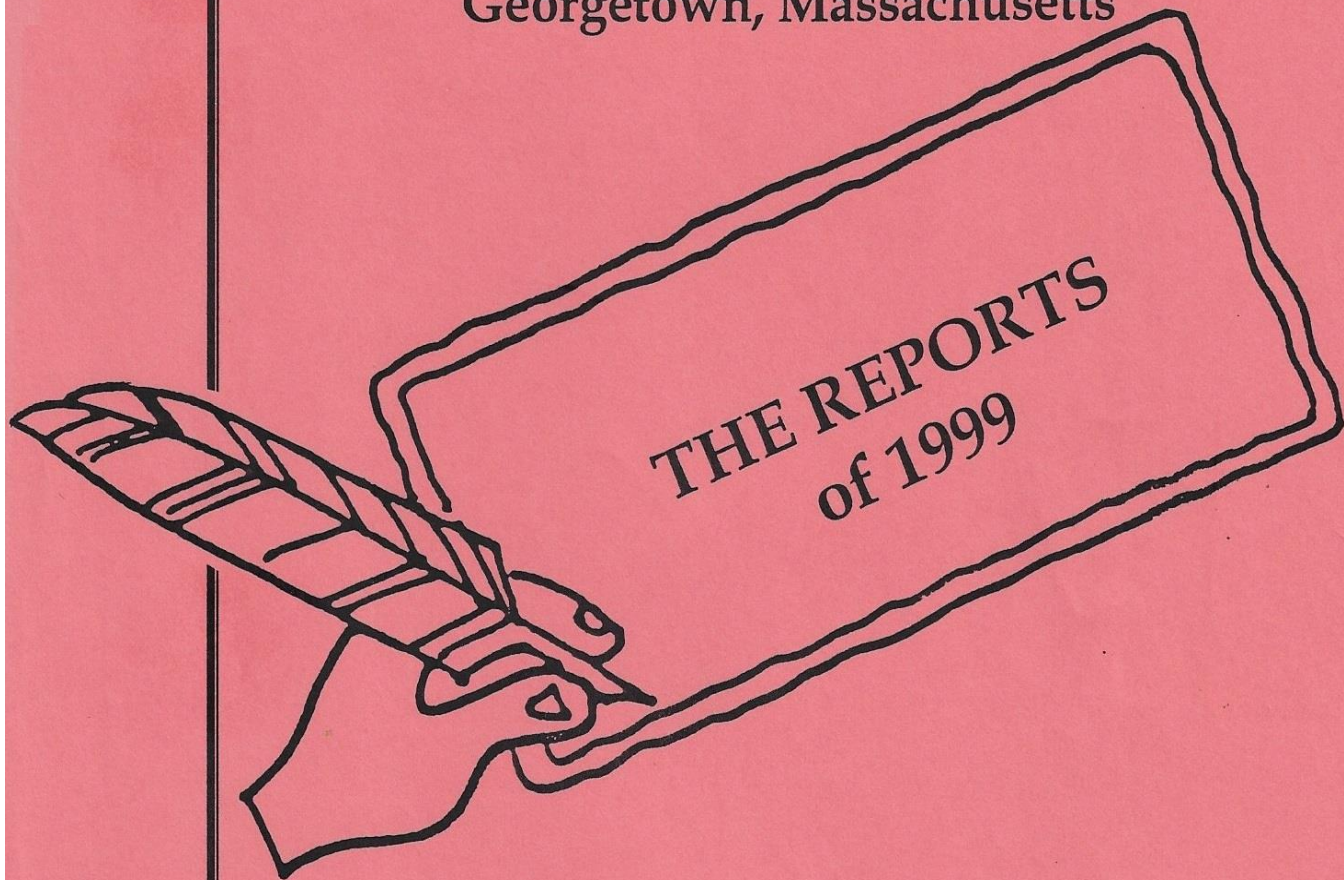


FIRST CONGREGATIONAL CHURCH  
of  
Georgetown, Massachusetts



... a farewell  
and  
... a welcome



## Meetings

January 24, 1999

### WARRANT

The members of the First Congregational Church of Georgetown are hereby advised that in accordance with the Constitution and Bylaws of said church, The Annual Meeting of the Church will be held Sunday, January 31, 1999, immediately following worship, in the Church Sanctuary, then and there to act on the following listed Articles:

- ARTICLE I.** To receive the reports of the several boards, committees and officers of the church and to take action thereon;
- ARTICLE II.** To hear and act on the report of the Finance Committee in regard to the 1998 financial operations and the 1999 proposed budget, or take any other action in relation thereto;
- ARTICLE III.** To see if the church will vote to authorize the Treasurer, with the approval of the Finance Committee to transfer money from the Capital Outlay Fund to the General Checking Account from time to time during the ensuing year, for the purpose of maintaining an equitable cash flow and of financing current expense operations, in the event that unrestricted receipts from stewardship, loose collections, donations and fundraising activities do not meet needed expenditures, or take any other action in relation thereto;
- ARTICLE IV.** To hear and act on the report of the Nominating Committee, or take any other action in relation thereto;
- ARTICLE V.** To hear and act on any other business and to take any other actions, relative to the Church and its property, which may be brought before the Annual Meeting in accordance with the Bylaws;

By direction of the Moderator and Minister

Emily J. Knapp  
Clerk



## Annual Meeting January 31, 1999

The Annual Meeting of The First Congregational Church of Georgetown was called to order by Moderator Donn Chatterton at 11:15 AM following the morning worship service. Donn asked that Rev. Philip Southwick open in prayer.

Emily Knapp, Clerk, read Article 1 (To accept the reports of the various boards and committees of the Church). Joan Chatterton made a motion for the Church members to accept the reports of the various boards and committees. The motion was seconded.

Donn asked for any comments concerning the reports. Donn recognized Duane Pride and thanked him for all the hard work involved in making the Bible racks and installing them in all the pews. Duane created the holders/extensions for the hymn racks and much time was involved in this process. Donn asked that the church members thank Duane with a round of applause. Donn asked for any additional comments on the committee/board reports - none at hand the Moderator asked the Clerk to cast one vote to accept these reports.

Article II - Allan Barlow made a motion to accept the extract copy of the proposed 1999 budget entitled "1999 Consolidated Church Budget Statement" and also moved that the Church vote to authorize the Cabinet to accept the Report of the Finance Committee in regard to 1998 financial operations and to adopt a 1999 budget, expected to be available for the February 1999 Cabinet Meeting. The motion was seconded. Allan asked that we turn to page 6 of the Annual Report and said he assured us that there is a budget. In 1998 the church did very well financially. The motion was seconded.

Allan asked for any discussion concerning budget/financial information. None at hand - the motion carried.

Article III Jim Smith made a motion that the Church vote to authorize the Treasurer, with the approval of the Finance Committee, to transfer money from the Capital Outlay Fund to the General Fund Checking Account, from time to time during the ensuing year, for the purpose of maintaining an equitable cash flow and of financing Current Expense obligations, in the event that unrestricted receipts from stewardship, loose collections, donations and fund raising activities do not meet needed expenditures. The motion was seconded. The Moderator asked for any questions or discussion. The vote was taken and carried.

Article IV Janice Murphy read the list of Officers/Committee Members for 1999. Bob Watts made a motion that the Church vote to elect the slate of Church Officers, Boards, Committees, Coordinators and Auditors listed in the Nominating Committee's Reports on the last page of the *Annual Reports for 1998* and that to signify such election, the Clerk shall cast one ballot in favor of the slate as presented. The motion was seconded - the Clerk cast one ballot in favor of the slate of Officers, Boards, Committees etc. for 1999.



Annual Meeting  
January 31, 1999

Article V To hear and act on any other business and to take any other actions relative to the Church and its property, which may be brought before the Annual Meeting in accordance with the bylaws.

Donn asked if there was any business that need be brought forth to the Church Membership at this time.

Joan made an announcement about the 200th Anniversary of the UCC. A Celebration will be held at the Worcester Centrum on April 25, 1999. There are brochures in the Fellowship Hall. The Cabinet would like to know of any interest the Church family may have in this activity.

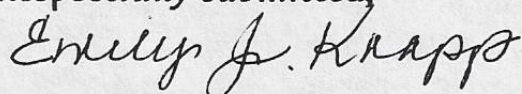
Moderator, Donn Chatterton reflected that in both Phil Southwick's report and the report of the Emily Knapp, Clerk, mention was made of the formation of a Renovation Committee. The Minister, Clerk and Moderator have met and have invited 11 Church Members to serve on a Renovation Committee - all 11 accepted this invitation. Donn introduced the 11 members of the Committee - asking each to stand. The Committee Members are:

Bob Knapp	Janice Murphy
Chuck Davis	Jim Smith
Dorothy Blanchard	Virginia Ryder
Jill Hamelin	Pam Sheehan
Dwight Southwick	Jamie Ruh
George DesRochers	

Donn thanked each of the Renovation Committee members for accepting this invitation. Several of the current members also served on the Renovation Committee which was formed in 1985. The Renovation Committee will have its first meeting following morning worship next Sunday.

Donn asked for any other business. None at hand - a motion was made for the meeting to adjourn at 11:40 AM - seconded and carried.

Respectfully submitted,



Emily J. Knapp, Clerk



Minister

### **A Message from our Pastor Emeritus**

**The first three months of 1999 were difficult for me. On the one hand church life continued. We met with people in new member classes, while being aware that I would be retiring shortly after they joined the church. We were mapping a future in which I would not be actively involved. With this in mind I met with the Moderator and Clerk to draw up suggested lists, from a cross-section of the church membership, for the Renovation Committee and for a Search Committee that would be needed later in the year. It became the Moderator's task to ask people to serve the church in these special ways. All who were asked agreed to the commitment – again demonstrating the dedication which members have for their Church Family and Home.**

**When we announced retirement plans, life was easier; my plans for the future were in the open. The love we shared was empowering – if not overpowering. Not a day goes by when Shirley and I do not recall some good memory from the extended celebration.**

**We know we can work together and accomplish good things. We did it for years – for an entire generation – and God will continue to guide and inspire you in the years ahead. Once again I thank you for the gifts and honor you bestowed upon us. Praise God from whom all blessings flow.**

**Faithfully,**

**Phil Southwick**



## Report of the Interim Pastor

October – December 1999

Annual Reports are supposed to have statistics, so as to make them boring and unreadable. Since the beginning of October I have officiated at one baptism and one funeral, and the names of those involved can be found in the Clerk's Report. I have preached about fifteen sermons. I am still in the process of discovering my way over roads I have not travelled since childhood when I passed through this area, usually on the way to the beach. I have been in Georgetown usually on Tuesday and Thursday as well as Sunday. Sometimes I have been here on a Monday or Friday also. I have visited sick persons in home and hospital. I have attended meetings of the Cabinet, Diaconate, Trustees, Christian Education, Trustees, Restoration committees and boards, as well as the Guild, Youth, and Senior Citizen groups. I have also attended occasional meetings of Massachusetts Conference and Essex Association groups. Having achieved that initial goal I move on.

The people of First Congregational Church of Georgetown have been fortunate to have had for thirty-four years Phil Southwick as Pastor. I have heard stories of how this parish was in 1965 and how Phil has helped this congregation to grow in depth, spiritually and socially. Few parishes have had the experience of long-lasting leaders and friends such as Phil and Shirley have been in this community. As a intentional interim pastor who moves quite frequently from one situation to a new one, with different traditions, new names and faces to become familiar with, I can only guess what it must be like to have come to know rather intimately each member of the parish, and many members of the wider community also, to know their names, their work, their hobbies, interests and habits, their friends.

Having had the advantages of longevity in pastoral leadership this parish is faced with certain challenges. Unless you have come to this church in recent times from another church many of you have not known any other pastor but Phil Southwick. As much as we in our Reformed tradition espouse the priesthood of all members of the church our congregations identify themselves with their pastors, *i.e.*, the First Congregational Church of Georgetown being "Phil Southwick's church."

With a church's identity so associated with the incumbent pastor what happens when that pastor leaves following many years of service? We thought we knew who we were. Phil Southwick retired to Gloucester. Who are we, the First Congregational Church of Georgetown, now that Phil is no longer our pastor? Where are we as a Christian community going? What are the opportunities and the challenges that society places in our path? What is God calling us to be and to do in the new era that lies before us? What kind of pastoral leadership do we believe we need to fulfil this mission in the next decade?

These are a few of the things this congregation will be looking at during the months ahead as you seek the will of the Lord in discerning your mission as a Christian community.

