment, evaluation of the new United Church of Christ Curriculum, some new furniture for the pre-school students, and a facelift for Metcalf House. We need to continue to do good maintenance even as we are considering church renovations.

CHURCH SCHOOL STAFF:

Superintendent: Dorothy Blanchard

Nursery: Karen Arsenault

3 year olds: Michele Skinner

4 year olds: Peggy Smith

5 year olds: Lillian & Anne

& First grade: Pendergast

2nd Grade: Krista Morrison

3rd grade: Lisa Skinner

4th grade: Shirley Southwick

5th & 6th

grade: Marion Harding

Jr. High: John Morrison

Jan Robertson

Jan Spence

Sr. High: The Rev. Southwick

Youth Fellowship

JUNIOR & SENIOR HIGH PILGRIM FELLOWSHIP

Summary of Activities:

WINTER:

Junior

Senior

Roller Skating Party

Make Your Own Pizza Party

Combined Events: Sledding at Far Corners, West Boxford

Dance at the Groveland Cong'l Church

Swim Party at the "Y"

Ice Skating at the Graf Rink, Newburyport

SPRING:

Made kits for Church
World Service Mission

JUNIOR HIGH (N.E.AREA)
YOUTH RALLY IN DANVERS

Helped with Easter Breakfast

SENIOR HIGH (N.E.AREA)
YOUTH RALLY at Andover

Conduct Easter Sunrise
Service, and help with
Easter Breakfast

Combined Events: Dance at Pilgrim Church, Merrimac

Paper Drive

Attended performance of "Up With People"

Beach Party at Wingaersheek

FALL:

Made Popcorn Balls for
Fair

Movie and shopping at
"the Mall"

Bowling & Christmas Party

Roller Skating

Fair Work Party

Meeting with parents/
dessert/planning session

Combined Events: Plum Island Cookout

Youth Rally at our Church (with over
200 teens participating).

Paper Drive

Christmas get-together with St. Mary's
Youth Group at our Church with "Springtime
Theatre" presentation

Participation in youth group activities has been excellent! We'd also like to note that Bill Stewart, from the Senior High, attended the General Synod meeting of the United Church of Christ which was held in Cleveland, Ohio at the end of June 1987. He attended as a youth delegate and hopes to attend the next General Synod meeting as an adult voting delegate!

Pam Feitz, Junior High Advisor

Lillian Grissino, Senior High Advisor

Trustees

REPORT OF THE BOARD OF TRUSTEES

For the Trustees, 1987 was the "Year of the Sexton"! From January to February, Bob Knapp filled the job; and then after meeting with three candidates, the Board hired Kristy Jackson in March. She resigned in September, and the Trustees (with help from former Board member, Jim Boynton) handled the job through October. In November Dave Fielding (and family) assumed the position. Their work has been excellent, and hopefully they will be with us for a long time.

We retired the snowblower-half of the combination lawnmower/snowblower referred to in last year's report, and spoken about at last year's Annual Meeting. It was recommended at last year's Annual Meeting that the Trustees look into this purchase. A new Simplicity snowblower was purchased in February - which of course ended all snow storms for the winter season! However, it has served as well during the present winter season.

Both the Metcalf House and Church basements were flooded (as was half the town's) during the rain of spring. They were pumped (thanks to the Fire Dept.) and no damage was discovered.

Dusting, polishing, vacuuming and - thanks to the Guild, eating - was shared by all who attended Clean-up Day. A bright, shiny sweet-smelling Church was the result!

We were happy to accept the donations of a freezer chest and electronic organ during the year; the former from the Dave Stewart household, the latter from Harvey Chandler. The reed organ in the Vestry is for sale. If you know of anyone interested, please notify the Church Office.

While on the subject of the organs, the Andover Organ Company has been contracted to replace the pipe organ's bellows, and other minor repairs for early in 1988.

Under purchases: New ash barrels were purchased for the furnace room, and two new bathroom sinks (donated by the Southwicks) were installed by the Trustees at the Parsonage. The Parsonage, by the way, survived the spring flood quite well.

We continued to handle minor maintenance and repairs including: painting the stage, long room, kitchen, Metcalf House steps, etc., replacing a damaged storm window, replacing broken window in Metcalf door, strengthening Metcalf fire escape and more.

Respectfully submitted,

Robert Knapp

Music

REPORT OF THE MUSIC COMMITTEE

We have had another year of great music: thanks to our Organist, Emily Knapp; Music Director and Senior Choir Director, Bob Knapp; Youth Choir Director, Cindy Bridges; Junior Choir and Bell Choir Director, Evelyn Boose; and Pianist, Sigrid Morris; and assistant for the Junior Choir, Marion Harding. Many thanks to them and the loyal participants of all the choirs.

This year "Broadway Belles", held in May, was sponsored by the Music Committee. The proceeds from ticket sales and refreshments were used to pay for new music for the Bell Choir - \$100.00, scholarships for a music weekend at Star Island - \$500.00, and the balance of \$500.00 will go toward the organ repair project.

May 1988 be another good year musically for our Church.

Respectfully submitted,

Patricia Barlow, Chairman

Guild

REPORT OF THE WOMEN'S GUILD

January 27 - 64th anniversary meeting with a "Share-the-Cost" Dinner. It was a very cold night but lots of warmth and good fellowship were inside with 30 members and guests present. Two charter members were there: Dorothy Jones and Satira Stetson. Mina Marble was chairman, and gave an interesting, informal talk on her recollections of past events in Guild life.

February 24 - A well-attended afternoon work meeting was held - 21 present and 20 "johnnies" were completed. Carolyn Boynton, chairman of Church World Service, showed a short film, and refreshments were served by Olive Cole and Mina Hartman.

March 24 - A lovely spring evening and interesting talk and slides by Brian Wirzbicky, outreach coordinator from Lowell Historical Park, was enjoyed. Attendance with guests was about 40 and many questions were asked and answered, especially since there had been a bad mill fire the previous evening. It was voted that four members attend the Biennial Convocation of Mass. Women's Fellowship in Holyoke. It was noted that three members attended Essex North meeting in Newburyport with Rev. Paul Sangree, who compared Christianity and the Islamic religion; very interesting.

April 28 - Rain all day and snow by meeting time, but there were about 30 present, including a few guests and loyal husbands, to greet Rev. Erv Bode, Area Minister. His talk was very inspiring and thought-provoking. Four members attended the Essex North meeting in Newbury, with the Topsfield Assistant Minister, Rev. Asamo, as speaker. Our president, Betty Jo Fawley, gave a report at morning worship, and also at this meeting on the Biennial Convocation in Holyoke. JoEllen Fielding was chairman for refreshments. We went out into three inches of snow to go home. It was reported Central Mass. had 18-25 inches!

May 28 - On a beautiful night - 26 members and guest met at Spud's Restaurant in Rowley for the Annual Meeting. Annual reports were accepted. Thrift Shop chairman, Anne Low, and Vi Stewart, loyal worker had an excellent report - \$2,200 earned from April, '86 to April, '87. A pledge of \$1,000 was made to the church. It was reported that new signs were made for the Shop. The officers elected were the same as previous year:

President: Betty Jo Fawley

V. Pres.: Lillian Kelloway

Sect'y: Gertrude Pingree

Treas.: Norma Lawson

Executive Committee:

Virginia Ryder, Shirley Southwick, Lilly Townsend

October 27 - Meeting at home of Lil and Ross Kelloway with 19 present. Rev. Paul Sangree, Assistant Minister at Dane Street Congregational Church, in Beverly, explained and compared the Islamic Religion and

Christianity; Islam is second only to Christianity in the world. It was also reported that the Thrift Shop had expanded into one-half of the back room in Metcalf House.

Dec. 1st - 25 members and guests enjoyed Pat Sedler and Martha Kelly's exhibit and talk on old dolls and their wardrobes. Members received gifts of sand dollars and the story "Legend of the Sea Star". The sand dollars were donated by Oliver Gates. Thrift Shop reports continued excellent. Two plants were voted for Christmas Sunday. New Bakelite trays were ordered for the kitchen.

