

First Congregational Church of Georgetown

The Reports

1963

Meetings

WARRANT

May 2, 1963

The members of the First Congregational Church of Georgetown are hereby advised that in accordance with the Constitution and By-laws of said Church, the Spring Meeting of the Church will be held Thursday, May 9, 1963, at 7:30 P. M. in the Church Vestry, then and there to act on the following listed articles:

- ARTICLE I: To see what action the Church will take toward prepaying the balance of the Mortgage on Metcalf House from available funds in the Improvement Fund.
- ARTICLE II: To see what action the Church will take following discussion of the proposed changes of the Constitution and By-laws.
- ARTICLE III: To take any other action relative to the Church and its property.

BY DIRECTION OF THE CABINET

POSTED May 3, 1963

CLERK

WARRANT

May 26, 1963

The members of The First Congregational Church of Georgetown are hereby advised that in accordance with the Constitution and By-Laws of said Church, a special meeting of the Church will be held ~~Thursday~~, June 6, 1963 at 8 P. M., in the vestry, then and there to act on the following listed articles:

ARTICLE 1: To see what action the Church will take toward appropriating sufficient money from available money in the Improvement Fund to pay the cost of installing new doors on the Clark Street entrance of the Church, and to pay the cost of priming and painting Metcalf House.

ARTICLE 11: To take any other action relative to the Church and/or its property.

BY DIRECTION OF THE CHURCH CABINET

POSTED May 28, 1963

CLERK

WARRANT

October 3, 1963

The members of the First Congregational Church of Georgetown are hereby advised that in accordance with the Constitution and By-laws of said Church, the Autumn Meeting of the Church will be held Thursday, October 10, 1963 at 7:30 P. M. in the Church Vestry, then and there to act on the following listed articles:

- ARTICLE I: To hear the report of the Finance Committee regarding the Church Budget and to take action thereon.
- ARTICLE II: To see what action the Church will take regarding the general revision of the Church Constitution and By-laws.
- ARTICLE III: To take any other action relative to the Church and its property.

BY DIRECTION OF THE CABINET

CLERK

Posted October 4, 1963.

WARRANT

October 11, 1963

The members of the First Congregational Church of Georgetown are hereby advised that in accordance with the Constitution and By-laws of said Church, a Special Meeting of the Church will be held Sunday, October 20, 1963 after Church Service in the Church Vestry, then and there to act on the following listed articles:

- ARTICLE I: To fill the vacancy on the Board of Deacons.
- ARTICLE II: To hear the report of the Special Committee appointed to look into the purchase of additional property and to take action thereon.
- ARTICLE III: To take any other action relative to the Church and its property.

BY DIRECTION OF THE CABINET

CLERK

Posted October 12, 1963.

WARRANT

October 27, 1963

The members of the First Congregational Church of Georgetown are hereby advised that in accordance with the Constitution and By-laws of Said Church, a Special Meeting of the Church will be held Sunday, November 3, 1963 after Church Service in the Church Vestry, then and there to act on the following listed articles:

- ARTICLE I: To hear the report of the Finance Committee and Board of Trustees regarding the use of Improvement Fund money to purchase the Marston Property on Cottage Street.
- ARTICLE II: To authorize the Finance Committee to make monthly payments, if necessary, on said property.
- ARTICLE III: To take any other action relative to the Church and its property.

BY DIRECTION OF THE CABINET

CLERK

Posted October 27, 1963.

WARRANT

October 27, 1963

The members of the First Congregational Church of Georgetown are hereby advised that in accordance with the Constitution and By-laws of Said Church, a Special Meeting of the Church will be held Sunday, November 3, 1963 after Church Service in the Church Vestry, then and there to act on the following listed articles:

- ARTICLE I: To hear the report of the Finance Committee and Board of Trustees regarding the use of Improvement Fund money to purchase the Marston Property on Cottage Street.
- ARTICLE II: To authorize the Finance Committee to make monthly payments, if necessary, on said property.
- ARTICLE III: To take any other action relative to the Church and its property.

BY DIRECTION OF THE CABINET

CLERK

Posted October 27, 1963.

WARRANT

November 17, 1963

The members of the First Congregational Church of Georgetown are hereby advised that in accordance with the Constitution and By-laws of Said Church, a Special Meeting of the Church will be held Monday, November 25, 1963 at 7:30 P. M. in the Church Vestry, then and there to act on the following listed articles.

ARTICLE I: To see if the Church will vote to raise by Mortgage \$6300.00 to apply to the purchase price of the Marston Property on Cottage Street.

ARTICLE II: To take any other action relative to the Church and its property.

BY DIRECTION OF THE CABINET

CLERK

Posted November 17, 1963.

Pastor

THE MINISTER'S REPORT

The past year has been a good one. Our Church has in many ways moved ahead; change is apparent everywhere, and yet there is a wonderful stability evident too, so that the change does not become chaotic. Growth appears on almost all sides, indicating an increasing ministry to our fellowship and Town. And through it all, we trust that there is an increasing bond uniting us all one with another, and all in love with our common Lord and Master.

