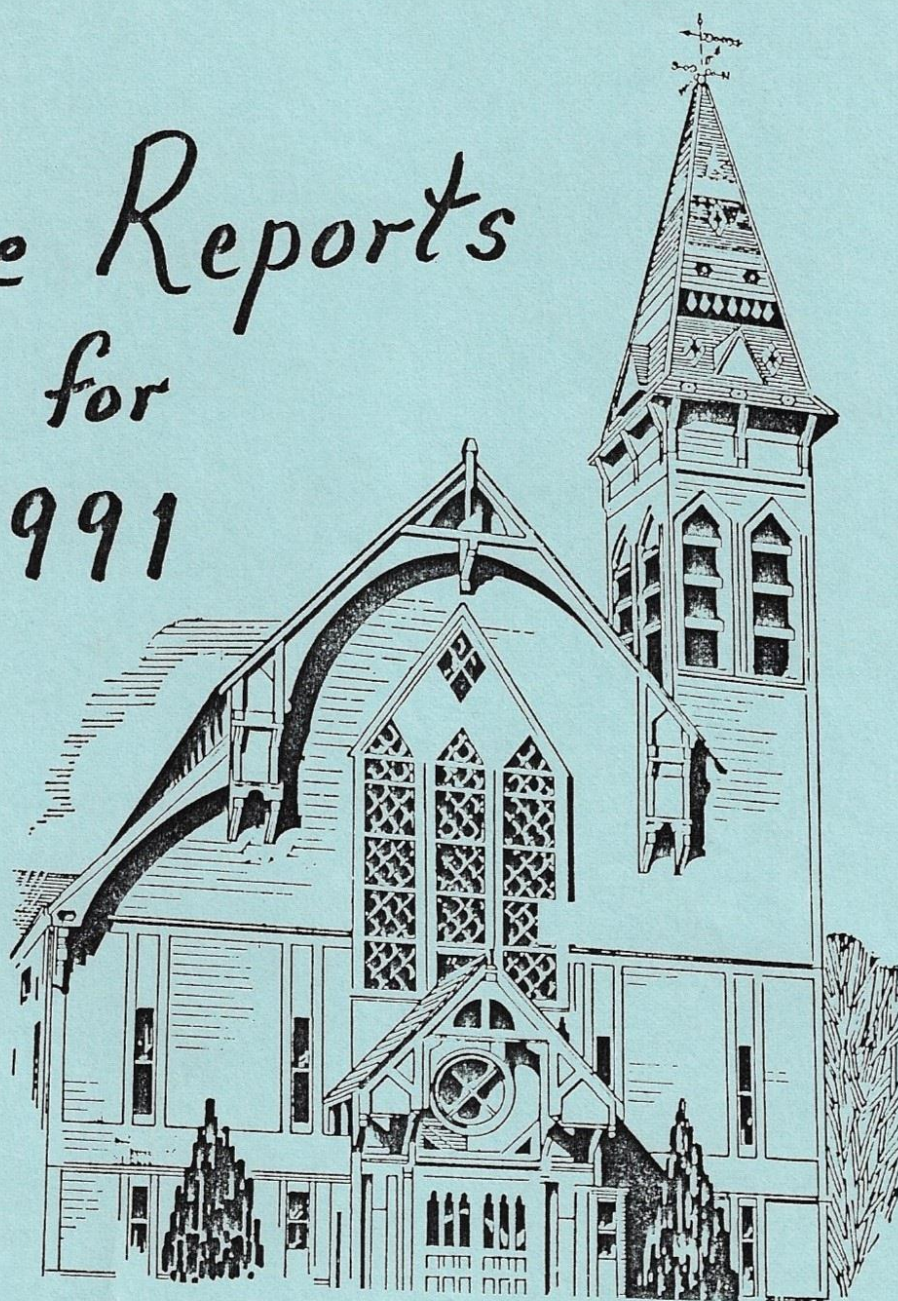


*"Together ... For our Heritage"*

*The Reports  
for  
1991*



*First Congregational Church  
Georgetown, MA*



## Meetings

# First Congregational Church Georgetown, Massachusetts 01833

Minister  
Philip H. Southwick  
P O Box 200

*A member of the United Church of Christ*

Telephones  
Church 352-8443  
Home 352-8305

January 20, 1991

### WARRANT

The members of the First Congregational Church of Georgetown are hereby advised that, in accordance with the constitution and by-laws of said church, the Annual Meeting of the church will be held Thursday, January 31, 1991 at 8:00 p.m. in the church vestry, then and there to act on the following listed articles:

- ARTICLE 1. To receive the reports of the several boards, committees and officers of the church, and to take action thereon;
- ARTICLE 2. To hear the report of the Finance Committee regarding a church budget for 1991, and to take action thereon;
- ARTICLE 3. To see if the church will authorize the Finance Committee to borrow from any of the Capital Investment Funds, if needed, in anticipation of income to pay current expenses and further, to transfer funds from any of the Capital Investment Fund accounts to the Current Expense account in the event that income for current expenses does not meet the budget expectations;
- ARTICLE 4. To hear the report of the Nominating Committee and to take any action required thereon;
- ARTICLE 5. To see if the church will vote to modernize the by-laws by removing references to no longer existent statuses and church organizations, and references which imply favoritism toward one sex, or take any other action in relation thereon;
- ARTICLE 6. To take any other action relative to the church and its property.

By direction of the Cabinet

*Jacqueline P. Moore*  
Clerk

Posted January 20, 1991 °



January 31, 1991

The Annual Meeting of the First Congregational Church of Georgetown was called to order at 8:07 PM by Donn Chatterton, moderator. Rev. Southwick opened the meeting with prayer. There were forty two members present. Donn welcomed everyone to the annual meeting. Jacqueline Moore read the minutes of the 1990 Annual Meeting. T. Louis Hamelin moved that the minutes be accepted as read, seconded by Helen Snow, so voted.

The following listed articles were acted on:

- ARTICLE 1. To receive the reports of the several boards, committees and officers of the church, and to take action thereon;

Printed Annual Report booklets were available to church people at the last Sunday worship service and at the meeting also.

Comments: Donn Chatterton noted:

- a) All reports were very "upbeat" or positive.
- b) This is the first year we have received a Capital Stewardship Report.
- c) Barry Games, a Diaconate member from Marblehead, kept track of our pulpit covers and the changing of covers according to our religious calendar. His traveling distance to worship and attend meetings is probably the longest of any member's.

Craig Southwick moved that the reports be accepted as printed, seconded by Allan Barlow, so voted.

- ARTICLE 2. To hear the report of the Finance Committee regarding a church budget for 1991, and to take action thereon;

Printed reports were available at Sunday's worship service and at the annual meeting.

Joan Chatterton noted her appreciation of receiving a printed report which she did not have to type for the committee.

Allan Barlow noted a correction to be made on page 16a of the 1990 Financial Report and Budget. The total for 1990 actual listed in line 913-99 should be changed from 18,493.71 to 17,493.71. This will create a change on line 919-99 (grand total) from 112,620.53 to 111,620.53.

Allan explained through a diagram the cash flow of funds and reviewed the 1991 budget.

Allan Barlow moved that the church vote to accept the 1991 budget as printed in the document entitled, "1990 Financial Report and Budget" prepared for the January 1991 Annual Church Meeting, seconded by Frank Stewart, so voted.

- ARTICLE 3. To see if the church will authorize the Finance committee to borrow from any of the Capital Investment Funds, if needed, in anticipation of income to pay current expenses and further, to transfer funds from any of the Capital Investment Fund accounts to the Current Expense account in the event that income for current expenses does not meet the budget expectations.

Allan Barlow moved that the church vote to authorize the Treasurer, with the approval of the Finance Committee, to transfer money from the Capital Outlay Fund to the General Fund Checking Account for the purpose of financing Current Expense obligations in the event that unrestricted receipts from stewardship, loose collections, donations and fund raising activities do not meet budget expectations, seconded by Joe Rawlins, so voted.



ARTICLE 4: To hear the report of the Nominating Committee and to take action required thereon;

Evelyn Boose, Chairwoman of the Nominating Committee, was absent from the meeting. T. Louis Hamelin presented the following proposed church officers and committees which serve from February, 1991 through January, 1992. or a two year period as indicated.

1991 Proposed Church Officers & Committees

MODERATOR:	Donn Chatterton*	TREASURER:	Muriel Gordon*
CLERK:	Jacqueline Moore*	COLLECTOR:	Ruth L. Jones*
AUDITORS:	Emily Knapp*		
	T. Louis Hamelin*		
COORDINATORS FOR:	Ushering:	Don Ames*	
		Donn Chatterton*	
	Missions:	Laurence Labrie*	
	Social Committee	Virginia Ryder*	
	Flower Committee	Joan Chatterton*	
	Adult Fellowship	Carol & Louis Dispenza*	
	Delegates	Phil Southwick	
		(for Essex Association & State Conference, UCC)	

\*To be elected for 1-year term; no restrictions on length of service

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FINANCE COMMITTEE

Allan Barlow	'92
Frank Stewart	'92
Cathie Southwick	'93*

\*To be elected through January of the year designated; no restriction of length of service.

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\*Members of the following committees to be elected through January of the year designated- not to serve more than two consecutive terms.

DIACONATE

Don Ames	'92
JoEllen Fielding	'92
Karen Freeman	'92
Charles Freeman	'92
Jan Spence	'92
Lee Ames	'93*
Charles Blanchard	'93*
Barry Games	'93*
Stephen LeBlanc	'93*
Estelle Passeri	'93*

MUSIC COMMITTEE

John Ashton	'92
Thomas Hamelin	'92
Rachael Barlow	'93*
Audrey Magown	'93*

TRUSTEES

Jay Hart	'92
Charles Locke	'92
Jack Howland	'92*
George Desrochers	'93*
Thomas Moore	'93*
Clyde Tozier	'93*

BOARD OF CHRISTIAN EDUCATION

Whitley Daly	'92
Olive Ingraham	'92
Karen Young	'92
Marion Harding	'93*
Charleen Maunsell	'93*
Shirley Southwick	'93*

NOMINATING COMMITTEE

Marion Harding	'92
Anna Tozier	'92
Evelyn Boose	'93*
T. Louis Hamelin	'93*

There being no objections to nominees and no additional names submitted from the floor Craig Southwick motioned that we accept the Nominating Committee's proposed slate, seconded by Beth Arsenault, so voted.



ARTICLE 5. To see if the church will vote to modernize the by-laws by removing references to no longer existent statuses and church organizations, and references which imply favoritism toward one sex, or take any other action in relation thereon;

Printed material of suggested by-law changes was given to members at the annual meeting.

Proposed changes were:

Under Article III, Section 2 a

It was suggested that we drop the term "Associate Members" since we do not have any in our church family.

Under Article IV, Section 2 i

Since Couples Club and the Mission Society no longer exist, these groups should be deleted from Cabinet representation.

Under Article IV, Section 2 a,b,c,d,e,f,g,h

It was proposed to use the term chairman/woman in place of chairman.

Under Article IV, Section 3a

Eliminate the word his in referring to the minister. This assumes that all our ministers will be males.

Under Article V, Section 2 d

It was proposed to allow the Cabinet to set the date of the Annual Meeting.

Discussion and [votes regarding each proposal <sup>were</sup> considered null and void as T. Louis Hamelin noted the proper procedure had not been followed in amending the by-laws as the proposed amendments had not been inserted in the warrant for the annual meeting.

ARTICLE 6. To take any other action relative to the church and its property;

Emily Knapp presented the auditors report noting the 1990 Financial Records of our church to be accurate and in order.

With no further business to discuss Emily Knapp moved that the meeting adjourn, seconded by Don Ames, so voted.

The meeting adjourned at 9:25 PM.

Respectfully submitted,

*Jacqueline C. Moore*  
Jacqueline C. Moore, Clerk



# First Congregational Church

## Georgetown, Massachusetts 01833

Minister  
Philip H. Southwick  
P O Box 200

*A member of the United Church of Christ*

Telephones  
Church 352-8443  
Home 352-8305

September 4, 1991

### WARRANT

The members of the First Congregational Church of Georgetown are hereby advised that, in accordance with the constitution and by-laws of said Church, the Cabinet has called for a Special Meeting of the Church membership. It will be held Sunday, September 15, 1991 immediately following the worship service in the sanctuary, then and there to act on the following listed articles:

1. To see if the Church will vote to modify the action taken under Article 3, of the June 15, 1989, special Church Meeting by voting to authorize the Treasurer, the Chairman of the Finance Committee, and the Chairman of the Board of Trustees, to borrow, in the name of and on behalf of the Church, up to \$300,000.00 for the purpose of constructing an addition to the existing Church edifice, landscaping a portion of the grounds, and performing such extraordinary maintenance, re-furbishment, and/or redecoration, on, in, or to the existing Church edifice, including but not limited to repair of the steeple roof, as may be authorized by vote of the Cabinet.
2. To see if the Church will vote to further modify the action taken under Article 3, of the June 15, 1989, special Church Meeting by voting to authorize the Treasurer, the Chairman of the Finance Committee, and the Chairman of the Board of Trustees, to sign in the name of and on behalf of the Church, seal with the Church seal, acknowledge and deliver a promissory note and mortgage of the Church edifice at 8 Andover Street, Georgetown (recorded in Book 920, page 60, at the Essex South District Registry of Deeds, Salem, Massachusetts), and land under and surrounding it, and the Parsonage situated at 5 Hart Circle (recorded in Book 5307, page 708, at the Essex South District Registry of Deeds, Salem, Massachusetts), and land under and surrounding it, in the combined amount of up to \$300,000.00, and to sign, seal, acknowledge, in the name of and on behalf of the Church, such other instruments of every nature, which may be necessary to carry out said mortgage loan in the amount of up to \$300,000.00.
3. To see if the Church will vote to modify the action taken under Article 3, of the June 15, 1989, special Church Meeting by authorizing the Renovation Committee, with the approval of the Cabinet, to have specifications prepared, obtain any necessary Town, Commonwealth, and Federal permits and approvals, obtain bids, select a contractor or contractors, and to authorize the Chairman of the Renovation Committee and the Treasurer, with the approval of the Cabinet, to sign in the name of and on behalf of the Church, a contract or contracts costing a total of less than \$400,000.00, for site preparation, construction, finishing, and site completion, for an addition to the Church edifice in accordance with plans approved by the Church under Article 2 of the June 15, 1989, Special Church Meeting.