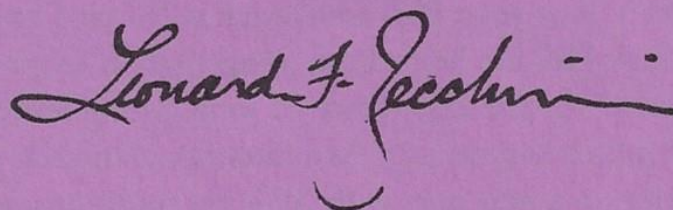


Part of my role as interim pastor is to assist in some tasks that usually take place during an interim period. These are: maintaining and strengthening relationship with the wider church beyond the bounds of the parish, helping the congregation deal with the loss of a beloved pastor, preparing for a new pastor to enter into this mission field. My sole agenda in ministering with you is to encourage this congregation in its mission of being the Body of Christ in Georgetown, proclaiming the Good News that Jesus brought and still brings.

In the next twelve months there are many tasks that many members of the church will be working on in preparation for a new era of ministering with a new pastor. The work of the church goes on even as your Pastoral Search Committee goes about its tasks of helping the church discern its future mission direction. We cannot merely maintain where we are now. We are growing. Nearly every Sunday new people visit the First Congregational Church seeking a spiritual home.

This is a time of great change. Change can be exciting and challenging. Change can also bring about uncertainty and anxiety. We do not know what the future holds. But the Good News is that Jesus has promised to be with us and never leave us. With Jesus with us and the Holy Spirit guiding us all will be well!

Faithfully submitted,

A handwritten signature in black ink, reading "Leonard F. Zecchini". The signature is written in a cursive, flowing style with a large initial 'L' and a long, sweeping underline.



## Clerk

### REPORT OF THE CHURCH CLERK

From start to finish 1999 proved to be a busy year in the life of this Church. It was with tears of sadness that we said good-bye to our very dear friends Phil and Shirley Southwick, after 34 years of work in this Church. What an honor it is to have Phil as our Pastor Emeritus. In September the Diaconate called The Rev. Leonard Zecchini as Interim Pastor. Leonard is committed to being with us until our search for a full-time Minister is complete. We look forward to working with Leonard over the coming months. He has much to bring to the life of this Church.

Listed below is a synopsis of what the year 1999 held for The First Congregational Church of Georgetown.

- |                 |   |   |
|-----------------|---|---|
| <b>January</b>  | - | <b>Three Kings Sunday</b>   |
|                 | - | <b>New Members Classes begin for adults and youth</b>   |
| <b>February</b> | - | <b>Heifer Project - speaker Judith Johnson</b>  |
|                 | - | <b>Sunday School Valentine Candy Sale of Missions</b>   |
|                 | - | <b>Ash Wednesday Service with Groveland Congregational</b>  |
| <b>March</b>    | - | <b>Junior Choir Festival hosted by our own Junior Choir</b>   |
|                 | - | <b>Palm Sunday - Reception of New Members</b>   |
| <b>April</b>    | - | <b>Union Maundy Thursday Service of Passover and Tenebrae with Groveland Congregational Church - held in Georgetown</b>   |
|                 | - | <b>Good Friday Service at Groveland Congregational</b>  |
|                 | - | <b>Easter Sunrise Service and Breakfast</b>   |
|                 | - | <b>Easter Morning Worship Service</b>   |
|                 | - | <b>Announcement of Phil Southwick's Retirement</b>  |
| <b>May</b>      | - | <b>Pentecost - Confirmation Class joins the church</b>  |
|                 | - | <b>Pot-luck supper and Choir Entertainment</b>  |
|                 | - | <b>Memorial Day Remembrances</b>  |
| <b>June</b>     | - | <b>Graduation Sunday</b>  |
|                 | - | <b>Childrens Sunday and Cook-out</b>  |
|                 | - | <b>Fathers Day Service Honoring Phil and Shirley Southwick and presentation of gifts to Phil and Shirley</b>              |
|                 | - | <b>Phil Southwick named Pastor Emeritus of The First Congregational Church in Georgetown</b>                              |
|                 | - | <b>Church presented with silver tea service set</b>   |
|                 | - | <b>Strawberry Social Open House for the Community and area Churches to wish Phil and Shirley well in their retirement</b> |



- |                  |   |
|------------------|---|
| <b>July</b>      | <ul style="list-style-type: none"> <li>- 4th of July Sunday - Phil Southwick's final sermon to our church family and a picnic lunch following the service.</li> <li>- Union Services with West Boxford</li> </ul>   |
| <b>August</b>    | <ul style="list-style-type: none"> <li>- Union Summer Services in West Boxford</li> </ul>   |
| <b>September</b> | <ul style="list-style-type: none"> <li>- Rally Day Sunday with guest story teller Starr Anderson</li> <li>- Calling of Leonard F. Zecchini as Interim Pastor to begin in October</li> <li>- Cabinet Coffee/Dessert Social to welcome Leonard and Ruth Zecchini</li> </ul>   |
| <b>October</b>   | <ul style="list-style-type: none"> <li>- Installation of Rev. Leonard F. Zecchini as Interim Pastor</li> <li>- Coffee hour for the Church family to welcome Leonard and Ruth Zecchini to our Fellowship</li> <li>- "Haunted Harvest" Church Fair</li> <li>- Sr. High Youth's Haunted House</li> </ul>   |
| <b>November</b>  | <ul style="list-style-type: none"> <li>- Middle School Youth deliver Thanksgiving Food Offering to Emmaus House in Haverhill</li> <li>- Ecumenical Thanksgiving Eve Service in Groveland</li> <li>- Massed Bell Ringing Concert with our Bell Choir and guests from Methuen and Amesbury Churches</li> <li>- Advent Offering - 80% to our church; 20% to assist in starting up a new UCC church in Turners Falls, MA</li> </ul> |
| <b>December</b>  | <ul style="list-style-type: none"> <li>- Bell Choir performances in Georgetown and Groveland</li> <li>- Annual Christmas Concert with all our musical groups</li> <li>- Toy and Clothing Offering for HOME in Maine</li> <li>- Christmas Sunday Service</li> <li>- New Sign on the front lawn!!</li> <li>- Christmas Eve Service of Lessons and Carols</li> </ul>   |

**In the year 2000 we once again have many people taking an active part in the life of this Church. The Renovation Committee will be presenting some interesting ideas and plans, the newly formed Search Committee has begun preparing a Profile for a Minister who will suit our needs, our Musical Groups, Youth Groups, and Church School classes continue to grow and thrive. By working together and communicating well, the life of this Church will undoubtedly flourish.**

*Emily J. Knapp*

**Emily J. Knapp, Clerk**



## ***Report of Membership***

***Members as of 12/31/98***

**255**

***New Members***

**17**

***Membership Removal***

***Transfer to Inactive***

**16**

***Death***

**1**

***Letters of Transfer***

**6**

***Total Membership as of 12/31/99***

**249**

***IN MEMORIAM***

***Richard Oatway***

### ***Statistics from the Ministers Records***

***Baptisms*** 9

***Weddings*** 2

***Funerals*** 12

***Respectfully submitted,***

*Emily J. Knapp*

***Emily J. Knapp, Clerk***





## Diaconate

### Report of the Diaconate - Highlights for 1999

First and foremost I would like to thank each of the members of the Diaconate. This last year has been like no other in recent history (34 years to be exact!) This group had been very dedicated to their responsibilities in our role of supporting the ministry of our church.

At first, in February, the year started out quite usual. At our first meeting we volunteered for the various roles within the group. Bravely, Jim Callahan took on the role of Vice Chair; Bob Knapp was pleased to support us as Secretary; Debby Urbanski enthusiastically signed up for finding before services greeters, Jamie Ruh was pleased to continue her education on appropriate altar cloths for the services and see to their timely change. Nat Tidd thought a job close to the phone would suit her well and agreed to fill the role of Christian Service Coordinator – the person who finds members of our family to cook the occasional meals when needed, or provide the occasional rides for doctors' visits. Alberta Rogers, while not a member of the committee this year, once again agreed to be a supporting member and took care of getting out cards and letters to our family, as well as birthday roses and arranging for Easter and Christmas plants. Jeff Garvin took over the task of finding members to support our ministry through the Emmaus House Meals Program we provide each month (this was thought to be one of the tougher jobs!). Dave Smith and Trisha Pride were so kind as to be supporting members and pulled into the fray when needed. We were ready to go and start the year. OK, Phil Southwick, what is on the agenda?

In March we babysat for the children while parents attended the New Members Class with Phil and we welcomed nine new members into the congregation on Palm Sunday. At Pentecost we welcomed into membership the five members of the 1999 Confirmation Class. We arranged the Passover/Tenebrae Service that is so special, and once again held it in conjunction with the Groveland Church. This special service is such a highlight to attend and we worked hard to prepare for the event. Please ask any of the Diaconate why we must use hard-boiled eggs! It is a great story from history, which Phil shared with us as we busily set up. We were well on the way to another smooth year.

In April, Spring had sprung and we approved the spending of funds from the Memorial Fund for the purchase of chimes for the upcoming Youth Chimes Choir. (After attending the Christmas concert, we saw what a great purchase this was - Thank You to the members of this years' new chimes group).

Well, things were looking like we could stay on autopilot - Phil joining us with his wonderfully organized agenda of thoughts - leading us through our duties. But at the end of this April meeting, it was with great sadness and confusion that we accepted Phil Southwick's letter of Retirement. We suddenly felt at a loss. Phil was there to tell us the next steps and the calls we had to make. He was supporting us, but clearly needed to cut our dependency on him while he was with us to prepare us for our new roles. No longer was the agenda coming to us, but we now needed to create the agenda. We were quite shocked - after all, couldn't Phil just stay another year? His leadership was what brought many of us to this, the First Congregational Church, probably known as "Phil's Church" at times. Phil was a leader who encouraged us to be a part, and take on roles we never thought capable. He was a listener, and he gladly embraced ideas of change while supporting the more traditional aspects of our church.



From this point forward, time was a little blurry and the months flew by. We met with the Cabinet continuously - planning the Celebration of Phil Southwick's ministry with us. Both Boards planned, with great thought and detail, a special service for the First Congregational Church Family to acknowledge his time with us. We were so pleased that Phil and Shirley were rendered speechless! We wanted it to be special and I think we met our goal. We simultaneously all worked together to plan the celebration for the town to say "Happy Retirement" and "Thank you". The Diaconate and Cabinet invited other UCC members and community churches to the Strawberry Social for a time to thank, and give Phil and Shirley their best wishes.

At times our roles were conflicting. While planning the Retirement festivities, the Diaconate had the responsibility to find an Interim Minister. We met with Erv Bode, the UCC Essex Association Area Minister, to learn how to go through this process. We worked through the summer - received and screened resumes, conducted multiple interviews, held special meetings on how to make such a decision. and finally presented Leonard Zecchini to the Cabinet for approval of our nomination for Leonard to serve as our Interim.

August was devoted to getting ready for starting services at our church in September (following union worship in West Boxford) and covering the pulpit 'till October when Leonard could join us. We were also informing the Congregation of the Interim Process and the next steps that go to the Search Committee. We then planned the Installation Service for our Interim Pastor, emphasizing the covenant we have with him. I must say that at this point my notes are sketchy and yet October was just a little while ago.

October, November and December were devoted to helping Leonard learn about us and preparing for Thanksgiving and Christmas Services - including discussing our traditions of the past, decorating and cleaning up after.

January was a time to sit with Leonard and review time commitments and needs going forward. Also to start the process of helping to identify potential New Member Candidates and to personally invite them to join in and learn more about our growing Church Family.

Well the year has come to a close, and some of us have served four wonderful years and are not returning. Please join me in extending a monumental "Thank You" to all this year's members of the Diaconate. We did not foresee this year when we started and everyone pitched in to play a key role in supporting the Church through some extraordinary changes.

We are blessed as a Church Family to have such caring members.

Respectfully submitted

Claudia Smith  
Chairman





# Christian Education

## REPORT OF THE BOARD OF CHRISTIAN EDUCATION

Members of the Board for this year included the following: Jane Kennedy, Carrie Callahan, Sylvia George, Secretary, Cathie Southwick, Michelle Brock, and Pam Sheehan, Chairperson.

### *Church School Staffing...*

As continues to be the trend Church School continues to be the major focus and year round mission of the Board. Recruitment starts in February for the following year. We had recruitment drives during several coffee hours to allow people to look at the curriculum and talk to current teachers, information was placed in bulletins and newsletters. This campaign was again successful resulting in several people volunteering to be teachers, aides, caregivers, and substitutes. The Board had to work through the summer to fill all the positions. We all lead busy lives but we must make Church School a priority. Please help our Church School continue to be an exciting and active environment and continue to thrive. We can't do it without you!

The Board would like to recognize and give special thanks to all the hard work and dedication to our School Superintendent, Dorothy Blanchard. Dorothy does an amazing job of leading our Church School. She puts in many hours a week preparing programs, services, Teacher and Caregiver meetings, training and guiding staff. We thank her for all her work and dedication.

### *Youth Groups*

Our Youth Groups have continued to grow and thrive under the guidance of some very dedicated and energetic leaders – Sue Stead and Jim Urbanski (High School) and Bob Watts and Pam Sheehan (Middle School). We thank them for continuing our mission and commitment to our youth.

