

# THE ANNUAL REPORTS FOR 1992

## First Congregational Church of Georgetown, Massachusetts



The First Congregational Church  
Georgetown, Massachusetts

Cordially invites you to

*Celebrate the Joy!  
Offer praise to God!  
Make a Joyful Noise!  
Everybody Join in the...*

Dedication of our New Addition

Sunday, September 20, 1992  
9:30 a.m. to 1:00 p.m.

including...

Addition Preview, 9:30 a.m.  
Church Service and Dedication  
Ceremony, 10:30 a.m.

Light Lunch and Leisurely Tour

Special Guests

Special Music



Meetings  
First Congregational Church  
Georgetown, Massachusetts 01833

Minister  
Philip H. Southwick  
P O Box 200

*A member of the United Church of Christ*

Telephones  
Church 352-8443  
Home 352-8305

January 23, 1992

WARRANT

The members of the First Congregational Church of Georgetown are hereby advised that, in accordance with the constitution and by-laws of said church, the Annual Meeting of the church will be held Thursday, January 30, 1992 at 8:00 p.m. in the church vestry, then and there to act on the following listed articles:

- ARTICLE 1. To receive the reports of the several boards, committees and officers of the church, and to take action thereon;
- ARTICLE 2. To hear the report of the Finance Committee regarding a church budget for 1992, and to take action thereon;
- ARTICLE 3. To see if the church will authorize the Finance Committee to borrow from any of the Capital Investment Funds, if needed, in anticipation of income to pay current expenses and further, to transfer funds from any of the Capital Investment Fund accounts to the Current Expense account in the event that income for current expenses does not meet the budget expectations;
- ARTICLE 4. To hear the report of the Nominating Committee and to take any action required thereon;
- ARTICLE 5. To participate in a discussion of changes members would like to recommend for our church constitution and by-laws. These ideas will be reviewed by a committee appointed by the Moderator with Cabinet approval. The committee's proposed changes will be presented, at a later date, to church membership for voting according to Article VII : AMENDMENTS of our constitution and by-laws.
- ARTICLE 6. To take any other action relative to the church and its property.

By direction of the Cabinet  
*Jacqueline C. Moore*  
Clerk

Posted January 23, 1992



January 30, 1992

The Annual Meeting of the First Congregational Church of Georgetown was called to order at 8:08 PM by Donn Chatterton, moderator. Rev. Southwick opened the meeting with prayer. There were thirty one members present.

Donn welcomed everyone to the annual meeting.

Jacqueline Moore read the minutes of the 1991 Annual Meeting. Joe Rawlins moved that the minutes be accepted as read, seconded by Joan Chatterton, so voted.

The following listed articles were acted on:

- ARTICLE 1. To receive the reports of the several boards, committees and officers of the church, and to take action thereon;

Printed Annual Report booklets, "Together For Our Heritage" along with a 1991 Financial Report and 1992 Budget were available at our January 27th Sunday worship service and at the meeting also.

Comments:

- a) Donn Chatterton noted that much work goes into these reports and thanked everyone for their time spent in preparing their reports.
- b) Millie Gangloff noted that there were many pounds of pull tabs collected by our church which was a missions donation.

BettyJo Fawley moved that the reports be accepted as printed, seconded by Allan Barlow, so voted.

- ARTICLE 2. To hear the report of the Finance Committee regarding a church budget for 1992, and to take action thereon;

Allan Barlow noted:

- a) Correction to be made on page 6 of the document "1991 Financial Report and 1992 Budget"; Under line number 928-01 there is a .02 error in 1991 actual column.
- b) Allan pointed out that 1992 begins with a poorer cash position than 1991.
- c) There were no provisions in the budget for employee raises.

Discussion: It was noted that the Church vote to accept the 1992 budget as printed.

a) Dorothy Blanchard noted that tables and chairs will be needed for the church school classes. Have they been budgeted yet? Although these items are not in the budget, it was indicated that conservatism in preparing the budget might allow these purchases be made during the year.

Frank Stewart moved the the Church vote to accept the 1992 Budget as printed in the document titled, "1991 FINANCIAL REPORT and 1992 BUDGET", seconded by Allan Barlow, so voted.

Allan Barlow moved that the Church vote to provide a 3.1% cost of living adjustment increase to the salaries and wages of its employees and that to fund this increase the Treasurer, with the approval of the Finance Committee, be authorized to transfer the necessary funds, totalling approximately \$1,600, from budget lines 528-03, Improvement Fund, and 528-05, Renovation Fund, Unrestricted, to the various wage lines, FICA lines, and Pastor's Compensation and Benefits lines. Frank Stewart seconded the motion.

Discussion:

- a) Jay Hart asked how the 3.1% was arrived at. It was based on the inflation rate for 1991.



- b) The question was asked when was the last increase. It was noted that we try to keep up regularly.
- c) The proposed \$1,600.00 increase would involve the wages of seven employees.

The motion was so voted.

ARTICLE 3. To see if the church will authorize the Finance Committee to borrow from any of the Capital Investment Funds, if needed, in anticipation of income to pay current expenses and further, to transfer funds from any of the Capital Investment Fund accounts to the Current Expense account in the event that income for current expenses does not meet the budget expectations;

Allan Barlow moved that the church vote to authorize the Treasurer, with the approval of the Finance Committee, to transfer money from the Capital Outlay Fund to the General Fund Checking Account for the purpose of financing Current Expense obligations in the event that unrestricted receipts from stewardship, loose collections, donations and fund raising activities do not meet budget expectations, seconded by Shirley Powell, so voted.

ARTICLE 4. To hear the report of the Nominating Committee and to take any action required thereon:

Marion Harding presented the following proposed church officers and committees which serve from February, 1992 through January, 1993 or a two year period as indicated.

1992 Proposed Church Officers & Committees

MODERATOR:	Donn Chatterton*	TREASURER:	Muriel Gordon*
CLERK:	Jacqueline Moore*	COLLECTOR:	Ruth L. Jones*
AUDITORS:	Emily Knapp*		
	T. Louis Hamelin*		

<u>COORDINATORS FOR:</u>	Ushering:	Donn Chatterton*
	Missions:	Laurence Labrie*
	Social Committee	Virginia Ryder*
	Flower Committee	Joan Chatterton*
	Adult Fellowship	Carol & Louis Dispenza*
	Delegates	Phil Southwick*
		(for Essex Association & State Conference, UCC)

\*To be elected for 1-yr. term; no restrictions on length of service

FINANCE COMMITTEE

Cathie Southwick	'93
Allan Barlow	'94*
Frank Stewart	'94*

\*To be elected through January of the year designated; no restrictions on length of service.



\*Members of the following committees to be elected through January of the year designated - not to serve more than two consecutive terms.

DIACONATE

Charles Blanchard	'93
Barry Games	'93
Stephen LeBlanc	'93
Estelle Passeri	'93
Emily Knapp	'93*
JoEllen Fielding	'94*
Earl Johnston	'94*
Janice Murphy	'94*
Joe Rawlins	'94*
Marjorie Stewart	'94*

MUSIC COMMITTEE

Audrey Magown	'93
Vivian Rasmussen	'93*
John Ashton	'94*
Thomas Hamelin	'94*

NOMINATING COMMITTEE

Evelyn Boose	'93
T. Louis Hamelin	'93
Marion Harding	'94*
Anna Tozier	'94*

TRUSTEES

George Desrochers	'93
Thomas Moore	'93
Clyde Tozier	'93
Charles Brown	'94*
Jack Howland	'94*
Charles Locke	'94*

BOARD OF CHRISTIAN EDUCATION

Marion Harding	'93
Charleen Maunsell	'93
Shirley Southwick	'93
Nancy Aberman	'94*
Chris Comiskey	'94*
Gayle Ellis	'94*

There being no objections to nominees and no additional names submitted from the floor, Allan Barlow motioned that we accept the Nominating Committee's proposed slate, seconded by Muriel Gordon, so voted.

ARTICLE 5. To participate in a discussion of changes members would like to recommend for our church constitution and by-laws. These ideas will be reviewed by a committee appointed by the Moderator with Cabinet approval. The committee's proposed changes will be presented, at a later date, to church membership for voting according to Article VII: AMENDMENTS of our constitution and by-laws.

- a) Donn Chatterton noted the appointment of a Bylaws and Constitution Revision Committee consisting of members: T. Louis Hamelin, Allan Barlow, and Joan Chatterton. These members will work with our minister in updating the language, eliminating reference to groups no longer in existence and modernize our bylaws.

Discussion:

- a) Charlie Blanchard noted that proposed changes in bylaws last year were a good beginning.  
b) Allan Barlow noted that he rewrote the bylaws using chair in place of chairman.  
c) It was asked if 14-18 year olds can vote for legal transactions such as borrowing money.

With no further discussion the meeting moved on to Article 6.

ARTICLE 6. To take any other action relative to the church and its property.

With no further business to discuss Joe Rawlins moved that the meeting adjourn, seconded by Allan Barlow, so voted.

The meeting adjourned at 9:24 PM.

Respectfully submitted,

*Jacqueline C. Moore*  
Jacqueline C. Moore, clerk



## Minister

### MINISTER'S MESSAGE

We might best describe the opening months of 1992 as hectic, confusing, **exciting, COMPLETED** - well almost! Each day - certainly each week - offered the challenges of on-the-spot decisions to be made. Early morning meetings once a week with the contractor enabled us to keep track of progress or bring items to his attention. By the end of March, shortly before Easter we received the good news that we could move into the offices while the carpenters, plumbers, electricians, painters and carpet layers were still working on the rest of the addition, and the narthex.

Meanwhile, ministry continued. People flexed - i. e. were flexible about meeting wherever space could be found. We had meetings with, and received, a dozen new adult members into our Church Family.

While on that subject, since the opening of our new facilities we have had new families attending our worship service and enrolling their children in our church school. Admittedly many of these were and are church-shopping, seeking a Christian fellowship in which they feel comfortable, wanted, and challenged. It is your responsibility as well as mine - it is our shared responsibility - to introduce ourselves to those we do not know, to welcome them and engage them in conversation at the coffee hours, drawing from them their church backgrounds, needs and desires. Our new facilities present us with the challenging exciting opportunity to expand our fellowship as we grow spiritually.

Our new structure is tied together so well structurally and esthetically with the old, that a summer worshipper asked me while standing around at the coffee hour, "Phil, I thought you people were going to put on an addition." My immediate response was, "It's already been completed. Let me give you a personally guided tour!"

Throughout the year I've had this wonderful question asked of me: What can I do to help? I hope none of you have regretted asking! Thank you for your helpfulness in all phases of church life. Thank you for the leadership many of you provided so willingly. Thank you for sharing your expertise with the church. Many of you went the second mile - even the third.

One of the most important feelings to me was the cooperative adventurous spirit of everyone throughout the year, especially among those not initially in favor of the project, but who united once the decision to proceed had been made. It is now our opportunity and challenge to use these facilities to God's glory, to reach out with love and personal enthusiasm to all who seek the presence of Christ in our midst or who use our facilities.

Faithfully yours,

Phil Southwick



## Clerk

### REPORT OF THE CHURCH CLERK

#### Highlights of 1992:

- A. The Annual Meeting was held on January 30, 1992 with thirty-one members in attendance.
- B. A discussion of changes members would like to recommend to the Constitution and Bylaws Revision Committee was opened to the floor at our Annual Meeting. With these suggestions in mind the committee will review and propose changes to our Constitution and Bylaws. Their proposals will be presented to church membership at our 1993 Annual Meeting.
- C. It was voted at our January Cabinet meeting that our church participate in Celebration '92 to be held on May 3, 1992 in the Field House at Beverly High School. Celebration '92 was a special worship service by member churches of the Andover & Essex Associations. Goals of this inspirational meeting were: (to celebrate the Unity of Our Belief in Jesus Christ; (b) Celebrate the Unity of the United Church of Christ, and c) Celebrate the Unity of the Northeast Area, MACUCC. In May our church was well represented by thirty plus members of our church attending this special service.
- D. It was voted at our February Cabinet meeting that 80% of the Lenten offering be allocated for the Sanctuary/Narthex improvement and 20% be given to the Diaconate Fund.
- E. It was also voted at our February meeting to accept the "Policy For Use Of The Church And Church Property" as updated by the Trustees.
- F. Jackie Moore represented our church by participating in the "World Day of Prayer" service on March 6, 1992 held at the Trinity Episcopal Church in Topsfield. Many church women attended this special service.
- G. We celebrated Easter on April 19, 1992 beginning with a Sunrise Service at 6:30 a.m. conducted by our youth and followed by breakfast back at the church. Celebration and worship took place in our Sanctuary at 10:30 a.m.
- I. On April 26, 1992 we celebrated Masonic Sunday with a representation of Masons at our worship service.
- J. It was noted at our April meeting that the Nativity picture, formerly on the wall in the Narthex, needed to be restored. The Diaconate voted funds be made available from the Memorial Fund for restoration; the repaired picture was hanging back in the Narthex in time for Dedication Sunday.
- K. Rev. Southwick and Jackie Moore attended the Annual Meeting of the Massachusetts



Conference, UCC on June 13, 1992 at Mount Holyoke College.