The Church School has continued its everpresent growth, making even the once spacious Metcalf House a crowded and inadequate building. A superior staff of teachers and an excellent curriculum attract more and more young people almost weekly. A Long Range Planning Committee has recently been appointed by the Church Cabinet to study the future needs of the Church, so that we shall be prepared to meet our needs before they overwhelm us. This Committee will study other than Church School needs, of course, but it is in this area that the most critical and urgent problems lie.

In planning for the future, the Church acquired one of the houses on Cottage Street, and has rented it for the time being, until a more necessary use presents itself to us. It would appear to be wise to secure such land as it becomes available, so that when we find ourselves needing this land for expansion or whatever purpose, we will not again wish that we had bought it when the price was more reasonable. Our Church is growing, and we must anticipate this growth to continue for several years yet.

For a good many years, a major problem in the Church was to find enough people for the jobs which had to be done. Now we find ourselves in almost the exact opposite dilemma - that of finding enough jobs for the people in our Church. Our Boards and Committees will find some solution to this by appointing sub-committees to aid them in their increasing work. Certainly another way is to expand our ministry to the Town and its people and to use lay people in this expansion.

The Church has closed its year in excellent financial condition, probably the best in a good many years. This does not mean that we can relax, for the work is done; hardly that! But it does mean that the Church has adequate financial resources to meet its needs when they are tapped. Our budget this year calls for expenditures of budget items in excess of \$26,000; this can be met, and if our Church is going to continue to do its work in the Name of Christ, it must be met.

Our Church's future shines brightly ahead, but to accomplish future dreams, it always takes present work and dilligence on the part of every member and friend of the Church. Let us fervently do our part for the coming of the Kingdom of God, that God's will be done on earth as it is in Heaven.

Clerk

REPORT OF THE CLERK

The following is the report of the Clerk for the year beginning January 1, 1963 and ending December 31, 1963:

Membership January 1, 1963		333		
Admissions:				
By Confession of Faith	10			
Transfer	26	36		369
Losses:				
By Transfer	12			
Death	5	17		352

There have been 17 Baptisms, 14 Weddings and 11 Funerals.

The Cabinet has held 10 regular and 8 Special Meetings.

Ten Special Church Meetings have been held. These have been to vote on membership and to purchase additional Church property.

Respectfully submitted

Wilhelmina M. Marble, Clerk

IN MEMORIAM

Marguerite Smith
Mary C. Andrews
Jennie F. Metcalf
David D. Hemeon
Eva W. MacDonald

Deacons

REPORT OF THE DEACONS

The Deacons held periodic meetings throughout the year and performed the routine functions in their area of responsibility. Rather than itemize these activities, the following are a few of the year's highlights.

Following the practice of the preceding year, we have met with all prospective new members prior to acceptance by vote of the Church. These meetings provide us with an opportunity to discuss the responsibilities and commitments associated with Church membership, and to welcome the newcomers into our midst.

Two Laymen's Sunday services were held during the year, on April 28th and October 20th. As usual, there was no lack of willing participants and we enjoyed two stimulating services.

It was also our pleasure to welcome Robert Vieten and Alfred Richards from Andover Newton, who ably filled our summer pulpit during Mr. Fleming's vacation. Later in the year, on Christmas Eve, we enjoyed having John Condon, the son of one of our members, participate in the Candlelight Service.

One of the Deacons' responsibilities is the administration of the Memorial Fund which provides an opportunity for the families of deceased members to commemorate the passing of loved ones. This year, the Fund was used to purchase two additional Communion trays and glasses. A memorial tablet and book is also being purchased and will be dedicated early in 1964.

A new feature of our 1963 Deacons meetings, was a series of talks given by Mr. Fleming in which he discussed the history and beliefs of our own and other faiths. These talks were first suggested by Mr. Blanchard who was our chairman during most of 1963. Unfortunately, due to other commitments, he was unable to be with us during the latter part of the year, when the chairmanship was taken over by Mr. Blair.

Respectfully submitted,

James Gammie, Secretary

Deaconesses

REPORT OF DEACONESSES

The Deaconesses have visited or sent cards of cheer to those of our Church family who have been ill or shut-in. Many messages of sympathy have been sent and visits made to those who have lost loved ones.

The Deacon's Fund has provided us with the means to distribute colorful plants, baskets, or other gifts at Easter and Christmas.

We have invited new families to participate in our Church life.

It was with much reluctance that, in September, we received the resignation of our fine chairman, Mrs. Harold Elliott. She has been greatly missed at our meetings but I am sure she continues much of her fine work.

Respectfully submitted,

Marion H. Tapin
Chairman

Christian Education

REPORT OF THE BOARD OF CHRISTIAN EDUCATION

This past year has been, as all years are, one of some accomplishment and some frustration.

As in other years, the principle interest of the Board of Christian Education has been the Church School, although we have tried to aid in the care of the Junior Choir, and have assumed, for the past two Christmas seasons, the presentation of the Pageant.