### *Monthly Highlights*

February was our annual Valentine Candy and Craft Sale. We raised \$210 that was used to purchase chickens and goats through Heifer Fund International. To all who helped bake, make, or take we appreciate it.

In April the Senior High youth Group delivered the Easter Sunrise Service message followed by breakfast back at the church. Thanks to all for the inspiring service and to the Knapp and Sheehan families and the amazing breakfast crew.

June saw Children's Sunday and a Family Picnic. This year we again did a nontraditional Children's Sunday. We recognized Church School Teachers, aides, and caregivers, attendance awards for specific students and classes, presentation of Bibles, and wonderful music by the Jr. Choir and the band. Children received plants and balloons. As always, a big thank you to Mr. Hurd for the beautiful plants he spends considerable time growing



and donates to us in the memory of his sister (Marge Pitkin). The picnic was great fun even though it was wet outside and had to be held inside. Thanks to all the hard work and effort that made this a fun event.

Dorothy Blanchard, Marion Harding, and Pam Meader attended Colossal V and attended workshops on a variety of subjects relating to Church School.

July and August saw the Board not getting a vacation but continuing to meet and make phone calls to recruit Church School staff. Thanks to the Board for their diligence and hard work.

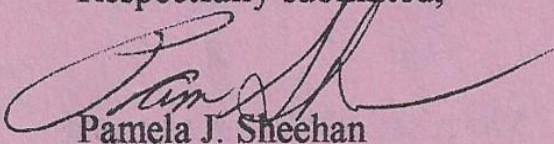
Rally Day in September was a great success. Star Anderson entertained with her storytelling, there was wonderful music from the band and Jr. Choir. Thanks to all for making this a great kick off to the year.

November saw our annual Thanksgiving food offering to Emmaus House in Haverhill, MA. Emmaus was overwhelmed by the amount of our offering and told us that it had come at a perfect time as their food pantry donations were down. Thanks to all who donated goods. Thanks to the Middle School Youth Group for organizing and delivering the food.

The end of the century...

Many thanks to all who have helped and supported the board over the past year. Many, many thanks and gold stars for the hard work and dedication of our Church School staff and caregivers. Thank you to Interim Pastor, Leonard Zecchini, for his support and guidance. Thank you to Joan Chatterton for all her support and assistance and to my fellow Board members for their dedication, time, talents, and energies!!

Respectfully submitted,



Pamela J. Sheehan



Diane Townsend and Pam Sheehan as Chairmen of the Board of Christian Education are considerate of Church School needs. The whole Board is a very supportive group.

Cameron Davis, Tyler Knapp, and Jason LeBlanc have helped to deliver and return CD players. Jay Martel is currently helping as he works toward credit for community service.

### **Dorothy Holly-Blanchard, Superintendent**

#### CHURCH SCHOOL STAFF 1999-2000

##### **NURSERY - INFANTS AND TODDLERS**

**Coordinator: Jaime Krenn**

<b>Week 1:</b>	<b>Karen Young</b>	<b>11 Monroe Street</b>	<b>2697</b>
	<b>Jaime Krenn</b>	<b>114 Thurlow Street</b>	<b>7932</b>
<b>Week 2:</b>	<b>Dona McGovern</b>	<b>136 Main St., W. Newbury</b>	<b>363-5520</b>
	<b>Carrie Denley</b>	<b>12 Web Road</b>	<b>6716</b>
<b>Week 3:</b>	<b>Sylvia George</b>	<b>72 Thurlow Street</b>	<b>6181</b>
	<b>Tracy Southwick</b>	<b>9 Larch Road</b>	<b>6391</b>
<b>Week 4:</b>	<b>Joe Rawlins</b>	<b>482 Main St., Groveland</b>	<b>373-0619</b>
	<b>Carla Bratland</b>	<b>11 Larch Road</b>	<b>6958</b>
<b>Week 5:</b>	<b>Jill Hamelin</b>	<b>91 Central Street</b>	<b>6299</b>
	<b>Sharla Pierick</b>	<b>23 Sawmill Way</b>	<b>4827</b>

##### **BEGINNERS (THREE YEAR OLD CLASS)**

<b>Michelle Brock</b>	<b>29 Thurlow Street</b>	<b>6853</b>
<b>Ruth Ann Cudmore</b>	<b>72 Baldpate Road</b>	<b>6933</b>

##### **PRE K (FOUR YEAR OLD CLASS)**

<b>Cheryl &amp; Alan Gould</b>	<b>187 Andover Street</b>	<b>3377</b>
<b>Christine Ingraham</b>	<b>65 Baldpate Road</b>	<b>7832</b>
<b>Danielle Pingree (Assistant)</b>	<b>18 Pleasant Street</b>	<b>2683</b>

##### **KINDERGARTEN (FIVE YEAR OLD CLASS)**

<b>Jamie &amp; Tim Ruh</b>	<b>8 Stone Row Lane</b>	<b>6811</b>
<b>Karla &amp; Ed Szkutak</b>	<b>6 Rainbow Ridge Way</b>	<b>8839</b>

##### **FIRST GRADE**

<b>Carrie Callahan</b>	<b>14 Lakeshore Drive</b>	<b>7688</b>
<b>Donna DiMaio</b>	<b>14 Tenney Street</b>	<b>6191</b>

##### **SECOND GRADE**

<b>Cathie &amp; Craig Southwick</b>	<b>4 Hart Circle</b>	<b>6184</b>
<b>Beverly Knapp</b>	<b>91 Pond Street</b>	<b>8526</b>



**THIRD GRADE**

Nancy Aberman  
Pamela Meader

199 West Main St.  
55 West Main Street

2793  
4725

**FOURTH GRADE**

Nina & Jeff Garvin  
Claudia Smith

77 West Main Street  
85 North Street

7418  
2096

**FIFTH GRADE**

Dianne McWade  
Paula Martel  
Janet Pantano

29 Bradford Loop  
7 Ordway Street  
3 Lakeridge Drive

5412  
2984  
7928

**SIXTH GRADE**

Marion Harding  
Pamela Sheehan

80 Thurlow Street  
13 Prospect Street

8785  
6329

**SEVENTH & EIGHTH GRADES CLASS**

Jim Smith  
Ingrid Rollins

85 North Street  
171 Pond Street

2096  
6746

**HIGH SCHOOL HELPERS:**    Jacob Hamelin    Emily Martel    Amanda Pantano

**SUPERINTENDENT**

Dorothy Holly-Blanchard

2 Tenney St. (Box 370)

8577

**CHAIRMAN, BOARD OF CHRISTIAN EDUCATION**

Pamela Sheehan

13 Prospect Street

6329





## School Superintendent

### 1999 ANNUAL REPORT OF CHURCH SCHOOL SUPERINTENDENT

#### STAFF AND STAFF MEETINGS

Our Church school is alive and well in this year of transition. Our dedicated staff is the reason for our success. This year we had one-third turnover of staff which meant that the Board of Christian Education had a huge challenge in recruiting teachers. We are very appreciative of the time given by the following who were caregivers, teachers and assistant teachers last church school year but who were unable to continue Ann Berardi, Jim and Nancy Callahan, Karen Chicklakis, Molly Freiberg, Tom and Travis Hamelin, Jan Hardenber, Jim Ingraham, George and Liz Merrill, Laurie Patten, Steve Pinto, Marci Jim and Risch and Shirley Southwick. Several have given many years of service and we thank them all. Shirley Southwick deserves special recognition. She has been on Staff each of the 12 years since I have been back as Superintendent and I'm sure was on before that. Shirley brought a unique energy to the classroom. She had her students keep memo notebooks with the weekly memory verses and anything else they wanted to add. She was always prepared and was able to bring in applicable current events to correlate with the principles of Christian living. She was always striving to improve. She usually brought refreshments to her class as well as furnishing tangible incentives for attendance and homework.

We welcome our new and returning staff members and thank them for answering "the call" to serve. They are Nancy Aberman, Carla Bratland, Michelle Brock, Carrie Denley, Cheryl and Alan Gould, Beverly Knapp, Sharla Pierick, Danielle Pingree and Cathie and Craig Southwick. There are 40 persons on our current staff ; 10 are Nursery Caregivers, 27 are teachers and assistant teachers, 3 are High School helpers. Please see the list of our current staff.

The 1999-2000 Church School year started "early" again this year on the 2<sup>nd</sup> Sunday in September; so we started our staff meetings in August. In October we started having our staff meetings at 9:00 A.M. the first Sunday of each month (except January). The 9:00 A.M. time was suggested by Pam Sheehan, teacher and chairman of the Board of Christian Education. It seems to be working out well. Our attendance is improving. There were Thursday Evening meetings for those who couldn't attend Sundays. They were poorly attended. We have moved to only one meeting per month on Sunday morning. In December we started to do some division after General Concerns have been taken care of. I have worked with the teachers of the Beginners through Grade 1 and Leonard Zecchini has taken the Grade 2 through 8 teachers. The curriculum covered differs in the two groups as do their teaching techniques and concerns.

On October 24 Marion Harding, Pamela Meader and I attended the very worthwhile Colossal 6 Christian Education Workshop sponsored by the Massachusetts UCC, the Massachusetts American Baptists and The Association of United Church Educators of MA. This year it was held in Needham, MA. The general session speaker was Martha



Bess DeWitt, the Director of Christian Education at the Westminster Presbyterian Church in Nashville, Tennessee. She focused on Children's Literature throughout the seasons of the Church year. We attended workshops related to our interests and responsibilities.

## **CURRICULUM**

We continue to use the David C. Cook "Bible In-Life" Curriculum. This year the Beginners through Grade One have studied Jesus as God's Son, How Jesus showed his love and how children can help others, Biblical families and Friends and how children can relate to those around them and worship at church.

The Grades 2 through 8 have studied Jesus as the Deliverer and the healing, helping, parables and confrontational aspects of Jesus' ministry. This Fall they studied about the importance of choosing to follow the good plans God has for His people by focusing on the lives of Samuel, Saul, David and Solomon. The winter quarter began with the study of Paul's Character and the Christian message.

The curriculum is extremely "teacher friendly". The colorful teachers' guides give suggestions for teacher devotionals, characteristics of the particular age group and suggestions of how to succeed with them, Bible background, age appropriate activities, colorful posters and student materials, as well as correlated weekly follow-up home activities.

The Scope and Sequence for each age grouping also gives educational objectives for Bible Knowledge, Bible Study Skills, Attitudes and Behavior. Most of the '98-'99 teachers evaluated their classes at the end of the Church School year. These evaluations were shared with the incoming teachers. This Fall Joan Chatterton prepared these educational objectives into a booklet we titled "Charting The Course For Bible-In Life Curriculum". This was available to parents as well as the teachers to aid in our continuing need for parent/teacher partners in Christian Education. These are still available. The teachers will again be evaluating in February and May at the end of the Winter and Spring quarters respectively.

I do try to give a summary of each month's Church School Curriculum in the Church Newsletter. I still have to learn how to do chart's on this new (to me) computer.

## **STUDENTS**

Our total enrollment is 130. Ten are in the Nursery with 120 enrolled in classes. Our average attendance is 88. We use 11 Classrooms (counting the Nursery). Finding adequate classroom space is becoming a challenge. Some of our classes are small. We do consider combining some of them, but each age group has unique developmental



characteristics and needs. Fortunately, we have been able to staff our classes on a rotating basis. We do encourage combining similar age groups for special activities.

The 7<sup>th</sup> and 8<sup>th</sup> Grade Class has been moved from the minister's study to the outer office. This is a squeeze for them and a challenge for their teachers because of lack of bulletin board and writing board as well as space for creative activities. We do have a newsprint easel available. Actually the 4<sup>th</sup> Grade that meets in the chapel also lacks bulletin board and writing board space as does Grade 1 that meets in the small room off the Narthex.

## **CHANGES**

"The only constant is change". This is a time of transition for all of us. However, our changes are not traumatic.

We began to look at the curriculum's educational objectives to see how they correlated with the educational objectives of our church school. These also can give us a better sense of direction.

Students of Grades 1 to 8 are asked to attend the 1<sup>st</sup> part of the worship service with their families the 2<sup>nd</sup> Sunday of each month when the Jr. Choir sings.

I have worked with the teachers of the Beginners and Pre-K Classes to bring music to the classroom. We have used words to familiar tunes as suggested in the teachers' guides as well as favorites such as Jesus Loves Me. Plans are to expand this to include the Kindergarten and Grade 1 classes once a month.

Our Church School Teachers' Meetings have been changed to 9:00 A.M. the first Sunday of the month.

We started an attendance recognition program last spring. The two classes with the highest percentage of attendance are awarded certificates at the morning worship service on the second Sunday of the month when most of the students are in the sanctuary.

The classes with teacher help are taking more responsibility for the worship services in Fellowship Hall. They designate and present the scripture, choose the hymns and take the offering. Some have treated us to instrumental participation!