- L. On September 20, 1992 our Church celebrated the dedication of the new addition, remodeled narthex, restored steeple, etc. along with the Church School Rally Day. Our church was buzzing with activity from 9:00 a.m. tours, the Dedication service with special guests, registration by children for Church School, many people enjoying a light lunch.
- M. A special collection for victims of hurricanes in Florida and other Southern states , along with Hawaii, was collected and distributed through our UCC Conferences with no administrative costs.
- N. It was voted at our November Cabinet meeting that 80% of the Advent collection be designated toward the cost of the center island and sink which had been installed in the kitchen; 80% of the Christmas Eve collection be designated to "current expenses", and combine 20% of each offering - half of this combination to be given to Emmaus House in Haverhill and half to H.O.M.E. in Maine.
- P. Our Church participated in the Ecumenical Thanksgiving Eve Service at St. Mary's Church. Lazarus House and Emmaus House each received \$300 from the collection.
- Q. A Christmas Pops Concert was presented on December 13, 1992 in our Church Sanctuary. It is a nice way to enter the Christmas season with our family and friends.
- R. It was voted at our December meeting that our Annual Meeting be held on January 28, 1993 at 7:30 p.m.
- S. It was voted to send a copy of the revised Constitution and Bylaws to church members in order that everyone may become familiar with the changes and act on the committee's proposal at the church's Annual Meeting.
- T. It was voted to put into motion, plans to arrange for a new pictorial directory





## CHURCH MEMBERSHIP

The following is an update of our Church Membership:

MEMBERSHIP	January 1, 1992	269
------------	-----------------	-----

ADDITIONS:	Confession of Faith	5
	Reaffirmation of Faith &	
	Letters of Transfer	9
	Confirmation	2

REMOVED BY:	Relocation and inactivity (no longer participating)	13
-------------	---	----

MEMBERSHIP:	December 31, 1992	271
-------------	-------------------	-----

FROM THE MINISTER'S RECORDS:	Baptisms	20
IN MEMORIAM:	Funerals	15
Alice Hopkins	Marriages	6

Respectfully submitted,  
Jacqueline C. Moore



## Year Review

1992 calendar for Annual Report

January	temporary offices in narthex and room off stage cut-throughs being made from kitchen and old offices to new section new system of multiple hostesses for coffee hours P F prepares meal at Clohecy's for Emmaus; church kitchen in transition. Annual Meeting
February	Communion; Communion taken to homes of shut-ins Candy and Craft Sale by Church School to benefit Heifer Project Renovation Committee and Trustees agree to renovate narthex at this time. Secretary's office moved from narthex to stage Guild mission meeting - quilts tied, comfort pillows, and penny rolling for blanket fund.
March	Study group on the life of Jesus as Lenten programs, following choir every other week beginning with Ash Wednesday. World Day of Prayer - Topsfield. Girl Scout Sunday New members' meeting begin on Sunday March 22nd. Heifer speaker - Judith Johnson Guild work party for Missions
April	move into new offices Rainbow Sunday begin holding meetings in partially finished rooms of addition Clean up day - we needed it! Palm Sunday - reception of members Maundy Thursday - service of Tenebrae in sanctuary - snow Easter Sunrise service and breakfast Easter worship Masonic Sunday
May	Celebration '92 Catching the Spirit - worship at Beverly High School field house for churches of Northeast Area Broadway Belles Mother's Day Junior Choir performs at North Andover Nursing Home
June	Pentecost/Graduates' Sunday/Confirmation Class & adults join church Junior choir Parents' and Friends' Tea Mass. Conference annual meeting Children's Sunday Christian Education appreciation dinner Union Services with West Boxford. Strawberry Social
July/August	Union services continue teacher training for opening of church school in new quarters
September	Dedication Sunday/Rally Day celebration committee formed for making a wall hanging for Narthex



October	World Communion Sunday
	Neighbors In Need
	Church Fair
	Reformation Sunday
	Clergy Education Day meeting in our new chapel
November	Stewardship Sunday
	Food offering for Emmaus House
	Family Thanksgiving Sunday
	Thanksgiving Eve Service at St. Mary's
	Communion first Sunday in Advent
December	Mini fair
	Christmas gifts for HOME
	Christmas Pops Concert
	Family Christmas Sunday
	Annual Service of Candles and Carols



## Diaconate

### REPORT OF THE DIACONATE

Members of the Diaconate for the year 1992 were:

Chairperson:	Stephen LeBlanc
Secretary:	Emily Knapp
Visitations Coordinator:	Charles Blanchard
Christian Service Coordinator:	JoEllen Fielding
Church Greeters Coordinator:	Marge Stewart
Emmanuel Suppers Coordinator:	Estelle Passeri
Cloths Coordinator:	Barry Games
Members:	Earl Johnston
	Joe Rawlins
	Janice Murphy

An important part of the responsibility of the Diaconate is to insure that those in our Church family that are not able to attend services on Sunday are not forgotten. Again this year, the Diaconate would like to offer a special thank you to Vivian and Bill Rasmussen for their help in this important responsibility. Their help in coordinating the purchase and delivery of flowers and cards in recognition of birthdays, other special celebrations and events is greatly appreciated by the Diaconate as well as our entire Church family.

Just as we can count on Sunday services, we can count on the fact that the pulpit covers will always be correct according to our religious calendar. As in years past, we would like to thank Barry Games for his much appreciated service in this area.

### HIGHLIGHTS OF 1992

When future members of our Church family look back to explore the history and heritage of their Church, 1992 will surely be one of the landmark years. Dedication Sunday on September 27 marked the completion of the new addition to our Church home. The new addition of classroom, meeting room, office space and Chapel and the continuing spiritual leadership of Rev. Phil Southwick seems to have renewed the spirit of many of our members, and attracted many new faces.

Sixteen new members joined our Church in 1992, and if new faces are an indicator, we can look forward to many more joining in the coming year. The continued use of name tags on special occasions and selected Sundays throughout the year invite us to make new friends and make everyone feel welcome.

Our Maundy Thursday service this year was a return to a more formal service in the Sanctuary. Other area churches were invited to participate, but declined. Although inclement weather forced reduced attendance, the service was enjoyed by all.



One of the highlights in our Church calendar every year is our Christmas Eve Candlelight Service. This year was no exception. Once again our Church was filled with music, light and people. In addition, this year our Church received the special gift of freshly repaired and painted figures for our Creche thanks to the skill and generosity of Chuck Margeson.

The Diaconate continues to visit those members of our Church family who are unable to attend Church regularly, and to coordinate and participate in extending fellowship to individuals and organizations in our community who are in need. This year, the Diaconate continued to participate in the Church efforts for providing suppers for Emmanuel House every other month. In addition, special in-home communion services were provided for those individuals who desired them. The feeling of fellowship gained from participation in these visits continues to be as strong for the visitor as it is for the individual being visited.

Thanks to our the elevator in the new addition, special services like Christmas Eve and Easter, as well as each Sunday service have become accessible to more members of our Church family then ever before.

I would like to take this opportunity to thank each Diaconate member as all who have helped us carry out our duties over the past year. It has been a pleasure to serve our Church family with you over my last four years as a member of the Diaconate. And, as always, a special thank you to Rev. Southwick for his guidance and spiritual leadership over the past year.

Respectfully submitted,

Stephen J. LeBlanc

#### 1992 GIFTS TO THE CHURCH FROM THE MEMORIAL FUND

Upholstered Chairs for Church Office

Repair of frame and painting/Nativity Picture hanging in stairway of Narthex

Church School furniture (chairs/tables for classrooms; student chairs for Chapel)

Table & cloth covering for Sanctuary Advent Wreath

Two oak Cabinets for antique Communion Silverware in Narthex

Memorial Fund Disbursements are listed on Page 17 of Financial Report under #6/0-00



# Christian Education

## REPORT OF THE BOARD OF CHRISTIAN EDUCATION

What an exciting busy year this has been for us all: watching the construction of our new Christian Education facility from next door; the teachers and helpers setting up and decorating their new rooms; others moving supplies and furniture; putting up bulletin boards, chalk boards and coat hooks; assembling new chairs and tables.

Our mission projects for this year were - Emmaus House at Thanksgiving, H.O.M.E. at Christmas and Heifer Project for Valentines' Day. With the money we collected from the Candy & Craft Sale in February, plus Church School Mission money, we were able to purchase four goats for the Maine Homesteading Project, sponsored by Heifer.

Half of the profits from this year's BROADWAY BELLES production was donated to the Church School for the purchase of chairs and tables for our new Church School rooms.

We are very grateful to Dorothy Blanchard for all the time she put into many rehearsals with the children for our Children's Day Program. The children did a great job, too.

In June we held an Appreciation Dinner for the teachers and helpers of our Church School. In August a continental breakfast meeting was held for our staff, after which they decorated their new rooms.

We thank Barbara Viera for the TV/VCR cart. It is great to be able to move it around so easily. Also we thank the Barlows for donating some beautiful globes for the classrooms. The children are enjoying using them.

During 1992 the Youth Group participated in fun events as well as "helping activities" which included preparing the January supper for Emmaus House, working with their leaders on the Church Fair, and providing leadership for the Easter Sunrise Service as well as helping with the annual Easter Breakfast.

In November we met with Sue Clohecy, Co-Advisor with husband Glenn, of our P.F. Youth Group. The purpose of the meeting was to underscore the Board's support of the youth advisors and to offer help to promote the youth program. Sue presented the year's schedule for monthly meetings. It was well received. It was felt that advance notice of the planned program to BOTH parents and young people would encourage greater youth participation. The Board sent a letter and schedule to parents of our Junior High and High School students, and the Clohecys sent a letter and schedule to our students. Church School teachers of these two groups were asked to encourage their student's participation.

We are proud of our staff and thank them for all their time, devotion, and the love that they have given to our Church School students. In so doing, they are helping to give our young people a good Christian background. We thank Superintendent Dorothy Blanchard for her guidance and dedication. Thanks, also, to the Church Office for their continuing support services.

Respectfully submitted,  
Marion Harding, Chairman



CHURCH SCHOOL STAFF

Superintendent:	Dorothy Blanchard	2 Tenney Street/Box 370	352-8577
Nursery:	Week 1: Jill Hamelin	91 Central St.	6299
	Week 2: Carolyn Kallery	16 Linden Cir.	6016
	Week 3: Sylvia George	74 Thurlow St.	6181
	Week 4: Kirsten Davis	30 Marlboro Rd.	2157
	Week 5: Tracy Southwick	9 Larch Rd.	6391
2 Year olds:			
	Week 1: Dorothy Olga	0 Wood St., Groveland	374-6172
	Week 2: Karen Young	11 Monroe St.	2697
	Week 3: Anne Berardi	45 Lake Shore Road	2672
	Week 4: Mary Davis	6 Chaplin Rd.	7963
	Week 5: Joanne Wescott	156 Jewett St.	7662
3 year olds:			
	Week 1: Whit Daly	223 Central St.	6869
	Week 2: Charleen Maunsell	55 Thurlow Street	8605
	Week 3: Gail Fennessey	4 Juniper Lane	7647
	Week 4: Eileen Labrie	15 Village Lane	8539
4/5 year olds:			
Rotation:			
	Laurie Dangora	1 Andover St.	7875
	Nancy Aberman	199 W. Main St.	2793
	Beth Desrochers	15 Pillsbury Lane	7114
1st/2nd grade:			
	Tom Hamelin (see Jill Hamelin, above)		
	Susan Stead	48 Searle Street (Box 398)	8907
	Jane Kennedy	34 Charles St.	2379
3rd/4th grade:			
	Florence Hamelin	101 W. Main Street	2168
	Shirley Southwick	5 Hart Cir. (Box 200)	8305
5th/6th grade:	Marion Harding	80 Thurlow St.	8785
Junior High:	Diane Townsend	482 Main St., Groveland	373-0619
Senior High:	Rev. Southwick (see Shirley Southwick, above)		
*****			
Student Helpers:			
Nursery:	Trisha Chatterton (see Kallery, above)		
2 year olds:			
	Week 1 & 3:		
	Marcia Ingraham	1 Blueberry Lane	8083
	Week 2, 4, 5:		
	Sarah Young (see Karen Young, above)		
3 year olds:	Melissa Giuffrida (see Charleen Maunsell, above)		
4/5 year olds:	Tempe Watts	295 Andover Street	7413
	Gail Labrie	(see Eileen Labrie, above)	



## School Superintendent

### REPORT OF THE CHURCH SCHOOL SUPERINTENDENT

1992 has been an exciting year for the Church School students as well as for every other group in the church. Students and Staff alike are grateful to all those who helped to make the new addition possible and who helped us to move in.

The carpeted and curtained rooms are cheerful and bright. They say we care about Christian education and our young people. Most of the rooms are furnished with furniture we already had at Metcalf House - much of it was purchased within the last three years. Additional items included two tables and two dozen chairs for our pre-schoolers, a table for 5th and 6th graders and two dozen new blue chairs for the chapel. A special thank you to the participants of BROADWAY BELLES. From the proceeds of that production, \$900 was contributed toward the new furniture. The balance of the cost came from the Memorial Fund.

The new chapel lends a new dignity to the weekly 15 minute opening worship service for Grades 1 through 4. It is quite a contrast to previous years when we had to interrupt the First and Second Grade class as chairs and presentations were set-up and dismantled.