Conclusion - Our energenic president needs more and younger support. Guild is still alive - however, I cannot add "and well" to this. Attendance remains slightly less rather than more - due in part to no new faces or younger women - and sometimes due to the weather which affects so many of our faithful. The Thrift Shop earns our money but two women cannot be expected to do this work year-round. The officers plan and conduct meetings, but who is going to provide refreshments and clean up after every meeting? Olive Metcalf always felt we should carry on no matter what and said, "wherever a few gather together in HIS name, there HE is". However, gathering together is easy for some - doing the work requires energy. Would you believe this? The December meeting committee consisted of eight seniors and all but one showed up. Some of our "seniors" are over 80! This is great, but how much longer?

Respectfully submitted,

Gertrude Pingree, Secretary
(and senior citizen)

Thrift Shop

REPORT FROM THE THRIFT SHOP

We had a very good year in the Thrift Shop. We were able to give our yearly pledge of \$1,000 to the Church. During the Church Fair, we gave \$100. We were also able to give \$500 for the renovation of the heating system in the Church building.

I would like to thank everyone who donated clothes. We have a good supply of very nice clothing. I also want to thank all Guild members for their help in the shop.

Respectfully submitted,

Ann Low

Mission Coordinator

REPORT OF THE MISSION COORDINATOR

City Mission Society

The City Mission Society provides year-round programs for the urban poor and summer is their busiest season. In March 1987 our church sent 20% of our Lenten offering to CMS for Camp Rosemary which amounted to \$346.30. Camp Rosemary serves 30 teens and their children each summer which meets at our Mass Conference JCC Center in Framingham, MA. The young women who attend the program have particularly complex problems and find themselves mothers long before they are adults. They are given an opportunity to develop parenting skills and guidance in setting goals for the future.

On May 17, 1987 about 49 adults from the First Congregational Church in Groveland, Haverhill and Georgetown went by bus into Boston to attend the CMS "Night at the Pops". The President of CMS, Valerie E. Russell, informed us this was the most successful ever! The profits CMS receives from this event are particularly welcome as the summer programs place a heavy drain on their resources. Churches and church groups are a significant source of CMS funds. In addition to their year-round programs, the Youth Dept. provides a wide range of summer activities for inner city children, ranging from a weekly trip to the suburbs to expand their horizons - by exposing them to vegetable gardening and creative arts, to full-time tutoring and recreation for middle school students in danger of dropping out of school. Also CMS operates Camp Rosemary for single mothers and their children. Camp Meadowcrest is for women over 60 to give them a relaxing atmosphere to look back, cope with today and plan for the future.

Church World Service

Church World Service is the relief development and refugee assistance arm of 31 Protestant and Orthodox communions working together through the National Council of the Churches of Christ in the U.S.A. CWS currently is involved in programs on five continents in more than 70 countries. CWS also provides disaster and emergency assistance in the United States. Blankets, layettes, health kits, school kits, sewing kits and hospital supplies are some of the ways churches can help CWS.

On February 24, 1987 the Ladies Guild devoted their monthly meeting to CWS. We saw a short film on the work of CWS. We made 20 hospital "johnnies". Using men's old whiteshirts the collar was cut off and bias tape was sewn around the neck. Then all the buttons were cut off and bias tape strips were sewn for ties. If the shirt had long sleeves we just cut the cuffs off and hemmed the sleeve.

On May 14, 1987 11 boxes totaling 300 pounds were dropped off at the Topsfield Trinity Episcopal Church. Once a year the CWS truck picks up donations in our area and then goes to New Windsor, Maryland for processing. Along with the hospital johnnies we also sent sewing kits, health supplies, layettes, blankets and lightweight clothing.

Ennaus, Inc.

Our Thanksgiving Food Collection included about 100 bags of non-perishable proteins, all kinds of baby food, canned vegetables and fruits, packaged cereals, toiletries and paper products which were delivered to Ennaus, Inc., Haverhill. Thanks to Forrest Bridges' truck we were able to make it in one trip!

Renovations are taken place in the attic and basement. This will enable the Haverhill shelter to take in about 34 people. Ennaus, Inc. is the first permanent shelter located at 105 Winter Street which offers emergency housing and focuses on finding permanent housing for those who stay at the shelter and provides general counseling. When the renovations are completed, it then means more bunk beds, linens and more refrigerator and freezer space. Anyone interested in working on the staff or volunteering their help in any way, you may call Rev. Tom Bentley at 373-7290. About 20% of our 1987 Advent offering will go to Ennaus House.

Heifer Project International

The Board of Christian Education in cooperation with the Sunday School Department continue to raise monies for Heifer. As you know HPI provides food-producing animals and training in their care to needy families overseas and in the United States. There was a candy sale in February and a Family Night in April which raised about \$253 to benefit BEES. For \$25 a hive of Bees can be purchased and in turn can produce 250 pounds of honey a year. The bees live on some of the honey and there is plenty for a poor family to take to the market to sell.

In the spring there was an urgent appeal to help save the COWS. HPI needed \$750 for each cow. On Mother's Day/Peace Sunday a special offering was held. Finally enough money was raised to be able to save 1 cow and still buy 2 hives of bees. HPI informed us that 100 cows were from farms in Vermont, New Hampshire and New York and were being prepared by the agricultural staff of HPI for shipment to Mexico. They will provide milk for hungry people rather than being slaughtered for beef.

Homemakers Organized for More Employment

On December 20th, many members of the congregation - and the Church School children at their afternoon party - brought 100+ gifts for the children H.O.M.E. In Orland, Maine, H.O.M.E. provides shelter for the homeless, the abused, or temporary "foster care" under the direction of Sister Lucy Poulin. Lucy and her volunteers build homes, cut firewood, saw lumber, plant gardens, educate, transport, distribute food and harvest crops.

All during the year we send boxes of clothing to H.O.M.E. especially warm, heavy type clothing for all ages. Through a relative of Sister Lucy who lives in Boxford we are able to make connections.

Operation Blessing

Located at 93 White Street, Haverhill, Operation Blessing is a place for the homeless in the Haverhill area to obtain clothing. Joan Chatterton was able to deliver about 5 boxes of warm clothing especially needed when the temperature dropped below 0°.

St. Clare Guild for the Blind

Forty members of the St. Clare Guild for the Blind were served a hearty luncheon at our church on March 28. Piano entertainment was provided by Betty Cooke. The kitchen helpers under the direction of Joan Chatterton prepared enough food for the Saturday luncheon and was able to provide two meals for the people at Emmaus, the homeless shelter in Haverhill.

United Church of Christ

On October 4, 1987 an all-church offering was taken for Neighbors in Need which supports our denomination's mission within our own country. On March 29, 1987 an all-church offering was taken for One Great Hour of Sharing which supports our foreign missions. Both the NIN and OGHs offering provides support when hurricanes, earthquakes, floods and famine strikes.

On November 1, 1987 our guest speaker was Mrs. Marilyn Briggs. She is a volunteer lay leader for the United Church Board for World Ministries. The United Church Board for World Ministries is the instrumentality of the United Church of Christ for planning and conducting its program of mission and service abroad and emergency service in the U.S.A. Our pledge monies marked "benevolences" support this Board.

Thank You

for overwhelmingly supporting our mission projects. You have always been very generous in helping our neighbors close by and abroad. "We are all brothers and sisters, custodians of a shared planet, a shared humanity. In trying to meet the needs of the less fortunate members of our human family, we as Christians demonstrate our love, and fulfill the ministry of Jesus Christ."

Respectfully submitted,

Carolyn Boynton

Missionary Society

WOMEN'S MISSIONARY SOCIETY

Our Society meets six times a year - at the Church, and in members' homes.

Our programs consist of book reviews, or articles which someone has read, followed by discussions which can be lively and thought-provoking. Once in awhile we also have slides shown to us about conditions in different parts of the world, taken by people who have traveled there.

The Missionary Society makes definite contributions to the Church, including the interest from the Bateman Fund. We also contribute to various charities from our monthly collections.

Once a year we are responsible for flowers for a Sunday morning Church service.

Considering the fact that we do meet only six times a year, and that only five or six usually attend, we think we've done very well to keep this organization alive!

Respectfully submitted,

Mina Hartman, Secretary

Fair

FAIR CHAIRMEN'S REPORT

A W H A L E O F A F A I R!

W O R K I N G T O G E T H E R

H U G S A N D K I S S E S

A R T I S T I C M E R C H A N D I S E

L A U G H T E R

E X C E L L E N T W E A T H E R

O P P O R T U N I T I E S T O M A K E N E W F R I E N D S

F E L L O W S H I P

A C H I E V E M E N T S

F A B U L O U S

A L M I G H T Y G O D

I N S P I R A T I O N A L

R E J O I C I N G I N I T S S U C C E S S !