BY DIRECTION OF THE CABINET

*Jacqueline C. Moore*

Jacqueline C. Moore, Clerk

Posted September 4, 1991



September 15, 1991

Page 1

A special meeting of the church was called to order by moderator Donn Chatterton on September 15, 1991 at 11:25 AM in the sanctuary of The First Congregational Church, Georgetown, Massachusetts. The purpose of the meeting was to act on the warrant posted at the church on September 4, 1991, copies of which were mailed to church members and church participants.

The meeting opened with prayer lead by Rev. Southwick.

Donn Chatterton noted that there were three articles to be acted upon. Allan Barlow noted that the language of the articles was "worked out" with the guidance of an attorney in order that everything be legally and technically correct in order to obtain a loan.

Donn announced that although all church people were invited to the meeting only members could vote on the articles. The vote would be a "stand up" vote counted by Emily Knapp, Joe Rawlins and Diane Townsend.

#### Article 1:

Allan Barlow motioned that the church vote to modify the action taken under Article 3, of the June 15, 1989, special church meeting, by authorizing the Treasurer, The Chairman of the Finance Committee, and the Chairman of the Board of Trustees, to borrow, in the name of and on behalf of the church, up to \$300,000.00, for the purpose of constructing an addition to the existing church edifice, landscaping a portion of the grounds, and performing such extraordinary maintenance, refurbishment, and/or redecoration, on, in, or to the existing church edifice, including but not limited to repair of the steeple roof, as may be authorized by vote of the Cabinet.

The motion was seconded by Philip Southwick.

Donn Chatterton presented the motion to the congregation for discussion.

John Ashton asked if the mortgage will be decreased as money comes in designated for the addition and facility renovation. Frank Stewart responded that the intent of the church is to decrease the mortgage debt as soon as possible.

\*\* Dorothy Blanchard brought eight absentee ballots to the clerk from members who are church school personnel meeting with their students at the time of the meeting. They will be tallied with the final vote.

There being no further discussion Donn Chatterton reread the motion to be voted upon. The results were:

	<u>Yes</u>	<u>No</u>
stand up	65	2
absentee ballot	7	1
total	<u>72</u>	<u>3</u>

The motion was passed by 72 in favor, 3 opposed.



## Article 2:

Allan Barlow motioned that the church vote to further modify the action taken under Article 3, of the June 15, 1989, special church meeting, by authorizing the Treasurer, the Chairman of the Finance Committee, and the Chairman of the Board of Trustees, to sign in the name of and on behalf of the church, seal with the church seal, acknowledge and deliver a promissory note and mortgage of the church edifice at 8 Andover Street, Georgetown, (recorded on page 60 of Book 920 at the Essex South District Registry of Deeds, Salem, Massachusetts), and land under and surrounding it, and the Parsonage at 5 Hart Circle, Georgetown (recorded on page 708 of Book 5307 at the Essex South District Registry of Deeds, Salem, Massachusetts), and land under and surrounding it, in the combined amount of up to \$300,000.00, and to sign, seal, acknowledge, in the name of and on behalf of the church, such other instruments of every nature, which may be necessary to carry out said mortgage loan in the amount of up to \$300,000.00.

The motion was seconded by Philip Southwick.

Donn Chatterton presented the motion to the congregation for discussion.

There being no discussion Donn read the motion once again for a vote.

The results were:

	<u>Yes</u>	<u>No</u>
stand up	62	1
absentee ballot	7	1
total	<u>69</u>	<u>2</u>

The motion was passed by 69 in favor, 2 opposed.

## Article 3:

Frank Stewart motioned that the church vote to further modify the action taken under Article 3, of the June 15, 1989, special church meeting by authorizing the Renovation Committee, with the approval of the Cabinet, to have specifications and drawings prepared, obtain any necessary town, commonwealth, and federal permits and approvals, obtain bids, and select a contractor or contractors, and by authorizing the Chairman of the Renovation Committee and the Treasurer, with the approval of the Cabinet, to sign in the name of and on behalf of the church, a contract or contracts costing a total of less than \$400,000.00, for site preparation, construction, finishing, and landscaping, for an addition to the church edifice in accordance with plans approved by the church under Article 2 of the June 15, 1989, special church meeting.

The motion was seconded by Philip Southwick.

Donn Chatterton presented the motion to the congregation for discussion.

Frank Stewart noted that there is a progress chart posted downstairs. A loan documentation was prepared during the summer. Georgetown Savings Bank is working closely with our church representatives. Quotes were received from four contractors to build a church addition. Two of the quotes were lower than anticipated in price. The town has also worked with our representatives and building permits have been obtained by the church. Construction should begin one week after obtaining a loan. Construction should be completed 130-150 days from initial ground breaking.



Dick Harding inquired about the status of the repair of the steeple. Jay Hart responded noting that the last quote for the repair of the steeple had been received on September 14, 1991. The quotes will be presented to the Cabinet on September 18, 1991 with the anticipation of finalizing plans to hire a contractor and get on with the repairs. Emergency work will be done to provide a safe entrance to the front side of the church. A definite time frame for beginning and completion of steeple repairs has not been established.

With no further discussion, Donn Chatterton reread the motion and a vote was taken. The results were:

	<u>Yes</u>	<u>No</u>
stand up	69	1
absentee ballot	7	1
total	<u>69</u>	<u>2</u>

The motion was passed by 69 in favor, 2 opposed.

Donn Chatterton noted that our church always pulls together regardless of different view points. He noted the success we should have as we once again plan for the annual church fair.

Joe Rawlins made a motion that the meeting adjourn, seconded by Emily Knapp, so voted. The meeting adjourned at 11:53 AM.

Respectfully submitted,

*Jacqueline C. Moore*

Jacqueline C. Moore, Clerk

Clerk's note: identity of above mentioned church officers.

Treasurer: Muriel Gordon

Chairman of the Finance Committee: Allan Barlow

Chairman of the Board of Trustees: Jay Hart

Chairman of the Renovation Committee: Frank Stewart



# Minister

## MINISTER'S MESSAGE

1991 was a landmark year for us.

We forged ahead on several fronts - faith raising, commitment, capital fund raising, research into our history, ground-breaking, new constructions.

As a church we talked to each other about faith and commitment, even mentioning the 'P' word - PRAYER, as we set about creating a firm financial base for construction hopes and plans.

The unexpected arose - or rather kept falling from the sky - slate shingles from our steeple necessitating their removal, the replacement of the wood beneath them and the restoring of the steeple to its original beauty. This was completed as the first snowflakes fell.

The capital fund drive was successful and we proceeded with the business of getting funding from a bank and the selection of a contractor. A snag developed. While setting up conditions mortgage, we discovered that the First Congregational Church of Georgetown, Inc. was not the owner of the land on which the present building has been standing for 120 years. According to state records the title was still held by the First Congregational Society which went out of business when the Church was incorporated in 1954. Fortunately two members of the last Board of Trustees of the Society from 1954 were willing to sign the necessary legal papers to complete what should have been completed back in 1954. An interesting sojourn into our past.

With that hurdle cleared, we proceeded with a groundbreaking ceremony in mid-October and the construction of the addition, which is well underway as we report at the close of 1991.

It's been another banner year musically - there's always something new - an intergenerational band rehearsing on a regular basis and playing in church. We presented, again, Bob Knapp's oratorio "Rejection & Revelation" at Easter. In early December we ushered in the Christmas season with a wonderful original musical version of Dicken's "A Christmas Carol" ("Hallo, God Bless") for three performances in our sanctuary. It was a tremendous undertaking with great performances. The profit went to Wellspring, a lowcost home ownership program (similar to Habitat's) supported by the churches of our Essex Association.

It's been one of the busiest years of my life, one of the most exciting and satisfying, as we prepare our facilities and ourselves for ministry into the second millenium.

The work of the Church is - as always - a team effort, a cooperative endeavor. I believe that God has been guiding all of us in our individual and collective decisions, that Christ's spirit has been



Minister's Message cont...

helping us overcome snags, misunderstandings, confusions, and scheduling difficulties, opening the bonds of friendship and cooperation.

For the first time in recent years we had delegates to our State Conference Annual Meeting, and insightful reports from that meeting given at our worship service. At this writing I am looking forward to an event the first Sunday in May - the Northeast Area of the Conference is sponsoring a combined worship service on Sunday, May 3 called "Celebration '92", at which time Dr. Paul Sherry, the national President of the United Church of Christ will be the preacher. It will be held at the fieldhouse of Beverly High School and we'll be working out the details and plans as they affect our own church.

My thanks to all who worked with the home visitation program early in the year, those who have carried on the ministries of teaching, music and administration under abnormal circumstances. With the physical project so obvious and underway, it's time to remind ourselves that we are to be about the business of using new facilities for the purposes they were built - to provide places for spiritual growth, mission, and ministry - to be carried on more effectively in the days and years ahead.

Faithfully,

Phil Southwick



# Clerk

## REPORT OF THE CHURCH CLERK

### Highlights of 1991:

- A. The Annual Meeting was held on January 31, 1991 with forty-two members in attendance.
- B. Our Church participated in the annual Essex Association Pulpit Exchange on February 10th with the Trinity Congregational Church of Gloucester. Rev. Mark Hamilton was our guest preacher and Rev. Southwick was guest preacher for the Gloucester church.
- C. An all-Church Family Banquet on March 17th was very well attended by our church people. This gathering of adults in the West Boxford Second Congregational Church culminated the activities of the Steering Committee for "Together For Our Heritage". Highlights of the evening were the video presentation depicting our church's heritage, along with the generous commitments received from our Church Family, thus allowing us to reach pledges which were more than three times our annual pledges. The children of the church were cared for and entertained at our own church.
- D. March 31st, Easter Sunday, was celebrated with an original oratorio by Bob Knapp, titled "Rejection & Revelation".
- E. Ed Remaly, Assistant Pastor at the West Boxford Second Church, was honored on April 14th at a worship service at his church followed by a chicken barbecue and special recognition program. Ed and his family relocated to Northern Michigan.
- F. The Church Band made its debut on April 21st at our Sunday worship service.
- G. One Great Hour of Sharing was observed in our Church on Sunday, April 28th. Refugee support and resettlement after Desert Storm was a top priority.
- H. "Mission Alive" was hosted at our church on April 30th beginning with supper and followed by a sharing of mission projects in our area. Erv. Bode, our Area Minister, gave us insight into our international mission goals.
- I. The Rev. Dr. Laurene Bowers was our guest preacher on Sunday, May 5th.
- J. Helen Snow and Shirley Southwick attended the State Conference at Mt. Holyoke as our Church Delegates. A new State Conference President, the Rev. Bennie Whiten Jr., was elected to take office in September.
- K. A great deal of research was necessary to show clear title to land upon which our church sits. Our past records did not, in clear legal terms, note the transfer from the First Congregational Society to the First Congregational Church of Georgetown, Inc. Thanks to the work of a few church members along with the help of attorneys, Robert Andrews and Fred True, the necessary documents were obtained to put the records in order.
- L. Once again our church was represented in the Emmaus House Cycle for Shelter "Bike-A-Thon" held on September 14th. Cindy Bridges, Estelle Passeri and Jan Spence rode in the event, thus earning \$337.00.



Report of the Clerk cont....

- M. A Special Meeting was held on Sunday, September 15, 1991 after morning worship service. It dealt with identifying the church officers and committee chairmen responsible for contracts, what specific property was to be mortgaged and obtaining authorization to renovate/repair the church steeple.
- N. After many discussions and lengthy research by the Trustees, the Cabinet voted, at the September meeting, to renovate the steeple by removing the slate, checking and replacing - if necessary - the underboards and once again covering the steeple with slate shingles, thus "retaining the character of the church steeple".
- O. Our church celebrated the groundbreaking for our addition after the service on October 20, 1991.
- P. At our November 17th worship service, Mr. Will Dame, lay leader at the Manchester-by-the-Sea Congregational Church, noted his experiences as work coordinator at the Alper Court (Wellspring Mission) project.
- Q. It was voted at our November Cabinet meeting to give 50% of our Advent collection to Emmaus House and 50% to our church Diaconate Fund which offers financial help to our church people and community in times of an emergency.
- R. "A Christmas Carol" musical was presented in our church sanctuary on December 6th, 7th, & 8th. Proceeds were designated for the benefit of the Wellspring Housing Mission of the Essex Association, U.C.C. which is coordinating the Alper Court project of Gloucester.
- S. The Church School children presented a Cantata on December 15th at our regular worship service. It was exciting to observe their presentation of "Sing Carols of Joy". These will be some of their fondest memories as they look back on their childhood Christmas celebrations. We are fortunate to be able to share these moments with them.
- T. The Cabinet voted at their December meeting to schedule the Annual Meeting for January 30, 1992 at 8:00 p.m.
- U. It was voted at our December Cabinet meeting to authorize the Moderator, with Cabinet approval, to appoint a committee to review the Church By-Laws. The committee will recommend changes at a future Church Meeting for approval by vote.