The elevator to the third floor has helped a great deal in moving around supplies and equipment as well as having our entire facility available to everyone.

We continue to use the David C. Cook curriculum. The units have included an extensive study of the Life of Christ and His teachings; an Old Testament Study of Moses, including the Israelites' struggle to gain freedom from the Egyptians and using that freedom wisely under the various judges. There is always an effort to apply the concepts of the lessons to everyday life.

The Superintendent has tried to keep families informed by contributing information to the church's monthly Newsletter and to include charts or descriptive information about specific topics to be studied in the various classes.

We are pleased to report that we have added nine new families with 15 new children enrolled in our Church School.

We thank our entire Church School Staff for their conscientious and high quality contribution to the lives of our young people. Please see page 6c for a list of our current Staff. A special thank you to Peggy Smith for her many years of being THE Kindergarten Class teacher. We wish her well as she undertakes other responsibilities. Others who have served well and have "retired" are Judy Rotondo, Marjory Watson, Janet Pantano, Candace Longchamps, Joe Rawlins, Andrew Murphy and Julie Chatterton. Gayle Ells and her family have moved to Rhode Island and we miss them.



We welcome our new staff members who include Kirsten Davis, Tracy Southwick, Dorothy Olga, Ann Berardi, Mary Davis, Joanne Westcott, Nancy Aberman, Jane Kennedy and Gayle Labrie. Nancy Aberman has been appointed the Kindergarten Coordinator.

Our Mission projects have included supporting the Heifer Project, Emmaus House in Haverhill, H.O.M.E. in Maine and victims of Hurricane Andrew. We are so glad to be able to share with others.

As we look ahead, we are trying to find ways to support today's families in the Christian Church. Every new cultural phase and every new stage of the Family Life Cycle brings its pleasures and challenges. We can do much to help one another. It is said that "it takes a whole village to raise a child". Children and adults alike need support from each other within our Church Family. as we try to apply Christian principles to our every day living.

Dorothy Holly-Blanchard



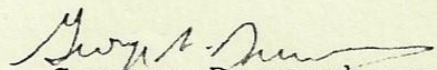
## Trustees

### REPORT OF THE BOARD OF TRUSTEES

The year 1992 was a fairly busy one for the trustees, both in terms of do-it-yourself projects and outside contracts for additional repair and maintenance work around the church. With the formal completion of the new church addition, along with the traditional challenges of finding fuse boxes and water shutoff valves, it is expected that the trustees will remain busy in the future. For the most part, this past year consisted of the usual furnace startings, sanctuary cleanups and general moving and maintenance. A few notable accomplishments of the past 12 months include the replacement of the entrance stairs to the Metcalf house, the decision (in conjunction with the church renovation and finance committees) to renovate the church narthex, and the repair and siding of the Metcalf house garage to coincide with the fall homecoming and the new addition opening ceremonies.

I believe that I speak for the entire board of trustees by saying that we all appreciate the opportunity to serve our church community in this small way. It is certainly an enjoyable and interesting way to learn and become involved with the workings of our church (both mechanical and spiritual)! In my opinion, the mix of talents that the board possessed this past year was perfect, with just enough wisdom and brawn to accomplish any task. I would like to express my personal thanks to the members of the board for their individual and collective contributions. The 1992 board members are Clyde Tozier, Charlie Locke, Charles Brown, Tom Moore, Jack Howland and George Desrochers. Also, the efforts of many additional "honorary trustees" in handling emergency and other tasks is certainly appreciated.

Submitted January 19, 1993

  
George Desrochers



## Music

### MUSIC COMMITTEE

Bob Knapp, our Music Director, provides us with many outlets for musical talent. Bob directs and writes music for the Senior Choir. He also arranges all the music and directs our Church Band. Evelyn Boose is our dedicated Director for the Junior, Cherub and Bell Choirs. Emily Knapp is our talented Organist and accompanies most of the choirs.

BROADWAY BELLES VIII presented 'Rockin' Through The 50's & 60's in May. It was directed and produced by Evelyn Boose, Linda Flynn and Sandra Elkin. Every age group in the church was included and the participants, as well as the audience, had a wonderful time. Proceeds were divided between new Church School furniture and the grand piano fund.

The Music Committee has decided to search for a very good used, or a new parlor grand piano for the sanctuary. We believe that between BROADWAY BELLES' proceeds and individual contributions, there is enough money to start the search in the spring.

A lovely Christmas "Pops" Concert was presented on December 13, 1992 and directed by Evelyn Boose, Linda Flynn and accompanied by Emily Knapp. The music was beautiful from all the choirs. The Cherub Choir stole everyones' hearts as they sang out lustily "Mary Had a Baby" and "Go Tell It On The Mountain". Everyone participated in a Christmas Carol sing-along.

Respectfully submitted,

Audrey Magown, Chairman



## Guild

### REPORT OF THE LADIES' GUILD

The Guild, under the new format of no elected officers, held work parties in January, February and March, for mission projects: making quilts for AIDS babies, "comfort pillows" for hospitals, and rolling pennies (collected at coffee hours after worship services). These pennies bought refugee blankets which are distributed through Church World Service. Joan Chatterton was Chairlady for these meetings.

Shirley Southwick was responsible for a regular meeting in April. It was a very special evening with a paid speaker on the subject of quilts depicting Biblical characters.

The Annual Meeting was held in May at Jimmies Restaurant in Haverhill with Norma Lawson serving as Chairlady. At this time programs and chairladies were lined up for the coming Guild year. Our annual pledge of \$1,000 to the church was voted. Thrift Shop reports were given by Betty Jo Fawley. She requested that we ask for the use of the entire first floor of Metcalf House, and in return we would relinquish the room designated for the shop in the new addition. This was agreed upon.

In September, Virginia Ryder chaired a Covered Dish Luncheon and invited Chairmen from the different Fair tables to attend and tell us about their tables and what items were needed. At the December meeting, which was a combined dinner at the church and Christmas Party, Norma Lawson was Chairlady. We voted \$1,000 toward a new furnace for Metcalf House. Repairs to the old one did not work out. A project is under discussion (new Church Cook Book) to earn money which will buy adult size chairs for the chapel. If there are others in the congregation who might be interested in helping, please speak to our Coordinator, Betty Jo Fawley.

Our faithful group of ladies is still working on missions, helping with pies for the Fair, etc. However, as I have mentioned before, the ladies are not getting any younger! We are thankful that a few others in the church have begun to help in the Thrift Shop so that our dedicated Coordinator, Betty Jo, has about 20 names to call on.

We thank all Thrift Shop donors. We do have much sorting and discarding to do. Bags, filled to capacity and given to other charities, amount into the hundreds.

Respectfully submitted,  
Gertrude Pingree,  
Secretary Pro Tem



## Thrift Shop

### THRIFT SHOP REPORT

The end of the year finds twenty volunteers tending the Thrift Shop when it was open for business on 99 days of the year and fifteen extra days for sorting and organizing. We now occupy the entire first floor of the Metcalf House, using one room for ladies' items, another room for men's furnishings and the third room for children's things. The fourth room is used for sorting and storing our merchandise. We do appreciate having this room to work in.

There was trouble with the furnace in November and we had to close for one weekend until it was repaired. Because we are the sole occupants of the House now, the Guild voted to donate \$1,000 toward the cost of the replacement. A good and faithful member sent a \$50 check toward this expense, which was appreciated.

Again, in July and August, our faithful volunteer - Marge Pitkin - worked every Saturday. It is a great help and much appreciated.

The Shop was closed Christmas weekend, New Year's weekend, and November 27th and 28th for furnace repair.

We are grateful for Lois Auclair's assistance with disposal of non-saleable articles, through Mr. Arthur Wyman, who takes them to the needy in Haverhill; also to Larry Labrie who takes clothes into Boston's Pine Street Inn.

Again, thanks to each and every one who is helping to make this a good way to serve our church and the community.

Respectfully submitted,  
Betty Jo Fawley



# Mission Coordinator

## REPORT OF THE MISSION COORDINATOR

Emmaus House provides shelter for the homeless. This congregation continues to provide support for the organization through the regular delivery of meals, the collection of food and clothing, and cash donations. A portion of our Advent Folder money went to Emmaus.

Judith Johnston, representing the Heifer Project, spoke to the Church School and the congregation on March 29th. She gave a slide presentation to the Church School children demonstrating how important the gifts of farm animals are to families in developing countries and poorer regions of the U.S. She also presented the Church with a certificate of recognition for our support of the Heifer Project for over twenty-five years. The Church School, with the help of the congregation, was able to raise funds for the purchase of four goats through the Valentine Candy Sale and monthly mission collections.

Homemakers Organized for More Employment (H.O.M.E.) also received a portion of the mission monies collected through the Advent Folder. Christmas presents and clothing were donated by the congregation. The Christmas Eve offering mission portion was divided equally between Emmaus and H.O.M.E.

A special offering was collected on October 4 for the United Church of Christ "Neighbors in Need" program. The contributions from churches within the United Church of Christ are combined to support health and educational programs which help millions of disadvantaged people.

Another special offering was collected on September 20 to help communities devastated by Hurricane Andrew and other storms which followed. The Wellspring low-cost housing project in Gloucester has been completed and the families have moved into their new homes. The congregation supported this project through direct donations, including the proceeds from the Christmas musical of 1991.

The Guild continues to support worthwhile projects with money and material aids. Eighteen comfort pillows were made and distributed to hospitals and nursing homes. Special appreciation was received from the "Reach for Recovery" programs for patients recovering from breast cancer. Pennies received from the Coffee Hour collections amounted to enough money for the purchase of thirty-five wool blankets which are given to refugees through Church World Service. The Guild proudly presented eighteen quilts to the ABC Quilt Project, coordinated by Boston City Mission, which are given to babies and young children suffering with AIDS.

"Recycling for Missions" continues. Proceeds from beverage can pull-tabs amounted to \$372.25 for 1992. These monies were sent to the New Hampshire Association for the Blind through the Hampton Falls, NH Grange hall. Used eyeglasses benefit "Habitat for Humanity (building houses for the poor) and used postage stamps (commemorative stamps, air mail, and denominations above 29 cents) benefit "Heifer Project". Please bring your donations to the box marked "missions" located in the back hall next to the Clark Street entrance.

Thank you for your continued support of all our outreach programs.

Respectfully submitted,  
Larry Labrie



## Fair

### THE 1992 DISCOVERY FAIR

You've heard about the gift that keeps on giving, well how about the Discovery Fair that keeps on discovering! The morning after the Fair we told you that we had a profit of \$8,500. The final figure is in - \$11,759.34!

Yes, it represents a lot of hard work, but when everyone pulls in the same direction, it certainly makes the load a lot lighter. For every question there was an answer, for every problem there was a solution, and for every doubt there arose a new confidence.

Our Church Fairs are very special - we are all better off for having had them - not just financially, but spiritually as well.

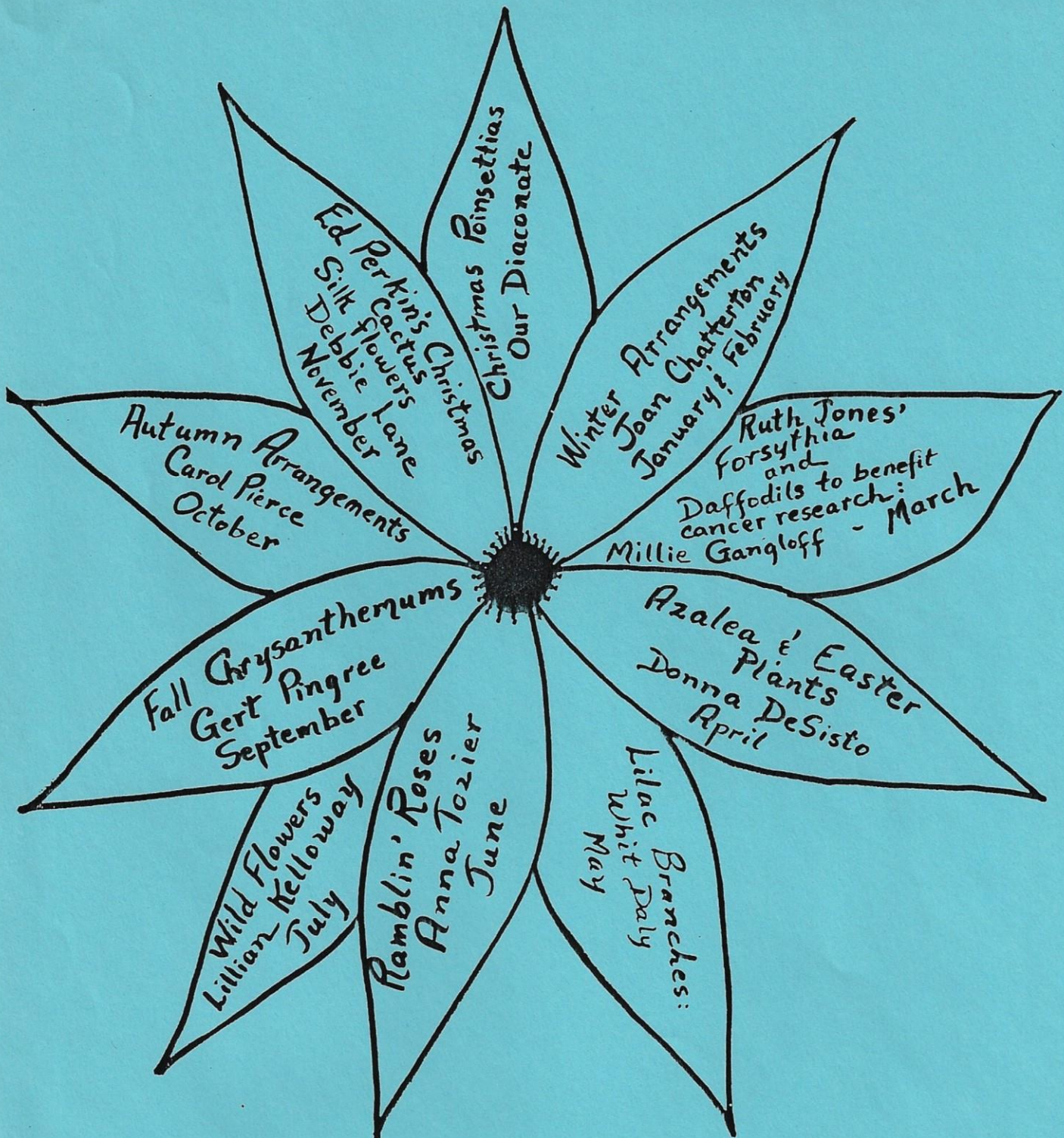
Our heartfelt thanks to all of you,

Ginny Ryder and Shirley Powell





## Flowers



Thank you!