Parents Night, held in June, was again a pleasant experience. We feel that, in these busy days, an attendance of one hundred and fifty at a supper meeting is a sign of interest that is very encouraging.

The Church School, having adopted the United Church Curriculum, it was necessary to see that classes were held to train our teachers. Several were sent throughout the year to the various Conferences at Framingham. In September the members of the Board served dinner to the entire teaching staff after Church. A meeting was held afterward, with an instructor for each class. Many guests were present from surrounding Churches in the Essex North Conference. Dr. Paul Myers was guest speaker.

Two Girl Scouts, who finished a year of study comparable to that required for the God and Country Award for Boy Scouts, were presented medals. These were designed by Mrs. Richard Nichols, and are unique, since no award of this kind has been presented to Protestant Girl Scouts before.

The Family Workshop was again a success, with more than two hundred attending. This was held under the very able management of Mrs. Harold Howe.

Throughout the year we have tried to be attentive to the needs and wants of our very excellent teaching staff, some times failing in accomplishing our goals because of our present crowded conditions.

In leaving the Board, I wish to thank all those who have so kindly and ably assisted in the things accomplished.

Respectfully submitted ,

Esther Spaulding

Superintendent

REPORT OF CHURCH SCHOOL A YEAR OF CHANGE!

1963

Probably the biggest change in the Church School is the new United Church Curriculum. The teachers became quite excited a year ago when it was introduced at a Training Institute in Framingham. The new material is almost revolutionary. You have probably been shocked as you have seen some of the books and some of the new art displayed around the Church. Perhaps we have scored a point, for the new courses are meant to create a reaction. Students are supposed to get involved; it is hoped a greater living faith will develop.

New books, new visuals, new audio-visuals, and best of all, the best of the modern teaching techniques are spelled out for the teachers' use. The material is not perfect, but it is the very best available at the present time. Many of you will be pleased to see the Church tackling issues that have been considered too controversial. One danger is picking out any one teaching tool, like pictures, without considering the program as a whole.

As with the Pilgrim Series, the entire Church School study is based around a general theme which is presented so as to meet the capacities of the various age levels. The curriculum is based on a two year cycle. Every two years we will be repeating our theme, but the students will be studying it with more maturity than they did before.

The Church School now follows public school with two semesters for the regular school year. The third theme is designed to be covered during the July and August Church School or at Vacation Church School.

The Study Themes are:

	1963-1964	1964-1965
Sept. - Jan.	Growing as a Christian	Responding to God's Love
Feb. - June	Exploring Our Christian Heritage	Belonging to the Christian Fellowship
July-August	Christian Living With One Another	Living in God's World

Another change associated with this is the new policy on pupils' books. Again we follow the public school. Pupils books are being loaned to those in Grades 3-12. These will be collected at the end of the Course of study. Students are responsible for returning the books or replacement price.

We are literally bulging at the seams. Our new material also makes us more aware of this problem. The students do get involved, they do research, they move around, they are active discussers. So -- we need larger rooms and more privacy; so that one group's activity won't disturb another's. Can you imagine 16 active 4th Graders in the small rooms at Metcalf House? With a shoehorn, they fit! Our enrollment has climbed to 280 pupils -- Nursery Class 3 year olds through High School.

We have had very active Department Superintendents. This is fairly new in our Church School. They have spent long hours behind the scenes helping the operation run smoothly. All of them have taken advantage of the many teacher training opportunities. Mrs. Kneeland and Mrs. Ryder were able to attend the week-end Training Institute at the Congregational Conference Center in Framingham last summer.

Teacher Training and Organizing Sessions include:

Monthly Meetings -

First Tuesday

Department Supts. meet with General Supt.

Third Tuesday

General Church School Teachers' Training
and business meeting

Departmental Teachers Meeting at convenience
of teachers involved.

Quarterly-

Saturday Institutes at the Congregational
Conference Center in Framingham

Special Programs - May '63 - Introduction to new Curriculum at Winchester

- August '63 - Weekend Curriculum Content Institute

- September - Workshop for Essex North Assoc. at our own Church.

We are very proud of our Church School Staff. Their loyalty and devotion to their work is certainly helping young people now and will be a contributing factor toward the strength of tomorrow's Church. This is one area in which we have had very little change. Most of our staff were with us last year also.

denotes:

* Superintendent = Leave of absence due to illness

- Resigned from staff

+ Welcomed to staff since Sept. '63

Nursery Dept.