Thank you all for all your hard work, prayers and encouragement throughout all the fair festivities.

Love,

JoEllen & Emily

GRAND TOTAL: \$12,249.76 (all expenses paid)

Flowers

REPORT OF THE FLOWER COMMITTEE

A sincere thanks to all the ladies on the Flower Committee who have taken turns being in charge of placing flowers and plants in the Sanctuary and Vestry for Sunday services. We also appreciate the lovely arrangements of Christmas and Easter plants skillfully composed by members of the Diaconate, and the generous gifts which provide the plants.

It is always a treat to see a Birthday Rose at the Sunday Service. These are provided by our Diaconate to honor those, in our Church Family, who are celebrating an over-80 birthday. We had one Baby Rose which honored the Southwick's granddaughter, Rebecca Marie, born to Cathie and Craig just before Christmas - a happy occasion for the Church.

Several of our Church families thoughtfully donated wedding bouquets to our Sunday services. These flowers are always appreciated.

A new Flower Calendar now hangs in the Long Room, and we encourage your memorial bouquets and plants - especially during the months of January, February and March, when Mother Nature can't accomodate us! We ask that you sign up for a Sunday, or call the Church Office to reserve a date - a special birthday or anniversary remembrance.

We are very grateful to those who brought their house plants for a Sunday Service. One of our members shared a spectacular pink Christmas cactus which bloomed around Thanksgiving. If you have a plant to share, give one of our Flower Ladies a call!

They are as follows:

| | | |
|------------------|------------------|------|
| January/February | Joan Chatterton | 8033 |
| March | Millie Gangloff | 2698 |
| April | Pat Pingree | 2683 |
| May | Donna DeSisto | 7067 |
| June | Lillian Grissino | 8086 |
| July | Lillian Kelloway | 2811 |
| September | Molly Taylor | 8621 |
| October | Carol Pierce | 2364 |
| November | Debbie Lane | 8536 |
| December | Diaconate | |

Joan Chatterton, Coordinator

Social

REPORT OF THE SOCIAL COMMITTEE

| | | | |
|----------|---|---------------------|-------------------|
| February | - | Shirley Powell | |
| March | | Lee Ames | |
| April | | Shirley Morrison | |
| May | | Anna Tozier | |
| June | | Sue Tidd & Nat Tidd | |
| | | July | - Guest Hostesses |
| | | October | Chris Boyland |
| | | November | Sandi Schauer |
| | | December | Guest Hostesses |
| | | January | Beth Arsenault |

Another year of wonderful Coffee Hour Hostesses! Our thanks to those who baked, bought, poured - and cleaned up!

Our thanks, also, to Guild, the Fair, the Improvement Fund, and good ol' anonymous for some nice additions to the kitchen. Six of our brown "work horse" trays have been replaced. We have four extra large baking trays, eight clear plastic serving trays, additional silverware, a new trash barrel, a cutting board and some stainless steel bowls.

During the year the kitchen was used by several different organizations, always with the comment, "What a nice place to work". We think so, too.

Respectfully submitted,

Virginia Ryder, Coordinator

Treasurer / Budget

ACCOUNTING STRUCTURE

| <u>ITEM NO.</u> | <u>DESCRIPTION</u> |
|------------------------------|---|
| <u>MAIN GROUP CATEGORIES</u> | |
| 100 Series | Current Expense, Receipts |
| 200 Series | Current Expense Disbursements |
| 300 Series | Missions & Benevolences, Receipts |
| 400 Series | Missions & Benevolences, Disburse. |
| 500 Series | Capital Expenditures, Receipts |
| 600 Series | Capital Expenditures Disbursements |
| 900 Series | Summaries: Profit/Loss Statement, Main Checking Acc't Balances |
| All Applic. | Budget Reporting/Request Form |

TYPICAL SUBGROUP CATEGORIES

| | <u>Receipts</u> | <u>Disbursements</u> |
|-----|--|---------------------------------|
| XX0 | Acc't Balance @ beginning of period | (no entry) |
| XX1 | Main Income Source | Main Disbursement Category |
| XX2 | Special Collections | " " " |
| XX3 | Fund Raising Activities | " " " |
| XX4 | Reimbursements, Rent, Property Equipment, Sales, Spec. Activ. | " " " |
| XX5 | Gifts, Donations, Inheritances | " " " |
| XX6 | Dividends, Interest | " " " |
| XX7 | Loans/Lending Institutions | Debt Retirement |
| XX8 | Transfers In (to subgroup) | Transfers out (of the subgroup) |
| XX9 | Sub-Total for the Sub-group | Sub-total for the subgroup |
| X10 | (No Entry) | Acc't Balance @ end of period |
| X99 | TOTAL RECEIPTS FOR SERIES | TOTAL DISBURSEMENTS/SERIES |

(NOTES: (1) Individual items are entered as XXX.1 thru XXX.98 where .9 and .X9 are for subtotals of a set of individual items. (2) All entries must be numbered. (3) Transfers show activity within a subgroup but are generally excluded from X99 totals because they are not true receipts or disbursements.

| ITEM NO. | DESCRIPTION | 1987 BUDGET | 1987 ACTUAL | 1988 BUDGET |
|------------|---------------------------------------|----------------|----------------|----------------|
| 100 Series | <u>RECEIPTS FOR CURRENT EXPENSE</u> | | | |
| 100 | <u>MAIN CHECKING ACCOUNT</u> | | | |
| | Balances 1/1/87 | | | |
| .1 | Ordinary Current Expense | | 6,790.65 | |
| .2 | E. E. Pingree Music Endow. | | | |
| .3 | Fair | | | |
| .8 | Special Donation | | 500.00 | |
| .9 | Sub-total, Current Exp. Bal. | | 7,290.65 | |
| 101 | Weekly Offerings | | | |
| .1 | Pledges | 40,000 | 41,264.93 | 42,500 |
| .2 | Loose Collect | 3,000 | 2,641.53 | 3,000 |
| .3 | Church Sch. Collect. (3 wks/mo.) | 250 | 279.67 | 275 |
| 101.9 | Sub-total, Weekly Offer. | 43,250 | 44,186.13 | 45,775 |
| 102 | Special Collections | | | |
| .1 | Every Member Canvas '88 | 800 | 862.75 | 850 |
| .2 | Christmas Eve Collect-80% | | 294.52 | 290 |
| 102.9 | Sub-total, Spec. Collect. | | 1,157.27 | 1,140 |
| 103 | Fund Raising Activities | 10,496 | | 9,602 |
| .1 | Broadway Belles IV | | 500.00 | 500 |
| .2 | Strawberry Social | | 300.00 | 250 |
| .3 | Fair '87 | 5,000 | 6,602.45 | 5,000 |
| .4 | Mini Fair '87 | | 187.00 | 150 |
| 103.9 | Sub-total, Fundraising | 5,000 | 7,589.45 | 5,900 |
| 104 | Reimbursements, Spec. Activ. | | | |
| .1 | A.T.&T. (telephones reimb.) | | 5.20 | |
| .2 | Workman's Comp. Ins. reimb. | | 107.00 | |
| .3 | Service chg. N.S. check | | 3.00 | |
| .4 | Flower Acct. reimb. | | 166.72 | |
| .5 | J. Hammett reimb. | | 77.68 | |
| .6 | Missionary Soc. reim. | | 10.00 | |
| .7 | Pie plates reimb. | | 10.00 | |
| 104.9 | Sub-toal, Reimb., Spec. Activities | | 379.60 | |
| | Balance Forward | | 53,312.45 | 52,815 |