The following is a report of our Church Membership:

<u>MEMBERSHIP</u>	January 1, 1991	268
ADDITIONS:	Affirmation of Faith & Letters of Transfer	6
REMOVED BY:	Death Relocation	2 3
MEMBERSHIP	December 31, 1991	269

From the Minister's Records:

BAPTISMS	16
MARIAGES	13
FUNERALS	11

IN MEMORIAM:

Joyce Locke  
Harriette Poole

Respectfully submitted,  
Jacqueline C. Moore, Clerk



# Year Review

## 1991 CALENDAR

JANUARY	Resumed meetings with Resource Services, Inc. Church Band organized Annual Meeting
FEBRUARY	Communion/Three Chaplains' Sunday/Guest Veterans Youth Group Rally, Tewksbury Pulpit Exchange/Mark Hamilton Continuing Capital Stewardship Campaign Home visitations with faith emphasis Members attended U.C.C. Suitcase Seminars
MARCH	Annual Clean-up Day Advance Commitment dinners C.S.C. Church Family Banquet/West Boxford World Day of Prayer Passover/Maundy Thursday service Sunrise Service & Breakfast Easter Oratorio
APRIL	Junior Choir Festival Youth Group Dance Masonic Sunday Youth Group sponsored Spaghetti Supper Mission Alive! regional meeting here One Great Hour of Sharing Pre-membership meetings begin
MAY	Pre-membership meetings continue "Broadway Belles" show Pentecost/Reception of new members
JUNE	Graduates' Sunday Teacher Appreciation Dinner Delegates to State Conference Union Services with West Boxford Strawberry Social
JULY/AUGUST	Union Services with West Boxford
SEPTEMBER	Teachers' Workshop Emmaus "Bike-a-thon" Homecoming/Rally Day with breakfast Church Meeting to clarify 6/'89 church meeting
OCTOBER	World Wide Communion/Neighbors-in-Need Offering Groundbreaking for Addition Church Fair Reformation Sunday
NOVEMBER	Stewardship Sunday Family Thanksgiving Sunday/Food Offering, Emmaus Thanksgiving Eve Service, Groveland
DECEMBER	Wellspring Mission Speaker, Will Dame, at worship Communion Mini Fair "A Christmas Carol" Family Christmas Sunday/Pageant/Gifts for H.O.M.E. Annual Service of "Candles & Carols" Church Office relocates to temporary quarters



# Diaconate

## REPORT OF THE DIACONATE

Members of the Diaconate for the year 1991 were:

Chairperson:	Stephen LeBlanc
Secretary:	Karen Freeman
Visitation Coordinator:	Charles Blanchard
Christian Service:	JoEllen Fielding
Church Greeters' Coordinators:	Don & Lee Ames
Members:	Charles Freeman
	Barry Games
	Estelle Passeri
	Jan Spence

Barry Games continued to provide a special service to the Diaconate and our Church Family by insuring that the pulpit covers were changed according to our religious calendar. As in past years when Barry has volunteered for this task, there was never any doubt that the proper covers would be in place each and every week.

As in the past years, the Diaconate would like to extend a special THANK YOU to Bill and Vivian Rasmussen for volunteering their time to coordinate the purchase and delivery of flowers and cards recognizing events in the life of our Church and its members. The impact of this service can be measured by the number of notes and letters to the Church from individuals who have been touched by their efforts.

### HIGHLIGHTS OF 1991

When reviewing the spiritual life of our Church in the future, 1991 will surely be considered one of the milestone years. The first three months of the year were dedicated to our Capital Stewardship Campaign "Together For Our Heritage". This program was not simply a fund raising project, but an important event in the spiritual life of our Church and many of its members.

Although the Diaconate was not involved in this project as a committee, we would like to recognize and applaud the efforts of the Capital Stewardship Campaign Committee, and our Minister, Rev. Southwick for guiding the spiritual impact the program had on our Church Family during 1991.

The Easter season was again marked by our traditional Maundy Thursday service. As in 1990, other area churches were invited to join in our celebration, but declined. The efforts of all of the Diaconate members and other Church members, who made this service so special, are greatly appreciated.

New members joined our Church on Sunday, May 19. Six new members were received into our Church Family. We welcome them and are glad they are here.

Our Christmas Eve Candlelight Service once again filled our Church with music, light and people. This continues to be one of the most special and well-attended services of the year.



Diaconate Report Continued ....

The Diaconate continued to visit those members of our Church Family who are unable to attend Church regularly. As has been reported in the past, these visits continue to inspire a feeling of fellowship in the visitor as well as the person being visited.

I would like to thank Rev. Southwick for his guidance and advice, and everyone else who has assisted the Diaconate in carrying out its duties over the past year.

Respectfully submitted,

Stephen J. LeBlanc



# Christian Education

## REPORT OF THE BOARD OF CHRISTIAN EDUCATION

I would like to start my report by thanking all our loyal, dedicated teachers who have given of their time, not only on Sunday, but also in preparation for the religious education of the children of our Church. We should be very proud of the young people who help with the infants, two, three, four and five-year olds. Thank you for the love and caring you have shown for the little ones.

In June the Board had an Appreciation Dinner for the teachers and workers of the Sunday School. In September we had a continental breakfast for the teachers. Then they received materials for their classes and set their rooms up for start of the new year.

Our mission projects this year have included Heifer, Emmaus House in Haverhill and H.O.M.E. in Maine.

The money we earned from the Candy and Craft Sale in February went to H.O.M.E. and to Heifer. The food and paper goods we collected at Thanksgiving were taken to Emmaus House in Haverhill by our Youth Group. The Youth Group, with the help of their leaders, Sue and Glenn Clohecy, have prepared some meals for Emmaus House.

We heard that Emmaus House was in need of toothbrushes and tooth paste; thanks to everyone who helped us collect so many. Thanks to Dr. Hill who made a nice contribution to our collection.

At Christmas we had a lot of toys brought in to send to children at H.O.M.E. in Maine. Sister Lucy's brother-in-law and some friends from H.O.M.E. came to pick up the toys. They had a very full station wagon when they left.

On Graduates' Sunday, the High School graduates were given cross pins/tie tacks by Whitley Daly as a representative of the Board of Christian Education. Rev. Southwick wished them well on their future endeavors and let them know that we, their Church Family, are always here for them.

For Children's Day, the children presented a puppet show about King David under the direction of Dorothy Blanchard, assisted by Evelyn Boose, Shirley Southwick and Marion Harding. The children, taking part, enjoyed pizza and tonic during rehearsals.

Homecoming/Rally Day was a well-attended event and the Vestry was filled with families enjoying a continental breakfast prepared by Bill and Kathy Grover with members of the Youth Group serving. Everyone thought it was a good way to kick-off a new Church School year.

At Christmas the children put on a Christmas Cantata under the direction of Dorothy Blanchard. Rev. Southwick did the narration. The Junior and Cherub Choirs, the Handbell Choir, and Emily Knapp supplied the



Board of C. E. continued ....

the music under the direction of Evelyn Boose. Susan Stead helped with the costumes and Dwight Southwick took care of the sound system.

The Board has purchased a VCR and television to be used along with our church curriculum. There are some very good videos which we have bought, too. Some of the classes have seen segments of the videos showing stories which go along with their lessons.

One of our members, Olive Ingraham, resigned in June. Thank you, Olive, for all your help while you were on the Board. In the Fall we welcomed Nancy Aberman to the Board, filling the vacancy.

I would like to thank all the Board members: Charleen Maunsell, Olive Ingraham, Karen Young, Whitley Daly, Shirley Southwick and Nancy Aberman, the Superintendent of our Church School, Dorothy Blanchard, and Philip Southwick - for their help, guidance and spiritual support during the past year.

Respectfully submitted,

Marion Harding, Chairman



CHRISTIAN EDUCATION STAFF

Infant Care:

Laurie Dangora  
Carolyn Kallery  
Sylvia George  
Beth Desrochers  
Judy Rotondo

Helper:

Trisha Chatterton

Two Year Olds:

Marjory Watson  
Karen Young  
Candy Longchamps  
Janet Pantano

Helpers:

Sarah Young  
Marcia Ingraham

Three Year Olds:

Whitley Daly  
Charleen Maunsell  
Gail Fennessey  
Eileen Labrie

Helpers:

Andrew Murphy  
Julie Chatterton  
Melissa Guiffrida

Four and Five Year Olds:

Peggy Smith

Helper:

Tempe Watts

First & Second Grades:

Jill & Tom Hamelin  
Susan Stead & Gayle Ells

Third & Fourth Grades:

Florence Hamelin  
Shirley Southwick

Junior High

Diane Townsend  
Joe Rawlins

Fifth & Sixth Grades:

Marion Harding

Senior High

Rev. Philip Southwick

Pilgrim Fellowship (Youth Group) Advisors:

Sue & Glenn Clohecy

Church School Superintendent:

Dorothy Holly-Blanchard



## School Superintendent

### REPORT OF THE CHURCH SCHOOL SUPERINTENDENT

We are in the second year of using the David C. Cook Curriculum, "Bible in Life". The 1991 subjects have included Paul's activities and message, Old Testament prophets, creation, Abraham and Isaac. Currently we are studying the Life of Christ. The teachers have expressed general satisfaction in using the materials for they are Biblically based, have good coordinating activities, correlate the main message with today's living and have good take-home materials. In addition to the above, all students are studying basically the same subject matter at age appropriate levels. This makes it easier for teachers in-service education and for family follow-up.

I continue to commend parents and caregivers who show that Christian Education is a priority by getting their children to Church School. We continue to need to enlist parents and caregivers as partners in Christian Education. The 30-34 total hours in Church School per year is insufficient to lay a lifetime foundation. The Sunday School lessons need to be reinforced at home. One family has reported putting the take-home papers in a loose leaf binder, so they are readily available for use and review



Report of the Superintendent continued ....

We have over 100 young people enrolled in our Church School. Our weekly attendance for infants through Grade 12 is about 60. We are steadily growing.

We are very appreciative of the dedication of our Church School Staff. We have a very small turn-over each year. We are sorry to have lost Shirley Powell, Lee Ames, Karen LeBlanc and Jane Kennedy. We wish Michele Skinner and Pamela Boynton well as they go with their college life. Michele and Pam have helped in the Church School for all of the three years I have been Superintendent. They came every Sunday with very few exceptions. We depended upon their special way with children and infants.

We are glad to welcome Laurie Dangora as coordinator for our Infants through 2-year-old division as well as Sylvia George, Candace Longchamps, Tom and Jill Hamelin, Susan Stead and Gayle Ells. The varied backgrounds of these teachers and caregivers help to spark our Church School. We also welcome the high school and junior high young people who are helping with infants and two-year-olds. Please see page '6 d' for their names.

We are entering the modern age. This last year, with the help of Mr. & Mrs. David Phillips of Video 2000, we purchased a television and VCR. They also gave us 2 videos - Noah and the Ark and David & Goliath. We are beginning our own video library which consists of the Easter Butterfly and a 3-cassette set of Jesus and His Times. We are currently using the latter.

The first Sunday of the month is still our Mission Sunday. All offerings go to missions. This year we have supported H.O.M.E., Emmaus House and the Heifer Project. A unique first was the contribution of new toothbrushes and toothpaste for Emmaus House.

It is rewarding to be working with our Church School young people. Their rehearsals and participation in the morning worship service at Children's Day and in the Christmas Cantata and Pageant, "Sing Carols of Joy" shows that we have some excellent prospective church leaders.

I am most appreciative of the support of the Board of Christian Education who are always helping further Christian Education - from recruiting teachers to helping with special projects. Charleen Maunsell keeps track of our over-all Church School attendance and Karen Young collects the offering each Sunday. This has helped me to shift my attention to other areas.

I also want to thank the Rev. Southwick and Joan Chatterton who are so helpful in so many ways. All the Church Boards and individuals have been very helpful when they have been asked for help. The cooperation of all helps Christian Education be an all-church affair. Thank you.

Church School young people and staff are watching the progress of the new addition with great interest. We are eagerly awaiting moving in.

Dorothy Holly-Blanchard



## Youth Fellowship

### PILGRIM FELLOWSHIP YOUTH GROUP REPORT

The 1990-91 year was a busy one for our Youth Group. We started off the season by helping to make signs for the Fair. While we had fun this year going bowling, Christmas shopping, and having parties, we also did several worthwhile projects.

Close to home, we held a spaghetti supper to raise money for the Church Building Fund; we made a profit of \$150.00. We could not have done this without the help of Bill and Kathy Grover. On Easter Sunday we conducted the Sunrise Service. Most of the kids wrote their own piece, with the help of Rev. Southwick. Afterward, we served breakfast back at the Church, with great help from the Sheehan Family.

The Youth Group also helped Emmaus House in Haverhill a few times, by delivering canned goods, and preparing a meal that we took to them and served. We also held a dance and invited all the area churches to attend. The money we raised, in part went to help sponsor the "Hands For the Homeless" walk in Haverhill in which we participated.

We have attended some of the Youth Rallies held for all the area churches. At these Rallies we have worked together on projects for all kinds of causes, held discussion groups, eaten dinner, and then enjoyed dances with kids from all over.

The Youth Group hopes to continue as we have been, getting stronger as we grow. We could not be what we are without the help and continued support of our Church. For this we thank you.

Sue & Glenn Clohecy, Advisors



## Trustees

### BOARD OF TRUSTEES

This year's annual report of the Board of Trustees has two purposes. The first purpose is to recap the main activities of the Trustees. To do this, I simply look back at the notebook that is kept by every Chairman of the Trustees. The second purpose of this report is to finish my tour of duty on the Trustees and reflect back on the last three years that I have been involved with taking care of our beautiful Church Home.

The things we have been doing this last year are in many ways like most years before. You can always count on light bulbs, doorknobs, plumbing, furnaces, snowblowers and lawn mowers to remind you of your duty as a Trustee. However, it is without a doubt, that the renovation and preservation of the steeple has been the greatest challenge the Trustees have faced in many years. We can all be proud that our Church Family has been able to support this effort. I could fill pages with the saga of the steeple, but I prefer to look forward.

But just one more look back. Thanks to each of the Board members - Clyde Tozier, Charlie Locke, Tom Moore, George Desrochers and Jack Howland. I am sure you will continue to care for and love our newly expanded Church Home.

Thank you for your effort and trust by working together.

Jay Hart  
Chairman - Board of Trustees



## Music

### MUSIC COMMITTEE

We are truly blessed by the devotion and talent of our music directors. Bob Knapp is not only Director of Music. He also directs the Senior Choir and the new Church Band. Evelyn Boose directs the Bell Choir, Junior Choir and Cherub Choir. Marion Harding assists Evelyn with the Junior Choir and Linda Flynn assists with the Bell Choir. Involved with all these groups is our talented Organist, Emily Knapp.

The Senior Choir presented Bob Knapp's composition "Rejection and Revelation" at Easter. Some of the Choir members took part in "Broadway Belles" and "A Christmas Carol".