## **LOOKING AHEAD**

We continue to need more closed storage space for our materials. Our Church School rooms are used by others during the week. This sometimes makes it difficult to keep the



rooms orderly and adequately supplied. We also need to supply bulletin board and writing boards where needed.

While we have a good sized church school, I wonder if we are doing enough to make ourselves appealing to parents of younger children. It seems the number attending our 1<sup>st</sup> and 2<sup>nd</sup> Grades especially is small compared with the total number of students in these grades in the public schools.

It would be great to see more students keep up with their class work when they have to be absent from Church School because of other commitments. This can be done by getting the student materials for the missed classes, doing the work with the help of parents, and having it confirmed by the parents. This will help both the student and the class.

In order to make better use of our new flannelgraph figures and backgrounds we really need a supply secretary to accept reservations for use of the materials and to refile them correctly when they are returned.

I personally feel we need to continue to struggle to meet the demands of the changing family time restraints as well as the current emphasis on sports and other activities that compete with Sunday morning church worship time.

## **ACKNOWLEDGEMENTS**

Phil Southwick has been a dependable support, counselor and friend. We will miss him greatly. Our best wishes are with him and with Shirley that they will enjoy their retirement.

My husband, Charles Blanchard, is my helpful support. He encourages me and is willing to sit by himself on Sunday mornings while I attend to Church School duties.

Joan Chatterton helps in so many ways. She helps to keep things running smoothly!

Melissa White was most helpful in setting up the Fellowship Hall for our worship service and for breaking it down quietly; so there was minimum disturbance to the folks upstairs. She tried to keep our rooms in good order. This becomes difficult for some of the rooms which are used frequently by groups or as play areas while parents are doing their church duties.

Now the Trustees are helping to set up for us. The students are folding up and storing the adult chairs and stacking the special student chairs.

Having the elevator working again is a real bonus that helps me to do my job better as well as giving us more flexibility on equipment use such as our VCR and monitor.



## Youth Fellowship

### Report of the 1999 Middle School Youth Group Leadership

Looking back on reports to the Congregation in previous years, it's a real challenge to come up with a new, fresh perspective on our middle school program. Sure there were changes and challenges, to be sure. A new youth leader, Pam Sheehan, a new Interim Pastor, and new batch of 6<sup>th</sup> graders; but the most important thing was constant – the marvelous quality of the families that together make up our Church Family.

After three busy years, Marion Freiberg's schedule finally got the best of her, and following the end of the school year she retired from Middle School Youth Group leadership. What a wonderful job she has done — planning so much of the program, executing the plan, scheduling, calling, putting away the chairs – all the glamorous jobs! As we all know, Phil Southwick has gone on to enjoy Gloucester on a more or less full-time basis. Words cannot describe the void his retirement has created. A super group of eighth graders have moved up and out to high school. (Lucky Jim and Susan?). They all have been, and will be missed.

This fall, Pam Sheehan, finding herself with an excess of idle time, signed on as Youth Leader. Little did she know! After an exhaustive search, Leonard Zecchini agreed to minister to us on an interim basis (little did *he* know), and our sixth graders burst on the scene.

Change has come to be the norm here in our Church Family, as in the world at large.

Nonetheless, we've tried to keep our program reasonably consistent. As in the past, we have focused on fellowship, service and personal and spiritual growth, in an atmosphere of safety and fun.

The coming year promises new opportunities and rewards for these, our kids. In addition to voicing our affection and respect for them (they really are an awesome group), we want to thank their parents for their patience and participation in what can only be called the controlled chaos that is our Middle School Youth Group.

Submitted in love and fellowship,

Pam Sheehan  
Bob Watts



## SR. HIGH YOUTH GROUP

1999 was a very busy year for Senior High Youth group. As always Jim and I continue to enjoy the challenges of keeping up with 35+ very active teens!

We continue to meet twice a month with lots of extra activities in between. We hosted a very successful dance in January to help raise money for our ski trip this past February, everyone had such a great time that we are looking forward once again to returning to the Lake Ossippee Conference Center again this March. As always we enjoyed celebrating Valentine's Day at the home of the Chatterton's, this has become somewhat of a tradition and hope to enjoy the Chatterton's hospitality once again this year. Roller blading, trips to the movies and lock-ins were as popular this past year as ever and as soon as Jim and I can come up with a time we can both stay up all night we will book another lock-in! Our Pasta supper was a great hit once again and conducting Sunrise service on Easter morning is certainly a special time for all the teens involved. This past June we spent a memorable day on Star Island together and hope to do so again. At the end of the Summer we had a pool party at Jim's to welcome all the new 9th graders to our group and to discuss plans for our upcoming year. With out a doubt our highlight of 1999 was traveling to New York city by deluxe motor coach to enjoy a weekend at St. John the Divine Cathedral! The high tour of the cathedral, the organ demonstration, our trip to the Bronx zoo our mission work at Covenant house and so much more certainly made this a trip to remember! One of the things that the teens enjoyed the most was the awesome Haunted house they set up for the Fair. Jim and company did a fabulous job and everyone who screamed their way through certainly got their monies worth!

We are truly blessed to have such a supportive church family! Thank you to each and everyone of you who has supported our program. A special thank you to all the parents of our group who have been so helpful, Jim and I could not do it without you!

As we look ahead Jim and I are certainly ready for the new Millennium, we feel truly blessed to be a part of the lives of so many awesome young people. As we so often say to each other we don't know who has more fun the kids or us!

Yours in Christ,

Susan Stead



## Trustees

### 1999 Annual Report for the Board of Trustees

The Board of Trustees serves to maintain, enhance and administer the physical property of the Church and Parsonage. In addition to the spirituality and fellowship that our Church brings to the congregation and to the wider community, the Church's physical assets also play a vital role in local activities and are more fully utilized than might otherwise be imagined. As in past years, the church facility continues to be heavily used for a variety of church and community activities.

This year witnessed not only the retirement of our long time Pastor, but also the resignation of Melissa White as our sexton of several years, and the retirement of Charles St. Laurent after a brief tour as sexton. The trustees thank both recent sextons for their dedicated service.

The Board of Trustees especially remembers Dick Oatway for his dedicated service.

Respectfully submitted,

Mark Fehlmann

George Desrochers

Co-chairmen, Board of Trustees





## Music

### REPORT OF THE MUSIC COMMITTEE



As our Interim Pastor noted - he is amazed at the musical talent he has found in our church. We are thankful for our music leaders and those who are always willing to give these leaders a helping hand.

Each Sunday we are able to hear one or more of our church choirs as their music is an integral component of our church service.

On March 20, 1999 our church was host to the thirty-ninth annual Junior Choir Festival in which seven area church choirs filled our sanctuary with that special musical sound which only comes from children. Sonja Dahlgren Pryor was the guest conductor.

On May 16, 1999 our Bell Choir participated in the *"Battle of the Bells"* at the Amesbury Main Street Congregational Church along with the Joyful Ringers and the Jubilant Ringers from the First Congregational Church, Methuen and the Glory Bells of Amesbury. Because of the positive experiences of listening and playing along with other bell choirs, everyone involved in this presentation expressed a desire to *"do this again"*. On November 28, 1999 we enjoyed an *Advent Bell-Ringing Concert* in our church with participation by the Amesbury and Methuen choirs. At this event our Sixth Grade Chimes Choir made their debut. Everyone was impressed with the talent displayed by this youth group.

Also last spring, the congregation was entertained by our Junior and Senior Choirs at a well-attended Pot Luck Supper. The young people presented Noah's story in their lively rendition of the cantata, *"100 Percent Chance of Rain"*.

On December 12, 1999 we were enriched with the sounds of music from all of our church choirs. This is a most enjoyable way in which to usher in the Christmas season.

The Music Committee wishes to thank members of the Cherub Choir, Junior Choir, Senior Choir, Bell Choir, Chimes Choir and the First Church Band, along with their directors, for enriching our lives with your musical talents.

Two of our goals for this coming year are to purchase an additional octave of chimes and to begin the process of replacing the "aged" Junior Choir robes.

Respectfully submitted,

*Jacqueline C. Moore*

Jacqueline C. Moore  
Chair of the Music Committee

Members: Donna DeSisto, Susan Lorenz, Paula Martel





# Guild

## Report of the Women's Guild

The Guild meets on the fourth Thursday of the month, excluding the winter snow and ice months. The meetings include bringing our own sandwich, usually, and members take turns creating a dessert for everyone. This is followed by a program speaker or a work party for our on-going mission work: providing quilts for seriously ill children in nursing facilities. This is a national program. However, all of our quilts are needed in our immediate area. At this time, we express a special "thank you" to Millie Gangloff for her leadership in the quilt project.

We also sponsor the "penny bowl" at the Coffee Hours and this year's pennies (and silver, and paper, and checks!) went to Kosovo refugees and victims of last spring's tornadoes in Kansas and Oklahoma. We sincerely appreciate the support that the congregation gives to our missions.

February's and March's meetings were devoted to our missions. The April meeting was Jim Boynton's entertaining program on *Yesteryears* – what memories his talk brought back!

Our annual outreach program to our blind friends was held on Saturday, May 15, when we served luncheon to the St. Clare Guild for the Blind. We were greatly assisted in this project by Charlie Locke's *Over The Hill Band*. Our guests loved their music!

Instead of going out on the town for our *Annual Banquet*, we turned the event into an occasion to honor long-time member, Shirley Southwick. We held the party in our third floor meeting room, enjoyed a luncheon and memories, and presented Shirley with a stain-glass window decoration – a sand dollar – appropriate for the Southwick's Gloucester home near the sea.

Jim Boynton was such a hit in the spring, we invited him back to kick-off our fall agenda. Jim regaled us with stories from his high school principal days in a talk entitled *School Daz, School Daz!*

The year ended with a Silver Tea and Presentation of SERRV. The tea also honored the donor of our beautiful silver services, and punch bowl with cups, which Satira Stetson generously gave the church last spring. It was fitting to use this beautiful gift in conjunction with our Christmas festivities which included the presentation of wonderful crafts sponsored by Church World Service. These crafts are only sold through the churches as a way of directly benefiting the artisans in developing countries. Such an array! Over \$400 worth of these beautifully crafted gifts were purchased by Guild members and friends – furthering the mission of SERRV.

In closing, we invite any of our church women, who are interested in this program, to come and join us for lunch, for fellowship, for service.

Sincerely,

Joan Chatterton, Secretary





# Mission Coordinator

## REPORT OF THE MISSIONS COORDINATOR - 1999

Our church members contribute to various mission programs throughout the year. We have been very generous in helping others, both in this community and through the United Church of Christ.

On the first Sunday of each month, the church school offering is designated for mission use. Last year the funds raised in the spring were given to the Heifer Fund. Thanks to the church school offerings and the Valentine's Day candy/crafts sale, Heifer sent two goats and two flocks of chickens to Honduras to help in a farm restoration project. In the fall, the money goes to Emmaus in Haverhill.

Some of our church families also do mission work by preparing meals for Emmaus House each month. Items from our food pantry are delivered as they accumulate. The middle school youth group delivers our Thanksgiving food offering to Emmaus, providing many bags of food, paper goods, and other grocery items for their cupboards.

Our Christmas mission was again the collection of gifts for the children at H.O.M.E. in Orland, Maine. This year they provided us with clothing sizes as well as children's ages. They were very happy to receive the many wonderful gifts donated by our church family.

The Guild used their penny bowl money this year to send supplies to Kosovo, raising over \$1,000 for that cause. As more money came in, it was added to the profits from the Strawberry Social and sent to tornado victims in Kansas City. All of this money was sent through the UCC, which gives 100% of donations directly to the cause. Guild and other church members made 25 soft and warm quilts that were sent to hospitals in the Boston area for babies suffering with AIDS. The Guild sponsored a gift sale of items from Church World Service's SERRV. It is a non-profit organization that returns a large percentage of the sale amount back to the individual who made the item.

Each year two special offerings are taken for the United Church of Christ outreach programs. The "Neighbors in Need" offering in October is dedicated to helping people here in the United States. The "One Great Hour of Sharing" offering is used to support missions throughout the world. Our church also donates \$400.00 every year to help support the Andover Newton Theological School, and we give a scholarship to a seminary student in the amount of \$250.00.

Our church's Diaconate Fund is used to assist local Georgetown families whenever the need arises. The money in this fund comes from endowments as well as from occasional donations.

A 20% portion of our Lenten offering went to The United Church of Christ for helping with disaster relief around the world. This year 20% of our Advent offering was designated for starting a new storefront church in Turner Falls, MA by the UCC.