* Mrs. George Kelly
+ Mrs. David Tidd
Mrs. Leslie Collis
Miss Gale Thompson
- Mrs. Robt. Costello

Kindergarten

* Mrs. Richard Tidd
Mrs. Donald Johnson
Mrs. George Winkelman
+ Mrs. Donn Chatterton
+ Cynthia Williams
Diane Hills
Deborah Taber
- Heather Gagnon

Primary (1+2)

* Mrs. Emery Boose
= + Mrs. Richard Magown
+ Mrs. Walter Snow
+ Martha Coombs
Mrs. Carl Low
Marybeth Hartman

Lower Junior (3+4)

* Mrs. Elmer Kneeland
Mrs. Donald Batson
Mrs. T. Louis Hamelin
Mrs. Albert Tidd
Donna Hills

+ Mrs. Gerald Chadwick
Mrs. Malcolm Pierson

Junior High

* Mrs. Lloyd Ryder
Mrs. Dorothy Reed
Mrs. David Knower
+ Mr. Lyman Reed

High School

Mr. Mayland Lewis

Secretary

Mrs. Charles Tibbetts

Junior Grades (5+6)

= * Mrs. Clyde Tozier
Mrs. Ralph Keating
Mr. Donald Gordon
Mrs. Curtis Bean
Mr. Lawrence Tripp

Church School Treasurer

Mr. Keni Tidd

The Mission Projects of the Church School have included:

1. Adoption of a Korean Orphan for which we pay \$10 monthly. (1st Sunday
2. Contribution of \$15 to Eliot Church monthly. (of each month.
3. Thanksgiving and Christmas Offerings to Eliot Church, Roxbury.

Another change which the Church School has encouraged is a place on the family pledge card showing Church School contributions. We hope you are encouraging your children to be faithful to their pledge.

We are looking ahead to better use of our new curriculum as we become better acquainted with it. We hope you too will take every opportunity offered to become better acquainted. We know you will become excited about it as you know it better.

Mrs. Charles Blanchard, Church School Superintendent

Pioneer Fellowship

REPORT OF PIONEER FELLOWSHIP

The Pioneer Fellowship has, in the past year, averaged between fifteen and twenty active members. We have had a variety of programs and activities.

Our serious activities have included movies on safe driving, the refugee problem, a study of the Disciples and a discussion on Catholicism when we visited St. Mary's. This fall Mr. Reed has conducted talks on Worship Services; methods and explanations of the various parts of the formal service.

We have had a variety of dances during the past year with up to forty teenagers attending. Last spring we also went bowling and roller skating, and held a scavenger hunt. A very successful Work Day For Christ was held in May. We painted, washed windows, washed cars, raked leaves, moved furniture and baby-sat; with a total of \$31.00 for our efforts, we purchased small games, puzzles, candy, notepaper, crayons, pencils and erasers, to send to refugee children in camps in Europe through Church World Service. A final trip was held early in June when twenty of us went to Canobie Lake Park for a picnic and to enjoy the rides.

This past fall we have held several dances and a scavenger hunt. An ice-skating party had to be called off because of poor weather, but will be scheduled again as soon as the ice is clear.

Officers elected this fall are as follows: Cindy Williams, Pres., Gladys Kneeland, Vice-Pres., Cris Tozier, Treas., and Joanne Russell, Secretary.

Respectfully submitted,

Gladys Kneeland, Vice-President

Pilgrim Fellowship

REPORT OF THE PILGRIM FELLOWSHIP

The Pilgrim Fellowship has held regular meetings at seven o'clock Sunday evenings. Programs have varied widely in content and type. Movies, speakers, and discussions were the main kinds, with a worship service and refreshments.

For the first time this year, we have done away with the regular officers except for Treasurer, and we elect a Steering Committee every two months. So far this system has worked well. It allows many more members a chance to help run the group, and also allows a change after two months.

The Pilgrim Fellowship adopted a Korean orphan this year and will spend some effort to raise the money which this project will cost. The Fellowship also baby-sits free for the Couples Club, and this year has taken on, as a service project, shoveling the snow free for the Carleton Home.

Respectfully Submitted,

Steering Committee

Trustees

REPORT OF THE BOARD OF TRUSTEES

The Board of Trustees wishes to thank the Congregation for the excellent support received during the year. It is only through the cooperation of the people in the Church that the Trustees are able to undertake projects and complete them. A great deal of work has been accomplished this past year, but only because of the willing workers in our Church.

Through the generosity of the Congregation, we were able to purchase new pew cushions for the Sanctuary. At the present time we are painting the Vestry, long room, Nursery and the kitchen ceiling. This was made possible by a donation of \$150 from the Couples Club. We have had two work parties with up to a dozen men helping.

We now have a new package insurance policy on the Church and Metcalf House which gives us more insurance for less money.

The following is a list of some of the projects completed this past year.

1. City gas installed in kitchen.
2. Trim on Metcalf House and one end of the Parsonage painted.
3. Work on reinforcing beams and rafters in Church - completed.
4. New vacuum cleaner donated to be used in the Church.
5. New stairs built on Clark St. entrance to the Metcalf House.
6. New double doors installed on Clark St. entrance to the Church.
7. New "off-the-premises" phone installed in the Metcalf House.
8. Mr. Chapman was hired as our new Sexton.
9. New railing installed on the stairs in the Narthex.
10. Fire alarm bell installed in Metcalf House (courtesy of Douglas Melzard).
11. Stairs in Narthex refinished.
12. New clock presented by Mr. Raymond Kinney to be used in the Vestry.
13. House on Cottage Street was recently purchased and is to be rented shortly.