The Junior Choir was involved in the Junior Choir Festival, sang at Dom DeFilippo's nursing home for his birthday, participated in "Broadway Belles" and Children's Day. During the Christmas season they sang with the Bell Choir at Faneuil Hall and the V.F.W. Senior Citizens' Christmas Party. They also took part in "A Christmas Carol". They were joined by the Cherub Choir in presenting a cantata "Sing Carols of Joy".

A brand new Church Band was started by Bob Knapp, open to everyone from junior high age to adult. This not only brightens many Sundays, it gives an outlet to a lot of formerly hidden talent.

"Broadway Belles" presented "Anything Goes" this past May with the proceeds going to the grand piano fund.

The highlight of our musical season was the production of an original musical version of the Dicken's classic, "A Christmas Carol". This was composed and accompanied by Charles Naylor, father of Director, Sandra Elkin. All the Church groups took part. Proceeds from this event went to the Wellspring Housing Mission of the Essex Association, U.C.C.

Respectfully submitted,

Audrey Magown, Chairman



# Guild

## REPORT OF THE WOMEN'S GUILD

The Women's Guild is organized around five main meetings: February, April, May, September and December. However, work parties for missions were also held in March and May.

The February meeting is traditionally our mission emphasis meeting and Carolyn Boynton led that first meeting in 1991. We are continuing the long-time tradition of the Women's Missionary Society (now discontinued) of saving and rolling pennies for a worthwhile cause. Our cause in 1991 was raising money for warm Church World Service blankets to benefit refugees. At our February meeting we rolled enough pennies to purchase 21 CWS blankets.

We also began a project of making quilts for babies and small children born with AIDS or crack dependency (called "ABC Quilts"). The women of our Church enthusiastically embraced this project, and we held several followup work parties to sew and tie quilts which netted 27 by the end of May. That number included a beautiful quilt made by the Kindergarten children with their teacher, Peggy Smith. Many thanks to all who helped with this important mission.

Shirley Southwick was Chairlady for the April meeting at which time we viewed "Together For Our Heritage", a video showing our church's rich history, with background music played on our tracker-action organ. The video was prepared for the Capital Stewardship Campaign. Shirley also had entertaining games and many prizes for the winners.

On a beautiful warm evening we took a bus trip to Magnolia for our May event - the Annual Guild Banquet, organized by Norma Jean Lawson. Dinner was held at the Patio Restaurant in a room set aside for us. The meal was delicious and a lively business meeting followed which recaped Thrift Shop successes, mission donations, and presented the Chairladies for the Fall of '91 through the Spring of '92:

September '91	-	Lillian Kelloway & Elizabeth Thomas
December '91		Ginny Ryder
February '92		Joan Chatterton
April '92		Shirley Southwick
May '92		Norma Jean Lawson

Eighteen women enjoyed the September Covered Dish Luncheon with Chairladies, Lillian Kelloway and Elizabeth Thomas. They organized the luncheon and served an elegant dessert. Special guests were the Fair Chairladies: Cathie Southwick, Shirley Powell and Virginia Ryder, and the Fair Table Chairpeople. Each woman gave us a progress report on the Fair from her perspective, and encouraged participation and assistance. This gave us a birdseye view of the "Heritage Fair" for 1991: October 25 & 26.

The December meeting was a festive occasion. A Christmas party, hosted and organized by Ginny Ryder, included some fun games and gifts for all. It was topped by an apple crisp dessert served in holiday style.



Guild Report, Continued ....

In addition to our material aids projects, the Guild contributed:

- \* Refreshments for "Broadway Belles" held in May
- \* Eighteen new dish towels for the Church kitchen
- \* Pledge of \$1,000 to the Church's current expenses
- \* Pledge of \$3,000 to the building fund
- \* Donation of \$200 for Church World Service transportation fund
- \* Refreshments for Christmas musical, "Hallo, God Bless"

Under "new business" the following request, directed to our Church Cabinet, was voted unanimously at the December meeting:

"The Women's Guild request the use of the entire first floor of Metcalf House to continue the sale of used clothing and accessories, thus relinquishing the room designated for this purpose in the new addition of the Church for as long as the house is useable".

The Thrift Shop continues as a fundraiser for the Guild (thus benefiting the Church) and it is also a mission to the community. Fourteen active volunteers kept the Thrift Shop in operation for 102 days during 1991, and worked eighteen days with the clothes - sorting, storing, etc., other than the regular Fridays and Saturdays.

Marge Pitkin worked every Saturday in July and August to give some of us a reprieve at a busy time, for which we thank her.

The Shop was closed December 20 and 21 and we recommend that it be closed the weekend after Christmas also. We appreciate all of the items that we contributed, and the help from faithful volunteers.

We are looking forward to the time when we can move into the three remaining rooms in the downstairs of the Metcalf House, and can display our wares to a much better advantage, including better working and storage room.

Our total deposits for the year were \$2,253.25.

Respectfully submitted,

Joan Chatterton & Betty Jo Fawley



## Mission Coordinator

### REPORT OF THE MISSIONS COORDINATOR

The First Congregational Church of Georgetown provides financial and material support through its mission projects to people in need locally, nationally, and globally.

#### Local and New England Mission Projects

1. Thrift Shop - good quality, inexpensive clothing benefiting the community.
2. Georgetown - All Advent Folder money went to assist families in our own community. A portion of the Christmas Eve Offering was also allocated for local community support.
3. Emmaus House - The congregation, with funds provided by the Diaconate, prepared and served meals every-other month to the guests at Emmaus House, homeless shelter in Haverhill. Also, proceeds from the Church School-sponsored Valentine's Candy Sale went to the shelter. Jan Spence, Estelle Passeri and Cindy Bridges rode through rain in the September "Bike-a-thon", raising \$337 in pledges from their friends and the congregation. Many bags and boxes of food were taken to the shelter at Thanksgiving.
4. Pregnancy Crisis Center, Haverhill - received twenty new hand-knitted baby sweater sets for that Center's clothing program. This group offers counselling and material aids assistance to unwed mothers, under the guidance of medical and religious professionals. It is non-denominational. Following the birth of each baby, the mother is given second-time-around clothing for her child, but always one new item is given as a gift. The Ladies Handcraft Table of the Fair provided the gifts.
5. Pine Street Inn (Boston) & Salvation Army - received good used clothing from the Thrift Shop.
6. New Hampshire Association for the Blind - "Pull-Tabs for Sight" is the newest mission for recycled beverage can pull-tabs. The tabs are taken to the Hampton Falls Grange which sells them to a scrap aluminum collector. They donate the proceeds to the New Hampshire Assoc. for the Blind.
7. Homemakers Organized for More Employment, Orland, ME - Our Church School sent \$440 from their mission giving to H.O.M.E. at the end of the Church School year in June. The children and the congregation provided gifts at Christmastime for this shelter in Maine.



8. Wellspring Community Land Trust - The musical, "A Christmas Carol", raised \$2,000 for the Alper Ct. Project (in Gloucester) which is providing three units of affordable housing and is sponsored by the Essex Association, U.C.C.

#### National Mission Projects

1. Neighbors In Need - This offering held in October, benefited programs in the United States, providing advocacy for - those in need of health care insurance; the rights of ethnic women; families victimized by pollution/hazardous waste sites. This offering also helps provide pastoral leadership for American Indian communities.
2. ABC Quilt Project - the Guild produced 27 hand-made quilts to give comfort to babies and small children afflicted with AIDS or crack dependency.

#### International Mission Projects

1. Church World Service - The Guild donated \$200 to be used for transportation costs for sending sewing/health/medical kits to Third World countries. The Guild also raised funds to purchase 21 warm blankets to be used in disaster relief.
2. Heifer Project International - Canceled postage stamps are being collected to support this project. Commemorative 29¢ stamps are needed (not the regular 29¢ stamps) and all denominations above 29¢; also all foreign stamps. Heifer sends livestock and veterinarians to many parts of the world to help people help themselves.
3. Habitat for Humanity - The congregation brought in 36 eyeglasses which were sent to Habitat for Humanity. Habitat builds affordable permanent housing for people in need all over the world. The glasses are sold at minimal cost; the proceeds purchase building materials (for instance: it takes approximately 500 glasses to build a home in a third world country).

Thanks for your continued support of these projects.

Larry Labrie, Coordinator



# Fair

## "HERITAGE FAIR" REPORT

### Our Heritage Fair Song

For long these many years now  
We've had an annual Fair,  
A chance for special people  
To show how much they care.  
With guidance from our Father  
Each year's a new success.  
The heritage, our heritage  
Dear Lord we're richly blessed.

At first a theme is chosen  
And then we make our plans  
With Holy inspiration  
Each one does what they can.  
Much sooner than expected  
The op'ning day is here.  
The heritage, our heritage,  
Success again this year.

All fund raising is important  
But that is not the key.  
To really have success here  
Takes something else you see.  
It's fellowship and time shared  
With friends both old and new.  
We've done our best, that is success  
Our thanks Dear Lord's to You.

The mem'ry now of this Fair  
Will blend with others past  
And build a stronger future,  
That's how traditions last.  
We praise You God and thank You  
We know we're truly blessed.  
The heritage, the heritage,  
It's done - go home and rest!

- R. Knapp

Our final Fair profit is \$9,911.88. It decreased from the amount we announced in church because one of the outstanding bills was larger than estimated.

The Fair Chairs would like to thank everyone who helped make this year's Fair a tremendous success.

Shirley Powell

Ginny Ryder

Cathie Southwick



# Flowers

## FLOWER COMMITTEE

A "thank you" to our monthly "Flowerladies". They continue to provide a variety of bouquets and plants which enhance our worship services all year long. A note of appreciation to those who share their garden flowers and plants from their homes, and their flowers from special occasions: ie, weddings and anniversaries. We've incorporated some lovely silk flower arrangements in our displays from the talented hand of Debbie Lane. Ruth Jones has a knack of "bringing forth" the first forsythia every year, and follows up with more bouquets to brighten waning winter days. Ed Perkins transports his house plants all the way from Ipswich, and they are spectacular! Thanks to members of the Diaconate who create our glorious Christmas and Easter displays, then deliver the plants to shut-ins.

Please think of providing a memorial plant or bouquet during the coming year. We have many donations at Christmas and Easter, but would like to schedule more memorials throughout the year, especially during the winter months. Contact one of the following women if you wish to save a commemorative date to remember a loved one:

January/February	Joan Chatterton	8033
March	Millie Gangloff	2698
April	Donna DeSisto	7067
May	Whitley Daly	6869
June	Anna Tozier	2922
July	Lillian Kelloway	2811
September	Gert Pingree	2942
October	Carol Pierce	2364
November	Debbie	8536
December	Diaconate	

We welcome your suggestions and contributions!

Sincerely,

Joan Chatterton, Coordinator



# Social

## REPORT OF THE SOCIAL COMMITTEE

The Social Committee Hostesses for 1992 are:

January	Shirley Powell
February	Beth Arsenault
March	Joan Chatterton
April	Anna Tozier
May	Nat Tidd
June	Janice Murphy
October	Lee Ames
November	Sandi Schauer

July, September & December: Guest Hostesses

Our Sunday morning Coffee Hours continue to be well attended - thanks to our very capable hostesses.

For the first time this year, we served coffee and punch after the Easter service. Guess what? It was a huge success! It will follow the 'after Christmas Eve Service punch' as a new tradition!

July touched us with sadness. After the Memorial Service for Joyce Locke, we - with the Diaconate - provided a Luncheon Reception for the family and guests. A small way of showing how much we cared.

For this report the heading is "Social Committee", but in the budget we are known as the "Social and Kitchen Committee". This year we have been very "social"! As we begin 1992 we take the kitchen part with (excuse me) a grain of plaster!!

Respectfully submitted,

Ginny Ryder, Chairman

P.S. Watch for surprises at the Sunday morning Coffee Hour!



# Renovation

## RENOVATION COMMITTEE

The highly successful spring Capital Stewardship Campaign provided the impetus to move ahead at full steam with our building and renovation plans. During the summer months the plans for our new addition were refined and rechecked for code compliance. The final plans and specifications were submitted for bid to four different qualified contractors. An in-depth loan proposal "booklet", including complete projected cash flow analysis was prepared for submittal to lenders who might consider a construction loan to a church. In addition, necessary approvals and a building permit were secured; grants from charitable organizations were applied for and the Trustees solicited quotes for renovating the Church steeple.

Initial bids for the combined new addition and steeple renovation project ranged from \$360,000 to just under \$420,000. Lengthy rebidding and intense negotiations by the Renovation Committee and Trustees resulted in a final project cost of just over \$300,000, with the new addition contract awarded by our committee to Nova Design and Construction, and the steeple renovation to William Field & Sons. At the same time, Georgetown Savings Bank stepped forward and agreed to provide a \$300,000 construction loan with favorable terms. Our collective thanks to this thoughtful institution.

After several significant legal hurdles, attorney Robert Andrews succeeded in closing the loan in early October. Ground was literally broken the week thereafter, and our formal groundbreaking was held on Sunday, October 20th.

Since groundbreaking, progress has been proceeding with leaps and bounds. The steeple has been completely renovated, including the unanticipated need to replace all of the planking. We have a new set of front stairs with railings, a redesigned parking area and a new addition that is over 60% complete. With any luck (come on you elevator people!) we should be moving into our new space by mid to late March, with final paving and landscaping later in the spring. We even received two grants totalling \$3,000. Wow. Jim Viera also made a very special contribution by drilling the shaft for the elevator at no cost, which allowed us to extend the elevator to the third floor - thanks Jim. We accepted the contribution offered by Gary Stead to act as our Clerk of the Works; we are very grateful to have his expertise on the job.

We can't help but conclude this summary without a word of thanks to - not only the Renovation Committee - but also to the congregation en masse. During this construction we anticipated and were prepared for many differences of opinion, voiced concerns and even a fair amount of criticism typical for a project this size. What we've found instead is an incredible groundswell of positive suggestions, emotional and psychological support, much expertise on every front, acceptance of difficult "living conditions" and an overall wave of faith that has uplifted us all. Thanks Church!

