

POLICY: *Amending Policies*

Applies to: The Council

Introduction: In order for Our Congregation's Policies to be amended the following requirements need to be met.

General: Anyone may propose amending Our Congregation's Policies. Good practice is for the Council or a sub-committee to review or initiate the proposal(s).

Notice:

- A) The Meeting Agenda shall have an item to adopt the proposed amendment(s)
- B) Proposed amendment(s) shall be distributed to the Council Members at least 7 days prior to a regular or special meeting of the Council.

When and Where: The Policies may be amended at any Regular or Special meeting of the Council.

Required Vote: A two-thirds or more majority vote is required for the amendment(s) to be adopted.