The Flower Committee  
for 1992



## Social

### REPORT OF THE SOCIAL COORDINATOR

#### Hostesses for 1993

February	Shirley Powell
March	Joan Chatterton
April	Anna Tozier
May	Nat Tidd
June	Janice Murphy
July/September	Guest Hostesses
October	Jean Perley
November	Sandi Schauer
December	Guest Hostesses
January '94	Beth Arsenault

It has been an interesting year in the kitchen: watching the changes - wondering how it will work - if it will work! As we approached our social event of the season, the dedication of our new addition, the dust cleared and we were really pleased. The service and the lunch that followed were well received.

Now - how would the reorganized kitchen work out for the Fair? Well, thanks to Glenn Clohecy, the center island and sink were installed just two days before the final pie baking!

With cupboards and dishes dusted and washed, we will be able to resume using our lovely china cups and saucers (now numbering 103 sets!) at the Reception for New Members' coffee hours.

Bless the "Hostess Helpers"! Our coffee hours have become so well attended that there is no way one hostess can do a whole month without their help. The fellowship, enjoyed after Sunday morning services, makes it all worthwhile.

Our facilities continue to be used by several non-profit organizations for their social activities. They all seem very pleased with our renovations. There are still things to be accomplished and with your help - they will be!

Respectfully submitted,

Virginia T. Ryder



## Renovation

### RENOVATION COMMITTEE

At this time last year, we were in the midst of construction. Steeple renovations had been completed and the new addition was over 60% finished. The past twelve months have seen all new construction and scheduled renovation activities culminated successfully.

Aside from nagging "punch list" finish-up items, the addition was completed in early summer. With an eye toward a fall Church School move-in, the Renovation Committee directed its attention toward interior furnishings, window dressings, signage, classroom display boards and the like. Acting in her capacity as Church School Superintendent, Dorothy Blanchard provided invaluable guidance and direction to Church School transition and setup. New addition closet space was assigned and exterior improvements and landscaping were implemented. Dedicated efforts by a multitude of individuals, from Church School to Renovation Committee to Trustees, put the finishing touches on the entire project, leading to an uplifting and memorable Dedication & Rally Day Sunday on September 20, 1992. Sarah Young and Jonathan Rudolph's cutting of the ribbon put our new space officially in business!

Approximate cost for all new construction and renovations totaled \$335,000. Change orders and cost overruns were held within 5% of original budget. We far surpassed our original renovation timetable by completely redoing our Narthex, front stairs, transitional spaces, in addition to siding the utility shed and installing the kitchen's center island. As evidenced by the newly installed display cabinets in the Narthex, the program is ongoing. We will always have repairs to deal with. But as a congregation, we have made a giant step forward with God's help. Our thanks to all of you who gave so tirelessly of your talents and abilities!

In this report, the Renovation Committee would be remiss without giving special thanks to two unique individuals. Joan Chatterton and Reverend Southwick lived through the incredible mess on a daily basis for months. They were our on-site eyes and ears, dealing with never ending crises, challenges and emergencies. Their collective positive spirit, attitude and sense of humor made this transition possible. Of special note, our Minister brought our congregation through this project with grace, humility and a sense of strengthened faith as a Church Family. He is to be commended for his expertise and dedication.

Respectfully submitted,

Frank Stewart & Robert Knapp, Chairmen



## Capital Stewardship

### CAPITAL STEWARDSHIP CAMPAIGN

From the upbeat prior report on the incredible progress made in new building and churchwide renovations in 1992, we come to the sobering question, "how are we doing, paying for all of this?" Therefore, it is timely to refresh our memories on our overall project goals, as related to our Heritage Fund Campaign.

Original total construction and renovation costs were projected at \$325,000 (not including previously paid architectural and fund raising expenses). Anticipated financing and interest costs through March 1994 (length of Heritage Fund 3-year campaign) increased that figure by \$40,000, to a total project cost of \$365,000.

At project inception we had \$60,000 of previously reserved funds in-hand. Our Heritage Fund Campaign raised an additional estimated \$225,000 from our congregation and friends, to be donated over the three-year period from April 1, 1991 to March 31, 1994. Therefore, as of April 1, 1994 we hoped to have retired \$285,000 of project debt, leaving us with a conventional mortgage with Georgetown Savings Bank of approximately \$80,000. It was anticipated that this remaining debt would be amortized (paid off monthly) over the next twelve years of the original 15-year note.

Actual project construction costs totaled just over \$335,000, or an increase of \$10,000 over budget (3%+). Periodic review of Heritage Campaign pledging and actual receipts from donated gifts in-hand indicate a slightly lower campaign fund total of \$215,000, or a shortfall of \$10,000 (4%). This increase in costs and decrease in donations obviously also increases somewhat our interest carrying cost over the initial 3-year period through April 1, 1994. A more realistic projection would leave us with approximately \$110,000 of mortgage debt, still seemingly within our financial ability to carry, although a significant burden. That assumes all pledges are honored and are paid in full by April 1, 1994.

Through December 31, 1992 - 21 months out of our 36-month pledging program - receipts have totaled approximately \$127,000! To the ninety individuals and families who have given so generously, we sincerely thank you for each and every dollar. You are making our improvements and many renovations possible. Our construction program was based on the amount you pledged, and our success will reflect your willingness and ability to honor your pledges.

Unfortunately, our pledge giving is not blessed with all positive news. Twenty of the ninety individual commitments are substantially behind or have not been paid at all. While we would expect some pledges to be changed or deleted due to unforeseen financial hardship, it is extremely important that the majority of us keep current and honor our contract with this congregation and with God. The shortfall to date, from pledges that are unpaid or not current, totals approximately \$17,500. If this deficiency remains or increases, we could be faced with an overall project pledge shortfall of \$20,000 to \$30,000. Coupled with commensurate increased interest costs, the Church could be faced with an ongoing \$140,000 to \$150,000 mortgage debt on April 1, 1994, instead of the \$80,000 debt originally projected.



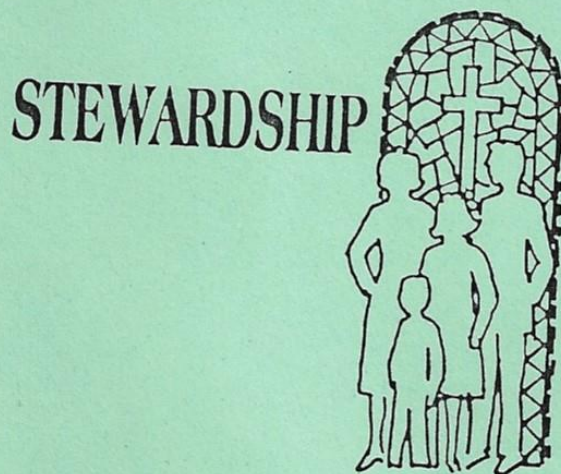
Obviously, we will do everything possible to see that this does not occur.

As we approach the 2nd anniversary of our pledge commitments, we will be mailing a confidential individual accounting to each person who has pledged, showing original commitment and payments made to date. Please do your best to keep current. If your financial situation has improved, please consider adjusting your pledge upwards. If you are not yet a part of this program and would like to be, please ask our Collector, Ruth Jones, for a commitment card. Your consideration is both confidential and greatly appreciated.

With our addition - up and functioning - and the many renovations to steeple and narthex within view, it is easy to think our project is complete. However, until our debt is totally retired, we face a mutual responsibility to ourselves and to our Heritage.

Respectfully submitted,

Frank Stewart, Campaign Director





## Collector

### COLLECTOR'S REPORT FOR 1992

#### PLEDGES FOR NORMAL OPERATIONS

Fully Paid	77
Nearly Paid	16
Half Paid	2
Little Paid	3
Moved	1
	<hr/>
TOTAL Pledges	99

As of January 12th, we have an unpaid balance of \$1,120.00.  
Thanks to all who responded to our plea in the newsletter.

#### PLEDGES FOR CAPITAL FUND RAISING

Paid in Full	10
Paid To Date	53
Little Paid	9
One Payment	10
Nothing Paid	2
Moved	2
	<hr/>
TOTAL Pledges	87

Sincerely,

Ruth L. Jones, Collector



# Treasurer / Budget

ACCN'T NUMBER	DESCRIPTION	( FROM/TO ACCOUNT )	1992 BUDGET	1992 ACTUAL	1993 BUDGET
000	<b>GRAND TOTALS</b>				
001	<b>Receipts for Current Expense:</b>				
-01	General Fund Checking	(021-01)	\$ 78,669	\$ 86,082.76	\$ 79,720
-02	Pingree Music Endowment	(166-ST)	240	220.50	160
-03	General Fund Endowment	(176-ST)	3,090	2,814.60	2,570
001-TR	TOTAL, Rcts for Current Expen		81,999	89,117.86	82,450
002	<b>Receipts for Missions &amp; Benevolences:</b>				
-01	General Fund Checking	(021-02)	6,360	7,315.74	7,000
-02	Mission Endowment	(316-01)	47	0	0
-03	Diaconate Fund	(326-01)	277	286.75	200
-04	Diaconate Fund Endowment	(336-ST)	600	567.73	532
002-TR	TOTAL, Rcts for Mis'ns & Ben's		7,284	8,170.22	7,732
003	<b>Receipts for Capital Outlay:</b>				
-01	General Fund Checking:	(021-03)			
	Current Operations		9,823	12,424.22	10,580
	Capital Fund Raising		70,000	64,765.04	60,000
	Const & Renovation Loan		180,000	180,135.00	0
-02	Memorial Fund	(516-01)	311	279.49	157
-03	Capital Outlay Fund	(526-01)	3,050	2,677.74	2,100
-04	Building Fund	(536-01)	1,320	1,028.02	656
003-TR	TOTAL, Rcts for Cap Outlay		264,504	261,309.51	73,493
009-GR	<b>GRAND TOTAL, RECEIPTS</b>		353,787	358,597.59	163,675
011	<b>Expenditures for Current Expense:</b>				
-01	General Fund Checking	(031-01)	91,833	91,572.63	96,177
-02	General Fund Endowment	(271-ST)	160	281.46	257
-03	Pingree Music Endowment	(261-ST)	49	47.05	41
011-TE	TOTAL, Expend's for Cur Expen		92,042	91,901.14	96,475
012	<b>Expend's for Missions &amp; Benevolences:</b>				
-01	General Fund Checking	(031-02)	5,543	6,324.14	6,560
-02	Mission Endowment	(411-01)	5	0	0
-03	Diaconate Fund	(421-99)	1,048	1,683.11	1,500
012-TE	TOTAL, Expend's for M's & B's		6,596	8,007.25	8,060
013	<b>Expenditures for Capital Outlay:</b>				
-01	General Fund Checking:	(031-03)			
	Normal Operations		0	2,241.84	0
	Capital Fund Raising		0	0	0
	Construction & Renovation		200,000	180,564.66	0
-02	Memorial Fund	(610-ST)	0	2,211.12	329
-03	Capital Outlay Fund:	(620-ST)			
	Normal Operations		0	9,465.05	5,000
	Capital Fund Raising		0	0	0
-04	Building Fund	(631-ST)	0	32,752.14	0
-05	Debt Retirm't, Const & Reno	(637-ST)	17,500	97,805.25	75,000
013-TE	TOTAL, Expend's for Cap Outlay		217,500	325,040.06	80,329
019-GE	<b>GRAND TOTAL, EXPENDITURES</b>		316,138	424,948.45	184,864