Respectfully submitted,  
Frank Stewart & Robert Knapp, Co-chairmen



## Capital Stewardship

### CAPITAL STEWARDSHIP CAMPAIGN

It hardly seems that at this time last January the Capital Stewardship Steering Committee was preparing to gear-up our Heritage Fund Campaign. Meeting after meeting gave way to descriptive written information outlining our goals, our logo and our theme ... "Not Equal Gifts, But Equal Sacrifice". A myriad of promotional tools took shape, including a 12-page brochure, commitment cards, financial planners, letters of encouragement, campaign stationery, banquet invitations, banquet programs and a series of newsletters. Our financial goals were established at a base target of \$100,000, with an aggressive upside of \$150,000. A dream goal of \$200,000 would be attained only if everyone made a genuine sacrificial commitment.

February was marked by an all-church canvass and Fellowship visitations. Advance commitments were solicited and several Sunday services were marked by personal commitment testimonies. An intensive communication period peaked on March 17th with our memorable All Church Banquet, highlighted by the emotional video journey of our Church's history. We are indebted to the West Boxford Congregational Church for the use of their Parish Hall.

Intensive commitment follow-up and additional visitations were undertaken during the last two weeks in March. Easter Sunday, March 31st marked an exciting, unforgettable day in the history of our Church, and marked the beginning of our future heritage. In addition to celebrating Christ's victory, we were able to rejoice in our own victory ... an incredible outpouring of support which enabled us to surpass even our \$200,000 dream goal. We had committed together - over the next three years - to over \$225,000 in pledges!

I wish to thank the Reverend Jim Sanderson of Resource Services, Inc. from Dallas, Texas who provided solid professional guidance to the Steering Committee ... and Oh, what a Steering Committee; Joan Chatterton, Isabel Gammon, Betty Jo Fawley, Steve LeBlanc, Bob Knapp, Dwight Southwick, Shirley Powell, John Morrison, Cathie Southwick, Ginny Ryder, JoEllen Fielding, Emily Knapp, and our spiritual strength, the Reverend Phil Southwick ... you are an unbelievable group of talented, supportive and loving friends. My thanks also to a compassionate, supportive congregation, whose commitment surpassed everyone's expectations ... except God's.

Respectfully submitted,

Frank Stewart, Campaign Director



## Auditor

January 28, 1991

Our recent examination of the 1990 Financial Records of the First Congregational Church, finds them to be accurate and in order.

We commend Muriel Gordon, Treasurer for a job well done. The job of Treasurer is one that tends to go unnoticed by those in the Church who may not be familiar with the time and effort that is needed to attend to all the bill paying and record keeping for our Church. We also commend the Finance Committee for their expert overseeing of all the financial details of the Church.

T. Louis Hamelin  
Emily J. Knapp  
Auditors

## Collector

### COLLECTOR'S REPORT FOR 1991

Pledges 97

Paid in full 79

Nearly paid 12

Half paid 3

Very little paid 3

97

As of January 20, we have an unpaid balance of \$1,591.50

Thanks to all who responded to our plea in the newsletter.

Sincerely,

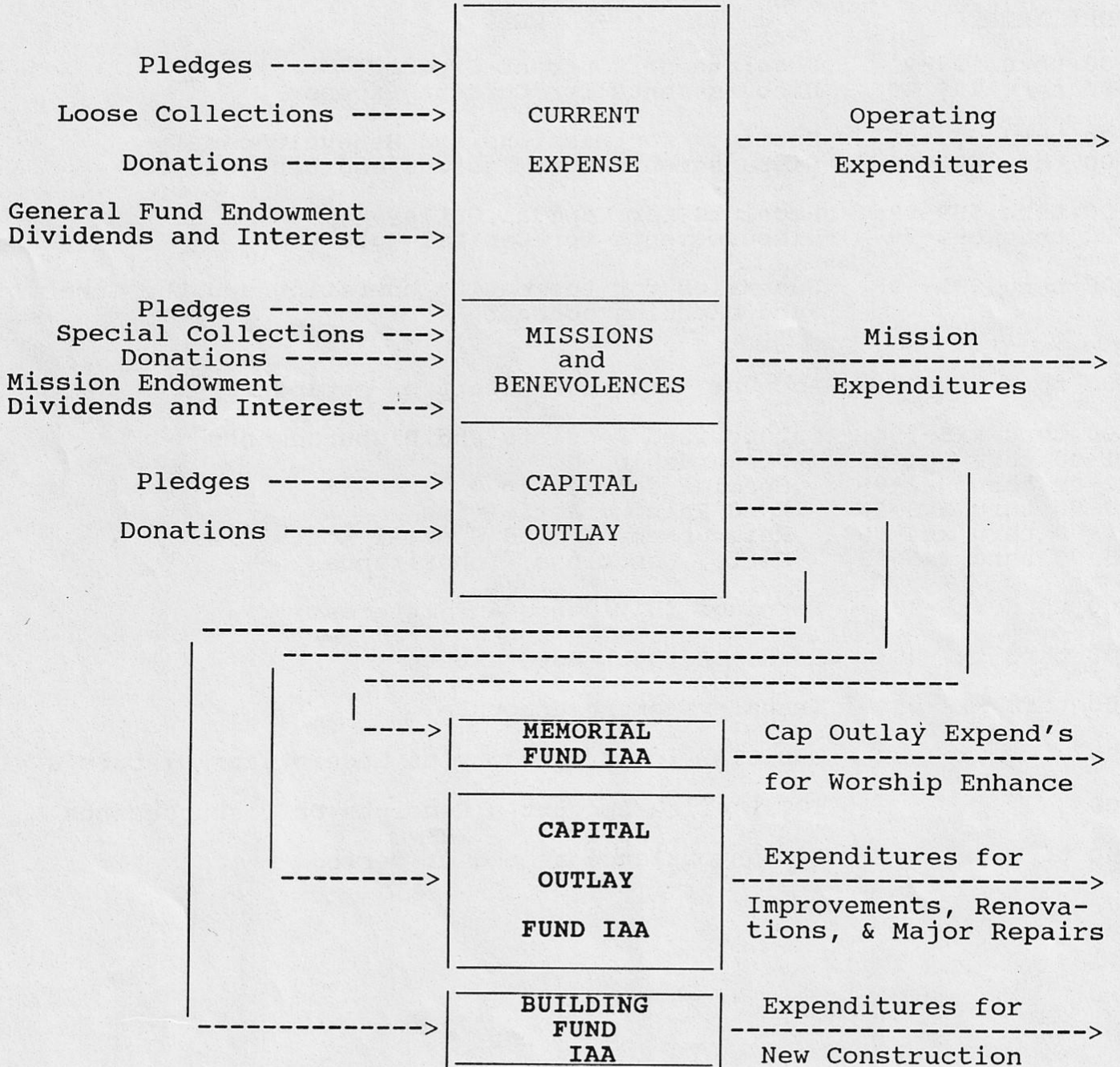
Ruth L. Jones, Collector



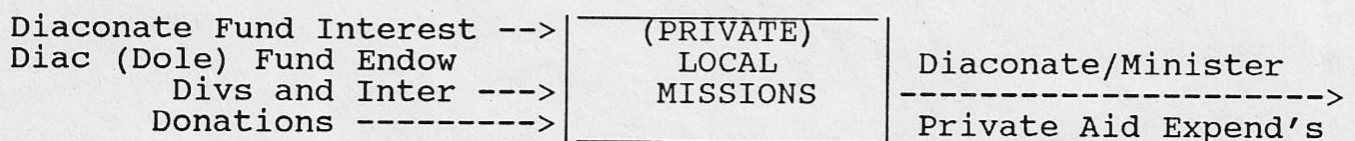
# Treasurer / Budget

## C A S H   F L O W   D I A G R A M

### GENERAL FUND CHECKING ACCOUNT



### DIACONATE FUND





A C C O U N T   N U M B E R   I N D E X

<u>Account Number</u>	<u>Purpose</u>
100-00 thru 199-99	Receipts for Current Expense
200-00 thru 299-99	Disbursements for Current Expense
300-00 thru 399-99	Receipts for Missions and Benevolences
400-00 thru 499-99	Disbursements for Missions and Benevolences
500-00 thru 599-99	Receipts for Capital Outlay
600-00 thru 699-99	Disbursements for Capital Outlay
900-00 thru 999-99	Summaries for the entire operation and the General Fund checking account
xx0-00 thru xx0-99	Account balance at start of period
xx1-00 thru xx5-99	Categorized Receipts and Disbursements
xx1-00 thru xx1-99	Stewardship
xx2-00 thru xx2-99	Special Collections
xx3-00 thru xx3-99	Fund Raising Activities
xx4-00 thru xx4-99	Reimbursements and Special Activities
xx5-00 thru xx5-99	Gifts, Donations, Inheritances
xx6-00 thru xx6-99	Earnings (Dividends and Interest)
xx7-00 thru xx7-99	Loans and Debt Retirement
xx8-00 thru xx8-99	Transfers among accounts
xxx-99	SUBTOTAL for a category of Receipts or Disburs's
xx9-00	TOTAL of an Account's Receipts or Disbursements
xx9-90 thru xx9-99	Account balance at end of period



<u>LINE NUMBER</u>	<u>DESCRIPTION</u>	<u>1991 BUDGET</u>	<u>1991 ACTUAL</u>	<u>1992 BUDGET</u>
900	<b>GRAND TOTALS</b>			
901	<b>Receipts for Current Expense:</b>			
-01	Genl Fnd Chkg Deposits (921-01)	78,090	70,357.79	76,900
-02	Ping Mus Endow Earnings (166-99)	375	346.30	240
-03	Genl Fnd Endow Earnings (176-99)	3,890	3,707.37	3,090
901-99	TOTAL, Receipts for Cur Expen	82,355	74,411.46	80,230
902	<b>Receipts for Missions &amp; Benevolences:</b>			
-01	Genl Fnd Chkg Deposits (921-02)	6,040	12,105.19	6,360
-02	Missn Endow Earnings (316-99)	90	104.47	52
-03	Diac Fund Earnings (326-99)	325	402.62	277
-04	Diac Fnd Endow Earnings (336-99)	910	667.37	600
902-99	TOTAL, Receipts for Misn's & Ben's	7,365	13,279.65	7,289
903	<b>Receipts for Capital Outlay:</b>			
-01	Gnl Fnd Chkg Deps, Reglr (921-03)	7,397	14,665.84	11,592
	Gnl Fnd Chkg, Cap Fnd Rais & Dons	0	63,001.41	70,000
	Gnl Fnd Chkg, Const & Reno Loan	0	119,613.00	180,000
-02	Memorial Fund (516-01)	400	380.31	311
-03	Capital Outlay Fund (526-01)	5,500	3,906.56	3,050
-04	Building Fund (536-99)	1,750	2,664.41	1,320
903-99	TOTAL, Receipts for Cap Outlay	15,047	204,231.53	266,273
909-00	<b>GRAND TOTAL RECEIPTS</b>	<b>104,767</b>	<b>291,922.64</b>	<b>353,792</b>
911	<b>Expenditures for Current Expense:</b>			
-01	General Fund Checking (931-01)	90,005	89,005.79	90,064
-02	General Fund Endowment (271-01)	0	88.25	160
-03	Pingree Music Endowment (261-99)	600	870.92	51
911-99	TOTAL, Expenditures for Cur Expen	90,605	89,964.96	90,275
912	<b>Expenditures for Missions &amp; Benevolences:</b>			
-01	General Fund Checking (931-02)	6,256	11,356.02	5,543
-02	Mission Endowment (411-01)	0	11.61	5
-03	Diaconate Fund (421-99)	832	2,579.76	1,028
912-99	TOTAL, Expenditures for Misn's & Ben's	7,088	13,947.39	6,576
913	<b>Expenditures for Capital Outlay:</b>			
-01	Genl Fnd Chkg, Reglr (931-03)	0	57.44	0
	Gnl Fnd Chkg, Cap Fnd Rais	0	6,078.11	0
	Genl Fnd Chkg, Const & Reno	0	119,613.00	200,000
-02	Memorial Fund (610-99)	0	1,175.47	0
-03	Cap Outlay Fund, Reglr (620-99)	0	834.76	0
	Cap Out Fnd, Cap Fnd Rais	0	6,180.20	0
-04	Building Fund (631-99)	0	7,380.06	0
-05	Debt Retire, Bldg & Reno (637-01)	0	251.36	17,500
913-99	TOTAL, Expenditures for Capital Outlay	0	141,570.40	217,500
919-99	<b>GRAND TOTAL EXPENDITURES</b>	<b>97,693</b>	<b>245,482.75</b>	<b>314,351</b>

C O N T I N U E D O N N E X T P A G E



<u>LINE NUMBER</u>	<u>DESCRIPTION</u>	<u>1991 BUDGET</u>	<u>1991 ACTUAL</u>	<u>1992 BUDGET</u>
<b><u>GENERAL FUND CHECKING ACCOUNT SUMMARY</u></b>				
920-00	<b>Balances, 01/01/91</b>			
-01	Special Donation	\$	\$ 500.00	\$
-02	Funds for Current Expense		14,091.70	
-03	Church School Coll, 1 wk/mo		344.70	
-04	Advent '90		678.50	
-03	Mission Coordinator's Expense		6.54	
-05	Emmaus, Donations		100.00	
-06	Emmaus Dinners (from pledges)		192.62	
920-99	SUBTOTAL, Genl Fnd Chkg Acct Bal		15,914.06	
921-00	<b>Direct Deposits of:</b>			
-01	Current Expense Rcts (109-00)	78,090	70,357.79	76,900
-02	Missns and Benev Rcts (309-00)	6,040	12,105.19	6,360
-03	Capital Outlay Rcts (509-00)	7,397	197,280.25	261,592
921-99	SUBTOTAL, Direct Deposits	91,527	279,743.23	344,852
928-00	<b>Transfers-In, from:</b>			
-01	Rsrv Fnd {Cur Exp Def} (628-60)	11,915*	7,500.00*	10,045*
-02	Genl Fund Endowment (278-99)	3,875	4,820.85	2,930
-03	Mission Endow (418-01)	81	104.47	42
-04	Improvement Fund (628-20)	0	0	0
-05	Building Fund (638-01)	0	6,078.11	0
928-99	SUBTOTAL, Transfers-In	15,871	18,503.43	13,017
929-00	<b>TOTAL, Genl Fnd Chkg Receipts</b>	107,398	298,246.66	357,869
<b>* Current Expense Deficit</b>				
931-00	<b>Direct Expenditures for:</b>			
-01	Current Expense (209-00)	90,005	89,005.79	90,064
-02	Missns and Benevs (409-00)	6,256	10,514.60	5,543
-03	Capital Outlay (609-00)	0	125,748.55	200,000
931-99	SUBTOTAL, Direct Expenditures	96,261	225,268.94	295,607
938-00	<b>Transfers-Out, to:</b>			
-01	Pingree Music Endow (168-01)	0	200.00	0
-02	Gen'l Fund Endow (178-01)	0	0	0
-03	Mission Endowment (318-01)	0	0	0
-04	Diaconate Fund (328-00)	0	2,663.17	0
-05	Diac Fund Endowment (338-01)	0	0	0
-06	Memorial Fund (518-01)	525	1,035.00	600
-07	Capital Outlay Fund (528-99)	16,820	13,522.40	9,900
-09	Building Fund (538-99)	52	63,052.41	70,052
938-99	SUBTOTAL, Transfers-Out	17,397	80,472.98	79,952
939-00	<b>TOTAL, Genl Fnd Chkg Disbur</b>	114,047	305,741.92	375,559
939-90	<b>Balances, 12/31/91</b>			
-91	Special Donation		500.00	
-92	Funds for Current Expense		7,523.28	
-93	Church School Coll, 1 wk/mo		152.50	