This is the first piece of property in a long range plan to purchase all available property on Cottage Street for future expansion of the Church.

The next large project is the repair work on the Church organ. A fund was started at Christmas and we do hope enough money will be realized to do a thorough job.

Respectfully submitted,

Harris B. Rogers, Chairman

Music

REPORT OF THE MUSIC COMMITTEE

The Senior Choir with Mr. Dominic deFilippo as its Director, and the Junior Choir with Mrs. Dorothy Reed as its Director, have continued to provide music for all Church worship services as well as for special events throughout the year.

Mrs. John Hartman continues her fine work as Organist. Anyone interested in singing with the Senior Choir is invited to come to rehearsal, which is held every Wednesday evening at 7 o'clock in the Church vestry.

Respectfully submitted,

Mrs. Manette W. Lee, Chairman

Guild

REPORT OF GUILD

Officers for 1963-64 for the Guild are as follows: Margery Blair, Pres., Edna Ayer, Vice Pres., Mary Knights, Sec., and Marion Tapin, Treas. The executive committee consists of Carolee Miller, Margaret Fleming, and Sally Johnson. Gertrude Pingree is Program Chairman, Olive Metcalf is Friendly Service Chairman, and Helen Woodburn is Flower and Gift (one man committee). Our Kitchen Committee consists of: Natalie Elliott, Wilhelmina Marble and Mary Marshall.

We have held nine meetings with an average of 33 members attending. Our programs have been varied. Some of them included a film on the people of Angola titled "I'll Sing, Not Cry", Cake decorating demonstration, Style Show by the Georgetown Shoppe, Book Review, Handwriting Analyst, Annual Banquet, Covered Dish Supper, Speaker on "Medicare", and a "Mock" Fashion Show. We try to have humorous as well as serious programs.

Some of our accomplishments of the past year include \$150 worth of equipment for the kitchen, two long tables for the Vestry (\$56), Church Pledge of \$500, making the Christmas wreath for the front doors of the Church, serving dessert and coffee to the Church canvassers, contributions to the Heart Fund, Walker Memorial, etc. Our latest endeavor is to purchase stainless steel knives, forks, and spoons for the use of the Church, by collecting coupons issued with all Betty Crocker and General Mills products. There is a special offer made to groups such as ours. All contributions of these coupons will be gladly received by me from any member of the Church who wishes to help us.

I feel that special recognition should be given to Olive Metcalf and her Friendly Service Committee, who, in their quiet way have done a terrific job in their field. Layettes have been sent to Lebanon, Puerto Rico, and Alabama. Magazines, cookies, and countless other articles have been sent to the Seamen's Friends Society to help make things more pleasant for these men. These women work very hard, sorting, packaging and mailing used clothing to our Center to be distributed in other areas where they are needed. They earn money for mailing charges, etc., by having a food sale some time during the year. Although they don't expect it, I feel they deserve a hearty "THANK YOU" for a job superbly done. Other members of the committee are: Satira Stetson, Susan Eling, Eleanor Stetson, Hazel Sweetland, Marjorie Dea and Agnes Emerson.

I would like to invite all women of the Church to join us at any time and hope they would feel as though they would like to become one of us and help us help our Church.

Respectfully submitted,

Margery Blair, President.

Missionary Society

REPORTS OF THE MISSIONARY SOCIETY and THE BENEVOLENT SOCIETY

The regular program of the Missionary Society was carried out with the exception of two meetings which were cancelled because of bad traveling.

The Annual Meeting of the Benevolent Society was held at the Church Mary 8, 1963. Officers were elected for the coming year. No other meetings were held.

Respectfully submitted,

Mrs. Ethel F. Hull, President

Couple's Club

COUPLES CLUB REPORT

The year 1963 has seen the Couples Club grow to approximately 45 active and enthusiastic couples. Programs and meetings have covered an ever increasing number of ideas because of the varied interests of the members. This year we have run the gamut from western square dancing to a picture tour of France complete with "vichyssoise", leaving time enough for a jaunt through Santa's workshop!

In March 1963, the three act comedy "George Washington Slept Here" directed by Vern Hinkle was presented. As in past years the major portion of profits from this project were turned over to the Church. At present \$150 is being used to repaint the Vestry and long room. One hundred dollars were also put to use this past year when the lovely new pew cushions were installed in our Sanctuary. This money, also profits from a play, was set aside two years ago and marked the beginning of the Church Pew Cushion Fund. A smaller amount has also been given to the boys basketball team to help them buy needed uniforms.

The Pilgrim Fellowship has proved, again this year, cheerful cooperative and dependable baby-sitting service free of charge to those Couples Club members having children too young to be left alone. We thank them all for this very unselfish gift of their time and energies, and hope they realize how very much this service is appreciated by all the members of the Couples Club.

Respectfully submitted,

Jim and Teddy Macdonald, President

Fair

REPORT OF CHURCH FAIR

The Harvest Fair was held on November 16 and 17, 1963 with much success.