ACCN'T NUMBER	DESCRIPTION	( FROM/TO ACCOUNT )	1992 BUDGET	1992 ACTUAL	1993 BUDGET
<b>GENERAL FUND CHECKING ACCOUNT SUMMARY</b>					
020-00	<b>Balances, 01/01/92</b>				
-01	Special Donation		\$	\$ 500.00	\$
-02	Funds for Current Expense			7,523.28	
-03	Church School Collections, 1 wk/mo			152.50	
-04	Mission Coordinator's Expenses			50.00	
-06	Emmaus Dinners, from pledges			138.00	
-07					
-08	Fraser Fund			55.00	
020-BB	TOTAL, Gen'l Fund Chk'g Accn't Bal			8,418.78	
021-00	<b>Direct Deposits of:</b>				
-01	Current Expense Receipts (109-TR/001-01)		78,669	86,082.76	79,720
-02	Missions and Benev's Rcts (309-TR/002-01)		6,360	7,315.74	7,000
-03	Capital Outlay Receipts (509-TR/003-01)		259,823	257,324.26	70,580
021-ST	SUBTOTAL, Direct Deposits		344,852	350,722.76	157,300
028-00	<b>Transfers-In, from:</b>				
-01	Rsrv Fnd {Cur Expen Deficit} (628-70)		10,045*	6,400.00*	14,144*
-02	General Fund Endowment (278-ST)		2,930	1,654.86	2,313
-03	Mission Endowment (418-01)		42	0	0
-04	Capital Outlay Fund (628-20-60)		0	902.97	0
-05	Building Fund (638-ST)		0	300.69	0
028-ST	SUBTOTAL, Transfers-In		13,017	9,258.52	16,457
029-TR	TOTAL, General Fund Checking Receipts		357,869	359,981.28	173,757
* Current Expense Deficit					
031-00	<b>Direct Expenditures for:</b>				
-01	Current Expense (209-TE/011-01)		91,833	91,572.63	96,177
-02	Missions and Benevolences (409-TE/012-01)		5,543	6,324.14	6,560
-03	Capital Outlay (609-TE/013-01)		200,000	182,806.50	0
031-ST	SUBTOTAL, Direct Expenditures		297,376	280,703.27	102,737
038-00	<b>Transfers-Out, to:</b>				
-01	Pingree Music Endowment (168-01)		0	0	0
-02	General Fund Endowment (178-01)		0	367.00	0
-03	Mission Endowment (318-01)		0	0	0
-04	Diaconate Fund (328-02-98)		0	542.32	0
-05	Diaconate Fund Endowment (338-01)		0	0	0
-06	Memorial Fund (518-01)		600	25.00	500
-07	Capital Outlay Fund (528-ST)		9,900	12,399.22	7,700
-09	Building Fund (538-ST)		70,052	64,765.04	60,000
038-ST	SUBTOTAL, Transfers-Out		79,952	78,098.58	68,200
039-TD	TOTAL, Gen'l Fund Chk'g Disburements		377,328	358,801.85	170,937
039-00	<b>Balances, 12/31/92</b>				
-01	Special Donation			500.00	
-02	Funds for Current Expense			8,379.71	
-03	Church School Collections, 1 wk/mo			87.77	
-04	Mission Coordinator's Expenses			50.00	
-05	Emmaus Dinners, from pledges			190.35	
-06	Advent '92, 10% for H.O.M.E.			114.78	
-07	Advent '92, 10% for Emmaus			114.77	
-08	Xmas Eve, 10% for H.O.M.E.			80.42	
-09	Xmas Eve, 10% for Emmaus			80.41	
039-EB	TOTAL, Gen'l Fund Chk'g Accn't Bal			9,598.21	



ACCN'T NUMBER	DESCRIPTION	( FROM/TO ACCOUNT )	1992 BUDGET	1992 ACTUAL	1993 BUDGET
100	<u>GENERAL FUND CHECKING ACCOUNT DETAILED RECEIPTS FOR CURRENT EXPENSE</u>				
101-00	<b>Stewardship:</b>				
-01	Pledges		57,769	63,494.69	60,000
-02	Loose Collections & Init'l Offer'gs		4,000	4,235.25	4,000
-03	Church School (3 wks/mo)		1,000	738.08	750
101-ST	SUBTOTAL, Stewardship		62,769	68,468.02	64,750
102-00	<b>Special Collections:</b>				
-01	Lenten '92		0	0	0
-02	Onetime Donations w/Stew Canvass		500	1,220.34	750
-03	Christmas Eve Collection, 80%		600	643.34	600
102-ST	SUBTOTAL, Special Collections		1,100	1,863.68	1,350
103-00	<b>Fundraising Activities:</b>				
-01	Broadway Belles		0	0	0
-02	Strawberry Social		300	211.88	200
-03	Fair, '91, 50%		5,500	5,629.68	5,500
-04	Mini-Fair, '91, 50%		200	237.50	200
103-ST	SUBTOTAL, Fundraising		6,000	6,079.06	5,900
104-00	<b>Reimbur's &amp; Spec'l Activ's:</b>				
-01	Reimbursement, Flowers		300	328.13	300
-02	Reimb, Strawberry Social Advance		300	200.00	300
-03	Reimbursement, Easter Flowers		110	0	0
-04	Reimbursement, Fair		2,000	0	0
-05	Reimb, Bulletins		0	5.00	0
-06	Insurance Credit		0	25.00	0
-07	Reimb, Workmens' Comp Insur		0	45.00	0
-08	Reimb, Essex Assoc, Postage		0	239.15	0
104-ST	SUBTOTAL, Reimbursements, Etc.		2,710	842.28	600
105-00	<b>Gifts, Donations, Inheritances:</b>				
-01	TOPS		400	660.00	600
-02	Joyce Dance Studio		3,400	3,500.00	3,500
-03	Women's Club		40	20.00	20
-04	Ladies Guild		1,000	2,750.00	2,000
-05	Use of Church		100	270.00	200
-06	Wedding Deposits		200	100.00	200
-07	Alcoholics Anonymous		150	90.00	100
-08	Perley Fund		700	500.00	500
-10	Easter Breakfast		100	0	0
-11	Theater Workshop		0	100.00	0
-12	Celebration '92		0	100.00	0
-13	PF Savings Account		0	689.72	0
-14	G'Twn Historical Society		0	50.00	0
105-ST	SUBTOTAL, Gifts, Dona, Inher		6,090	8,829.72	7,120
109-TR	<b>TOTAL, Rcts for Current Expense</b>	(021-01)	78,669	86,082.76	79,720

C O N T I N U E D O N N E X T P A G E



ACCN'T NUMBER	DESCRIPTION	( FROM/TO ACCOUNT )	1992 BUDGET	1992 ACTUAL	1993 BUDGET
300	<u>GENERAL FUND CHECKING ACCOUNT DETAILED RECEIPTS FOR MISSIONS &amp; BENEVOLENCES</u>				
301-00	<b>Stewardship:</b>				
-01	Pledges		4,500	4,450.00	4,500
-02	Church School Offerings, 1 wk/mo		250	252.45	250
301-ST	SUBTOTAL, Stewardship		4,750	4,702.45	4,750
302-00	<b>Special Collections:</b>				
-01	One Great Hour of Sharing		250	279.91	250
-02	Neighbors in Need		200	282.40	250
-03	Advent, 50% Last Yr's Late Rct's to Diac Fnd		100	115.00	50
-04	Advent, 50% Last Yr's Late Rct's to Emmaus		100	115.00	50
-05	Lenten Folders, 20% to Diac Fnd		0	56.25	240
-06	Blankets for Church World Service		0	446.40	0
-07	Hurricane Relief		0	285.00	0
-08	Thanksgiving Eve for Emmaus		0	0	500
-09	Advent, 10% to Emmaus		260	116.78	120
-10	Advent, 10% to H.O.M.E.		0	116.77	120
-11	Christmas Eve, 10% to Emmaus		75	80.41	75
-12	Christmas Eve, 10% to H.O.M.E.		75	80.42	75
302-ST	SUBTOTAL, Special Collections		1,060	1,974.34	1,730
303-00	<b>Fund Raising Projects:</b>				
-01	Heifer Fund by Church School		200	5.00	200
-02	Candy Sale by Church School		170	183.95	170
-03	Bike-A-Thon for Emmaus		180	0	0
303-ST	SUBTOTAL, Fund Raising Projects		550	188.95	370
304-00	<b>Reimbur's &amp; Spec'l Activ's:</b>				
-01	Reimb, From Arts Lottery (Hallo God Bless)		0	300.00	0
305-00	<b>Gifts, Donations, Inheritances, for:</b>				
-01	Emmaus for Meals		0	150.00	150
309-TR	<b>TOTAL, Rcts for Missn's &amp; Benev's</b>	(021-02)	6,360	7,315.74	7,000

C O N T I N U E D O N N E X T P A G E



ACCN'T NUMBER	DESCRIPTION	( FROM/TO ACCOUNT )	1992 BUDGET	1992 ACTUAL	1993 BUDGET
500	<u>GENERAL FUND CHECKING ACCOUNT DETAILED RECEIPTS FOR CAPITAL OUTLAY</u>				
501-00	<b>Stewardship:</b>				
-01	Improvement Fund		731	1,301.00	1,000
-02	Renovation Fund		0	166.66	1,000
-03	Building Fund		52	1.00	0
-04	Cap Fund Rais'g for Const & Reno		<u>70,000</u>	<u>64,122.04</u>	<u>60,000</u>
501-ST	SUBTOTAL, Stewardship		70,783	65,590.70	62,000
502-00	<b>Special Collections:</b>				
-01	Advent, 80% Last Yr's Late Rct's		0	0	100
-02	Lenten, 80% to Narth/Sanct Reno		0	1,299.20	960
-03	Advent, 80% to Kit Cntr Is Reno		<u>1,040</u>	<u>934.20</u>	<u>960</u>
502-ST	SUBTOTAL, Special Collections		1,040	2,233.40	2,020
503-00	<b>Fundraising Activities:</b>				
-01	Fair, 50% for Reserve Fund		5,500	5,654.66	5,500
-02	Mini-Fair, 50% for Reserve Fund		200	237.50	200
-03	Broadway Belles, 50% Chr Sch Furnishings		750	913.00	0
-04	Broadway Belles, 50% Piano Fund		750	913.00	0
-05	Sale of Display Case for Cap Fund Rais'g		0	100.00	0
-06	Sale of Dishes for Cap Fund Rais'g		<u>0</u>	<u>132.00</u>	<u>0</u>
503-ST	SUBTOTAL, Fundraising Activities		7,200	7,950.16	5,700
504-00	<b>Reimbursements &amp; Special Activities:</b>				
			0	0	0
505-00	<b>Gifts, Donations, Inheritances:</b>				
-01	Memorial Fund		600	25.00	500
-02	Piano Fund		200	110.00	0
-03	Reno Fund, Stage Reconstruc		0	370.00	360
-04	Reno Fund, Sanctuary/Narthex		0	500.00	0
-05	Bldg Fund, Window Dressings		0	350.00	0
-06	Bldg Fund, Use of Church		<u>0</u>	<u>60.00</u>	<u>0</u>
505-ST	SUBTOTAL, Gifts, Donat'ns, Inherit's		800	1,415.00	860
507-00	<b>Loans for:</b>				
-01	Const and Reno (G'twn Savings)		180,000	180,135.00	0
509-TR	TOTAL, Rcts for Capital Outlay	(021-03)	<u>259,823</u>	<u>257,324.26</u>	<u>70,580</u>

C O N T I N U E D O N N E X T P A G E



ACCN'T NUMBER	DESCRIPTION	( FROM/TO ACCOUNT )	1992 BUDGET	1992 ACTUAL	1993 BUDGET
200	<b>GENERAL FUND CHECKING ACCOUNT DETAILED EXPENDITURES ON CURRENT EXPENSE</b>				
201	<b>Diaconate: Ministering through matters of the Holy Spirit</b>				
201-00	<b>Expenses:</b>				
-01	Worship and Visitation		500	509.82	500
-02	Pulpit Supply		0	0	100
201-09	SUBTOTAL, Diaconate Expenses		500	509.82	600
201-10	<b>Pastor's Compensation &amp; Benefits:</b>				
-11	Salary		25,400	25,400.00	26,670
-12	Medical and Dental Insurance		5,688	5,688.00	5,688
-13	Pension Plan (Sal x 1.3 x .1417)		4,679	4,659.20	4,913
-14	Fam Prot'n Plan (Sal x 1.3 x .01)		330	330.20	347
-15	Automobile Allowance		2,870	2,870.00	2,870
-16	Parsonage Utilities Allowance		2,730	2,730.00	2,730
201-19	SUBTOTAL, Pastor's Compen & Benefits		41,697	41,677.40	43,218
201-20	<b>Secretary's Compensation:</b>				
-21	Salary		5,420	5,420.00	5,637
-22	FICA Retirement withheld (6.20%)	< 336>	< 336.01>	< 350>	
-23	FICA Medicare withheld (1.45%)	< 79>	< 78.60>	< 82>	
-24	Federal Income Tax withheld	< 248>	< 20.00>	< 0>	
201-29	NET PAID to Secretary		4,757	4,985.39	5,205
201-30	<b>Office Operation:</b>				
-31	Stationery, Postage, Supplies		4,100	3,494.52	4,000
-32	Maintenance of Equipment		750	703.92	700
201-39	SUBTOTAL, Office Operation Expenses		4,850	4,198.44	4,700
201-40	<b>Wider Fellowship Expenses:</b>				
-41	MACUCC Dues, 271 @ \$6.76 ea		1,711	1,818.44	1,832
-42	Essex Assoc Dues, 271 @ .60 ea		81	80.70	163
-43	Conference Participation		200	60.00	200
-44	Celebration '92 Expenses		0	425.00	0
201-49	SUBTOTAL, Wider Fellowship Expenses		1,992	2,384.14	2,195
201-ST	SUBTOTAL, Spiritual Matter Expend's		53,796	53,755.19	55,918
202	<b>Board of Christian Education: Ministering through Religious Education</b>				
02-00	<b>Expenses:</b>				
-01	Church School Operation		2,500	2,565.08	3,000
202-10	<b>Youth Leader:</b>				
-11	Salary		0	0	0
-12	FICA Retirement withheld (6.20%)		0	0	0
-13	FICA Medicare withheld (1.45%)		0	0	0
-14	Federal Income Tax withheld		0	0	0
202-19	NET PAID to Youth Leader		0	0	0
202-20	<b>Youth Group, Expenses:</b>				
-21	Postage and Pizza Party		100	58.38	100
202-ST	SUBTOTAL, Religious Education Expend's		2,600	2,623.46	3,100
203	<b>Flower Committee: Ministering through Decor and Recognition</b>				
203-00	<b>Expenses:</b>				
-01	Flowers		500	490.50	500
-02	Other		0	16.00	0
203-ST	SUBTOTAL, Decor and Recog'n Expend's		500	506.50	500