C O N T I N U E D O N N E X T P A G E



LINE NUMBER	DESCRIPTION	1991 BUDGET	1991 ACTUAL	1992 BUDGET
-94	Mission Coord's Expenses		50.00	
-96	Emmaus, dinners from pledges		138.00	
-98	Fraser Fund		55.00	
939-99	SUBTOTAL, Genl Fnd Chkg Balance		8,418.78	
 <b>EE PINGREE MUSIC ENDOWMENT</b>				
160-00	<b>Balances, 01/01/91</b>			
-01	Savings Account 22635	\$	\$ 870.94	\$
-02	CD 17-002037		4,545.00	
160-99	SUBTOTAL, EE Pingree Endow Bal		5,415.94	
161-00	<b>Direct Deposits of:</b>			
-01	Endowment Growth (10% Inter)	0	38.00	24
-02	Check Returned (Boose)	0	25.00	0
161-99	SUBTOTAL, EE Pingree Dir Deposits	0	63.00	24
166-00	<b>Earnings from:</b>			
-01	Savings Account, Interest	25	33.24	30
-02	CD, Interest	350	313.06	210
166-99	SUBTOTAL, Earnings	375	346.30	240
168-00	<b>Transfers-In from:</b>			
-01	Genl Fnd Chkg (938-01)	0	200.00	0
169-00	<b>TOTAL, Pingree Endow Receipts</b>	375	609.30	264
261-00	<b>Direct Expenditures for:</b>			
-01	Endowment Growth (10% Inter)	0	38.00	24
-02	Choir Certificates	0	100.20	0
-03	AGEHR, Bell Choir Director's Subs	0	25.00	25
-04	Evelyn Boose, Subscription	0	25.00	0
-05	Band for Easter Cantata '91	600	600.00	0
-06	New Music, Christmas Program	0	82.72	0
261-99	SUBTOTAL, Supp Our Mus Ministry	600	870.92	49
268-00	<b>Transfers-Out to:</b>			
-01	Gen'l Fund Checking Accn't	0	0	0
269-00	<b>TOTAL, Pingree Endow Disburse</b>	600	870.92	49
269-90	<b>Balances, 12/31/91</b>			
-01	Savings Accn't 22635		571.32	
-02	CD 17-001967		4,583.00	
269-99	SUBTOTAL, Pingree Mus Endow Bal		5,154.32	



LINE NUMBER	DESCRIPTION	1991 BUDGET	1991 ACTUAL	1992 BUDGET
<b><u>GENERAL FUND ENDOWMENT</u></b>				
170-00	<b>Balances, 01/01/91</b>			
-91	Ms Cngl Fnd, 2nd Trst (1,835 sh @ 9.1170)		16,729.70	
-92	Bethlehem Steel Cmn Stock (50 sh @ 14.75)		737.50	
-93	Savings Accn't 30122		204.61	
-94	CD 17-002853 (Bateman 10K, Poole 1K)		28,035.93	
179-99	SUBTOTAL, Genl Fund Endow Bal		45,707.75	
171-00	<b>Direct Deposits of:</b>			
-01	Endowment Growth (207-61)	387	282.52	150
-02	Endowment Growth (271-99)	0	18.59	160
-03	Sara P Wright Inheritance	0	5,000.00	0
171-99	SUBTOTAL, Direct Deposits	387	5,301.41	310
176-00	<b>Earnings from:</b>			
-01	Mass Cong'l Fund, Dividends	1,400	1,449.65	1,450
-02	Bethlehem Steel Stock, Dividends	25	40.00	40
-03	Savings Accn't, Interest	15	882.47	1,600
-04	CD, Interest	2,450	1,354.14	0
176-99	SUBTOTAL, Earnings	3,890	3,726.26	3,090
178-00	<b>Transfers-In from:</b>			
-01	Gen'l Fund Chk'g	0	0	0
179-00	<b>TOTAL, Gen'l Fund Endow Receipts</b>	4,277	9,027.67	3,400
271-00	<b>Direct Expenditures for:</b>			
-01	End Grwth, 10% Int on 30122 to 171-02	0	18.89	160
278-00	<b>Transfers-Out to Genl Fnd Chkg from:</b>			
-01	Mass Cong'l Fund, Dividends	1,400	1,449.65	1,450
-02	Bethlehem Steel Stock, Dividends	25	40.00	40
-03	CD, Interest	2,450	1,335.25	0
-04	90% Int on Sav {ERROR '91}	0	1,995.95	1,440
278-99	SUBTOTAL, Transfers-Out (928-02)	3,875	4,820.85	2,930
279-00	<b>TOTAL, Gen'l Fund Endow Disbur's</b>	3,875	4,839.74	3,090
279-90	<b>Balances, 12/31/91</b>			
-91	Ms Cngl Fnd, 2nd Trst (1,835 sh @ 9.6208)		17,654.17	
-92	Bethlehem Steel Cmn Stk (50 sh @ 14.125)		706.25	
-93	Sav Acc 30122 (Bateman 10K, Poole 1K)		32,428.47	
279-99	SUBTOTAL, Genl Fund Endow Bal		50,788.89	

**MISSION ENDOWMENT**

310-00	<b>Balance, 01/01/91</b>	
-01	Missionary Soc CD 17-002645	1,040.29

C O N T I N U E D O N N E X T P A G E



LINE NUMBER	DESCRIPTION	1991 BUDGET	1991 ACTUAL	1992 BUDGET
311-00	<b>Direct Deposits of:</b>			
-01	Endowment Growth (411-01)	0	11.61	5
316-00	<b>Earnings from:</b>			
-01	CD 17-002852, Interest	90	76.95	47
-02	CD 21-002746, Interest	0	27.52	0
316-99	SUBTOTAL, Earnings	90	104.47	47
		=====	=====	=====
319-00	<b>TOTAL, Mission Endowment Receipts</b>	90	116.08	52
411-00	<b>Direct Expenditures for:</b>			
-01	Endow Growth, 10% Int to 311-01	0	11.61	5
418-00	<b>Transfers-Out to:</b>			
-01	Genl Fnd Chkg, 90% Int to 928-03	81	104.47	42
		=====	=====	=====
419-00	<b>TOTAL, Mission Endow Disbur's</b>	81	116.08	47
419-90	<b>Balance, 12/31/91</b>			
-91	CD 21-00034		1,051.90	
	<b>DIACONATE FUND</b>			
320-00	<b>Balances, 01/01/91</b>			
-01	Now Chk'g Accn't 88-0001193 (Moved to IAA 79-0046593)		6,165.55	
326-00	<b>Earnings from:</b>			
-01	Now Chk'g, Interest	325	363.97	0
-02	IAA, Interest	0	38.65	277
326-99	SUBTOTAL, Earnings	325	402.62	277
328-00	<b>Transfers-In from:</b>			
-01	Diac Fund Endow (438-99)	910	667.37	480
-02	Gnl Fnd Chkg, Donations (938-04)	0	800.00	0
-03	Gnl Fnd Chkg, Advnt '90 (938-04)	0	1,021.75	0
-04	Gnl Fnd Chkg, 20% XmasEve (938-04)	0	142.79	0
-05	Gnl Fnd Chkg, 50% Advnt (938-04)	0	698.63	0
328-99	SUBTOTAL, Transfers-In	910	3,330.54	480
		=====	=====	=====
329-00	<b>TOTAL, Diac Fnd IAA Receipts</b>	1,235	3,733.16	757
421-00	<b>Direct Expenditures for:</b>			
-01	Local Aid thru Diac/Pastor	750	2,442.76	1,000
-02	Now Accn't Service Charge	36	30.00	0
-03	Endow Growth (10% Int & Divs)	46	107.00	28
421-99	SUBTOTAL, Diac Fund Expend's	832	2,579.76	1,028

C O N T I N U E D O N N E X T P A G E



LINE NUMBER	DESCRIPTION	1991 BUDGET	1991 ACTUAL	1992 BUDGET
428-00	Transfers-Out to:	0	0	0
429-00	TOTAL, Diac Fnd IAA Disbur	832	2,579.76	1,028
429-90	Balances, 12/31/91			
-91	Portion in IAA 79-0046593		7,318.95	
 <b><u>DIACONATE FUND ENDOWMENT</u></b>				
330-00	Balances, 01/01/91			
-01	Dole (Ms Cngl, 2nd Trst) Fund (606 Sh @ 9.1170)		5,524.90	
-02	CD 17-200002 (moved to Diac Fnd IAA)		2,647.00	
330-99	SUBTOTAL, Diac Fnd Endow Bal		8,171.90	
331-00	Direct Deposits of:			
-01	Endow Growth from 421-03	46	107.00	60
336-00	Earnings from:			
-01	Dole (Ms Cngl, 2nd Trst) Fnd, Div	460	478.74	480
-02	Diac Fnd IAA, Share of Inter	450	188.63	120
336-99	SUBTOTAL, Earnings	910	667.37	600
338-00	Transfers-In from:	0	0	0
339-00	TOTAL, Diac Fnd Endow Rcts	956	774.37	660
438-00	Transfers-Out to Diac Fund from:			
-01	Dole (Ms Cngl) Fnd Divs (328-01)	460	478.74	480
-02	CD, Interest (328-02)	450	188.63	0
438-99	SUBTOTAL, Transfers-Out	910	667.37	480
439-90	Balances, 12/31/91			
-91	Dole (Ms Cngl, 2nd Trst) Fnd (606 Sh @ 9.6208)		5,830.20	
-92	Portion in IAA 79-0046593		2,754.00	
439-99	SUBTOTAL, Diac Fnd Endow Bal		8,584.20	
 <b><u>MEMORIAL FUND</u></b>				
510-00	Balance, IAA 79-002828, 01/01/91		6,916.41	
516-00	Earnings from:			
-01	IAA, Interest	400	380.31	311

C O N T I N U E D O N N E X T P A G E



LINE NUMBER	DESCRIPTION	1991 BUDGET	1991 ACTUAL	1992 BUDGET
518-00	<b>Transfers-In, From:</b>			
-01	Gen'l Fund Chk'g (938-40)	525	1,035.00	600
		=====	=====	=====
519-00	<b>TOTALS, Memorial Fund Receipts</b>	925	1,415.31	911
610-00	<b>Direct Expenditures for:</b>			
-01	Maundy Thursday Candle Holders	0	31.47	0
-02	Video Cassette Recorder	0	497.00	0
-03	Handbells	0	647.00	0
610-99	SUBTOTAL, Direct Expenditures	0	1,175.47	0
618-00	<b>Transfers-Out to:</b>			
-01	Gen'l Fund Chk'g Accn't	0	0	0
		=====	=====	=====
619-00	<b>TOTALS, Memorial Fund Disbur</b>	0	1,175.47	0
619-99	<b>Balance, IAA 79-002828, 12/31/91</b>		7,156.25	
	<b><u>CAPITAL OUTLAY FUND</u></b>			
520-00	<b>Balances, IAA 79-002794, 01/01/91</b>			
-01	Bell Choir Fund		665.63	
-02	Broadway Belles		1,724.10	
-03	Improvement Fund		2,405.32	
-04	Piano Fund		2,895.66	
-05	Renovation Fund, Unrestricted		15,259.81	
-06	Renovation, Heating System		10,688.37	
-07	Renovation, Metcalf Hs Exter		0	
-08	Renovation, Organ		3,012.42	
-09	Renovation, Sanctuary/Narthex		3,428.42	
-10	Reserve Fund		27,672.64	
520-99	SUBTOTAL, Cap Outlay Fund Balance		67,752.37	
526-00	<b>Earnings from:</b>			
-01	IAA, Interest (all to Res Fnd)	5,500	3,906.56	3,050
528-00	<b>Transfers-In from Gen'l Fnd Chk'g to:</b>			
-01	Bell Choir Fund		0	0
-02	Broadway Belles (938-10)	1,500	1,781.58	1,500
-03	Improvement Fund (938-30)	4,410	4,410.00	1,500
-04	Piano Fund (938-50)	0	225.00	200
-05	Reno Fund, Unrestric'd (938-60)	4,200	1,177.75	1,000
-06	Reno, Heating System (938-72)	0	0	
-10	Rsrv Fnd, Fair '91, 50% (938-81)	5,500	5,755.42	5,500
-13	Rsrv Fnd, Min-Fr'91, 50% (938-82)	250	172.65	200
528-99	SUBTOTAL, Transfers-In	15,860	13,522.40	9,900
		=====	=====	=====
529-00	<b>TOTAL, Capital Outlay Fund Rcts</b>	21,360	17,428.96	15,950