| ITEM NO. | DESCRIPTION | 1987 BUDGET | 1987 ACTUAL | 1988 BUDGET |
|------------|---|----------------|----------------|----------------|
| 100 Series | | | | |
| | Balance Forward | | 53,312.45 | 52,815 |
| 105 | Gifts, Donations, Inheritance | | 4,500.00 | |
| .1 | Flowers | | 133.50 | |
| .2 | Easter Breakfast | | 25.00 | |
| .3 | Aerobics | | 100.00 | |
| .4 | Joyce Studio | | 2,520.00 | |
| .5 | TOPS | | 320.00 | |
| .6 | Gift from disbandment of Cortland St. Church, Everett (S. Southwick's home Ch.) | | 5,479.56 | |
| .7 | Guild | | 1,000.00 | |
| .8 | Babysitting Coop | | 30.00 | |
| 105.9 | Sub-total, Gifts, etc. | 4,500 | 9,608.06 | 4,500 |
| 106 | Interest, Dividends | | | |
| .1 | Mass. Cong'l Fd.Div. | 1,500 | 1,539.76 | 1,500 |
| .2 | Bethlehem Steel Stock | | | |
| .3 | Bateman Fd.Sav.Cert. #17000490 | 625 | 155.54 | |
| .4 | Poole Fd.Sav.Cert. #17000767 | 70 | 47.77 | |
| .5 | Curr.Exp.Endow.Fd.Cert. #17001653 (inc.Bateman and Poole) | | 1,079.44 | 2,160 |
| 106.9 | Sub-total Int.,Div. | 2,195 | 2,822.51 | 3,660 |
| 107 | Loans (from Lending Instit.) | | | |
| 108 | Transfers In,From: | | | |
| .1 | Reserve Fund | | 5,000.00 | |
| .2 | Gen'l Fund Sav. a/c 90% of interest | 80 | 2,205.52 | 50 |
| 108.9 | Sub-total, Transfers In | | 7,205.52 | 50 |
| 109 | Sub-total, Main Checking Acct. Receipts for Current Exp. 101 thru 108 | 55,825 | 72,948.54 | 61,025 |

| ITEM NO. | DESCRIPTION | 1987 BUDGET | 1987 ACTUAL | 1988 BUDGET |
|--|--|----------------|----------------|----------------|
| <u>E.E. PINGREE MUSIC ENDOW.SAV. ACCT.</u> | | | | |
| 160 | Balances 1/1/87 | | | |
| .1 | Savings Acct.#22635 | | 466.50 | |
| .2 | Savings Cert.#17001535 | | 4,358.16 | |
| .9 | Sub-total,E.E.Pingree Endow. Balance | | 4,824.66 | |
| 165 | Gifts,Donations,Inher. (direct deposit) | | 35.00 | |
| 166 | Interest | | | |
| .1 | Savings Acct.#22635 | 20 | 26.63 | 25 |
| .2 | Savings Cert.#17001535 | 290 | 332.31 | 350 |
| 168 | Transfers In,From: | | | |
| .1 | Checking Acct.to Pingree Savings Acct. (from Broadway Bells/Bell music | | 100.00 | |
| 169 | Sub-total,E.E.Pingree Endow. Savgs.receipts 165 thru 168 | 310 | 493.94 | 375 |
| <u>UNRESTRICTED ENDOWMENT ACCT'S</u> | | | | |
| 170 | Balances, 1/1/87 | | | |
| .1 | Mass.Cong'lFund, 606 shares | | | |
| .2 | Bethlehem Steel stock,50 " | | | |
| .3 | Gen'l Fund Sav.Acct.#214425 | | 2,526.14 | |
| .4 | " " " Cert.#17000602 | | 8,935.36 | |
| .5 | BatemanFund Sav.Cert. #17001007 | | 10,153.59 | |
| .6 | Bertha L. Poole Sav.Cert. #17000767 | | 1,033.00 | |
| .9 | Sub-total, Value unrestricted Endow. Funds | | 22,648.09 | |
| 175 | Gifts, Donations, Inherit. (direct deposit to Gen. Fund) | | | |
| 176 | Interest | | | |
| .1 | Gen. Fund Sav. Acct.#30122 | 100 | 516.84 | 20 |
| .2 | " " " Cert.#1700062 | 580 | 65.18 | |

| ITEM NO. | DESCRIPTION | 1987 BUDGET | 1987 ACTUAL | 1988 BUDGET |
|----------|---|-------------------|-------------------|-------------------|
| 178 | Transfers In, From: | | | |
| .1 | Main Ckg. Acct. to Gen'l Fd. Sav. Acc't 10% div. & int. | 220 | 282.25 | 366 |
| .2 | Gen'l Fd Sav. Cert. #1700062 to Gen'l Fd Sav. Acct. | | 8,935.36 | |
| .3 | Bateman Sav. Cert. #17001007 to Gen'l Fd Sav. Acct. | | 10,153.59 | |
| .4 | Gen'l Fund Sav. Acct. to Current Expense Endow. Fund Cert #17001653 | | 20,253.72 | |
| 179 | Sub-total, Endow. Fund Receipts 175+176+178- 178.2-178.3-178.4 | 900 | 19,953.22 | 386 |
| 199 | Total Receipts for Curr. Exp. 109-108+169-168+179-178.1.2 .3 & .4 | 56,735 | 65,818.98 | 61,370 |
| | | <u> </u> | <u> </u> | <u> </u> |

| ITEM NO. | DESCRIPTION | 1987 BUDGET | 1987 ACTUAL | 1988 BUDGET |
|------------|--|----------------|----------------|----------------|
| 200 Series | <u>DISBURSEMENTS FOR CURRENT EXPENSE</u> <u>MAIN CHECKING ACCOUNT</u> | | | |
| | <u>Professional Leadership</u> | | | |
| 201 | Salary | 20,215 | 20,215.00 | 21,225 |
| 202 | Medical,Dental Ins. | 2,946 | 3,216.00 | 4,200 |
| 203 | Pension Plan | 3,680 | 3,723.12 | 3,863 |
| 204 | Family Protection Plan | 263 | 262.80 | 276 |
| 205 | Car Allowance | 2,280 | 2,280.00 | 2,394 |
| 206 | Parsonage Utilities Allow. | 2,180 | 2,180.00 | 2,289 |
| 207 | Pulpit Supply | 100 | 75.00 | 100 |
| 209 | Sub-total, Profess,Leadership | 31,664 | 31,951.92 | 34,347 |
| | <u>Salaries & Allowances</u> | | | |
| 211 | Secretary, Salary | 4,200 | 4,200.00 | 4,400 |
| .1 | FICA Tax withheld 7.15% | | 300.36 | |
| .2 | Fed. Inc.Tax withheld | 168 | 252.00 | |
| .9 | Net paid to Secretary | | 3,647.64 | |
| 212 | Sexton, Salary | 3,500 | 2,989.56 | 3,680 |
| .1 | FICA tax withheld 7.15% | | 213.72 | |
| .2 | Fed. Income Tax withheld | | 89.00 | |
| .9 | Net Paid to Sexton | | 2,675.52 | |
| 213 | Organist, Salary | 2,100 | 2,100.00 | 2,200 |
| .1 | FICA Tax withheld 7.15% | | 150.12 | |
| .2 | Fed Income Tax withheld | | 24.00 | |
| .9 | Net paid to Organist | | 1,925.88 | |
| 214 | Music Director, Salary | 1,900 | 1,900.00 | 2,000 |
| .1 | FICA Tax withheld 7.15% | | 135.84 | |
| .2 | Fed. Income Tax Withheld | | | |
| | Net Paid to Music Dir. | | 1,775.48 | |
| 215 | Treasurer, Exp./Allowance | 900 | 900.00 | 950 |
| .1 | FICA tax withheld 7.15% | | 64.36 | |
| .2 | Fed. Inc. Tax withheld | | | |
| .3 | Net Paid to Treasurer | | 835.64 | |

| ITEM NO. | DESCRIPTION | 1987 BUDGET | 1987 ACTUAL | 1988 BUDGET |
|---------------------------|--------------------------------|----------------|----------------|----------------|
| 216 | Collector, Exp./Allowance | 900 | 900.00 | 950 |
| .1 | FICA tax withheld 7.15% | | 64.36 | |
| .2 | Fed. Inc. Tax withheld | | | |
| .9 | Net Paid to Collector | | 835.64 | |
| 217 | Youth Leader, Salary | 0 | | |
| .1 | FICA Tax withheld 7.15% | | | |
| .2 | Fed. Inc. Tax withheld | | | |
| .9 | Net Paid to Youth Leader | | | |
| 218 | Payroll Taxes & Expenses | | | |
| .1 | Total taxable payroll | | | |
| | 211 thru 217 | 13,500 | 12,989.56 | 14,180 |
| .2 | FICA payroll tax 7.15% for '87 | 965 | 928.76 | 1,065 |
| .3 | FICA Tax withheld 211.1 | | | |
| | thru 217.1 | | 928.76 | |
| .4 | Total Federal Inc. Tax with- | | | |
| | held 211.2 thru 217.2 | 168 | 365.00 | |
| .5 | Workmans Comp. Ins. | 452 | 500.00 | 500 |
| .9 | Total Payroll Expenses | | | |
| | 218.2 + .5 | 1,585 | 1,428.76 | |
| 219 | Sub-total, Salaries & Allow. | | | |
| | 218.1+218.9 | 15,085 | 14,418.32 | 15,745 |
| 220 | Total Payments to IRS | | 2,222.52 | |
| <u>OPERATING EXPENSES</u> | | | | |
| 221 | Committee Expenses | | | |
| .1 | Diaconate | 600 | 569.88 | 600 |
| .2 | Board of Christian Ed | 2,000 | 1,473.04 | 1,500 |
| .3 | Flower Account | 100 | 231.08 | 250 |
| .4 | Social & Kitchen Comm | 350 | 262.20 | 300 |
| 222 | Youth Group Expenses | | | |
| .1 | Senior P.F. | 100 | 40.00 | 100 |
| .2 | Junior P.F. | 100 | | 100 |
| .3 | Youth Choir (Star Island) | | 40.00 | |