ACCN'T NUMBER	DESCRIPTION	( FROM/TO ACCOUNT )	1992 BUDGET	1992 ACTUAL	1993 BUDGET
204-00	<b>Social and Kitchen Committee: Ministering through Social Activities</b>				
204-00	<b>Expenses:</b>				
-01	Post Sunday Worship Fellowship		400	476.40	400
204-ST	SUBTOTAL, Social Activities Expend's		400	476.40	400
205	<b>Music Committee: Ministering through Music</b>				
205-00	<b>Expenses:</b>				
-01	Substitute Organist		75	0	75
-02	Piano Tuning and Maintenance		120	0	120
-03	Bell Choir Expenses		50	0	0
-04	Babysitting for Choir Members		300	100.00	100
205-09	SUBTOTAL, Music Committee Expenses		545	100.00	295
205-20	<b>Organist:</b>				
-21	Salary		3,790	3,790.00	3,942
-22	FICA Retirement withheld (6.20%)	< 235>	< 234.97>	< 244>	
-23	FICA Medicare withheld (1.45%)	< 55>	< 54.96>	< 57>	
-24	Federal Income Tax withheld	< 26>	< 2.00>	< 0>	
205-29	NET PAID to Organist		3,474	3,498.07	3,641
205-30	<b>Music Director:</b>				
-31	Salary		3,440	3,440.00	3,578
-32	FICA Retirement withheld (6.20%)	< 213>	< 213.25>	< 222>	
-33	FICA Medicare withheld (1.45%)	< 50>	< 49.91>	< 52>	
-34	Federal Income Tax withheld	< 0>	< 0>	< 0>	
205-39	NET PAID to Music Director		3,177	3,176.84	3,304
205-ST	SUBTOTAL, Musical Expenditures		7,196	6,774.91	7,240
206	<b>Board of Trustees: Ministering through Property and Facilities</b>				
206-00	<b>Sexton:</b>				
-01	Salary		3,990	3,990.00	4,150
-02	FICA Retirement withheld (6.20%)	< 247>	< 247.43>	< 257>	
-03	FICA Medicare withheld (1.45%)	< 58>	< 57.84>	< 60>	
-04	Federal Income Tax withheld	< 62>	< 5.00>	< 0>	
206-09	Net Paid to Sexton		3,623	3,679.73	3,833
206-10	<b>Utilities, Church Edifice:</b>				
-11	Electricity		1,500	2,473.18	2,100
-12	Gas		700	717.86	1,000
-13	Heating Fuel (coal)		4,500	5,477.00	5,500
-14	Rubbish Disposal		300	325.00	300
-15	Sewage Disposal		120	0	0
-16	Telephone		600	871.21	700
-17	Water		65	133.81	200
-18	Sprinkler Sys Serv Chg		75	0	75
206-19	SUBTOTAL, Utilities, Church Edifice		7,860	9,998.12	9,875
206-20	<b>Utilities, Metcalf House:</b>				
-21	Electricity		200	204.37	200
-23	Heating Fuel (oil)		1,100	972.83	800
-25	Sewage Disposal		0	0	120
-27	Water		60	57.60	70
206-29	SUBTOTAL, Utilities, Metcalf House		1,360	1,234.80	1,190
206-30	<b>Insurance:</b>				
-31	Fire and Liability		3,400	2,640.00	3,520
206-40	<b>Custodial Supplies:</b>				
-41	Papertowels, toilet paper, etc.		200	61.88	200
-42	Mops, brooms, wax, etc.		100	334.08	200
206-49	SUBTOTAL, Custodial Supplies		300	395.96	400



ACCN'T NUMBER	DESCRIPTION	( FROM/TO ACCOUNT )	1992 BUDGET	1992 ACTUAL	1993 BUDGET
206-50	Maintenance, Church Edifice:				
-51	Heating System		450	134.40	200
-52	Clean-up Day		0	0	0
-53	Other		1,500	1,632.79	1,500
206-59	SUBTOTAL, Maint, Church Edifice		1,950	1,767.19	1,700
206-60	Maintenance, Metcalf House:				
-61	Heating System		100	181.38	100
-62	Other		100	0	100
206-69	SUBTOTAL, Maint, Metcalf House		200	181.38	200
206-70	Maintenance, Parsonage:				
-71	Heating System		60	0	0
-72	Other		100	0	100
206-79	SUBTOTAL, Maint, Parsonage		160	0	100
206-ST	SUBTOTAL, Property & Facil Expend's		18,853	19,897.18	20,818
207	Finance Committee: Ministering Through Financial Management				
207-00	Treasurer:				
-01	Expense Allowance		1,140	1,140.00	1,186
-02	FICA Retirement withheld (6.20%)	< 71>	< 70.68>	< 74>	
-03	FICA Medicare withheld (1.45%)	< 17>	< 16.52>	< 17>	
-04	Federal Income Tax withheld	< 0>	< 0>	< 0>	
207-09	NET PAID to Treasurer		1,052	1,052.80	1,095
207-10	Collector:				
-11	Expense Allowance		1,140	1,140.00	1,186
-12	FICA Retirement withheld (6.20%)	< 71>	< 70.68>	< 74>	
-13	FICA Medicare withheld (1.45%)	< 17>	< 16.52>	< 17>	
-14	Federal Income Tax withheld	< 0>	< 0>	< 0>	
207-19	NET PAID to Collector		1,052	1,052.80	1,095
207-20	Reconciliation of Wages Paid:				
-21	Sum of FICA Retirement Withheld		1,173	1,173.02	1,221
-22	Sum of FICA Medicare Withheld		276	274.35	285
-23	Sum of Federal Income Tax Withheld		336	27.00	0
-24	Sum of NET PAID's		17,135	17,445.63	18,173
207-29	SUBTOTAL, Wages Paid		18,920	18,920.00	19,679
207-30	Payments to IRS:				
-31	Sum of Lines 21+22+23 above		1,785	1,474.37	1,506
-32	FICA Retirement @ 6.20% Wages Paid		1,173	1,173.02	1,220
-33	FICA Medicare @ 1.45% Wages Paid		276	274.35	285
207-39	SUBTOTAL, Payments to IRS		3,129	2,921.74	3,011
207-40	Other Payroll Expenses:				
-41	Workman's Comp Insur		700	673.00	700
207-50	Fundraising Expenses:				
-51	Fair		2,000	1,638.65	2,000
-53	Strawberry Social		300	200.00	300
207-59	SUBTOTAL, Fundraising Expenses		2,300	1,838.65	2,300
207-60	Endowment Growth, 10% Div and Int to:				
-61	General Fund Endowment (171-01)		150	0	0
207-ST	SUBTOTAL, Financial Mgt Expend's (09+19+39+41+59+61)		8,488	7,538.99	8,201
209-TE	TOTAL, Expend's on Current Expense (031-01)		91,833	91,572.63	96,177



ACCN'T NUMBER	DESCRIPTION	( FROM/TO ACCOUNT )	1992 BUDGET	1992 ACTUAL	1993 BUDGET
400	<u>GEN'L FUND CHECKING ACCOUNT DETAILED EXPENDITURES ON MISSIONS AND BENEVOLENCES</u>				
401-00	<b>Mass Conference, United Church of Christ:</b>				
-01	Pledges to OCWM		3,800	3,800.00	3,800
-02	Mission Endow Interest to OCWM		38	0	0
-03	One Great Hour of Sharing		225	279.91	250
-04	Neighbors in Need		180	282.40	250
-05	Hurricane Relief		0	285.00	0
401-ST	SUBTOTAL, To MACUCC		4,243	4,647.31	4,300
402-00	<b>Other Missions and Benevolences:</b>				
-01	Mis'n Coord's Expen's (pledges)		50	0	50
-02	Andover-Newton (from pledges)		400	400.00	400
-03	Seminary Scholarship (pledges)		250	250.00	250
-04	Ch Sch Coll'ns, 1 wk/mo		0	317.18	250
-05	Heifer Fund, Church School Project		0	188.95	370
-06	Thanksgiving Eve Offering		0	0	500
-07	Emmaus Dinners, Pledges/Donations		150	97.65	150
-08	Emmaus, 50% Advent		250	115.00	50
-09	Church World Service, Blankets		0	177.85	0
-10	Fraser Fund		0	55.00	0
-11	Lenten Offering		200	0	240
402-ST	SUBTOTAL, Other Missions & Benev's		1,300	1,601.63	2,260
403-00	<b>Mission Fundraising Expenses:</b>				
-01	No Shore Weeklies, Xmas Carol Expenses		0	57.40	0
-02	G'twn Lumber, Xmas Carol Expenses		0	17.80	0
403-ST	SUBTOTAL, Mission Fundrais'g Expend's		0	75.20	0
409-TE	TOTAL, Expend's on Miss'n & Ben's	(031-02)	5,543	6,324.14	6,560
600	<u>GENERAL FUND CHECKING ACCOUNT DETAILED EXPENDITURES ON CAPITAL OUTLAY</u>				
601-00	<b>Capital Outlay</b>				
-01	Ch Sch Furnishings from BB's Fnd		0	299.00	0
-02	Humidifier for Organ from Reno/Organ		0	475.00	0
-03	Kit Cntr Is from 80% Advent		0	1,467.84	0
601-ST	SUBTOTAL, Capital Outlay		0	2,241.84	0
606-00	<b>Renovation and New Construction:</b>				
-01	Bldg Const, Nova Des & Const, Inc		200,000	180,135.00	0
-02	Fire Alarm Const from Bldg Fnd		0	142.50	0
-03	Dedication Expenses from Bldg Fnd		0	137.43	0
-04	Window Dressings from Bldg Fnd		0	20.76	0
-05	Planter from Reno/Unrestricted		0	128.97	0
606-ST	SUBTOTAL, Reno & New Const		200,000	180,564.66	0
609-TE	TOTAL, Expend's on Cap Outlay	(031-03)	200,000	182,806.50	0



ACCN'T NUMBER	DESCRIPTION	( FROM/TO ACCOUNT )	1992 BUDGET	1992 ACTUAL	1993 BUDGET
<b>EE PINGREE MUSIC ENDOWMENT</b>					
160-00	<b>Balances, 01/01/92</b>				
-01	Savings Account 22635		\$	\$ 571.32	\$
-02	CD 17-001967			<u>4,583.00</u>	
160-BB	TOTAL, Pingree Endowment Balance			5,154.32	
161-00	<b>Direct Deposits of:</b>				
-01	Endowment Growth	(261-01)	24	22.05	16
166-00	<b>Earnings from:</b>				
-01	Savings Account, Interest		30	146.06	160
-02	CD, Interest {closed to sav accn't}		<u>210</u>	<u>74.44</u>	<u>0</u>
166-ST	SUBTOTAL, Earnings	(001-02)	240	220.50	160
168-00	<b>Transfers-In from:</b>				
-01	General Fund Checking	(038-01)	0	0	0
169-TR	TOTAL, Pingree Endowment Receipts		<u>264</u>	<u>242.55</u>	<u>176</u>
261-00	<b>Direct Expenditures for:</b>				
-01	Endowment Growth (10% of Earnings)	(161-01)	24	22.05	16
-02	AGEHR, Bell Choir Director's Subs		<u>25</u>	<u>25.00</u>	<u>25</u>
261-ST	SUBTOTAL, Supp Our Musical Ministry	(011-03)	49	47.05	41
268-00	<b>Transfers-Out to:</b>				
-01	General Fund Checking Account		0	0	0
269-TD	TOTAL, Pingree Endowment Disburse		<u>49</u>	<u>47.05</u>	<u>41</u>
269-00	<b>Balances, Sav Accn't 22635, 12/31/92</b>				
-01	Endowment Principal			5,176.37	
-02	Available Funds			<u>173.45</u>	
269-EB	TOTAL, Pingree Endowment Balance			5,349.82	