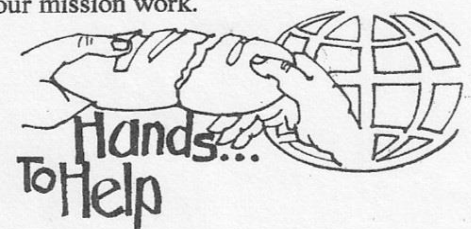
We continue to collect items for "Recycling for Missions". Used postage stamps (air mail, commemorative, and denominations above 33 cents) are recycled by the Heifer Fund, and used eyeglasses are recycled by Habitat for Humanity, with the proceeds going to the construction of homes for the needy. Donations can be dropped off in the box at the foot of the stairs inside the back Clark Street door of the church.

We encourage our church families to make their personal contributions - to the missions we support - through the church treasury. Checks can be made payable to the church with a memo noting the specific mission. The church records will then reflect the magnitude of how we, as a church family, can make a difference when we pool our resources. Another way we can help our local community is to keep our food pantry well stocked. A good suggestion for remembering the pantry is to bring in canned or other non-perishable goods on the first Sunday of each month. Items are welcome at any time and will be distributed as needed.

Thank you to all of our members, families, and friends for their continued support of our mission work.

Respectfully submitted,

Peggy Smith





## Fair

### REPORT OF THE FAIR CHAIRMEN

The 1999 Haunted Harvest Fair this year proved beyond a *shadow* of a doubt that the *spirit* of fellowship is thriving at the First Congregational Church!

Some small changes were made and weather conditions forced some quick rearranging for our young folks but everyone seemed to adjust well and have a great time.

A giant thank you to all our table chairmen for all their time and talent and to all those extra hands that seem to appear when needed. We wouldn't have stood a *ghost* of a chance of success without your help.

Last but not least a special thank you to our families for all the extra support and understanding during fair time.

Grand Total: \$10,356.40

Respectfully submitted,

Pam Sheehan & Donna DeSisto





## Flowers

### REPORT OF THE FLOWER COMMITTEE

Thanks to the women who help on this committee: Ruth Jones, Donna DeSisto, Anna Tozier, Lillian Kelloway and Barbara Morehouse. Also, a big thank you to members of our Diaconate who arrange the Christmas and Easter plants and then take them to those who are ill or shut-in. We appreciate the many donations which are given at Christmas and Easter for these plants.

We are in need of expanding our Flower Committee and if you would like to help, the duties are as follows:

Oversee the placement of flowers for Sunday services for only one month. You may personally arrange loose flowers from your garden or shop, borrow a flowering house plant from yourself or a friend (!), or bring a silk flower arrangement (during the winter months when fresh flowers are limited). The Church Secretary will advise you if there will be any memorial flowers or wedding bouquets during your month. Please call me if you would like to serve this committee.

Sincerely,

Joan Chatterton, Coordinator





## Social

### REPORT OF THE SOCIAL COMMITTEE

Thank you to all who have hosted a Coffee Hour this past year. There is a sign-up sheet on the "Coffee" tables most Sundays. Please feel free to sign up for one! I am always looking for hosts. Remember that the job is even easier when the whole family gets involved!

Thanks to all who have offered, and continue to offer to bake for Coffee Hour. Our Coffee Hours are successful because of everyone donating time or goodies!

Kirsten Davis, Social Committee Coordinator

## Search Committee

### REPORT OF THE SEARCH COMMITTEE

For the first time in over 30 years, our church must undertake the task of finding a new leader. This is a major undertaking for any congregation.

The initial steps of this process began in 1999, with selection of the Pastoral Search Committee. This is the group that will represent our Church Family in the search process. Our initial meeting was conducted by our UCC Area Minister, Erv Bode, who outlined the basic steps of this process. The first critical stages of the process, the generation of a Pastoral Inventory, involving input from the entire congregation, will begin early in 2000.

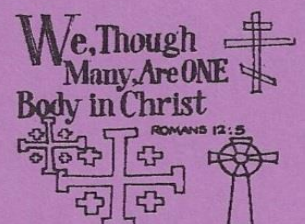
Although the task is formidable, I think I speak for all of my fellow committee members when I say it is an honor to serve our church in this important endeavor.

Respectfully submitted,

Steve LeBlanc, Search Committee Chair

Committee Members:

Allan Barlow  
Kirsten Davis  
Donna DeSisto  
T. Louis Hamelin  
Marion Harding  
Paula Martel  
Claudia Smith  
Dave Smith  
Sue Stead  
Diane Townsend





Renovation  
Report of the  
**Renovation Committee**

In the early part of the year the Renovation Committee inspected the entire church property, from the front lawn to rear sidewalk of the addition, from the furnace basement to the bell tower. We identified those areas that need attention, either structurally or cosmetically. We've also tried to identify those areas that use space inefficiently. From this list we are trying to develop a comprehensive plan that will restore, renovate or improve both the appearance and usage of our church property.

At the present we have divided into three sub-committees to explore our options.

Group 1 is responsible for sanctuary.

Group 2 is responsible for fellowship hall, the long room, kitchen, and entrance way.

Group 3 is investigating possibilities for improving the heating, electrical, and fire protection systems.

In the future we will include landscaping, parking improvements and preservation and presentation of historical artifacts.

We realize that it will be some time before a plan will be finalized, funded and undertaken. As such, in the near future we will propose some projects to temporarily improve or prevent further decay of existing facilities. Two of these will be the painting of Fellowship Hall & Long Room over existing coverings and the purchase of new pew cushions for the Sanctuary.

We are always looking for ideas so don't be shy expressing any to any member of our committee. There is nothing we won't consider !

Respectfully submitted,  
Bob Knapp & Chuck Davis Co-chairs



## Collector

### 1 9 9 9 P L E D G I N G S T A T U S

#### PLEDGES FOR NORMAL OPERATIONS:

Fully Paid	61
Nearly Paid	13
Half Paid	9
Little Paid	6
Nothing Paid	0
Moved	0
Deceased	0
	<hr/>
<b>TOTAL</b> Pledges	89

Sincerely,

Jo Ellen Fielding, Collector



# Treasurer / Budget

	A	B	C	D	E	F	G	H
1	Summary Financial Statement							
2	DESCRIPTION	1999 BUDGET		1999 ACTUAL		2000 BUDGET		Notes
3		\$		\$		\$		
4	Cash on Hand, 01/01, for:							
5	Expenses, Non-Specific	4,374.12		4,374.12		2,851.60		
6	Expenses, Specified	3,187.87		3,187.87		3,629.91		
7	Missions, Non-Specific	82.49		82.49		188.36		
8	Missions, Specified	11,278.26		11,278.26		10,998.35		
9	Capital Outlay, Non-Specific	8,062.69		12,613.27		7,669.22		
10	Capital Outlay, Specified	25,221.31		22,903.04		31,643.72		
11	TOTAL, Cash on Hand	52,206.74		54,439.05		56,981.16		
12								
13								
14								
15	Receipts for:							
16	Expenses, Non-Specific	108,720.82		108,919.16		113,449.60		
17	Expenses, Specified	3,779.40		7,859.19		3,950.00		
18	Missions, Non-Specific	7,506.38		6,896.48		7,426.59		
19	Missions, Specified	3,350.42		5,001.94		3,662.72		
20	Capital Outlay, Non-Specific	2,700.00		2,825.95		3,024.87		
21	Capital Outlay, Specified	10,087.55		10,713.88		10,360.86		
22	TOTAL, Receipts	136,144.57		142,216.60		141,874.64		
23								
24	Available Funds Transferred for:							
25	Expenses, Non-Specific			12,000.00				Cash Flow
26	Expenses, Specified							
27	Missions, Non-Specific							
28	Missions, Specified							
29	Capital Outlay, Non-Specific							
30	Capital Outlay, Specified							
31	TOTAL, Available Funds Employed	0.00		12,000.00		0.00		
32								
33	GRAND TOTAL, AVAILABLE FUNDS	136,144.57		154,216.60		141,874.64		
34								
35								
36								
37	Expenditures for:							
38	Expenses, Non-Specific	131,898.38		122,441.68		132,389.52		
39	Expenses, Specified	3,779.40		7,417.15		5,869.91		
40	Missions, Non-Specific	7,156.53		6,790.61		7,265.12		
41	Missions, Specified	6,683.35		5,281.85		6,958.30		
42	Capital Outlay, Non-Specific	0.00		7,770.00		0.00		
43	Capital Outlay, Specified	1,445.00		1,973.20		0.00		
44	GRAND TOTAL, EXPENDITURES	150,962.67		151,674.49		152,482.85		
45								
46								
47								
48	Cash on HAND, 12/31 (- Indicates Projected Current Expense Deficit)							
49	Expenses, Non-Specific	-18,803.44		2,851.60		-16,088.33		
50	Expenses, Specified	3,187.87		3,629.91		1,710.00		
51	Missions, Non-Specific	432.34		188.36		349.83		
52	Missions, Specified	7,945.33		10,998.35		7,702.77		
53	Capital Outlay, Non-Specific	10,762.69		7,669.22		10,694.08		
54	Capital Outlay, Specified	33,863.86		31,643.72		42,004.58		
55	TOTAL, Cash on Hand	37,388.64		56,981.16		46,372.94		
56	PROOF (Ln 11 + Ln 33 - Ln 44)	37,388.64		56,981.16		46,372.94		



[illegible]



[illegible]



	A	B	C	D	E	F	G	H
108	3. Checking Account, Ending Balances							
109	DESCRIPTION	1999 BUDGET	1999 ACTUAL	2000 BUDGET	Notes			
110	Detailed Balances, 12/31	- Indicates a Potential Cash Flow Deficit						
111	Expenses, Current	-6,803.44	2,851.60	-16,088.33				
112	Expenses, Specified Purposes:							
113	Cur Expen Endow Growth, UCF	0.00	182.19	0.00				
114	Music Programs, Jr Choir Music	0.00	100.00	0.00				
115	Music Programs, Knapp Gift	0.00	1,500.00	0.00				
116	Star Island Camperships	0.00	-40.00	0.00				
117	Youth Group, Mi Sc, Activities	0.00	-117.45	0.00				
118	Youth Group, Sr Hi, Activities	3,187.87	2,005.17	0.00				
119	Missions, Non-Specific:							
120	Coordinator Expenses	0.00	50.00	0.00				
121	Endowment Interest	0.00	25.38	0.00				
122	OCWM Support	0.00	112.98	0.00				
123	Missions, Specified Purposes:							
124	Advent, 12/97, Crombie St Church	0.00	62.00	0.00				
125	Advent, 12/98, Hurricane Relief	0.00	1,018.63	0.00				
126	Advent, 12/99, Turner's Falls	300.00	385.40	0.00				
127	Advent, 12/00			360.00				
128	Chr Schl Offer, 20% Miss'n Port'n	0.00	812.33	0.00				
129	Diac Endow Tfr for IAA Diac Fund	0.00	300.34	300.34				
130	Disaster Relief (Hurricane Mitch)	0.00	20.00	0.00				
131	Emmaus	0.00	267.12	0.00				
132	Guild, Blankets for Ch World Serv	0.00	74.00	0.00				
133	Guild, SERRV	0.00	-0.05	0.00				
134	Heifer Fund	0.00	69.11	0.00				
135	H.O.M.E.	0.00	410.00	0.00				
136	Lenten, 03/98, Crombie St Church	0.00	373.31	0.00				
137	Lenten, 04/99, UCC Disas Relief	0.00	260.40	0.00				
138	Lenten, 04/00	0.00	0.00	0.00				
139	Neighbors in Need	0.00	86.00	0.00				
140	One Great Hour of Sharing	0.00	50.00	0.00				
141	Strawberry Soc'l, NC Hurric Rel	0.00	25.00	0.00				
142	Un-reimbursed Diac Fund Expend's	0.00	-495.15	0.00				
143	Capital Outlay, Non-Specific	0.00	2,825.95	0.00				
144	Capital Outlay, Specified Purposes	0.00						
145	Bell Choir Receipts		328.00	0.00				
146	Bldg (Heritage) Fund Pledge Rcts		0.00	0.00				
147	Memorial Fund Receipts		95.00	0.00				
148	Reserve Fund, 1/2 of Fair Rcts		5,303.20	0.00				
149	Renovation Fund, Pledge Receipts		1,075.00	0.00				
150	Sanc Paint & Rep, Advent & Lenten		2,780.70	0.00				
151								
152	Chairs, Pulpit, re-upholstering		-600.00	0.00				
153	Choirchimes, Two-Octave, w/cases		0.00	0.00				
154	Cleaner, Vacuum		-279.99	0.00				
155	Rack, Clothes		-66.90	0.00				
156	Sound System Equipment		-227.25	0.00				
157	TOTAL, Checking Account Balance	-3,315.57	21,622.02	-15,427.99				
158	PROOF, (Ln 50 + Ln 76 - Ln 105)	-3,315.57	21,622.02	-15,427.99				
159								
160	CONTINUED ON NEXT PAGE							