| ITEM NO. | DESCRIPTION | 1987 BUDGET | 1987 ACTUAL | 1988 BUDGET |
|----------|--|----------------|----------------|----------------|
| 223 | Fund Raising & Spec.Act. | 200 | | 1,000 |
| .1 | Fair Expenses | | 814.65 | |
| .2 | Resource materials | | 50.99 | |
| .3 | Bank Serv.chg.for N.S.ck. | | 3.00 | |
| .4 | Star Isl. attendance pd. by Broadway Belles | | 350.00 | |
| .9 | Sub-total,Fund Raising Special Activities | 200 | 1,218.64 | 1,000 |
| 224 | Stationery, Postage, Printing Office Supplies | 3,000 | 3,176.43 | 3,200.00 |
| 225 | Wider Fellowship Expenses | | | |
| .1 | MACUCC Dues 267 @ \$4.00 (Budget: 241 @ \$4.70) | 1,080 | 1,068.00 | 1,133 |
| .2 | Essex Assoc.Dues 267 @.30 (Budget: 241 @ .30) | 41 | 80.10 | 72 |
| .3 | Conference Mtg. attendance | 50 | | 75 |
| 226 | Musical Expenses | | | |
| .1 | Guest Organist | | 45.00 | |
| .2 | Special Music Activities | | | |
| .3 | New Music | | | |
| .4 | Instruments & Musical Equip. | | | |
| .5 | Bell Choir Expenses | | | |
| 227 | Debt Retirement (Loans for Current Expense) | | | |
| 228 | Transfers Out, To: | | | |
| .1 | Reserve Fund (Excess Curr.Exp.) | | | |
| .2 | E.E. Pingree Music Endow. | | | |
| .3 | Gen'l Fund Sav.Acct.#30122 10% div. & Int. | 220 | 282.25 | 370 |
| .4 | Broadway Belles IV | | 50.00 | |
| .5 | Pingree Music Sav.Acct.for Bell Music from "B.B" | | 100.00 | |
| .6 | Current Exp. Endow.Fund Cert. #17001653 (includes Poole & Bateman) | | 5,479.56 | |
| 229 | Sub-total,OPERATING EXP. 221 thru 228 | 7,841 | 14,116.18 | 8,700 |

| ITEM NO. | DESCRIPTION | 1987 BUDGET | 1987 ACTUAL | 1988 BUDGET |
|--------------------------|---|----------------|----------------|----------------|
| <u>UTILITIES EXPENSE</u> | | | | |
| 231 | Church Edifice | | | |
| .1 | Electricity | 1,000 | 994.07 | 1,000 |
| .2 | Gas | 140 | 123.04 | 125 |
| .3 | Heat | 3,600 | 3,667.54 | 3,700 |
| .4 | Rubbish disposal | 250 | 174.00 | 200 |
| .5 | Sewage disposal | 85 | | |
| .6 | Telephone | 650 | 604.78 | 600 |
| .7 | Water | 47 | 46.80 | 50 |
| 232 | Metcalf House | | | |
| .1 | Electricity | 160 | 147.17 | 150 |
| .2 | Gas | | | |
| .3 | Heat | 750 | 676.94 | 700 |
| .4 | Rubbish disposal | | | |
| .5 | Sewage disposal | | | |
| .6 | Telephone | | | |
| .7 | Water | 47 | 46.80 | 50 |
| 239 | Sub-total, Utilities Exp. 231 thru 232 | 6,729 | 6,481.14 | 6,575 |
| <u>PROPERTY EXPENSES</u> | | | | |
| 241 | Insurance | | | |
| .1 | Fire & Liability | 3,932 | 2,210.00 | 3,200 |
| .2 | " " ('88-1st quart.) | | 851.00 | |
| 242 | Custodial Supplies | | | |
| .1 | Paper products | 250 | 75.85 | 225 |
| .2 | Wax, mops, brooms, etc. | 175 | 255.45 | 225 |
| 243 | Maintenance Church Edifice | | | |
| .1 | Heating System | 150 | 277.50 | 300 |
| .2 | Clean-up Day Luncheon | 50 | | 50 |
| .3 | Other | 900 | 1,407.01 | 1,000 |

| ITEM NO. | DESCRIPTION | 1987 BUDGET | 1987 ACTUAL | 1988 BUDGET |
|----------|--|----------------|----------------|----------------|
| 244 | Maintenance Metcalf House | | | |
| .1 | Heating System | 100 | 80.00 | 100 |
| .2 | Other | 100 | 6.99 | 100 |
| 245 | Maintenance, Parsonage | | | |
| .1 | Heating System | 75 | | 75 |
| .2 | Other | 100 | 18.89 | 100 |
| 246 | Maintenance, Rowley Property | | | |
| 247 | Maintenance, Other | | | |
| 249 | Sub-total, Property Exp. 241 thru 247 | 5,832 | 5,182.69 | 5,375 |
| 259 | Sub-total, Ckg. Acct. Curr. Exp. Disbursements 209+219+229+239+249 | 67,151 | 72,150.25 | 70,742 |
| 260 | Balances 12/31/87 | | | |
| | 100.9+109-259 | | 8,088.94 | |
| .1 | Ordinary Curr. Exp. 100.9-100.2-100.8+ 109-259 | | 7,588.94 | |
| .8 | Special Donation 100.8 | | 500.00 | |
| .9 | Sub-total, Current Exp. | | 8,088.94 | |

| ITEM NO. | DESCRIPTION | 1987 BUDGET | 1987 ACTUAL | 1988 BUDGET |
|--|---|----------------|----------------|----------------|
| <u>E.E. PINGREE MUSIC ENDOWMENT SAV. ACCT.</u> | | | | |
| 261 | Music Comm. Exp. (dir.from Sav.) | 80 | | 80 |
| 262 | Spec. Music Act. " " " | 150 | | 150 |
| 263 | New Music " " " | 50 | | 50 |
| 264 | Intruments & Equip " " " | 20 | | |
| 265 | Bell Choir Exp. " " " | | 105.05 | 200 |
| 266 | Downstairs Piano tuned " " " | | 50.00 | 60 |
| 267 | Upstairs, Piano tuned " " " | | 165.00 | 60 |
| 268 | Transfer Out, to: | | | |
| .1 | Main Checking Acct. Sav. Cert. #17-000649 | 70 | | |
| .2 | Sav. Cert.#17001535 10% int. | | 82.84 | 35 |
| 269 | Sub-total, E.E. Pingree Music Endow. Savings Acct. Disbursements 261 thru 268 | 300 | 402.89 | 635 |
| 270 | Balances, 12/31/87 | | | |
| .1 | Sav. Acct. #22635 160.1+ 169-269 | | 557.55 | |
| .2 | Sav. Cert. #17001535 160.2- 168.2+268.2 | | 4,441.00 | |
| .9 | Sub-total, E. E. Pingree Music Endow. Balance 270.1+.2 | | 4,998.55 | |
| <u>UNRESTRICTED ENDOWMENT ACCOUNTS</u> | | | | |
| 278 | Transfers Out, To: | | | |
| .1 | Gen.Fd.Sav.Acct.from Gen.Fund Sav. Cert. #17000602 | | 8,935.36 | |
| .2 | " " " " from Bateman Sav. Cert.#17001007 | | 10,153.59 | |
| .3 | Curr.Exp. Endow.Cert.#17001653 from Gen.Fd.Sav.Acct. | | 20,253.72 | |
| .4 | Main Check.Acct.from Gen.Fd.Sav. acct. 90% div.& int.to Curr.Exp. | 80 | 2,205.52 | 18 |
| .5 | Curr.Exp. Endow.Fd.Cert.#17001653 from Poole Cert. #17000767 | | 1,033.00 | |
| 279 | Sub-total, Endow.Fund Disburse. | 80 | 42,581.19 | 18 |