The following are the receipts:

Luncheon and Snack Bar	\$175.41	
Supper	86.05	
Toys	181.50	
Aprons	179.00	
Gifts	229.00	
Food	109.50	
Candy	90.45	
Home Decorations	135.70	
White Elephants	70.36	
Plants	36.25	
Entertainment	50.00	\$1,343.22

Many thanks to all who contributed in so many ways to the success of the Fair.

Wilhelmina M. Marble, Susan B. Merrill, Ruth L. Jones
Fair Committee Chairmen

Finance

REPORT OF FINANCE COMMITTEE

The Finance Committee has held a regular meeting each month to approve the Church bills and discuss Church finances. The Church ended the past fiscal year with a surplus. All approved bills have been paid. For the actual figures, refer to the treasurer's report.

During the past year, a successful drive was made to raise money for pew cushions. These cushions have been purchased and installed. The Finance Committee wishes to thank those who made this possible.

At Christmas we asked that a gift be made to the organ repair fund. The fund now amounts to over \$1,000. It has been estimated that at least \$3,500 will be needed to recondition our fine organ. We acknowledge the support received from all concerned.

The "Every Family Canvass" was conducted during the last week in November, after a postponement due to the tragic assassination of our President. This canvass was led by Mr. Harold F. Howe and a very able group of captains and workers. It was our most complete and most successful canvass so far. We sincerely thank those who made this possible.

During the year, Mr. Dominic deFilippo found it necessary to resign from the Finance Committee in order to devote more time to his duties as Choir Director. We appreciate the fine work Mr. deFilippo has done. Mr. Lawrence Tripp was asked to fill the vacancy.

Mr. Harold Howe's term expired this year and he did not wish to be re-elected. The Finance Committee hopes, however, that it may still call upon Mr. Howe for help and advice in our future efforts. At this time, we wish to express our gratitude for Mr. Howe's efforts. Dr. Bainbridge Larkin was elected as the new member of the Committee.

The Finance Committee could not function nearly as well as it does if it were not for the very efficient work of Susan Merrill and Ruth Jones.

During the year, we took advantage of the additional interest offered by the Georgetown Savings Bank by depositing the general fund in a special notice account.

As voted by the Church, \$650 of the Church Fair money is now in a special account. The policy of reinvesting ten percent of the interest has been continued. The mortgage on the Metcalf House was paid off in May.

The Finance Committee desires to express its sincere appreciation for the cooperation of the Church members and officers.

Respectfully submitted,

Homer K. Tapin
Chairman

Collector

COLLECTOR'S REPORT

	<u>Current Exp.</u>	<u>Missions</u>	<u>Church Sch.</u>	<u>Reimb. Div., Int.</u>	<u>Build Fd.</u>	<u>Improvem't Fund</u>	<u>Misc.</u>	<u>TOTAL</u>
January	1,013.54	112.25	89.87	63.00		250.05	65.75	1,594.46
February	1,060.79	98.85	100.27	85.35		236.85	30.25	1,612.36
March	1,435.95	155.20	148.60	13.00		366.75	72.00	2,191.50
April	1,463.23	153.00	80.02	25.00		360.15	466.00	2,547.40
May	885.98	91.60	89.12	170.25		494.75	40.75	1,772.45
June	1,217.95	144.05	34.79	149.00	25.00	272.90	10.00	1,853.69
July	740.32	114.10	2.79	315.65	8.00	173.60	.25	1,354.71
August	1,471.17	107.05	2.76	156.65	20.00	202.25		1,959.88
September	1,251.44	155.95	47.80	40.58	32.00	290.20	5.00	1,822.97
October	1,232.12	248.20	110.21	666.04	16.00	313.80	524.00	3,110.37
November	1,303.24	255.51	107.97	106.02	32.00	289.35	1,403.47	3,497.56
December	<u>1,774.06</u>	<u>132.80</u>	<u>104.57</u>	<u>120.08</u>	<u>25.50</u>	<u>307.10</u>	<u>509.45</u>	<u>2,973.56</u>
	14,849.79	1,768.56	918.77	1,910.62	158.50	3,557.75	3,126.92	26,290.91

Respectfully submitted,

- Ruth L. Jones, Collector

Treasurer / Budget

TREASURER'S REPORT

January 1, 1963 - December 31, 1963

RECEIPTS

201.	Pledges - Current Expense	\$12,297.61
202.	Loose Collect	2,552.18
203.	<u>Missions</u>	
203.1	Regular Collect	1,539.70
203.2	Special Collect	228.86
204.	<u>Church School</u>	
204.1	Regular Collect	645.91
204.2	Missions	272.86
205.	Dividends, Interest & Reimbursement	1,910.62
206.	Improvement Fund	3,716.25
208.	<u>Miscellaneous</u>	
208.1	Church Fair and Miscellaneous	1,346.22
208.2	Initial Offering Envelopes	7.75
208.3	Special Donations	5.85
209.	Memorial Fund	610.50
210.	Pew Cushion Fund	143.00
211.	Organ Repair Fund	1,013.60
		\$26,290.91