C O N T I N U E D O N N E X T P A G E



LINE NUMBER	DESCRIPTION	1991 BUDGET	1991 ACTUAL	1992 BUDGET
620	<b>Direct Expenditures from, for:</b>			
-00	Bell Choir Fund, Red Knitted Hats	0	47.76	0
-10	Broadway Belles	0	0	0
-20	Improvement Fund	0		0
-21	Cap Fnd Rais Expenses (Casey Paper)		16.70	
-22	Cap Fnd Rais Expenses (Old Jacobs Pr)		463.50	
-23	Folding Conference Tables		787.00	
-30	Piano Fund	0	0	0
-40	Renovation Fund, Unrestricted	0	0	0
-41	Resource Services, Inc., Cap Stew		5,700.00	
-50	Renovation Fund, Special Projects	0	0	0
620-99	SUBTOTAL, Direct Expenditures	0	7,014.96	0
628	<b>Transfers-Out to Genl Fnd Chkg from:</b>			
-00	Bell Choir Fund	0	0	0
-10	Broadway Belles	0	0	0
-20	Improvement Fund (928-04)	0	0	0
-30	Piano Fund	0	0	0
-40	Renovation Fund, Unrestricted	0	0	0
-50	Renovation, Special Projects	0	0	0
-60	Rsrv Fnd, Cur Exp Def (928-01)	0	7,500.00	0
628-99	SUBTOTAL, Transfers-Out		7,500.00	
		=====	=====	=====
629-00	<b>TOTAL, Cap Outlay Fnd Disbur</b>	0	14,514.96	0
629-50	<b>Balances, IAA 79-002794 12/31/91</b>			
-51	Bell Choir Fund		617.87	
-52	Broadway Belles		3,505.68	
-53	Improvement Fund		5,548.12	
-54	Piano Fund		3,120.66	
-55	Renovation Fund, Unrestricted		10,737.56	
-60	Renovation, Special Projects			
-61	Heating System		10,688.37	
-62	Metcalf House Exterior		0	
-63	Organ		3,012.42	
-64	Sanctuary/Narthex		3,428.42	
-70	Reserve Fund		30,007.27	
629-99	SUBTOTAL, Cap Outlay Balance		70,666.37	
	<b>BUILDING FUND</b>			
530-00	<b>Balances, 01/01/91</b>			
-01	Savings Account 23549 (to IAA)		5,212.11	
-02	CD 21-002494 (to IAA)		24,126.76	
530-99	SUBTOTAL, Bldg Fnd Balance		29,338.87	
531-00	<b>Direct Deposits of:</b>			
-01	Reimbursement of Appraisal Fee	0	300.00	0

C O N T I N U E D O N N E X T P A G E



<u>LINE NUMBER</u>	<u>DESCRIPTION</u>	<u>1991 BUDGET</u>	<u>1991 ACTUAL</u>	<u>1992 BUDGET</u>
536-00	<b>Earnings from:</b>			
-01	Savings Account, Interest	250	480.21	0
-02	CD, Interest	1,500	607.85	0
-03	IAA, Interest	0	1,576.35	1,320
536-99	SUBTOTAL, Bldg Fund Earnings	1,750	2,664.41	1,320
538-00	<b>Transfers-In from Genl Fnd Chkg:</b>			
-01	Pledge for Bldg Fund (938-20)	52	51.00	52
-02	Cap Fnd Rais Pleds & Dons (938-20)	0	59,976.41	70,000
-03	Sale of Cap Fnd Rais Video Tapes	0	45.00	0
-04	Memorial Donations to Bldg Fnd	0	370.00	0
-05	Donation from Boy Scouts	0	100.00	0
-06	Donation for Recons of Stage	0	10.00	0
-07	Grant from Stevens-Coolidge House	0	2,500.00	0
538-99	SUBTOTAL, Transfers-In	0	63,052.41	70,052
539-00	<b>TOTAL, Building Fund Receipts</b>	1,600	66,016.82	71,372
631-00	<b>Direct Expenditures for:</b>			
-01	Design of Septic Sys (Nova Des & Cons)	0	1,250.00	0
-02	New Checks	0	8.11	0
-03	Appraisal Fee (G'twn Sav Bnk)	0	1,500.00	0
-04	Mort'g Costs (Atty Rob't Andrews)	0	4,621.95	0
631-99	SUBTOTAL, Direct Expenditures	0	7,380.06	0
637-00	<b>Debt Retirement:</b>			
-01	Inter on Const Loan (G'twn Sav)	0	251.36	17,500
638-00	<b>Transfers-Out to:</b>			
-01	Gen'l Fund Chk'g (Const Payment)	0	6,078.11	0
639-00	<b>TOTAL, Bldg Fund Disbursements</b>	0	13,709.53	17,500
639-90	<b>Balance, 12/31/91</b>			
-99	IAA 79-10656		81,646.16	
100	<b><u>GEN'L FND CHK'G DETAILED RECEIPTS FOR CURRENT EXPENSE</u></b>			
101-00	<b>Stewardship:</b>			
-01	Pledges	60,000	51,395.08	56,000
-02	Loose Collec'n & Init offer's	4,000	4,231.23	4,000
-03	Church School (3 wks/mo)	650	900.80	1,000
101-99	SUBTOTAL, Stewardship	64,650	56,527.11	61,000
102-00	<b>Special Collections:</b>			
-01	Lenten '91	0	90.00	0
-02	Onetime Donations w/Stew Canvass	750	450.00	500
-03	Christmas Eve Coll'n, 80%	400	571.18	600
102-99	SUBTOTAL, Spec'l Colln's	1,150	1,111.18	1,100

C O N T I N U E D O N N E X T P A G E



<u>LINE NUMBER</u>	<u>DESCRIPTION</u>	<u>1991 BUDGET</u>	<u>1991 ACTUAL</u>	<u>1992 BUDGET</u>
103-00	<b>Fundraising Activities:</b>			
-01	Broadway Belles	0	0	0
-02	Strawberry Social	400	277.60	300
-03	Fair, '91, 50%	5,500	5,755.41	5,500
-04	Mini-Fair, '91, 50%	250	172.65	200
103-99	SUBTOTAL, Fundraising	6,150	6,205.66	6,000
104-00	<b>Reimbur's &amp; Spec'l Activ's:</b>			
-01	Reim, Flowers	0	306.50	300
-02	Reim, Strawberry Social Advance	0	250.00	300
-03	Reim, Easter Flowers	0	114.00	110
-04	Reim, Fair	0	0	2,000
-05	Bal from Couples Club Acn't 18108119	0	114.54	0
-06	Reim, Essex Assoc, Postage	0	56.80	0
104-99	SUBTOTAL, Reimbur, Etc.	0	841.84	2,710
105-00	<b>Gifts, Donations, Inheritances:</b>			
-01	Aerobics	350	220.00	0
-02	TOPS	250	380.00	400
-03	Joyce Dance Studio	3,500	3,300.00	3,400
-04	Women's Club	40	40.00	40
-05	Ladies Guild	1,000	0	1,000
-06	Use of Church	100	50.00	100
-07	Wedding Deposits	250	150.00	200
-08	Alcoholics Anonymous	50	150.00	150
-09	Perley Fund	500	700.00	700
-10	Charles C Dame Lodge, AM & FM	0	169.00	0
-11	Easter Breakfast	0	100.00	100
-12	Use of Chairs	0	25.00	0
-13	PF Dance	0	45.00	0
-14	North Shore Light Opera	0	100.00	0
-15	Donation for Wedding	0	25.00	0
-16	Women of Today	0	18.00	0
-17	For Pingree Music Fund	0	200.00	0
-18	Theater Workshop	100	0	0
105-99	SUBTOTAL, Gifts, Dona, Inher	6,140	5,672.00	6,090
109-00	<b>SUBTOTAL, Current Expense Rcts</b>	<b>78,090</b>	<b>70,357.79</b>	<b>76,900</b>
300	<b><u>GEN'L FND CHK'G DETAILED RECEIPTS FOR MISSIONS &amp; BENEVOLENCES</u></b>			
301-00	<b>Stewardship:</b>			
-01	Pledges	4,800	4,932.58	4,500
-02	Ch Sch Wkly Offerings, 1 wk/mo	200	247.80	250
301-99	SUBTOTAL, Stewardship	5,000	5,180.38	4,750
302-00	<b>Special Collections:</b>			
-01	One Great Hour of Sharing	250	254.25	250
-02	Neighbors in Need	200	180.00	200
-03	Advent, 20% Last Yr's Late Rct's	100	343.25	200
-04	Lenten	0	0	0
-05	Blankets for Church World Service	0	108.00	0

C O N T I N U E D O N N E X T P A G E



LINE NUMBER	DESCRIPTION	1991 BUDGET	1991 ACTUAL	1992 BUDGET
-06	Thanksgiving Eve for Emmaus	0	30.00	0
-07	Fraser Fund	0	55.00	0
-08	Advent, 50% for Emmaus	240	653.62	260
-09	Advent, 50% for Diac Fnd	0	653.63	0
-10	Christmas Eve, 20% for Diac Fnd	0	142.79	150
302-99	SUBTOTAL, Spec'l Collections	790	2,420.54	1,060
303-00	<b>Fund Raising Projects:</b>			
-01	Heifer Fund by Ch Sch	250	0	200
-02	Candy Sale by Ch Sch	0	174.00	170
-03	Bike-A-Thon for Emmaus	0	178.00	180
-04	PF Dance for Emmaus	0	50.00	0
-05	Chris Carol Show for Wellspr Hse	0	3,202.27	0
303-99	SUBTOTAL, Fund Raising Projects	250	3,604.27	550
304-00	<b>Reimbur's &amp; Spec'l Activ's:</b>			
-01	Reim, From Diaconate Fund	0	100.00	0
305-00	<b>Gifts, Donations, Inheritances, for:</b>			
-01	Diaconate Fund	0	800.00	0
		=====	=====	=====
309-00	SUBTOTAL, Rcts for M & B's	6,040	12,105.19	6,360
500	<b><u>GEN'L FND CHK'G DETAILED RECEIPTS FOR CAPITAL OUTLAY</u></b>			
501-00	<b>Stewardship:</b>			
-01	Improvement Fund	1,410	4,410.00	1,500
-02	Renovation Fund	1,200	1,177.75	1,000
-03	Building Fund	52	52.00	52
-04	Cap Fnd Rais for Bldg & Reno	0	59,951.41	70,000
501-99	SUBTOTAL, Stewardship	2,662	65,591.16	72,552
502-00	<b>Special Collections:</b>			
-01	Advent, 80% Last Yr's Late Rct's	0	0	0
-02	Lenten, 80% Cur Yr's Rct's	0	0	0
-03	Advent, 80% Cur Yr's Rct's	960	0	1,040
502-99	SUBTOTAL, Spec'l Collections	960	0	1,040
503-00	<b>Fundraising Activties:</b>			
-01	Fair, 50% for Reserve Fnd	1,500	5,755.42	5,500
-02	Mini-Fair, 50% for Rsrv Fnd	250	172.65	200
-03	Broadway Belles	1,500	1,839.02	1,500
503-99	SUBTOTAL, Fundraising Activ	6,150	7,767.09	7,200
504-00	<b>Reimbur's &amp; Spec'l Activ's:</b>			
-01	Sale of Video Tapes	0	45.00	0
505-00	<b>Gifts, Donations, Inheritances:</b>			
-01	Memorial Fund	525	1,035.00	600
-02	Piano Fund	0	225.00	200
-03	Cap Fnd Rais, Stage Reconstruc	0	10.00	0
-04	Cap Fnd Rais, Stvn's-Cool Grant	0	2,500.00	0

C O N T I N U E D O N N E X T P A G E



LINE NUMBER	DESCRIPTION	1991 BUDGET	1991 ACTUAL	1992 BUDGET
-05	Cap Fnd Rais, Memorial Gifts	0	395.00	0
-06	Cap Fnd Rais, Boy Scouts' Gift	0	100.00	0
505-99	SUBTOTAL, Gifts, Dona, Inher	525	4,265.00	800
507-00	<b>Loans for:</b>			
-01	Const of Addition (G'twn Sav)	0	87,613.00	180,000
-02	Reconst of Stpl Roof (G'twn Sav)	0	32,000.00	0
507-99	SUBTOTAL, Loans	0	119,613.00	180,000
		=====	=====	=====
509-00	<b>SUBTOTAL, Gen'l Fnd Chk'g Rcts</b>	7,397	197,280.25	261,592
200	<b><u>GEN'L FND CHK'G DETAILED EXPENDITURES FOR CURRENT EXPENSE</u></b>			
201	<b>Diaconate:</b> Ministering through matters of the Holy Spirit			
201-00	<b>Expenses:</b>			
-01	Worship and Visitation	600	622.27	500
-02	Pulpit Supply	100	0	0
201-09	SUBTOTAL, Diaconate Expenditures	700	622.27	500
201-10	<b>Pastor's Compensation &amp; Benefits:</b>			
-11	Salary	24,600	24,600.00	24,600
-12	Medical and Dental Insurance	5,688	5,688.00	5,688
-13	Pension Plan	4,531	4,531.80	4,532
-14	Family Protection Plan	320	319.80	320
-15	Automobile Allowance	2,780	2,779.92	2,780
-16	Parsonage Utilities Allowance	2,650	2,649.96	2,650
201-19	SUBTOTAL, Pastor's Comp & Ben's	40,569	40,569.48	40,570
201-20	<b>Secretary's Compensation:</b>			
-21	Salary	5,250	5,250.00	5,250
-22	FICA Retirement withheld (6.20%)<	326><	325.56><	326>
-23	FICA Medicare withheld (1.45%)<	76><	76.08><	76>
-24	Federal Income Tax withheld	< 239><	240.00><	240>
201-29	NET PAID to Secretary	4,609	4,608.36	4,608
201-30	<b>Office Operation:</b>			
-31	Stationery, Postage, Supplies	3,600	4,177.51	4,100
-32	Maintenance of Equipment	1,000	555.00	750
201-39	SUBTOTAL, Office Operation	4,600	4,732.51	4,850
201-40	<b>Wider Fellowship Expenditures:</b>			
-41	MACUCC Dues, 269 @ \$6.36 ea	1,705	1,704.48	1,711
-42	Essex Assoc Dues, 269 @ .30	80	80.40	81
-43	Conference Participation	100	231.00	200
201-49	SUBTOTAL, Wider Fellowship Exp	1,885	2,015.88	1,992
		=====	=====	=====
201-99	<b>TOTAL, Spiritual Matters</b>	52,363	52,548.50	52,520