| ITEM NO. | DESCRIPTION | 1987 BUDGET | 1987 ACTUAL | 1988 BUDGET |
|----------|---|----------------|------------------|----------------|
| 280 | Balances 12/31/87 | | | |
| .1 | Mass. Cong'l Fd. 606 shares | | | |
| .2 | Bethlehem Steel Stock 50 shs. | | | |
| .3 | Gen'l Fund Sav. Acct. #30122 | | | |
| | 170.3+176.1.2+178.1.2.3 - | | | |
| | 278.3.4 | | 20.12 | |
| | (The following items are now included in Current Exp. Endow. Cert. #17001653) | | | |
| 280.4 | Gen'l Fd. Sav. Cert. #17000602 | | | |
| | 170.4+176.3.4 +178.5 -278.1 | | | |
| .5 | Bateman Fd. Cert. #2400578 | | | |
| | 170.5+176.5+178.5-278.2 | | | |
| .6 | Bertha Poole Cert. #17000767 | | | |
| | 170.6+176.6+178.6-278.5 | | | |
| .7 | Current Exp. Endow. Fund Cert. #17001653 | | | |
| | 170.7+176.7+178.7-278.7 | | 26,746.28 | |
| 299 | Total Disbursements for Curr. Exp. 259-228+269-268.1 | <u>67,231</u> | <u>66,641.33</u> | <u>70.972</u> |

| ITEM NO. | DESCRIPTION | 1987 BUDGET | 1987 ACTUAL | 1988 BUDGET |
|------------|--|----------------|----------------|----------------|
| 300 Series | <u>RECEIPTS FOR MISSIONS & BENEVOLENCES</u> | | | |
| | <u>Main Checking Account</u> | | | |
| 300 | Balances 1/1/87 | | | |
| .1 | One Great Hour of Sharing | | | |
| .2 | Church School Collections (1 wk./mo) | | 113.88 | |
| .3 | OCWM for Mission Endow. | | -2.33 | |
| .4 | Advent '85 | | .06 | |
| .5 | Heifer Fund | | 292.51 | |
| .6 | Advent '86 | | 257.04 | |
| .9 | Sub-toal, Missions & Benev. Bal. | | 661.16 | |
| 301 | Weekly Offering (from pledges) | 3,060 | 3,138.00 | 4,500 |
| 302 | Special Collections | | | |
| .1 | One Great Hour of Sh. | 110 | 233.00 | 200 |
| .2 | Neighbors In Need | 200 | 147.00 | 200 |
| .3 | | | | |
| .4 | Every member Can. '88 | 30 | 2.00 | 10 |
| .5 | Advent '86 (Emmaus)20% | 30 | 38.30 | 40 |
| .6 | Lent '87 (CMS)20% | 180 | 346.30 | 180 |
| .7 | Christmas Eve 20% Miss. | | 73.63 | 70 |
| .8 | Advent '87 (Emmaus)20% | 210 | 320.79 | 300 |
| 303 | Church School Missions | | | |
| .1 | Collections (1 wk./mo) | 80 | 98.64 | 90 |
| .2 | Heifer Fund | 300 | 576.82 | 300 |
| 305 | Gifts, Donations, Inher. | | | |
| .1 | for Diaconate Fund | | | |
| .2 | Reimbursements | | 200.00 | |
| .3 | Emmaus | | 15.00 | |
| 306 | Dividend & Interest | | | |
| .1 | Mission Endowment Sav. Cert. Interest | 75 | 70.31 | 75 |
| 308 | Transfers In, From: | | | |
| .1 | | | | |
| .2 | | | | |
| 309 | Sub-total, Checking Acct. Receipts for Missions & Benev. 301 thru 308 | 4,275 | 5,259.79 | 5,965 |

| ITEM NO. | DESCRIPTION | 1987 BUDGET | 1987 ACTUAL | 1983 BUDGET |
|----------|-------------------------------|----------------|----------------|----------------|
| | MISSION ENDOWMENT | | | |
| | SAVINGS ACCOUNT | | | |
| 310 | Sav. Cert. #17001195 | | | |
| | Bal. 1/1/87 | | 1,008.00 | |
| 316 | Interest | | | |
| 318 | Transfers In, From: | | | |
| .1 | Mission Endow. Cert. | | | |
| | #17001195 | 8 | 7.81 | 8 |
| | 10% int. reinvest. | | | |
| 319 | Sub-total, Miss. Endow. Rcts. | | | |
| | 316+318 | 8 | 7.81 | 8 |
| | DIACONATE FUND SAV. ACCT. | | | |
| 320 | Balances 1/1/87 | | | |
| .1 | NOW chg. acct. #88-0001193 | | 5,284.12 | |
| .2 | Sav. Cert. #17001329 | | 2,571.00 | |
| .9 | Sub-total, Diaconate Fund | | | |
| | Sav. Acct. Bal. | | 7,855.12 | |
| 324 | Reimbursements, Dir. Depos. | | | |
| | ("Up With People") | | 248.50 | |
| 325 | Gifts, Donations, Inher. | | | |
| | (direct deposit) | | | |
| .1 | Dole Fund | 500 | 508.49 | 500 |
| .2 | All other | | 50.00 | |
| 326 | Interest | | | |
| .1 | NOW Checking Acct | 300 | 271.37 | 275 |
| .2 | Sav. Cert. #17001329 | 180 | 180.95 | 180 |
| 328 | Transfers In, From: | | | |
| .1 | Main check. acct. reim. | | 200.00 | |
| .2 | Capitol Expenditures | | | |
| | Savings Acct. | | | |
| | Broadway Belles reimb. | | 24.00 | |
| 329 | Sub-total, Diaconate Sav. | | | |
| | Acct. Receipts | | | |
| | 324 thru 328 | 980 | 1,483.31 | 955 |
| 399 | Total Receipts for Miss. | | | |
| | & Benev. 309-308+319 | | | |
| | -318+329-328.3 | 5,255 | 6,743.10 | 6,920 |

| ITEM NO. | DESCRIPTION | 1987 BUDGET | 1987 ACTUAL | 1988 BUDGET |
|----------|--|----------------|----------------|----------------|
| 400 | <u>DISBURSEMENTS FOR MISSIONS & BENEVELENCES</u> <u>MAIN CHECKING ACCOUNT</u> | | | |
| 401 | Mass. Conf.-U.C.C. | | | |
| .1 | OCWM from pledges | 2,710 | 2,790.00 | 3,800 |
| .2 | OCWM " Ev. Mem.Canvass | 30 | | 10 |
| .3 | OCWM from Miss Endow. Cert.Interest | 67 | 67.98 | 67 |
| .4 | One Great Hr.of Shar. | 110 | 233.00 | 200 |
| .5 | Neighbors in Need | 200 | 147.00 | 200 |
| .9 | Sub-toal, to MACUCC | 3,117 | 3,237.98 | 4,277 |
| 402 | Other Mission Projects | | | |
| .1 | Mission Coord.Exp. | 50 | 50.00 | 50 |
| .2 | PEACE offering/Heifer | | 182.99 | |
| .3 | Emmaus/20%/Advent'86 | | 295.34 | 275 |
| .4 | Andover Newton fr pledges | 300 | 300 | 400 |
| .5 | Camp Rosemary/20%/Lent'87 | 180 | 346.30 | 180 |
| .6 | Advent '87 | 240 | | |
| .7 | Essex Assoc.Seminarian Scholarship Fund | | | 250 |
| 403 | Church School Missions | | | |
| .1 | Church Sch.Collect. 1 wk./mo. | 80 | | 200 |
| .2 | Heifer Fund | 300 | 567.01 | 300 |
| 408 | Transfers Out,To: | | | |
| .1 | Diaconate Fd NOW chkg. | | 200.00 | |
| .2 | Mission Endow.Sav.Cert | 8 | | 8 |
| 409 | Sub-toal,check.acct.Miss. Disburse. 401-408 | 4,275 | 5,179.62 | 5,940 |
| 410 | Checking Acct. Miss.Bal. 12/31/87 300.9+309-409 | | 741.33 | |
| .1 | Church Sch.Coll.(1 wk.) | | 212.52 | |
| .2 | | | | |
| .3 | Advent '87 20%/Emmaus | | 320.85 | |
| .4 | Gift Emmaus | | 15.00 | |
| .5 | PEACE (for Heifer) | | 119.33 | |
| .8 | Christmas Eve Spec.Coll. 20% | | 73.63 | |
| 410.9 | Sub-total,checking Acct. Mission Bal .1 thru.8 | | 741.33 | |