ADDITIONAL DETAILS OF RECEIPTS

202.	Ash Wednesday	\$ 27.70	
	Maunday Thursday	54.64	82.34
203.2	<u>Special Missions - Church</u>		
	Donation to OCWM by Missionary Soc.	98.40	
	One Great Hour of Sharing	10.00	
	Share our Substance	120.46	228.86
204.2	<u>Special Missions - Church School</u>		
	One Great Hour of Sharing	23.57	23.57
205.	Dividends, Interest & Reimbursements		
	Dividends and Interest	1,214.99	
	Reimbursements	695.63	1,910.62
206.	Improvement Fund		
	Improvement Fund	3,557.75	
	Building Fund	158.50	3,716.25
208.1	Miscellaneous		
	Church Fair	1,343.22	
	Light Bulbs	3.00	1,346.22
208.3	Special Donations		
	Easter Breakfast	\$ 5.85	\$ 5.85

DISBURSEMENTS

LEADERSHIP AND SERVICES OF OUR MINISTRY

301.	Minister's Salary	\$5,500.00
302.	Pulpit Supply	100.00
303.	Student Assistant's Salary	290.40
304.	Minister's Annuity	700.00
305.	Minister's Car Allowance	600.00
306.	Travel Expenses (Conferences, etc.)	25.60
307.	Deacon's Supplies	72.65
308.	Organist and Choir Director	800.00
309.	Music Supplies	46.09
310.	Board of Christian Education	1,619.18
311.	Vacation Church School	33.60
313.	Per Capita Fellowship Contribution	161.92
314.	Flowers	5.00
		<u>\$9,954.44</u>

OUR ADMINISTRATIONAL AND OPERATIONAL EXPENSES

401.	Church Secretary	400.00
402.	Stationery, Postage, Printing, and Office Supplies	790.01
403.	Sexton's Salary	1,040.00
404.	<u>Church Utilities</u>	
404.1	Heat	1,260.36
404.2	Electricity	291.21
404.3	Water	45.00
404.4	Telephone	294.84
404.5	Gas	44.74
405.	Parsonage Utilities	600.00
		<u>\$4,766.16</u>

OUR CHURCH PROPERTY MAINTENANCE AND REPAIR

501.	Church Building Care)	609.23
502.	Parsonage Upkeep) Trustees	252.20
503.	Supplies)	302.31
504.	Insurance	747.73
505.	Parsonage Taxes	35.00
		<u>\$1,946.47</u>

CAPITAL INVESTMENTS AND EQUIPMENT

601.	Office Equipment	\$ --
602.	Church School Equipment	--
603.	Improvement Fund	
	Mortgage Payments #2907 - Andover St.	374.31
	Mortgage Payments #2844 - Clark St.	443.10
	Mortgage Payments #3293 - Cottage St.	49.82
	Improvement Fund - Savings Acc't	2,710.52
	Building Fund - Savings Acc't	<u>158.50</u>
		3,736.25
604.	Investment of 10 per cent of Dividends & Interest	69.85
		<u>\$3,806.10</u>

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DISBURSEMENTS

DEBT RETIREMENT AND RESERVES

701.	Mortgage Payments on Parsonage	111.12
702.	Reserve for Contingencies and Depreciation of Building Equipment	650.00
		\$ 761.12

OUR CHRISTIAN WORLD MISSION AND OTHER BENEVOLENCES

901.	<u>Missions</u>		
901.1	Regular Missions		
	Our Christian World Missions	\$1,394.45	
	Andover-Newton Theological School	100.00	
	Miscellaneous Missions	45.00	\$1,539.45
901.2	Special Missions		
	One Great Hour of Sharing	10.00	
	Share our Substance	120.46	
	Missionary Society for OCWM	98.40	228.86
901.3	Church School Missions		
	Roxbury Project	130.33	
	One Great Hour of Sharing	23.57	
	Korean Orphan	90.00	
	Church School - Mission account	28.96	272.86
			\$2,041.17

DISBURSEMENTS FROM MISCELLANEOUS RECEIPTS

1208.1	Church Fair and Miscellaneous	249.55
1208.3	Special Donations	---
1209.	Memorial Fund	610.50
1210.	Pew Cushion Fund	143.00
1211.	Organ Repair Fund	1,013.60
		\$2,016.65

SUMMARY

Balance on Hand -- January 1, 1963	1,122.95	
Total Receipts -- 1/1/63 -- 12/31/63	26,290.91	
	27,413.86	
Total Disbursements -- 1/1/63 -- 12/31/63	25,292.11	
	\$ 2,121.75	**

** Held in checking account for:

1964 Budget	\$330.00
1964 Improvement Fd.	5.00
1964 Missions	150.00
	\$485.25

MORTGAGE ACCOUNTS

#2907 - Andover Street property

Balance - January 1, 1963		\$4,620.75
Payments	Interest \$227.08	
	Principal 258.35	
	<u>\$485.43</u>	
Balance - December 31, 1963		<u>\$4,362.40</u>