C O N T I N U E D O N N E X T P A G E



ACCN'T NUMBER	DESCRIPTION	( FROM/TO ACCOUNT )	1992 BUDGET	1992 ACTUAL	1993 BUDGET
<b>GENERAL FUND ENDOWMENT</b>					
170-00	<b>Balances, 01/01/92</b>				
-01	Ms Cngl Fnd, 2nd Trst (1,835 sh @ 9.6208)			17,654.17	
-02	Bethlehem Steel Cmn Stk (50 sh @ 14.125)			706.25	
-03	Sav Acc 30122 (Bateman 10K, Poole 1K)			<u>32,428.47</u>	
170-BB	TOTAL, Gen'l Fund Endow Balance			50,788.89	
171-00	<b>Direct Deposits of:</b>				
-01	Endowment Growth, Stk Div's (271-01)		150	143.13	140
-02	Endowment Growth, Sav Accn't (271-02)		160	138.33	117
-03	Sara P Wright Inheritance		<u>0</u>	<u>4,300.00</u>	<u>0</u>
171-ST	SUBTOTAL, Direct Deposits		310	4,581.46	257
176-00	<b>Earnings from:</b>				
-01	Mass Cong'l Fund, Dividends		1,450	1,431.30	1,400
-02	Bethlehem Steel Stock, Dividends		40	0	0
-03	Savings Account, Interest		<u>1,600</u>	<u>1,383.30</u>	<u>1,170</u>
176-ST	SUBTOTAL, Earnings	(001-03)	3,090	2,814.60	2,570
178-00	<b>Transfers-In from:</b>				
-01	General Fund Checking	(038-02)	0	367.00	0
179-TR	TOTAL, Gen'l Fund Endowment Receipts		<u>3,400</u>	<u>7,763.06</u>	<u>2,827</u>
271-00	<b>Direct Expenditures for:</b>				
-01	End Grwth, 10% Div's on Stocks	(171-01)		143.13	140
-02	End Grwth, 10% Int on 30122	(171-02)	<u>160</u>	<u>138.33</u>	<u>117</u>
271-ST	SUBTOTAL, Direct Expenditures	(011-02)	160	281.46	257
278-00	<b>Transfers-Out to Genl Fnd Chkg from:</b>				
-01	Mass Cong'l Fund, 100% Dividends		1,450	367.00	0
-02	Bethlehem Steel Stock, 100% Div's		40	0	0
-03	Mass Cong'l Fund, 90% Dividends			1,287.86	1,260
-04	Bethlehem Steel Stock, 90% Div's			0	0
-04	Savings Accn't 30122, 90% Interest		<u>1,440</u>	<u>0</u>	<u>1,053</u>
278-ST	SUBTOTAL, Transfers-Out	(028-02)	2,930	1,654.86	2,313
279-TD	TOTAL, Gen'l Fund Endow Disbursements		<u>3,090</u>	<u>1,936.32</u>	<u>2,570</u>
279-00	<b>Balances, 12/31/92</b>				
-01	Ms Cngl Fnd, 2nd Trst (1,835 sh @ 9.7183)			17,833.08	(12/10/92)
-02	Bethlehem Steel Cmn Stk (50 sh @ 16.000)			800.00	
-03	Sav Acc 30122 (Bateman 10K, Poole 1K)			37,010.24	
-04	Sav Acc 30122, 90% Inter, Available			<u>1,244.97</u>	
279-EB	TOTAL, Gen'l Fund Endow Balance			56,888.29	

C O N T I N U E D O N N E X T P A G E



<u>ACCN'T NUMBER</u>	<u>DESCRIPTION</u>	( FROM/TO ACCOUNT )	<u>1992 BUDGET</u>	<u>1992 ACTUAL</u>	<u>1993 BUDGET</u>
<b><u>MISSION ENDOWMENT</u></b>					
310-00	Balance, 01/01/92				
-01	Missionary Society CD 17-300034			1,051.90	
311-00	Direct Deposits of:				
-01	Endowment Growth	(411-01)	5	0	
316-00	Earnings from:				
-01	CD 17-300034, Interest	(002-02)	47	(2 Yr, Due 12/31/94)	0
319-TR	TOTAL, Mission Endowment Receipts		<u>52</u>	<u>0</u>	<u>0</u>
411-00	Direct Expenditures for:				
-01	Endow Growth, 10% of Earn	(311-01) (012-02)	5	0	0
418-00	Transfers-Out to:				
-01	Gen'l Fund Chk'g, 90% of Earn	(028-03)	42	0	0
419-TD	TOTAL, Mission Endow Disbursements		<u>47</u>	<u>0</u>	<u>0</u>
419-00	Balance, 12/31/92				
-01	CD 17-300034			1,051.90	

C O N T I N U E D O N N E X T P A G E



ACCN'T NUMBER	DESCRIPTION	( FROM/TO ACCOUNT )	1992 BUDGET	1992 ACTUAL	1993 BUDGET
<b><u>DIACONATE FUND</u></b>					
320-00	Balance, IAA 79-0046593, 01/01/92				
-01	Available for Diaconate Fund			7,318.95	
-02	Diaconate Fund Endowment			<u>2,754.00</u>	
320-BB	TOTAL, IAA 79-0046593 Balance			10,072.95	
326-00	Earnings from:				
-01	IAA, Interest	(002-03)	277	286.75	200
328-00	Transfers-In from:				
-01	Diaconate Fund Endowment (438-01)		480	0	479
-02	Gen'l Fnd Chk'g, Advent '91 (038-04)		0	115.00	0
-03	Genl Fnd Chkg, Arts Lot Reim(038-04)		0	102.52	0
-04	Gen'l Fnd Chk'g, 20% Lenten (038-04)		<u>0</u>	<u>324.80</u>	<u>0</u>
328-ST	SUBTOTAL, Transfers-In		480	542.32	479
329-TR	TOTAL, Diaconate Fund Receipts		<u>757</u>	<u>829.07</u>	<u>679</u>
421-00	Direct Expenditures for:				
-01	Local Aid thru Diaconate/Pastor		1,000	1,675.00	1,500
-02	New IAA Checks		<u>0</u>	<u>8.11</u>	<u>0</u>
421-ST	SUBTOTAL, Diaconate Fund Expend's (012-03)		1,048	1,683.11	1,500
428-00	Transfers-Out to:				
-01	Diac Fund Endow Sav Accn't 34248 (338-01)		0	2,666.24	0
429-TD	TOTAL, Diaconate Fund IAA Disburs's		<u>1,048</u>	<u>4,349.35</u>	<u>1,500</u>
429-90	Balances, IAA 79-0046593, 12/31/92				
-91	Diaconate Fund, Available			6,464.91	
-92	Diaconate Fund Endowment			<u>87.76</u>	
429-EB	TOTAL, IAA 79-0046593 Balance			6,552.67	

C O N T I N U E D O N N E X T P A G E



<u>ACCN'T NUMBER</u>	<u>DESCRIPTION</u>	( FROM/TO ACCOUNT )	<u>1992 BUDGET</u>	<u>1992 ACTUAL</u>	<u>1993 BUDGET</u>
<b><u>DIACONATE FUND ENDOWMENT</u></b>					
330-00	<b>Balances, 01/01/92</b>				
-01	Dole Fund (Ms Cong'l, 2nd Trst) (606 Shares @ 9.6208)			5,830.20	
331-00	<b>Direct Deposits of:</b>				
-01	Endowment Growth (431-01)		68	56.77	53
336-00	<b>Earnings from:</b>				
-01	Dole Fund (Ms Cong'l, 2nd Trst) Div		480	472.68	450
-02	Savings Account 34248, Interest		120	95.05	82
336-ST	SUBTOTAL, Earnings (002-04)		600	567.73	532
338-00	<b>Transfers-In from:</b>				
-01	Diac Fund, IAA 79-0046593 (428-01)		0	2,666.24	0
339-TR	<b>TOTAL, Diac Fund Endowment Receipts</b>		648	3,290.74	585
431-00	<b>Direct Expenditures for:</b>				
-01	Endowment Growth (10% of Earnings) (331-01)		68	56.77	53
438-00	<b>Transfers-Out to:</b>				
-01	Diaconate Fund (90% of Earnings) (328-01)		480	0	479
439-TD	<b>TOTAL, Diac Fund Endow Disburs's</b>		540	56.77	532
439-00	<b>Balances, 12/31/92</b>				
-01	Dole Fund (Ms Cong'l, 2nd Trst) (606 Shares @ 9.7183)			5,889.29 (12/10/92)	
-02	Endow Prin in Sav Accn't 34248			2,723.01	
-03	Avail to Diac Fund, 90% of Earnings			510.96	
439-EB	<b>TOTAL, Diac Fund Endow Balance</b>			9,123.26	

C O N T I N U E D O N N E X T P A G E



ACCN'T NUMBER	DESCRIPTION	( FROM/TO ACCOUNT )	1992 BUDGET	1992 ACTUAL	1993 BUDGET
<b>MEMORIAL FUND</b>					
510-00	Balance, IAA 79-002828, 01/01/92			7,156.25	
516-00	Earnings from:				
-01	IAA, Interest	(003-02)	311	279.49	157
518-00	Transfers-In, From:				
-01	General Fund Checking	(038-06)	600	25.00	500
519-TR	TOTALS, Memorial Fund Receipts		<u>911</u>	<u>304.49</u>	<u>657</u>
610-00	Direct Expenditures for:				
-01	Office Chairs (used)		0	275.00	329
-02	Repair and Frame Painting		0	145.00	0
-03	Furniture for Church School		0	709.65	0
-04	Advent Wreath and Table Cloth		0	31.47	0
-05	Two Oak Display Cabinets		<u>0</u>	<u>1,050.00</u>	<u>0</u>
610-ST	SUBTOTAL, Direct Expenditures	(013-02)	0	2,211.12	329
618-00	Transfers-Out to:				
-01	General Fund Checking Account		0	0	0
619-TD	TOTALS, Memorial Fund Disbursements		<u>0</u>	<u>2,211.12</u>	<u>329</u>
619-00	Balance, IAA 79-002828, 12/31/92			5,249.62	

C O N T I N U E D O N N E X T P A G E



<u>ACCN'T NUMBER</u>	<u>DESCRIPTION</u>	( FROM/TO ACCOUNT )	<u>1992 BUDGET</u>	<u>1992 ACTUAL</u>	<u>1993 BUDGET</u>
<b><u>CAPITAL OUTLAY FUND</u></b>					
520-00	Balances, IAA 79-002794, 01/01/92				
-10	Bell Choir Fund			617.87	
-20	Broadway Belles			3,505.68	
-30	Improvement Fund			5,548.12	
-40	Piano Fund			3,120.66	
-50	Renovation Fund, Unrestricted			10,737.56	
-60	Renovation Fund, Special Projects				
-61	Church Edifice Heating System			10,688.37	
-62	Metcalf House Exterior			0	
-63	Butler Pipe Organ			3,012.42	
-64	Sanctuary/Narthex			3,428.42	
-70	Reserve Fund			30,007.27	
520-BB	SUBTOTAL, Capital Outlay Fund Balance			70,666.37	
526-00	Earnings from:				
-01	IAA, Interest (all to Rsrv Fund) (003-03)		3,050	2,677.74	2,100
528-00	Transfers-In from, to: (GFC = Gen'l Fnd Chk'g)				
-10	GFC, Bell Choir Fund (038-07)		0	0	0
-20	GFC, Broadway Belles (038-07)		1,500	913.00	0
-30	GFC, Improvement Fund (038-07)		1,500	1,271.00	1,000
-40	GFC, Piano Fund (038-07)		200	1,023.00	0
-50	GFC, Reno Fund, Unres (038-07)		1,000	166.66	1,000
-60	Reno Fund, Spec'l Proj				
-64	GFC, Sanctuary/Narthex (038-07)		0	1,799.20	0
-65	GFC, Stage (038-07)		0	400.00	0
-65	Bld'g Fnd, Stage (638-04)		0	30.00	0
-66	GFC, Kit Cntr Is, 80% Advent (038-07)		0	934.20	0
-70	Reserve Fund				
-71	GFC, Fair, 50% of Net (038-07)		5,500	5,654.66	5,500
-72	GFC, Mini-Fair, 50% of Net (038-07)		200	237.50	200
528-ST	SUBTOTAL, Transfers-In		9,900	12,429.22	7,700
529-TR	TOTAL, Capital Outlay Fund Receipts		15,950	15,106.96	9,800