| ITEM NO. | DESCRIPTION | 1987 BUDGET | 1987 ACTUAL | 1988 BUDGET |
|----------|---|----------------|----------------|----------------|
| 400 | <u>MISSION ENDOWMENT SAV. CERT.</u> | | | |
| 418 | Transfers Out, To: | | | |
| .1 | | | | |
| .2 | | | | |
| 419 | Sub-total, Mission Endow. Disbursement 418.1 | | | |
| 420 | Miss. Endow. Bal. 12/31/87 310+319-419 | | 1,015.81 | |
| 421 | <u>DIACONATE FUND SAVINGS ACCT.</u> Disbursements thru Diaconate and Pastor | | 2,105.00 | 2,000 |
| 422 | Service charge (check. acct./mo) | 36 | 36.00 | 36 |
| 428 | Transfers Out, To: | | | |
| .1 | | | | |
| .2 | | | | |
| 429 | Sub-total, Diaconate Fund Disburse. 421+422 +428-428.2 | 36 | 2,141.00 | 2,036 |
| 430 | Balances 12/31/87 | | | |
| .1 | NOW check. acct. 320.1+329 -429-428.2 | | 4,626.43 | |
| .2 | Sav. Cert. #17001329 320.2+328.3 | | 2,571.00 | |
| .9 | Sub-total, Diaconate Fund Sav. Acct. Bal. | | 7,197.43 | |
| 499 | Total Disbursements for Miss. & Benev. 409-408+419-418+ 429-428 | 4,303 | 7,120.62 | 7,968 |

| ITEM NO. | DESCRIPTION | 1987 BUDGET | 1987 ACTUAL | 1988 BUDGET |
|----------|--|----------------|----------------|----------------|
| 500 | <u>RECEIPTS FOR CAPITOL EXPENDITURES</u> <u>MAIN CHECKING ACCOUNT</u> | | | |
| 500 | Balances 1/1/87 | | | |
| .1 | Memorial Fund | | | |
| .2 | Improvement Fund | | | |
| .3 | Renovation Fund | | | |
| .4 | Building Fund | | | |
| .5 | Reserve Fund | | | |
| .6 | Advent Fold. '86 | | 1,028.17 | |
| .7 | Lenten Folders '87 | | | |
| .9 | Sub-total, Cap.Exp.Bal. | | 1,028.17 | |
| 501 | Weekly Offer.(fr.pledges) | | | |
| .1 | Improve. fund | 3,180 | 3,261.50 | 4,300 |
| .2 | Renovation Fund | 3,210 | 3,076.85 | 3,600 |
| .3 | Building Fund | 52 | 50.00 | 52 |
| 502 | Special Collections | | | |
| .1 | Advent Folders '86 (Organ) Budget '87 | 110 | 153.20 | 160 |
| .2 | Lenten Folders '87 (organ) Budget '88 | 720 | 1,395.70 | 720 |
| .3 | Advent folders '87 (heating) Budget '88 | 820 | 1,283.15 | 1,200 |
| .4 | Ev. member canvas '88 Improve. (Budget '89) | 35 | 202.00 | 100 |
| 503 | Fund Raising Activities | | | |
| .1 | Fair '87 -reserve fd. '87 | 5,000 | 6,461.96 | 5,000 |
| .2 | Mini Fair '87 | 130 | | 150 |
| .3 | Broadway Belles IV (Jr.Choir-Magic Show) | | 40.00 | |
| .4 | " " (Organ repair) | | 360.35 | |
| 504 | Property disposal,spec.activities | | | |
| 505 | Gifts, donations, inheritances | | | |
| .1 | Memorial Fund | 750 | 412.00 | 400 |
| .2 | Heating System | | 5,000.00 | |
| .3 | Organ Repair | | 45.00 | |
| 507 | Loans (from Lending Institutions) | | | |

| ITEM NO. | DESCRIPTION | 1987 BUDGET | 1987 ACTUAL | 1988 BUDGET |
|----------|---|----------------|----------------|----------------|
| 508 | Transfers In, From: | | | |
| .1 | | | | |
| .2 | | | | |
| 509 | Sub-total Main checking Acct. Receipts for Cap. Exp. 501 thru 508 | 14,007 | 21,741.71 | 15,682 |
| | <u>MEMORIAL FUND SAVINGS ACCT.</u> | | | |
| 510 | Balance 1/1/87 | | 6,907.92 | |
| 515 | Gifts, Donations, Inher. (direct deposit) | | | |
| 516 | Int. on IAA acct. #790002828 | 415 | 430.53 | 350 |
| 518 | Transfers In, From: | | | |
| .1 | Main Check. Acct. | 750 | 412.00 | 400 |
| 519 | Sub-total Memorial Fund Sav. Acct. Receipts 515 thru 518 | 1,165 | 842.53 | 750 |
| | <u>CAPITOL EXPENDITURES SAVINGS ACCOUNTS:</u> | | | |
| 520 | Balances 1/1/87 IAA Acct. #70002794 | | | |
| .1 | Improvement Fund | | 9,245.65 | |
| .2 | Renovation Fund | | 7,287.30 | |
| .3 | Building Fund Sav. Acct. #23549 | | 144.03 | |
| .4 | Building Fund Sav. Cert. #1700681 | | 10,220.00 | |
| .5 | Reserve Fund | | 10,804.49 | |
| .6 | Sanctuary/Narthex Renov. | | 473.42 | |
| .7 | Broadway Belles | | 1,177.61 | |
| .8 | Heating System | | 2,732.82 | |
| .9 | Metcalf House Ext. Renov. | | 3,482.64 | |
| .10 | Organ Repair | | 4,510.00 | |
| .19 | Sub-total, Capt. Exp. Sav. Bal .1 thru .10 | | 50,077.96 | |
| 524 | Reimbursement | | | |

| ITEM NO. | DESCRIPTION | 1987 BUDGET | 1987 ACTUAL | 1988 BUDGET |
|----------|---|----------------|----------------|----------------|
| 525 | Gifts, Donations, Inher. (direct deposit) | | | |
| 526 | Interest | | | |
| .1 | Building Fund Sav. Acct #23549 | 7 | 27.73 | 50 |
| .2 | Building Fund Sav.Cert. #17000681 | 715 | 715.40 | 715 |
| .3 | IAA #79000279-4 | 1,640 | 2,563.36 | 1,600 |
| 527 | Loans | | | |
| 528 | Transfers In, From Main Check. Acct. To: | | | |
| .1 | Improve Fund | 3,215 | 3,463.50 | 4,300 |
| .2 | Renovation Fund | 3,210 | 3,076.85 | 3,600 |
| .3 | Building Fund | 52 | 50.00 | 52 |
| .4 | Reserve Fund (Fair'87) | 5,000 | 6,461.96 | 5,000 |
| .5 | Advent '87 | | | 160 |
| .6 | Heating System Renov. (80% Advent & gift) | | 6,283.15 | |
| .7 | Metcalf House Ext. Renov. | 820 | | |
| .8 | Reserve Fund -Mini Fair '86 | 130 | | 150 |
| .9 | Broadway Belles IV | | 50.00 | |
| .10 | Lenten '88 | | | 720 |
| .11 | Advent '88 | | | 1,200 |
| .12 | Organ Repair | 830 | 2,982.42 | |
| .13 | Every member Can.'88 | | | 100 |
| 529 | Sub-total, Capt.Exp. Sav. Acct. Receipts 521 thru 528 | 15,619 | 25,674.37 | 17,647 |
| 599 | Total Receipts for Cap. Expenditures 509-508+519 -518+529-528 | 17,814 | 25,478.73 | 18,397 |