#2844 - Clark Street property

Balance - January 1, 1963		841.84
Payments	Interest 13.98	
	Principal 841.84	
	<u>\$855.82</u>	
Paid in full - May 13, 1963		\$ --

#3293 - Cottage Street property

Balance - November 25, 1963		\$6,300.00
Payments	Interest 26.52	
	Principal 23.30	
	<u>\$49.82</u>	
Balance - December 31, 1963		<u>\$6,276.70</u>

SAVINGS ACCOUNTS

Georgetown Savings Bank

#14284	Memorial Fund	
	Balance - January 1, 1963	\$ 363.76
	Deposits	620.50
	Interest	13.87
		<u>998.13</u>
	Withdrawals	<u>43.55</u>
	Balance - December 31, 1963	\$ 954.58
#14417	Improvement Fund	
	Balance - January 1, 1963	645.39
	Deposits	2,710.52
	Interest	34.61
		<u>3,390.52</u>
	Withdrawals	<u>2,413.48</u>
	Balance - December 31, 1963	\$ 977.04
#14425	General Fund (Special Notice Account)	
	Balance - January 1, 1963	\$7,600.39
	Deposits	69.85
	Interest	316.99
		<u>7,987.23</u>
	Withdrawals	<u>465.67</u>
	Balance - December 31, 1963	\$7,521.56

#14426	Deacons' Fund	
	Balance - January 1, 1963	\$3,544.05
	Deposits	232.32
	Interest	85.60
		<u>3,861.97</u>
	Withdrawals	2,877.00
	Balance - December 31, 1963	\$ 984.97
#16513	Deacons' Fund (Special Notice Account)	
	Opened - September 16, 1963	2,500.00
	Interest	51.02
		<u>2,551.02</u>
	Withdrawals	51.02
	Balance	\$2,500.00
#14427	Mission Fund	
	Balance - January 1, 1963	1,020.00
	Interest	40.40
		<u>1,060.40</u>
	Withdrawals	40.40
	Balance	\$1,020.00
#14698	Minister's Annuity	
	Balance - January 1, 1963	204.35
	Deposits	700.00
	Interest	3.66
		<u>908.01</u>
	Withdrawals	700.00
	Balance - December 31, 1963	\$ 208.01
#15451	Pew Cushion Fund	
	Balance - January 1, 1963	\$1,816.92
	Deposits	143.00
	Interest	19.61
		<u>1,979.53</u>
	Withdrawals	1,800.00
	Balance - December 31, 1963	\$ 179.53
#16617	Reserve Account	
	Opened - November 30, 1963	650.00
	Deposits	--
	Balance - December 31, 1963	<u>650.00</u>
<u>Haverhill Savings Bank</u>		
#157430	Organ Repair Fund	
	Balance - January 1, 1963	\$ --
	Deposits	1,013.60
	Interest	8.22
	Balance - December 31, 1963	\$1,021.82
#157829	Building Fund	
	Balance - January 1, 1963	--
	Deposits	158.50
	Interest	.36
	Balance - December 31, 1963	\$ 158.86

Auditor

Jan. 22, 1964

Mrs. Arthur Marble, Clerk
First Congregational Church of Georgetown

We have examined the books of both the
Collector and Treasurer and find them to be correct.

Very truly yours,

H. Nelson Grogan
Virginia R. Rogers
Auditing Committee

Nominating

CLERK Mrs Arthur J. Marble

TREASURER Mrs. Byron B. Merrill

COLLECTOR Mrs. Edward A. ~~James~~ Jones

~~CHURCH SCHOOL SUPERINTENDENT Mrs. ~~Charles~~ Charles E. Blanchard~~

DEACONS 3 Years-- Forrest Bridges Ross Kelloway
2 " Kenneth T. Tripp Clyde Tozier
1 " James Blair James Gammie

DeACONESSES 3 Years Mrs. Warren Merrill Mrs. Alma Dresser
2 " Mrs. Clifford Emerson Mrs. John Harrigan
1 " Mrs. Homer Tapin Mrs James Poole

TRUSTEES

5 yrs Mrs Charles Woodburn
~~1 yr Mrs. J. H. Jones~~
~~1 yr Mrs. J. H. Jones~~
~~1 yr Mrs. J. H. Jones~~
~~1 yr Mrs. J. H. Jones~~

FINANCE 3 Years Dr. Bainbridge Larkin
2 " Mr. Harry Tripp
1 " Homer K. Tapin

~~MUSIC~~
MUSIC

3 Mrs Warren Stone
~~2 J. H. Jones~~
~~1 J. H. Jones~~

BOARD OF CHRISTIAN EDUCATION 3 Years George Condon Mrs. Donald Johnson
2 " Mrs. Albert ~~Field~~ Mr. Donn Chatterton
1 " Mrs Richard Nichols George Winkleman

AUDITING Mrs Harris Rogers Mr. Nelson Pingree

STAFF OF USHERS Keniston Tidd

FLOWERS Mrs. Everett Bunker

Social Committee Mrs Maylon Lewis