	A	B	C	D	E	F	G	H
161	<b>4. Checking Account, Receipts</b>							
162	<b>DESCRIPTION</b>	<b>1999 BUDGET</b>		<b>1999 ACTUAL</b>		<b>2000 BUDGET</b>		<b>Notes</b>
163		\$		\$		\$		
164	<b>for Operating Expenses:</b>							
165	Alcoholics Anonymous	350.00		360.00		350.00		
166	Baptisms			120.00				
167	Easter Breakfast Surplus	50.00				50.00		
168	Fundraising:							
169	Broadway Belles	1,000.00				3,000.00		
170	Fair	10,000.00		10,606.40		10,000.00		50% Trans to Res
171	Strawberry Social	400.00				400.00		
172	Gifts, Unrestricted:							
173	Perley Fund	500.00		500.00		500.00		
174	Unanticipated Sources	100.00				100.00		
175	Joyce Dance Studio	2,400.00		2,550.00		2,500.00		
176	Pingree Insur, Group Auto Savings	450.00		473.65		470.00		
177	Public Education							
178	Reimbursements:							
179	Fair							
180	Fire Detection System Tests (2)	140.00		70.00		140.00		
181	Flowers	450.00		1,031.50		700.00		
182	Strawberry Social Advance	250.00				250.00		
183	Unanticipated	100.00				100.00		
184	Workmens' Comp Insur							
185	Royal Stage Ensemble							
186	Senior Center	2,500.00		1,850.00		2,000.00		
187	Theater Workshop			100.00				
188	TOPS	600.00		765.00		800.00		
189	Unforseen	1,200.00		275.00		1,000.00		
190	Use of Chairs							
191	Vacation Bible School	650.00						
192	Wedding Deposits	0.00						
193	Women's Club			60.00				
194	SUBTOTAL, Rcts for Operating Expen	21,140.00		18,761.55		22,360.00		
195								
196	<b>for Specified Expenses:</b>							
197	Musical Programs, Jr Choir Music			100.00		150.00		
198	Musical Programs, Knapp Gift			1,500.00				
199	Star Island Camperships			610.00				
200	Youth Group Activities							
201	Youth Group, MS, Fundraising	1,500.00		743.50		1,500.00		
202	Youth Group, Sr, Fundraising	1,500.00		4,123.50		1,500.00		
203	Youth Minister							
204	SUBTOTAL, Rcts for Specif Expenses	3,000.00		7,077.00		3,150.00		
205								
206	<b>for Specified Missions:</b>							
207	Disaster Relief							
208	Emmaus	150.00		150.00		150.00		
209	Guest Speaker							
210	Guild:							
211	Kosovo			1,007.00				
212	Blankets for CWS (Okla Hurric)	250.00		75.50		250.00		
213	SERRV (Jewelry Sale)			375.80		0.05		
214	Heifer Fund	300.00		266.00		300.00		
215	H.O.M.E.	300.00		70.00		100.00		
216	Straw Soc for NC Hurric Relief			908.00				
217	SUBTOTAL, Rcts for Specif Missions	1,000.00		2,852.30		800.05		
218								
219	<b>for Specified Capital Outlay:</b>							
220	Bell Choir Fund	100.00		328.00		100.00		
221	Memorial Fund	500.00		95.00		500.00		
222	SUBTOTAL, Rcts for Specif Cap Out	600.00		423.00		600.00		
223								
224	CONTINUED ON NEXT PAGE							







	A	B	C	D	E	F	G	H
282	<b>6. Checking Account, Disbursements for Expenses</b>							
283	DESCRIPTION	1999 BUDGET	1999 ACTUAL		2000 BUDGET		Notes	
284		\$	\$		\$			
285	<i>Diaconate: Ministering through matters of the Holy Spirit</i>							
286	<b>Expenses:</b>							
287	Worship and Visitation	1,000.00	264.09		1,000.00			
288	Pulpit Supply/Secretarial Supply	200.00	550.00		500.00			
289	SUBTOTAL, Diaconate Expenses	1,200.00	814.09		1,500.00			
290								
291	<b>Pastor's Compensation &amp; Benefits:</b>							
292	Salary, Paid to Pastor	36,400.00	27,300.06		41,600.00			
293	Medical & Dental Insur, Pd to UCC	3,500.00	4,797.00		5,364.00			
294	Pension, Paid to UCC	6,705.24	3,521.70				Salx1.3x.1417	
295	Family Protection, Pd to UCC	473.20	251.55				Sal x 1.3 x .01	
296	Automobile Allowance, Pd to Pastor	3,500.00	3,131.13		7,400.00			
297	Parsonage Util Allow, Pd to Pastor	3,400.00	11,640.07		3,467.00			
298	SUBTOTAL, Pastor's Comp & Benefits	53,978.44	50,641.51		57,831.00			
299								
300	<b>Secretary's Compensation:</b>							
301	Salary	8,000.00	8,000.04		8,320.00			
302	State Income Tax Withheld							
303	FICA Retirement withheld	-496.00	-495.96		-515.84		Sal x .062	
304	FICA Medicare withheld	-116.00	-116.04		-120.64		Sal x .0145	
305	Federal Income Tax withheld	0.00						
306	NET PAID to Secretary	7,388.00	7,388.04		7,683.52			
307	Withholdings Paid to Mass DOR	0.00	0.00		0.00			
308	W/holdings & FICA Taxes Pd to IRS	1,224.00	1,224.00		1,272.96		incl Ch Share	
309	EMPLOYMENT COST, Secretary	8,612.00	8,612.04		8,956.48			
310								
311	<b>Office Operation:</b>							
312	Lease of Equipment	1,500.00	1,793.24		1,800.00			
313	Maintenance of Equipment	900.00	1,840.05		1,800.00			
314	Stationery, Postage, Supplies	3,500.00	3,655.31		3,600.00			
315	SUBTOTAL, Office Operation	5,900.00	7,288.60		7,200.00			
316								
317	<b>Wider Fellowship Expenses:</b>							
318	Conference Participation	150.00			150.00			
319	Essex Assoc Dues, 260 @ .60	156.00	156.00		156.00			
320	MACUCC Dues, 260 @ \$7.56	1,975.00	1,975.00		1,975.00			
321	SUBTOTAL, Wider Fellowship Expenses	2,281.00	2,131.00		2,281.00			
322								
323	SUBTOTAL, Spiritual Matters	71,971.44	69,487.24		77,768.48			
324								
325								
326	<b>Board of Christian Education: Ministering through Religious Education</b>							
327	<b>Expenses:</b>							
328	Bible School Operation	1,000.00						
329	Church School Operation	5,300.00	4,141.87		5,000.00			
330	Youth Group, MS, Church Support	300.00	300.00		300.00			
331	Youth Group, MS, Funds Raised	1,500.00	860.95		1,500.00			
332	Youth Group, Sr, Church Support	300.00	300.00		2,187.72			
333	Youth Group, Sr, Funds Raised	1,500.00	5,306.20		1,500.00			
334	SUBTOTAL, Christian Ed Expenses	9,900.00	10,909.02		10,487.72			
335								
336	<b>Youth Director's Compensation &amp; Benefits:</b>							
337	Salary, Paid to Youth Director	3,500.00	1,660.00				\$2600yr+900spcl	
338	State Income Tax Withheld							
339	FICA Retirement withheld (6.20%)	-217.00	-102.92		0.00		Sal x .062	
340	FICA Medicare withheld (1.45%)	-50.75	-26.45		0.00		Sal x .0145	
341	Federal Income Tax withheld (7%)	-245.00	-51.46		0.00		Sal x .07	
342	NET PAID to Youth Director	2,987.25	1,479.17		0.00			
343	Medical & Dental Insur, Pd to UCC							
344	Pension, Pd to UCC	644.74			0.00		Salx1.3x.1417	
345	Family Protection, Pd to UCC						Sal x 1.3 x .01	
346	Withholdings Paid to Mass DOR	0.00			0.00			
347	W/holdings & FICA Taxes Pd to IRS	780.50	310.20		0.00		incl Ch Share	
348	EMPLOYMENT COST, Youth Director	4,412.49	1,789.37		0.00			
349								
350	SUBTOTAL, Religious Education	14,312.49	12,698.39		10,487.72			



	A	B	C	D	E	F	G	H
351	7. Checking Account, Disbursements for Expenses, Continued							
352	DESCRIPTION	1999 BUDGET	1999 ACTUAL	2000 BUDGET				Notes
353		\$	\$	\$				
354	Flower Committee: Ministering through Decor and Recognition							
355	Expenses:							
356	Flowers	750.00	577.15	650.00				
357	Recognition	300.00	854.56	300.00				
358	SUBTOTAL, Decor and Recognition	1,050.00	1,431.71	950.00				
359								
360								
361	Social and Kitchen Committee: Ministering through Social Activities							
362	Expenses:							
363	Post Worship Fellowship	400.00	686.69	650.00				
364	Receptions (McWade Funeral)	100.00	76.75	100.00				
365	SUBTOTAL, Social Expenditures	500.00	763.44	750.00				
366								
367								
368	Music Committee: Ministering through Music							
369	Expenses:							
370	Babysitting for Music Participants	200.00		100.00				
371	Bell Choir Expenses	200.00		200.00				
372	Cleaning of Choir Robes and Stoles	150.00		100.00				
373	Junior Choir Expenses	100.00	89.20	100.00				
374	Music and Copyrights	100.00	330.00	300.00				
375	Piano Tuning and Maintenance	150.00	160.00	160.00				
376	Pipe Organ Tuning and Maintenance	500.00	351.00	500.00				
377	Profess'l Memberships & Subscrip's	35.00	48.00	50.00				
378	Substitute Organist	200.00	75.00	150.00				
379	SUBTOTAL, Musical Expenses	1,635.00	1,053.20	1,660.00				
380								
381	Music Director:							
382	Salary	4,750.00	4,749.96	4,940.00				
383	State Income Tax withheld							
384	FICA Retirement withheld	-294.50	-294.48	-306.28				Sal x .062
385	FICA Medicare withheld	-68.88	-68.88	-71.63				Sal x .0145
386	Federal Income Tax withheld	0.00	0.00	0.00				
387	NET PAID to Music Director	4,386.63	4,386.60	4,562.09				
388	Withholdings Paid to Mass DOR	0.00		0.00				
389	W/holdings & FICA Taxes Pd to IRS	726.75	726.72	755.82				incl Ch Share
390	EMPLOYMENT COST, Music Director	5,113.38	5,113.32	5,317.91				
391								
392	Organist:							
393	Salary	5,230.00	5,229.96	5,440.00				
394	State Income Tax withheld							
395	FICA Retirement withheld (6.20%)	-324.26	-324.24	-337.28				Sal x .062
396	FICA Medicare withheld (1.45%)	-75.84	-75.84	-78.88				Sal x .0145
397	Federal Income Tax withheld	0.00	0.00	0.00				
398	NET PAID to Organist	4,829.91	4,829.88	5,023.84				
399	Withholdings Paid to Mass DOR	0.00		0.00				
400	W/holdings & FICA Taxes Pd to IRS	800.19	800.16	832.32				incl Ch Share
401	EMPLOYMENT COST, Organist	5,630.10	5,630.04	5,856.16				
402								
403	SUBTOTAL, Musical Expenditures	12,378.47	11,796.56	12,834.07				
404								
405								
406	Board of Trustees: Ministering through Property and Facilities							
407	Sexton:							
408	Salary	5,200.00	5,546.64	6,000.00				
409	State Income Tax withheld							
410	FICA Retirement withheld (6.20%)	-322.40	-343.92	-372.00				Sal x .062
411	FICA Medicare withheld (1.45%)	-75.40	-80.40	-87.00				Sal x .0145
412	Federal Income Tax withheld	0.00	0.00	0.00				
413	NET PAID to Sexton	4,802.20	5,122.32	5,541.00				
414	Back Pay Adjustment							
415	Withholdings Paid to Mass DOR	0.00		0.00				
416	W/holdings & FICA Taxes Pd to IRS	795.60	848.64	918.00				incl Ch Share
417	EMPLOYMENT COST, Sexton	5,597.80	5,970.96	6,459.00				
418								
419	CONTINUED ON NEXT PAGE							