C O N T I N U E D O N N E X T P A G E



LINE NUMBER	DESCRIPTION	1991 BUDGET	1991 ACTUAL	1992 BUDGET
202	<b>Board of Chris Educ:</b> Ministering through Religious Education			
02-00	<b>Expenses:</b>			
-01	Church School Operation	3,000	2,337.82	2,500
202-10	<b>Youth Leader:</b>			
-11	Salary	0	0	0
-12	FICA Retirement withheld (6.20%)	0	0	0
-13	FICA Medicare withheld (1.45%)	0	0	0
-14	Federal Income Tax withheld	0	0	0
202-19	NET PAID to Youth Leader	0	0	0
202-20	<b>Youth Group, Expenses:</b>	200	0	100
202-99	<b>TOTAL, Relig Educ Expenses</b>	3,200	2,337.82	2,600
203	<b>Flower Committee:</b> Ministering through Decor and Recognition			
203-00	<b>Expenses:</b>			
-01	Flowers	650	446.49	500
-02	Other	0	0	0
203-99	SUBTOTAL Decor and Recog Expend's	650	446.49	500
204-00	<b>Social and Kitchen Comm:</b> Ministering through Social Activities			
204-00	<b>Expenses:</b>			
-01	Post Sunday Worship Fellowship	350	329.60	400
-02	Homecoming Breakfast	0	51.53	0
204-99	SUBTOTAL, Social Expenditures	350	381.13	400
205	<b>Music Committee:</b> Ministering through Music			
205-00	<b>Expenses:</b>			
-01	Jr Choir Festival	0	0	0
-02	Choir Expenses	0	40.00	0
-03	Band Expenses	0	10.00	0
-04	New Music	100	29.00	0
-05	Substitute Organist	75	75.00	75
-06	Piano Tuning and Maintenance	120	60.00	120
-07	Bell Choir Expenses	50	38.58	50
-08	Babysitting for Choir Members	400	290.00	300
205-09	SUBTOTAL, Music Comm Expen	745	542.58	545
205-20	<b>Organist:</b>			
-21	Salary	3,675	3,675.00	3,675
-22	FICA Retirement withheld (6.20%)<	228><	227.88><	228>
-23	FICA Medicare withheld (1.45%)<	53><	53.28><	53>
-24	Federal Income Tax withheld<	25><	24.00><	25>
205-29	NET PAID to Organist	3,369	3,369.84	3,369

C O N T I N U E D O N N E X T P A G E



<u>LINE NUMBER</u>	<u>DESCRIPTION</u>	<u>1991 BUDGET</u>	<u>1991 ACTUAL</u>	<u>1992 BUDGET</u>
205-30	<b>Music Director:</b>			
-31	Salary	3,330	3,330.00	3,330
-32	FICA Retirement withheld (6.20%)<	207><	206.52><	207>
-33	FICA Medicare withheld (1.45%)<	48><	48.24><	48>
-34	Federal Income Tax withheld	<0><	0><	0>
205-39	NET PAID to Music Director	3,075	3,075.24	3,075
		=====	=====	=====
205-99	TOTAL Musical Expenditures	7,189	6,987.66	6,989
206	<b>Board of Trustees: Ministering through Property and Facilities</b>			
206-00	<b>Sexton:</b>			
-01	Salary	3,864	3,864.00	3,864
-02	FICA Retirement withheld (6.20%)<	240><	239.52><	240>
-03	FICA Medicare withheld (1.45%)<	56><	56.04><	56>
-04	Federal Income Tax withheld	<50><	60.00><	60>
206-09	Net Paid to Sexton	3,518	3,508.44	3,508
206-10	<b>Utilities, Church Edifice:</b>			
-11	Electricity	1,325	1,325.25	1,500
-12	Gas	190	170.14	700
-13	Heating Fuel (coal)	4,200	4,416.72	4,500
-14	Rubbish Disposal	400	300.00	300
-15	Sewage Disposal	120	130.00	120
-16	Telephone	600	808.48	600
-17	Water	65	60.03	65
-18	Sprinkler Sys Serv Chg	0	0	75
206-19	SUBTOTAL, Utilities, Church	6,900	7,210.62	7,860
206-20	<b>Utilities, Metcalf House:</b>			
-21	Electricity	200	192.85	200
-23	Heating Fuel (oil)	1,100	1,196.24	1,100
-25	Sewage Disposal	0	0	0
-27	Water	60	57.60	60
206-29	SUBTOTAL, Utilities, Metcalf Hse	1,360	1,446.69	1,360
206-30	<b>Insurance:</b>			
-31	Fire and Liability	3,420	3,395.00	3,400
206-40	<b>Custodial Supplies:</b>			
-41	Papertowels, toilet paper, etc.	150	185.10	200
-42	Mops, brooms, wax, etc.	175	0	100
206-49	SUBTOTAL, Custodial Supplies	325	185.10	300
206-50	<b>Maintenance, Church Edifice:</b>			
-51	Heating System	500	428.00	450
-52	Clean-up Day	0	0	0
-53	Other	1,000	1,761.35	1,500
206-59	SUBTOTAL, Maint, Church Edifice	1,500	2,189.35	1,950



LINE NUMBER	DESCRIPTION	1991 BUDGET	1991 ACTUAL	1992 BUDGET
206-60	<b>Maintenance, Metcalf House:</b>			
-61	Heating System	100	0	100
-62	Other	100	0	100
206-69	SUBTOTAL, Maint, Metcalf House	200	0	200
206-70	<b>Maintenance, Parsonage:</b>			
-71	Heating System	60	0	60
-72	Other	100	0	100
206-79	SUBTOTAL, Maint, Parsonage	160	0	160
		=====	=====	=====
206-99	<b>TOTAL, Utilities &amp; Property Expen</b>	17,383	17,935.20	18,738
207	<b>Finance Committee: Ministering Through Financial Management</b>			
207-00	<b>Treasurer:</b>			
-01	Expense Allowance	1,103	1,103.00	1,103
-02	FICA Retirement withheld (6.20%)<	68><	68.40><	68>
-03	FICA Medicare withheld (1.45%)<	16><	16.00><	16>
-04	Federal Income Tax withheld	< 0><	0 ><	0>
207-09	NET PAID to Treasurer	1,019	1,018.60	1,019
207-10	<b>Collector:</b>			
-11	Expense Allowance	1,103	1,103.00	1,103
-12	FICA Retirement withheld (6.20%)<	68><	68.40><	68>
-13	FICA Medicare withheld (1.45%)<	16><	16.00><	16>
-14	Federal Income Tax withheld	< 0><	0 ><	0>
207-19	NET PAID to Collector	1,019	1,018.60	1,019
		=====	=====	=====
207-20	<b>Reconciliation of Wages Paid:</b>			
-21	Sum of FICA Retirement Withheld	1,136	1,136.28	1,136
-22	Sum of FICA Medicare Withheld	266	265.64	266
-23	Sum of Fed Inc Tax Withheld	325	324.00	325
-24	Sum of NET PAID's	16,598	16,599.08	16,598
207-29	SUBTOTAL, Wages Paid	18,325	18,325.00	18,325
207-30	<b>Payments to IRS:</b>			
-31	Sum of Lines 21+22+23 above	1,727	1,725.92	1,727
-32	FICA Retirement @ 6.20% Wages Pd	1,136	1,136.28	1,136
-33	FICA Medicare @ 1.45% Wages Paid	266	265.64	266
207-39	SUBTOTAL, Payments to IRS	3,129	3,127.84	3,129
207-40	<b>Other Payroll Expenses:</b>			
-41	Workman's Comp Insur	1,125	670.00	700
207-50	<b>Fundraising Expenses:</b>			
-51	Fair	2,000	1,944.25	2,000
-53	Strawberry Social	200	307.18	300
207-59	SUBTOTAL, Fundraising Expenses	2,200	2,251.43	2,300

C O N T I N U E D O N N E X T P A G E



LINE NUMBER	DESCRIPTION	1991 BUDGET	1991 ACTUAL	1992 BUDGET
207-60	Endowment Growth, 10% Div and Int to:			
-61	Gen'l Fund Endowment (171-01)	389	282.52	150
		=====	=====	=====
207-99	TOTAL Finan Mgt Expends (09+19+39+41+59+61)	8,870	8,368.99	8,317
		=====	=====	=====
209-00	SUBTOTAL, Current Expense Expends	90,005	89,005.79	90,064
400	<u>GEN'L FND CHK'G DETAILED EXPEND'S ON MISSIONS AND BENEVOLENCES</u>			
401-00	Mass Conference, United Church of Christ:			
-01	Pledges to OCWM	4,100	4,099.92	3,800
-02	Mission Endow Interest to OCWM	81	104.47	38
-03	One Great Hour of Sharing	225	254.25	225
-04	Neighbors in Need	225	180.00	180
401-99	SUBTOTAL, To MACUCC	4,631	4,638.64	4,243
402-00	Other Missions and Benevolences:			
-01	Mission Coord's Expen (pledges)	50	0	50
-02	Andover-Newton (from pledges)	400	400.00	400
-03	Seminary Scholarship (pledges)	250	250.00	250
-04	H.O.M.E., Ch Sch Coll, 1 wk/mo	200	440.00	0
-05	Heifer Fund, Ch Sch Proj	250	0	0
-06	Emmaus, Donation	0	100.00	0
-07	Emmaus, PF Fundraiser	0	50.00	0
-08	Emmaus, Bike-A-Thon Fundraiser	0	208.00	0
-09	Emmaus, Ch Sch Candy Sale	0	174.00	0
-10	Emmaus, Thanksgiving Eve Offering	0	30.00	0
-11	Emmaus Dinners, Pledges/Donations	200	179.07	150
-12	Emmaus, 50% Advent '91	275	698.62	250
-13	Church World Service, Blankets	0	108.00	0
-14	Wellspring, Chris Carol Proceeds	0	2,000.00	0
-15	Mission Dinner Expenses	0	36.00	0
-16	Advent, Late Rct's from Last Yr	0	0	0
-17	Lenten	0	0	200
402-99	SUBTOTAL, Other Miss & Benev	1,625	4,673.69	1,300
403-00	Mission Fundraising Expenses:			
-01	Sandra Elkin, Chris Carol Expen	0	258.00	0
-02	G'twn Lumber, Chris Carol Expen	0	344.21	0
-03	Emery Boose, Chris Carol Expen	0	100.06	0
-04	Charles Naylor, Chris Carol Ex	0	500.00	0
403-99	SUBTOTAL, Mis Fndrs'g Expenses	0	1,202.27	0
		=====	=====	=====
409-00	SUBTOTAL, Misn & Benev Expends	6,256	10,514.60	5,543

C O N T I N U E D O N N E X T P A G E



LINE NUMBER	DESCRIPTION	1991 BUDGET	1991 ACTUAL	1992 BUDGET
600	<u>GEN'L FND CHK'G DETAILED EXPENDITURES ON CAPITAL OUTLAY</u>			
603-00	<b>Fundraising Expenses:</b>			
-01	Broadway Belles VII	0	57.44	0
-02	Capital Stewardship Campaign	0	4,678.11	0
-03	New Addition	0	1,400.00	0
603-99	SUBTOTAL, Fundraising Expenses	0	6,135.55	0
606	<b>Renovation Committee: Ministering for the future</b>			
606-00	<b>Renovation and New Construction:</b>			
-01	Bldg Const, Nova Des & Const, Inc	0	87,613.00	200,000
-02	Stpl Roof Recon, Field & Sons, Inc	0	32,000.00	0
606-99	SUBTOTAL, Reno & New Const	0	119,613.00	200,000
609-00	SUBTOTAL, Capital Outlay Expend's	=====	=====	=====
		0	125,748.55	200,000

ARB/MG/CMS/FMS 01/24/92

CHR92BUD  
CHRBUD92



# Nominating

## 1992 PROPOSED CHURCH OFFICERS AND COMMITTEES

MODERATOR:	Donn Chatterton*	TREASURER:	Muriel Gordon*
CLERK:	Jacqueline Moore*	COLLECTOR:	Ruth L. Jones*
AUDITORS:	Emily Knapp*		
	T. Louis Hamelin*		

<u>COORDINATORS FOR:</u>	Ushering:	Donn Chatterton*
	Missions:	Laurence Labrie*
	Social Committee	Virginia Ryder*
	Flower Committee	Joan Chatterton*
	Adult Fellowship	Carol & Louis Dispenza*
	Delegates	Phil Southwick*
	(for Essex Association & State Conference, U.C.C.)	

\*To be elected for 1-yr. term; no restrictions on length of service

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### FINANCE COMMITTEE

Cathie Southwick	'93
Allan Barlow	'94*
Frank Stewart	'94*

\*To be elected through January of the year designated; no restrictions on length of service

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\*Members of the following committees to be elected through January of the year designated - not to serve more than two consecutive terms

### DIACONATE

Charles Blanchard	'93
Barry Games	'93
Stephen LeBlanc	'93
Estelle Passeri	'93
Emily Knapp	'93*
JoEllen Fielding	'94*
Earl Johnston	'94*
Janice Murphy	'94*
Joe Rawlins	'94*
Marjorie Stewart	'94*

### TRUSTEES

George Desrochers	'93
Thomas Moore	'93
Clyde Tozier	'93
Charles Brown	'94*
Jack Howland	'94*
Charles Locke	'94*

### MUSIC COMMITTEE

Audrey Magown	'93
Vivian Rasmussen	'93*
John Ashton	'94*
Thomas Hamelin	'94*

### BOARD OF CHRISTIAN EDUCATION

Marion Harding	'93
Charleen Maunsell	'93
Shirley Southwick	'93
Nancy Aberman	'94*
Chris Comiskey	'94*
Gayle Ells	'94*

### NOMINATING COMMITTEE

Evelyn Boose	'93
T. Louis Hamelin	'93
Marion Harding	'94*
Anna Tozier	'94*

Respectfully submitted,

Evelyn Boose, Chair  
T. Louis Hamelin  
Marion Harding  
Anna Tozier