| ITEM NO. | DESCRIPTION | 1987 BUDGET | 1987 ACTUAL | 1988 BUDGET |
|----------|---|----------------|----------------|----------------|
| 600 | | | | |
| Series | <u>DISBURSEMENTS FOR CAPITAL EXPENDITURES</u> | | | |
| | <u>MAIN CHECKING ACCOUNT</u> | | | |
| 601 | Memorial Fund | | | |
| 602 | Improvement Fund | | | |
| 603 | Renovation Fund | | | |
| 604 | Building Fund | | | |
| 605 | Special Projects | | | |
| 606 | Debt Retirement | | | |
| 607 | Evelyn Boose-from B.B. Jr. Choir to Magic Show | | 40.00 | |
| 608 | Transfers Out, To: | | | |
| .1 | Memorial Fund | 750 | 412.00 | 400 |
| .2 | Improvement Fund | 3,215 | 3,463.50 | 4,300 |
| .3 | Renovation Fund | 3,210 | 3,076.85 | 3,600 |
| .4 | Building Fund | 52 | 50.00 | 52 |
| .5 | Reserve Fd.(1/2 Fair '87) | 5,000 | 6,461.96 | 5,000 |
| .6 | " " " Mini " " | 130 | | 150 |
| .7 | Heating System Renov. | | 6,283.15 | |
| .8 | Metcalf House Ext. Renov. | 820 | | |
| .9 | Advent '87 | | | 160 |
| .10 | Broadway Belles IV | | | |
| .11 | Lenten '88 | | | 720 |
| .12 | Organ Repair | 830 | 2,982.42 | |
| .13 | Advent '88 | | | 1,200 |
| .14 | Every mem. canvas '88 | | | 100 |
| 609 | Sub-total, ckg. acct. Cap. Expend. Disbursements 601 thru 608 | 14,007 | 22,769.88 | 15,682 |
| 610 | Balances 12/31/87 500.19+509-609 | | | |
| .1 | Memorial Fund | | | |
| .2 | Improvement Fund | | | |
| .3 | Renovation Fund | | | |
| .4 | Building Fund | | | |
| .5 | Reserve Fund | | | |
| .19 | Sub-total, Capt. Expend Bal. .1 thru .10 | | | |

| ITEM NO. | DESCRIPTION | 1987 BUDGET | 1987 ACTUAL | 1988 BUDGET |
|---|--|----------------|----------------|----------------|
| <u>MEMORIAL FUND SAVINGS ACCOUNT</u> | | | | |
| 611 | IAA #79-000282-8 Disbursements | | | |
| .1 | Whittemores (8 Offering plates) | | 241.90 | |
| .2 | Altar cloths | | 25.00 | |
| 618 | Transfers Out, To: | | | |
| .1 | | | | |
| .2 | | | | |
| 619 | Sub-total, Memorial Fund IAA Disbursements 611 thru 618 | | 266.90 | |
| 620 | Balance, 12/31/87 510 + 519-619 | | 7,483.55 | |
| <u>CAPITAL EXPENDITURES SAVINGS ACCT.</u> | | | | |
| 621 | Improvement Fund Disbursements | | | |
| .1 | Vernon's Inc. (snowblower) | | 750.00 | |
| .2 | Kitchen Utensils, etc. | | 42.12 | |
| .3 | Arthur Sharp for 8 ash barrels | | 128.94 | |
| .9 | Sub-total, Improve. Fund Disburse. | | 921.06 | |
| 622 | Renovation Fund Disbursements | | | |
| .1 | Mortgage on Parsonage (siding) | 1,463 | 1,463.40 | 1,463 |
| .9 | Sub-total, Renov. Fund Disb. | | 1,463.40 | 1,463 |
| 623 | Building Fund Disbursements | | | |
| 624 | Reserve Fund Disbursements | | | |
| 625 | Special Projects Disburse. for: | | | |
| .1 | Heater for Metcalf House from B. Belles | | 49.99 | |

| ITEM NO. | DESCRIPTION | 1987 BUDGET | 1987 ACTUAL | 1988 BUDGET |
|----------|--|----------------|----------------|----------------|
| 628 | Transfers Out, to: | | | |
| .1 | Bldg. Fund Sav. Cert. #17001328 from | | | |
| | Bldg. Fd.Sav.acct. | 52 | | 950 |
| .2 | Main check.acct.from | | | |
| | Reserve Fund | | 5,000.00 | |
| .3 | Diaconate Spec. from | | | |
| | Broadway Belles | | | |
| | (reimb.for youth to | | | |
| | "Up With People" | | 24.00 | |
| 629 | Sub-toal, Cap.Expend.Sav. Acct.Disbursements from IAA #79-000279-4 621 thru 628-628.1 | 1,463 | 7,458.45 | 1,463 |
| 630 | Balances 12/31/87 520.19+529-629 | | 68,293.88 | |
| .1 | Improv. Fund 520.1+524 +528.1-621.9 | | 11,788.09 | |
| .2 | Renovation Fund 520.2+528.2 -622.9 | | 8,900.75 | |
| .3 | Bldg. Fund 520.3+526.1.2.4 +528.3-623-628.1 | | 937.16 | |
| .4 | Bldg. Fund Cert. 520.4+628.1 -623 | | 10,220.00 | |
| .5 | Reserve Fund 520.5+526.3 +528.4-624 | | 14,829.81 | |
| .6 | Sanctuary & Narthex Renov. 520.6-628.4 | | 473.42 | |
| .7 | Broadway Belles 520.7+528.9 -625-628.3 | | 1,153.62 | |
| .8 | Heating System Renov. 520.8 +528.6-628.6 | | 9,015.97 | |
| .9 | Metcalf House Ext. Renov. 520.9+528.7-628 | | 3,482.64 | |
| .10 | Organ Repair 520.10+528.12 -626.1 | | 7,492.42 | |
| .19 | Sub-total, Capt. Expend Sav. Acct's Bal. .1 thru .10 | | 68,293.88 | |
| 699 | Total Disbursements for Cap. Expenditures 609-608+619 -618+629-628.2.3 | 1,463 | 2,741.35 | 1,463 |

Nominating

1988 PROPOSED CHURCH OFFICERS & COMMITTEES

| | | | |
|------------|--------------------|------------|----------------|
| MODERATOR: | Donn Chatterton* | TREASURER: | Muriel Gordon* |
| CLERK: | Jacqueline Amnott* | COLLECTOR: | Ruth Jones*. |
| AUDITORS: | Virginia Rogers* | | |
| | Caroline Sheehan* | | |

| | | |
|-------------------|--------------|-------------------------|
| COORDINATORS FOR: | Ushering: | Donn Chatterton* |
| | | Thomas Hamelin* |
| | Social Comm: | Virginia Ryder* |
| | Flower Comm. | Joan Chatterton* |
| | Missions: | Carolyn Boynton* |
| | Supper Club: | Carol & Louis Dispenza* |

*To be elected for 1-year term; no restrictions on length of service

FINANCE COMMITTEE

| | |
|----------------|------|
| Harris Rogers | '89 |
| Calvin Pingree | '90* |
| Allan Barlow | '90* |

*To be elected through January of year designated; no restrictions on length of service

*Members of the following committees to be elected through January of year designated - not to serve more than two consecutive terms

DIACONATE

| | |
|-------------------|------|
| JoEllen Fielding | '89 |
| Emily Knapp | '89 |
| Charles Blanchard | '89 |
| Frank Stewart | '89 |
| Ross Kelloway | '89 |
| Janice Murphy | '90* |
| Jacqueline Amnott | '90* |
| Jan Spence | '90* |
| Earl Johnston | '90* |
| Donald Ames | '90* |

TRUSTEES

| | |
|--------------------|------|
| Robert Knapp | '89 |
| Dwight Southwick | '89 |
| Wendell Arsenault | '89 |
| Robert Kennedy | '90* |
| Jay Hart | '90* |
| James Boynton, Jr. | '90* |

BOARD of CHRISTIAN EDUCATION

| | |
|------------------|------|
| John Morrison | '89 |
| Craig Southwick | '89 |
| Virginia Ryder | '89* |
| Marion Harding | '90* |
| Marjorie Stewart | '90* |
| Norma Collin | '90* |

MUSIC COMMITTEE

| | |
|-------------------|------|
| Dominic DeFilippo | '89 |
| Donna DeSisto | '89 |
| Linda Flynn | '90* |
| Sigrid Morris | '90* |

NOMINATING COMMITTEE

| | |
|------------------|------|
| Anna Tozier | '89 |
| T. Louis Hamelin | '89* |
| Virginia Ryder | '90* |
| JoEllen Fielding | '90* |