	A	B	C	D	E	F	G	H
420	<b>8. Checking Account, Disbursements for Expenses, Continued</b>							
421	DESCRIPTION	1999 BUDGET	1999 ACTUAL	2000 BUDGET				Notes
422	Utilities:	\$	\$	\$				
423	Electricity	3,400.00	3,498.27	3,400.00				
424	Fuel, Gas	2,000.00	1,733.44	1,800.00				
425	Fuel, Oil	3,800.00	2,605.80	3,200.00				
426	Rubbish Disposal	265.00	200.00	250.00				
427	Sewage Disposal	250.00	240.00	250.00				
428	Sprinkler Serv Chg (Bk Flow+Insp)	215.00	140.00	150.00				
429	Telephone	850.00	813.03	850.00				
430	Water	250.00	358.19	360.00				
431	SUBTOTAL, Utilities, Church Edifice	11,030.00	9,588.73	10,260.00				
432								
433	Insurance, Comprehensive & Liabil	4,000.00	3,944.00	4,000.00				
434								
435	Maintenance, Church Edifice:							
436	Clean-up Day	100.00		100.00				
437	Custodial Supplies	250.00	213.57	250.00				
438	Elevator	1,300.00	659.52	1,620.00				
439	Heating System	600.00	2,440.80	1,200.00				
440	Snow and Ice Control	300.00	340.00	350.00				
441	Other	800.00	727.57	1,200.00				
442	SUBTOTAL, Maint, Church Edifice	3,350.00	4,381.46	4,720.00				
443								
444	Maintenance, Parsonage:							
445	Heating System			150.00				
446	Other, Exterminate Bees	500.00		150.00				
447	SUBTOTAL, Maintenance, Parsonage	500.00	0.00	300.00				
448								
449	SUBTOTAL, Prop & Facil Expenditures	24,477.80	23,885.15	25,739.00				
450								
451								
452	Finance Committee: Ministering Through Financial Management							
453								
454	Assistant Collector and/or Treasurer:							
455	Expense Allowance	1,430.00	0.00	0.00				
456	State Income Tax withheld							
457	FICA Retirement withheld (6.20%)	-88.66		0.00				Sal x .062
458	FICA Medicare withheld (1.45%)	-20.74		0.00				Sal x .0145
459	Federal Income Tax withheld	0.00		0.00				
460	NET PAID to Ass't Collector/Treasur	1,320.61	0.00	0.00				
461	Withholdings Paid to Mass DOR	0.00		0.00				
462	W/holdings & FICA Taxes Pd to IRS	218.79		0.00				
463	EMPLOYMENT COST, Assis Coll/Treas	1,539.40	0.00	0.00				incl Ch share
464								
465	Collector:							
466	Expense Allowance	1,430.00	1,430.00	1,490.00				
467	State Income Tax withheld							
468	FICA Retirement withheld (6.20%)	-88.66	-88.68	-92.38				Sal x .062
469	FICA Medicare withheld (1.45%)	-20.74	-20.72	-21.61				Sal x .0145
470	Federal Income Tax withheld	0.00		0.00				
471	NET PAID to Ass't Collector/Treasur	1,320.61	1,320.60	1,376.02				
472	Withholdings Paid to Mass DOR	0.00		0.00				
473	W/holdings & FICA Taxes Pd to IRS	218.79	218.80	227.97				
474	EMPLOYMENT COST, Collector	1,539.40	1,539.40	1,603.99				incl Ch share
475								
476	Treasurer:							
477	Expense Allowance	1,430.00		1,490.00				
478	State Income Tax withheld							
479	FICA Retirement withheld (6.20%)	-88.66	0.00	-92.38				Sal x .062
480	FICA Medicare withheld (1.45%)	-20.74	0.00	-21.61				Sal x .0145
481	Federal Income Tax withheld	0.00		0.00				
482	NET PAID to Ass't Collector/Treasur	1,320.61	0.00	1,376.02				
483	Withholdings Paid to Mass DOR	0.00		0.00				
484	W/holdings & FICA Taxes Pd to IRS	218.79	0.00	227.97				
485	EMPLOYMENT COST, Treasurer	1,539.40	0.00	1,603.99				incl Ch share
486								
487	CONTINUED ON NEXT PAGE							



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	A	B	C	D	E	F	G	H
527	10. Checking Account, Disbursements for Missions							
528	DESCRIPTION	1999 BUDGET	1999 ACTUAL	2000 BUDGET				Notes
529		\$	\$	\$				
530	Advent Folders:							
531	12/97+01/98 Rcts, (Crombie St Ch)	62.00		62.00				
532	12/98+01/99 Rcts, (Hurricane Rel)	971.13		1,018.63				
533	12/99+01/00 Rcts, (Turner's Fa)			455.40				
534	SUBTOTAL, Advent Folders	1,033.13	0.00	1,536.03				
535								
536	Expenses: (from Pledges)							
537	Fund Raising	200.00	306.11	200.00				
538	Mission Coordinator	50.00		50.00				from pledges
539	SUBTOTAL, Expenses	250.00	306.11	250.00				
540								
541	Lenten Folders:							
542	98 Receipts, Crombie St Church	373.31		373.31				
543	99 Receipts, UCC Disas Relief	320.00		260.40				
544	00 Receipts			300.00				20% of Line 199
545	SUBTOTAL, Lenten Folders	693.31	0.00	933.71				
546								
547	OCWM (to MACUCC):							
548	Disaster Relief, Hurricane Mitch	20.00		20.00				
549	Disaster Relief for Kosovo		1,007.00					
550	Disaster Relief, NC Hurricane		883.00	25.00				
551	General OCWM Support	6,127.11	5,784.50	6,172.98				
552	Miss'n Coord's Leftover Funds	50.00	50.00	50.00				
553	Mission Endowment Interest	25.38		83.80				
554	Neighbors in Need	844.91	797.91	436.00				
555	One Great Hour of Sharing	350.00	264.20	400.00				
556	SUBTOTAL, To MACUCC	7,417.40	8,786.61	7,187.78				
557								
558	Seminary Support: (from Pledges)							
559	Andover-Newton	400.00	400.00	400.00				from pledges
560	Seminary Scholarship	250.00	250.00	250.00				from pledges
561	SUBTOTAL, Seminary Support	650.00	650.00	650.00				
562								
563	Special Mission Activities:							
564	Ch Schl Offer, 20%, '99 Msn Activ	849.53		1,112.33				
565	Emmaus	417.12	150.00	417.12				
566	Guild, Blankets for CWS (Okla Hur)	324.00	75.50	324.00				
567	Guild, SERRV		375.85					
568	Heifer Fund	591.35	488.24	369.11				
569	H.O.M.E.	685.00	45.00	510.00				
570	Local Aid thru Diac/Pastor							
571	Missionary Speaker							
572	Un-reimbursed Diaconate Fund Expen							
573	Ad in Pack 51 G'twn Phone Book		75.00					
574	3 Kings' Day (Joan Chatterton)		36.59					
575	No Reason (Jim Callahan)		83.56					
576	MACUCC, 200th Anniv Celeb		200.00					
577	MACUCC, Lill Sanford Retirement		100.00					
578	World Day of Prayer							
579	Youth Group Activities							
580	SUBTOTAL, Special Mission Activ's	2,867.00	1,629.74	2,732.56				
581								
582	Thanksgiving Eve Offering:							
583	Catholic Charities (Hurric Relief)	0.00		0.00				
584								
585	X-mas Eve Offering:							
586	Current Year	0.00		0.00				
587	Previous Year	0.00		0.00				
588	SUBTOTAL, X-mas Eve Offering	0.00	0.00	0.00				
589								
590	TOTAL, Expenditures on Missions	12,910.84	11,372.46	13,290.09				
591								
592	CONTINUED ON NEXT PAGE							



	A	B	C	D	E	F	G	H
593	<b>11. Checking Account, Disbursements for Capital Outlay</b>							
594	DESCRIPTION	1999 BUDGET		1999 ACTUAL		2000 BUDGET		Notes
595		\$		\$		\$		
596	<i>Budgeted Expenditures:</i>							
597	Bulletin Boards (2)	150.00						
598	White Board	30.00						
599	Rolling Cart w/drawers	40.00						
600	Video Movies for Church School	100.00						
601	Table for Pre Kindergarten	125.00						
602								
603	SUBTOTAL, Budgeted Expenditures	445.00		0.00		0.00		
604								
605	<i>Unforseen Expenditures:</i>							
606	Chairs, Pulpit re-upholstering			600.00				
607	Choirchimes, two-octave, w/cases			799.06				
608	Cleaner, Vacuum			279.99				
609	Rack, Clothes			66.90				
610	Sound System Equipment			227.25				
611								
612	SUBTOTAL, Unforseen Expenditures	0.00		1,973.20		0.00		
613								
614	TOTAL, Expend's on Cap Outlay	445.00		1,973.20		0.00		



[illegible]



	A	B	C	D	E	F	G	H
58	<b>2. IAA 79-002794, Continued</b>							
59	<b>DESCRIPTION</b>	<b>1999 BUDGET</b>		<b>1999 ACTUAL</b>		<b>2000 BUDGET</b>		<b>Notes</b>
60		\$		\$		\$		
61	<i>Direct Expenditures from, for:</i>							
62	<b>Capital Outlay Fund:</b>							
63	Bell Choir Earnings							
64	Broadway Belles Earnings							
65	Bldg (Heritage) Fund							
66	Cap Out Sup't (Elevator Upgrade)			7,770.00				
67	<b>Diaconate Fund:</b>							
68	Ad in Pack 51 G'twn Phone Book	75.00				75.00		
69	Local Aid thru Diac/Pastor	750.00		700.00		750.00		
70	3 Kings' Day (Joan Chatterton)							
71	No Reason (Jim Callahan)	50.00				50.00		
72	MACUCC, 200th Anniv Celeb							
73	MACUCC, Lill Sanford retirement							
74	<b>Memorial Fund</b>							
75	Chimes for future music choir	1,000.00						
76	Sound System Equipment							
77	<b>Renovation Fund:</b>							
78	Renovation Support							
79	Sanctuary Painting and Repairs							
80	<b>Reserve Fund:</b>							
81	SUBTOTAL, Direct Expenditures	1,875.00		8,470.00		875.00		
82								
83	<i>Transfers-Out from:</i>							
84	<b>Capital Outlay Fund:</b>							
85	Bell Choir Earnings							
86	Broadway Belles Earnings							
87	Bldg (Heritage) Fund			704.08				to IAA Line 34
88	Capital Outlay Support	445.00				946.89		
89	<b>Diaconate Fund</b>					535.15		
90	<b>Memorial Fund</b>			799.06		227.25		to Checkg
91	<b>Renovation Fund:</b>							
92	Renovation Support							
93	Sanctuary Painting and Repairs							
94	<b>Reserve Fund</b>			473.15				to Checkg
95	SUBTOTAL, Transfers-Out	445.00		1,976.29		1,709.29		
96								
97	<b>TOTAL, IAA 79-002794 Disbursements</b>	<b>2,320.00</b>		<b>10,446.29</b>		<b>2,584.29</b>		
98								
99								
100	<b>Balances, IAA 79-002794, 12/31</b>							
101	<b>Capital Outlay Fund:</b>							
102	Bell Choir Earnings	618.68		518.68		618.68		
103	Broadway Belles Earnings	0.00		0.00		0.00		
104	Building (Heritage) Fund	704.08		0.00		100.00		
105	*Bldg (Heri) Fnd, Bond V4253557E	5,000.00		5,000.00		5,000.00		
106	*Bldg (Heri) Fnd, Albuquerque Land	0.00		0.00		0.00		
107	Capital Outlay Support	10,317.69		4,843.27		6,921.25		
108	<b>Diaconate Fund</b>	7,591.29		7,279.91		6,573.77		
109	<b>Memorial Fund</b>	2,392.56		2,093.50		2,434.52		
110	<b>Renovation Fund:</b>							
111	Renovation Support	6,075.38		5,275.38		6,632.70		
112	Sanctuary Painting and Repairs	6,157.77		5,681.27		8,601.27		
113	<b>Reserve Fund</b>	9,566.31		9,667.13		14,982.40		
114	<b>TOTAL, IAA 79-002794 Balance</b>	<b>43,423.76</b>		<b>35,359.14</b>		<b>46,864.58</b>		
115	<b>PROOF (Ln 18)+(Ln 53)-(Ln 97)</b>	<b>45,577.26</b>		<b>35,359.14</b>		<b>46,864.58</b>		
116	* Not included in totals							