C O N T I N U E D O N N E X T P A G E



ACCN'T NUMBER	DESCRIPTION	( FROM/TO ACCOUNT )	1992 BUDGET	1992 ACTUAL	1993 BUDGET
CAPITAL OUTLAY FUND CONTINUED					
620	Direct Expenditures from, for:				
-10	Bell Choir Fund, Music		0	100.85	0
-20	Broadway Belles				
-21	Heather Mofitt Trip		0	50.00	0
-22	Chairs for Church School		0	564.00	0
-30	Improvement Fund, Office Furniture		0	100.00	0
-40	Piano Fund, Heather Mofitt Trip		0	50.00	0
-50	Renovation Fund, Unrestricted				
-51	Nova Design		0	3,771.58	0
-52	Siding for Metcalf Hse Garage		0	283.12	0
-53	Repairs for " " "		0	175.31	0
-54	Paint Interior of Church		0	285.00	0
-55	Kitchen (V Ryder)		0	156.77	0
-60	Reno Fund, Spec'l Proj's, Sanct/Narth		0	3,928.42	0
620-ST	SUBTOTAL, Direct Expenditures	(013-03)	0	9,465.05	5,000
628	Transfers-Out to Gen'l Fnd Chkg from:				
-20	Broadway Belles, Ch Sch Furnishings	(028-04)	0	299.00	0
-50	Reno/Unrestricted, Planter	(028-04)	0	128.97	0
-60	Reno/Organ Fund, Humidifier	(028-04)	0	475.00	0
-70	Reserve Fund, Current Expense Deficit	(028-01)	10,045	6,400.00	14,144
628-ST	SUBTOTAL, Transfers-Out		10,045	7,302.97	14,144
629-TD	TOTAL, Capital Outlay Fund Disburs's		10,045	16,768.02	19,144
629-00	Balances, IAA 79-002794, 12/31/92				
-10	Bell Choir Fund			517.02	
-20	Broadway Belles (\$3,505.68 moved to Piano Fund)			0	
-30	Improvement Fund			6,719.12	
-40	Piano Fund			7,599.34	
-50	Renovation Fund, Unrestricted			6,103.47	
-60	Renovation, Special Projects				
-61	Church Edifice Heating System			10,688.37	
-63	Butler Pipe Organ			2,537.42	
-64	Sanctuary/Narthex			1,299.20	
-65	Stage			430.00	
-66	Kitchen, Center Island			934.20	
-70	Reserve Fund			32,177.17	
629-EB	TOTAL, Capital Outlay Fund Balance			69,005.31	

C O N T I N U E D O N N E X T P A G E

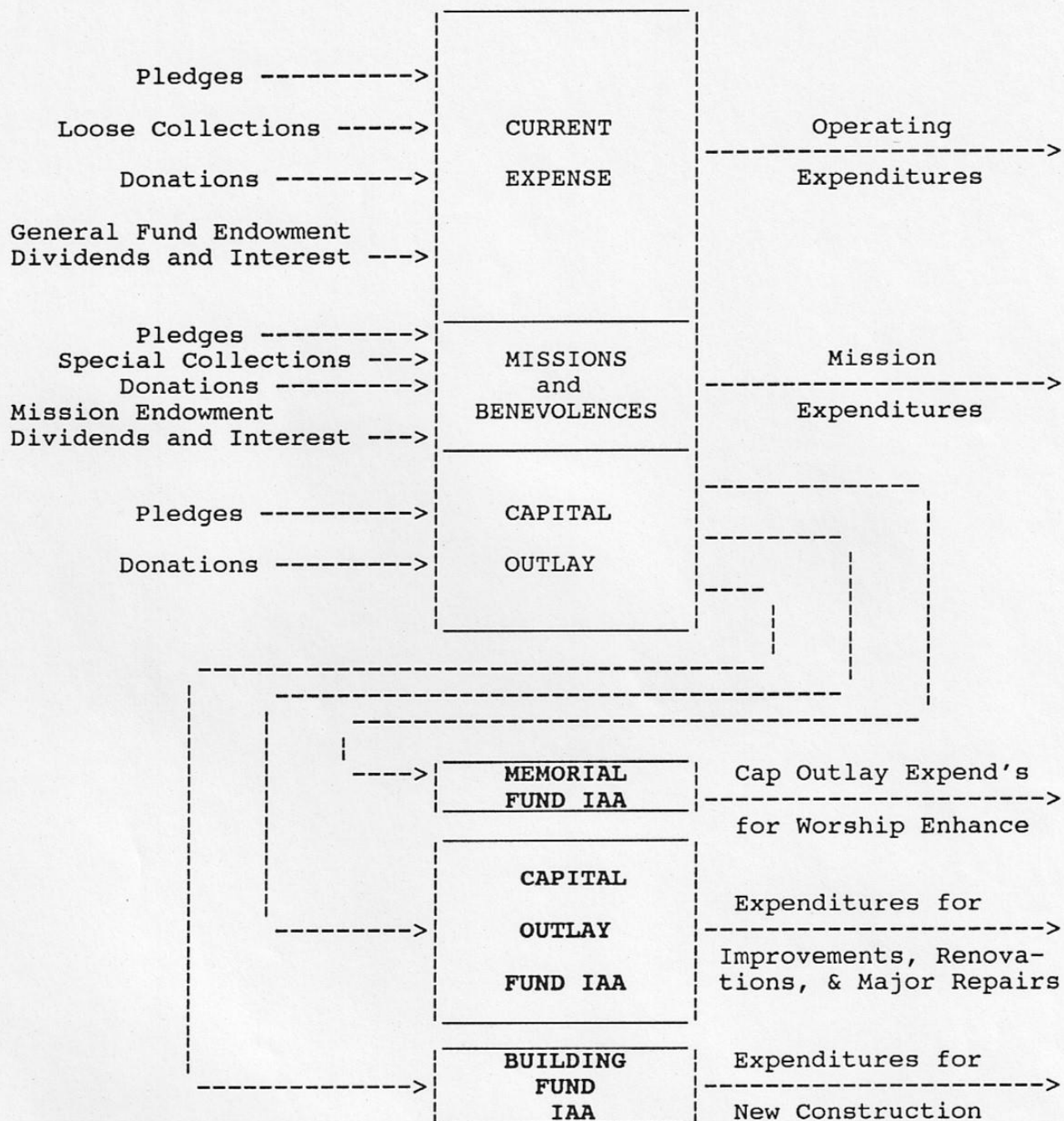
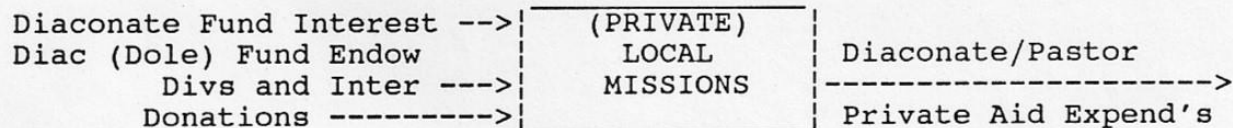


ACCN'T NUMBER	DESCRIPTION	( FROM/TO ACCOUNT )	1992 BUDGET	1992 ACTUAL	1993 BUDGET
<b><u>BUILDING FUND</u></b>					
530-00	Balance, IAA 79-10656, 01/01/92			81,646.16	
531-00	Direct Deposits of:				
-01	Capital Fund Raising Pledges		0	5,300.62	0
-02	Bank Error Correction, 03/31/92		0	.60	0
531-ST	SUBTOTAL, Direct Deposits		0	5,301.22	0
536-00	Earnings from:				
-01	IAA, Interest	(003-04)	1,320	1,028.02	656
538-00	Transfers-In from Gen'l Fund Check'g:				
-01	Pledge for Building Fund		52	1.00	0
-02	Cap Fund Rais'g Pledges & Donations		70,000	63,822.04	60,000
-03	Steeple Roof		0	300.00	0
-04	Sale of Glass Display Case		0	100.00	0
-05	Sale of Dishes		0	132.00	0
-06	Window Dressing Donations		0	350.00	0
-07	Use of Church		0	60.00	0
538-ST	SUBTOTAL, Transfers-In	(038-09)	70,052	64,765.04	60,000
539-00	TOTAL, Building Fund Receipts		71,372	71,094.28	60,656
631-00	Direct Expenditures for:				
-01	Wire, Electrical		0	62.00	0
-02	Georgetown Electric Dept		0	1,325.00	0
-03	Essex County Gas Co.		0	1,198.78	0
-04	Nova Design		0	26,757.00	0
-05	Wire, Telephone		0	100.00	0
-06	Blinds and Curtains		0	3,166.14	0
-07	Closet Shelves		0	143.22	0
631-ST	SUBTOTAL, Direct Expenditures	(013-04)	0	32,752.14	0
637-00	Debt Retirement:				
-01	Principal on Const Loan (G'twn Sav)		0	80,000.00	60,000
-02	Interest on Const Loan (G'twn Sav)		17,500	17,805.25	15,000
637-ST	SUBTOTAL, Debt Retirement	(013-05)	17,500	97,805.25	75,000
638-00	Transfers-Out to:				
-01	Gen'l Fnd Chk'g, Fire Alarm Const	(028-05)	0	142.50	0
-02	Gen'l Fnd Chk'g, Dedication Expen	(028-05)	0	137.43	0
-03	Gen'l Fnd Chk'g, Window Dressings	(028-05)	0	20.76	0
-04	Bld'g Fnd, Reno/Stage	(528-65)	0	30.00	0
638-ST	SUBTOTAL, Transfers-Out		0	330.69	0
639-TD	TOTAL, Building Fund Disbursements		17,500	130,888.08	75,000
639-00	Balance, IAA 79-10656, 12/31/92			21,852.36	

ARB



## APPENDIX A:

C A S H F L O W D I A G R A MGENERAL FUND  
CHECKING ACCOUNTDIACONATE  
FUND



## APPENDIX B:

A C C O U N T   N U M B E R   D E F I N I T I O N S

<u>Account Number</u>	<u>Purpose</u>
000-00 thru 099-99	Summaries for the entire operation and the General Fund checking account
100-00 thru 199-99	Receipts for Current Expense
200-00 thru 299-99	Disbursements for Current Expense
300-00 thru 399-99	Receipts for Missions and Benevolences
400-00 thru 499-99	Disbursements for Missions and Benevolences
500-00 thru 599-99	Receipts for Capital Outlay
600-00 thru 699-99	Disbursements for Capital Outlay
xx0-00 thru xx0-99	Sub-Account balances at start of period
xx0-BB	TOTAL, Account Beginning Balance
xx1-00 thru xx5-99	Categorized Receipts and Disbursements
xx1-00 thru xx1-99	Stewardship
xx2-00 thru xx2-99	Special Collections
xx3-00 thru xx3-99	Fund Raising Activities
xx4-00 thru xx4-99	Reimbursements and Special Activities
xx5-00 thru xx5-99	Gifts, Donations, Inheritances
xx6-00 thru xx6-99	Earnings (Dividends and Interest)
xx7-00 thru xx7-99	Loans and Debt Retirement
xx8-00 thru xx8-99	Transfers among accounts
xxx-ST	SUBTOTAL for a category of Receipts or Disburs's
xx9-TR	TOTAL of an Account's Receipts
xx9-TD	TOTAL of an Account's Disbursements
xx9-TE	TOTAL of an Account's Expenditures
xx9-00 thru xx9-99	Sub-Account balances at end of period
xx9-EB	TOTAL, Account Ending Balance



# Nominating

## REPORT OF THE NOMINATING COMMITTEE

The Nominating Committee nominates the following Church Officers (\*) and Committee/Board members (\*) to be elected at the January 28, 1993 Annual Meeting of the First Congregational Church of Georgetown.

MODERATOR:	Donn Chatterton*	TREASURER:	Muriel Gordon*
CLERK:	Jacqueline Moore*	COLLECTOR:	Ruth L. Jones*
AUDITORS:	Emily Knapp*		
	T. Louis Hamelin*		

<u>COORDINATORS FOR:</u>	Ushering:	Donn Chatterton*
	Missions:	Peggy Smith*
	Social Committee:	Virginia Ryder*
	Flower Committee:	Joan Chatterton*
	Adult Fellowship:	Carol & Louis Dispenza*
	Delegates:	Philip Southwick*
	(for Essex Association & State Conference)	

\*\*\*\*\*

### FINANCE COMMITTEE

Allan Barlow	'94	To be elected thru January, 1995, with no
Frank Stewart	'94	restrictions on length of service
Jill Hamelin	'95*	

\*\*\*\*\*

Members of the following committees/boards to be elected through January, 1995 - not to serve more than two (2) consecutive terms.

### DIACONATE:

JoEllen Fielding	'94
Earl Johnston	'94
Janice Murphy	'94
Joe Rawlins	'94
Marjorie Stewart	'94
Beth Arsenault	'95*
Charles Blanchard	'95*
Charles Davis	'95*
Alberta Rogers	'95*
Robert Watts	'95*

### TRUSTEES:

Charles Brown	'94
Jack Howland	'94
Charles Locke	'94
Steven Dangora	'95*
George Desrochers	'95*
Stanley Watson	'95*

### BOARD OF CHRISTIAN EDUCATION:

Nancy Aberman	'94
Chris Comiskey	'94
Carrie Callahan	'94*
Brenda Gansenberg	'95*
Marion Harding	'95*
Shirley Southwick	'95*

### MUSIC COMMITTEE:

John Ashton	'94
Thomas Hamelin	'94
Audrey Magown	'95*
Vivian Rasmussen	'95*

Respectfully submitted,

### NOMINATING COMMITTEE:

Marion Harding	'94
Anna Tozier	'94
Donna DeSisto	'95*
Dwight Southwick	'95*

Evelyn Boose, Chair
T. Louis Hamelin
Marion Harding
Anna Tozier