	A	B	C	D	E	F	G	H
1	1. A.G.Edwards: Capital Outlay & Endowment Funds							
2	DESCRIPTION	1999 BUDGET	1999 ACTUAL	2000 BUDGET				Notes
3	Balances , 01/01	\$	\$	\$				
4	Capital Outlay Fund:							
5	Building (Heritage) Fund	1,379.58	1,379.58	0.00				
6	Capital Outlay Support	2,466.92	2,466.92	0.00				
7	Reserve Fund	1,687.66	1,687.66	0.00				
8	Renovation Fund: Sanct Paint & Rep	2,153.50	2,153.50	0.00				
9	Current Expense Endowment:							
10	Elliott et al Funds, Orig End, Don't Touch!	17,336.17	17,336.17	17,074.46				
11	Current Expense Fund	12,270.48	12,270.48	6,614.47				
12	Diaconate Fund Endowment:							
13	Dole Fund, Original Endowment, Don't Touch!	5,553.46	5,553.46	8,640.59				
14	SBC Stock for Star Is Camperships			6,280.38				
15	Mission Endowment			1,081.92				
16	Music Endowment:							
17	E E Pingree, Orig Endowment, Don't Touch!			4,050.00				
18	Growth+Arsenault, DeFelippo, Hartman, Knapp, Rasmussen	5,000.00	5,000.00	9,306.94				
19	TOTAL, A G Edwards Balance	47,847.77	47,847.77	53,048.76				
20								
21	Earnings:							
22	Current Expense Endowment:							
23	Elliott et al Funds, Orig End, Don't Touch!	1,687.02	1,140.40	1,024.47				
24	Current Expense Fund			396.87				
25	Diaconate Fund Endowment:							
26	Dole Fund, Original Endowment, Don't Touch!	540.42	365.31	518.44				
27	SBC Stock for Star Is Camperships			376.82				
28	Mission Endowment			64.92				
29	Music Endowment:							
30	E E Pingree, Orig Endowment, Don't Touch!			243.00				
31	Growth+Arsenault, DeFelippo, Hartman, Knapp, Rasmussen	486.56	328.91	558.42				
32	SUBTOTAL, Earnings (Dividends)	2,714.00	1,834.62	3,182.93				
33								
34	Appreciation-Depreciation:							
35	Current Expense Endowment:							
36	Elliott et al Funds		-391.07					
37	Current Expense Fund		8,930.91					
38	Diaconate Fund Endowment:							
39	Dole Fund		-125.27					
40	SBC Stock for Star Is Camperships							
41	Mission Endowment							
42	Music Endowment:							
43	E E Pingree							
44	Growth+Arsenault, DeFelippo, Hartman, Knapp, Rasmussen		-112.79					
45	SUBTOTAL, Appreciation-Depreciation		8,301.78					
46								
47	Growth of Endowments:							
48	Current Expense Endowment:							
49	Elliott et al, 10% of Dividends	168.70	74.15	102.45				
50	Current Expense Fund		2,366.00					Fudge Factor
51	Diaconate Fund Endowment:							
52	Dole Fund, 10% of Dividends	54.04	47.29	51.84				
53	SBC Stock for Star Is Camperships		6,280.38					
54	Mission Endowment	0.00	0.00	6.49				
55	Music Endowment:							
56	E E Pingree, Orig Endowment, Don't Touch!	0.00						
57	Growth+Arsenault, DeFelippo, Hartman, Knapp, Rasmussen	48.66	42.58	55.84				
58	SUBTOTAL, Growth of Endowment	271.40	8,810.40	216.62				
59								
60	Transfers-In to:							
61	Current Expense Endowment:							
62	Elliott et al Funds, Orig End, Don't Touch!	179.40		382.19				GSB30122 closed
63	Current Expense Fund							
64	Diaconate (Dole) Fund Endowment	3,147.43	3,147.43					GSB34248 closed
65	Mission Endowment	1,081.92	1,081.92					GSB50001775 clo
66	Music Endowment:							
67	E E Pingree, Orig Endowment, Don't Touch!	4,050.00	4,050.00					GSB22635 closed
68	Growth+Arsenault, DeFelippo, Hartman, Knapp, Rasmussen	4,361.23	4,361.23					GSB22635 closed
69	SUBTOTAL, Transfers-In	12,819.98	12,640.58	382.19				
70								
71	TOTAL, A G Edwards Receipts	15,805.38	31,423.36	3,781.74				
72	CONTINUED ON NEXT PAGE							



	A	B	C	D	E	F	G	H
73	<b>2. A.G.Edwards: Capital Outlay &amp; Endowment Funds, Continued</b>							
74	DESCRIPTION	1999 BUDGET	1999 ACTUAL	2000 BUDGET	Notes			
75		\$	\$	\$				
76	Direct Expenditures for:							
77	Current Expense Endowment:							
78	Elliott et al, Funds	168.70	74.15	102.45	10% reinvested			
79	Current Expense Fund				10% reinvested			
80	Diaconate Fund Endowment:							
81	Dole Fund	54.04	47.29	51.84	10% reinvested			
82	SBC Stock for Star Is Camperships							
83	Mission Endowment	0.00		6.49	10% reinvested			
84	Music Endowment:							
85	E E Pingree, Orig Endowment, Don't Touch!	0.00			10% reinvested			
86	Growth+Arsenault, DeFelippo, Hartman, Knapp, Rasmussen	48.66	42.58	55.84	10% reinvested			
87	SUBTOTAL, Direct Expenditures	271.40	164.02	216.62				
88								
89	Transfers-Out: from (90% Divs)							
90	Capital Outlay Fund:							
91	Building (Heritage) Fund		1,379.58		to IAA			
92	Capital Outlay Support		2,466.92		to IAA			
93	Reserve Fund	1,687.66	1,687.66	0.00	to IAA			
94	Renovation Fund: Sanct Paint & Rep	2,153.50	2,153.50		to IAA			
95	Current Expense Endowment:							
96	Elliott et al, Funds	1,518.32	937.57	922.02	to Chkg			
97	Elliott et al, Funds		73.47		to IAA			
98	Current Expense Fund	12,000.00	12,000.00		to Chkg			
99	Current Expense Fund	4,952.92	4,952.92		to IAA			
100	Diaconate Fund Endowment:							
101	Dole Fund	486.38	300.34	466.59	to Chkg for IAA			
102	SBC Stock for Star Is Camperships							
103	Mission Endowment	0.00	0.00	58.42	to Chkg			
104	Music Endowment:							
105	E E Pingree, Orig Endowment, Don't Touch!	0.00						
106	Growth+Arsenault, DeFelippo, Hartman, Knapp, Rasmussen	437.90	270.41	502.57	to Chkg			
107	SUBTOTAL, Transfers-Out	23,236.68	26,222.37	1,949.61				
108								
109	TOTAL, A G Edwards Disbursements	23,508.08	26,222.37	2,166.23				
110								
111	Balances, A G Edwards, 12/31							
112	Capital Outlay Fund:							
113	Building (Heritage) Fund	1,379.58	0.00	0.00				
114	General Support	2,466.92	0.00	0.00				
115	Reserve Fund	0.00	0.00	0.00				
116	Renovation Fund: Sanct Paint & Rep	0.00	0.00	0.00				
117	Current Expense Endowment:							
118	Elliott et al, Funds	17,684.27	17,074.46	17,559.10				
119	Current Expense Fund	270.48	6,614.47	7,011.34				
120	Diaconate Fund Endowment:							
121	Dole Fund	8,754.93	8,640.59	8,692.43				
122	SBC Stock for Star Is Camperships	0.00	6,280.38	6,657.20				
123	Mission Endowment	1,081.92	1,081.92	1,088.41				
124	Music Endowment:							
125	E E Pingree, Orig Endowment, Don't Touch!	4,050.00	4,050.00	4,293.00				
126	Growth+Arsenault, DeFelippo, Hartman, Knapp, Rasmussen	9,409.89	9,306.94	9,362.78				
127	TOTAL, A G Edwards Balance	45,097.99	53,048.76	54,664.27				
128	PROOF (Ln 19 + Ln 71 - Ln109)	40,145.07	53,048.76	54,664.27				



	A	B	C	D	E	F	G	H
1	1. United Church Foundation: General Support Endowment							
2	DESCRIPTION	1999 BUDGET		1999 ACTUAL		2000 BUDGET		Notes
3		\$		\$		\$		
4	Balance, United Ch Founda'n, 01/01							
5	Available for Current Expenses	0.00		0.00		0.00		
6	Current Expense Endowment *	47,649.18		47,649.18		63,558.51		
7	TOTAL, United Ch Founda'n Balance	47,649.18		47,649.18		63,558.51		
8								
9								
10	Earnings from:							
11	Capital Gains							
12	Dividends	1,794.00		1,821.92		2,000.00		
13	SUBTOTAL, Earnings	1,794.00		1,821.92		2,000.00		
14								
15	Growth of Endowment:							
16	Capital Appreciation/Depreciation	2,859.00		7,370.56		3,000.00		
17	Dividends, 10% Reinvested	179.40		0.00		382.19		
18	SUBTOTAL, Growth of Endowment	3,038.40		7,370.56		3,382.19		
19								
20	Transfers-In from:							
21	Checking Account (Added Endowment)							
22	Cur Expen Endow, Savings Accn't			8,538.77				GSB30122 Closed
23	SUBTOTAL, Transfers-In	0.00		8,538.77		0.00		
24								
25	TOTAL, United Ch Founda'n Receipts	4,832.40		17,731.25		5,382.19		
26								
27								
28	Direct Expenditures for:							
29	Endowment Growth, Capital Gains	0.00		0.00		0.00		
30								
31	SUBTOTAL, Direct Expenditures	0.00		0.00		0.00		
32								
33	Transfers-Out to:							
34	Checking Account, Dividends	1,794.00		1,821.92		2,000.00		
35								
36								
37	SUBTOTAL, Transfers-Out	1,794.00		1,821.92		2,000.00		
38								
39	TOTAL, United Ch Founda'n Disburs's	1,794.00		1,821.92		2,000.00		
40								
41								
42	Balance, United Ch Founda'n, 12/31							
43	Available for Current Expenses	0.00		0.00		0.00		
44	Current Expense Endowment *	50,687.58		63,558.51		66,940.70		
45	TOTAL, United Ch Founda'n Balance	50,687.58		63,558.51		66,940.70		
46	PROOF (Ln 7 + Ln 25 - Ln 39)	50,687.58		63,558.51		66,940.70		
47								
48	* Long standing Investment policy requires that 10% of investment earnings							
49	(dividends) be reinvested to grow the endowment and that 90% be made							
50	available to supplement stewardship. Funds at the United Church Founda-							
51	tion are the result of many years' accumulation of General Support Endow-							
52	ment reinvestment monies which the Mass Cong'l Fund refused to withhold							
53	from our quarterly dividend and reinvest for us. During the Summer of							
54	1997 we liquidated our Mass Cong'l Fund 2nd Trust holdings and delivered							
55	the \$22,272.07 in proceeds to A G Edwards in anticipation of a much better							
56	return on our investment. The \$22,272.07 Endowment breaks down as follows:							
57	\$ 5,529.24 or 24.8259%, Dole Endowment for support of the Diaconate Fund							
58	4,679.12 or 21.0089%, Bradstreet Endowment for general support							
59	931.40 or 4.1819%, Chapel Endowment for general support							
60	199.58 or 0.8961%, Chester Brown Endowment for general support							
61	2,328.48 or 10.4547%, Elizabeth Bateman Endowment for general support							
62	3,659.03 or 16.4288%, Unknown Donors Endowment for general support							
63	110.87 or 0.4978%, Gletcher Mead Endowment for general support							
64	4,834.35 or 21.7059%, Henry Hilliard Endowment for general support							



# Nominating

## REPORT OF THE NOMINATING COMMITTEE

*The Nominating Committee nominates the following Church Officers (\*) and Committee/Board members (\*) to be elected at the January 30, 2000 Annual Meeting of the First Congregational Church of Georgetown.*

Moderator	Donn Chatterton*	Treasurer	
Clerk	Emily Knapp*	Collector	JoEllen Fielding*
Asst. Treasurer	Muriel Gordon*	Asst. Collector	Ruth Jones*
Auditors	Dwight Southwick* & Karla Szkutak*		

### Coordinators For:

Ushering	Donn Chatterton* & Charles Locke*
Missions	Peggy Smith*
Social	Kirsten Davis* & Nina Garvin*
Flowers	Joan Chatterton*
UCC Delegates	Joan Chatterton* (*elected for one yr.)

<b>FINANCE COMMITTEE</b>	Allan Barlow	Jill Hamelin*	Jim Smith
(*elected for 3-yr. term/no restrictions on length of service)			

<b>DIACONATE</b>	Jeff Garvin (2001)	Beth Desrochers (2002*)
	Bob Knapp (2001)	JoEllen Fielding (2002*)
	Trisha Pride (2001)	Kurt Hogan (2002*)
	David Smith (2001)	Jamie Ruh (2002*)
	Debbie Urbanski (2001)	Bob Watts (2002*)

### BOARD OF CHRISTIAN EDUCATION

Carrie Callahan (2001)	Michelle Brock (2002*)
Jane Kennedy (2001)	Sylvia George (2002*)
Cathie Southwick (2001)	(2002*)

### BOARD OF TRUSTEES

Mark Fehlmann (2001)	Chuck Davis (2002*)
Don Martel (2001)	Barry Garvin (2002*)
Steve Pinto (2001)	Bob Kennedy (2002*)

### NOMINATING COMMITTEE

Janice Murphy (2001)	Marion Harding (2002*)
Bob Watts (2001)	Craig Southwick (2002*)

### MUSIC COMMITTEE

Donna DeSisto (2001)	Susan Lorenz (2002*)
Paula Martel (2001)	Jackie Moore (2002*)

(\*To be elected for a two-yr. term)

Respectfully submitted: Craig Southwick, Chair  
Marion Harding, Janice Murphy and Bob Watts

